



CORETRUST

Sent via email to: Tim.Boltz@carahsoft.com; George.Nicholls@Carahsoft.com

October 7, 2025

Tim Boltz
Carahsoft Technology Corp.
11493 Sunset Hills Road, Suite 100
Reston, VA 20190

Re: Technology Acquisition and Professional IT Services (TAPS), Solicitation No. 24COR-018GR
Notice of Intent to Award - Conditional

Dear Tim Boltz:

Thank you for submitting a proposal in response to Technology Acquisition and Professional IT Services (TAPS), Solicitation No. 24COR-018GR, issued by The Town of Greece, NY in collaboration with CoreTrust. This document serves as a conditional notice of intent to award to Carahsoft Technology Corp. d/b/a Carahsoft.

Carahsoft can commence sales under the resulting cooperative contract agreement only upon The Town of Greece, NY and CoreTrust acceptance, The Town of Greece, NY and CoreTrust approval, and posting of the awarded Contractor's contract and contact information on the CoreTrust website.

Please complete and return the following documentation in the format requested as soon as possible, but no later than the dates indicated below:

| Item No. | Document | No. Copies | Format | Form of Transmittal | Address | Status |
|----------|---|------------|---|------------------------------|---------|--------|
| 1 | Attachment 4 (Appendix A, Section D, New Jersey Business Compliance) Missing signature | | Scanned with Blue or Black Ink Signatures | Electronic by COB 10/14/2025 | | Open |
| 2 | Insurance documentation for Cyber/Technology E&O (or Professional E&O) in accordance with | | | Electronic by COB 10/14/2025 | | Open |

| Item No. | Document | No. Copies | Format | Form of Transmittal | Address | Status |
|----------|---|------------|--------|---------------------|---------|--------|
| | Appendix B, Section G, 4.B. Insurance Documentation | | | | | |

We will confirm that all insurance requirements have been satisfied prior to the contract start date.

We must also confirm receipt of **a majority of** Manufacturer Authorization letters prior to the contract start date. If individual letters of authorization are not present and current, unexpired and broadly applicable to government sales, no sales may be made of this manufacturer until such time as the letter is provided.

We will also clarify any and all discrepancies in 24COR-018GR Pricing Pages to ensure ease of access for Participating Entities prior to the contract effective start date. Please also confirm Best and Final pricing.

We also ask that Carahsoft work with our team to develop a marketing plan to promote and advertise the resulting cooperative Contract.

We also ask that Carahsoft work with our team to resolve some remaining questions or concerns related to the following Technical Proposal items:

- Do you stock your own inventory or rely on wholesalers? How much total relevant inventory (as it relates to the Scope of the Solicitation) do you stock on-hand? What are your rolling average lead times? What is your approach to fulfilling rush orders? How do you handle orders your firm is unable to fulfill within a requested timeframe under the normal course of business?
- Internet Ordering - Please provide an overview of your Internet ordering solution. Discuss the significant features and benefits of your system.
- Customization - Please advise how a contract-specific online catalog can be customized for Participating Entity/CoreTrust's needs. Please also describe how you meet Section F, 11.9.2 Requirements, Contract Service Level Agreement (SLA) Performance Metrics.
- Is your company capable of handling EFT payment? If so, what EFT formats (CTX, CPT, etc.) do you currently support?

Please also complete the Verifiable Sales document for review in accordance with Solicitation, Appendix B, Section G, Verifiable Sales. The apparent awardee will complete 24COR-018GR Verifiable Sales in Excel or provide their own equivalent sales report data. 24COR-018GR Verifiable Sales is structured in a sales report style format.

The apparent awardee may suggest an alternative method for demonstrating Verifiable Sales. The Lead Agency will consider an alternative method if it can reasonably satisfy validation of Verifiable Sales.

Please note that this procurement continues to be in a restricted period; therefore, communications concerning this procurement may only occur via a designated contact.

If additional information is required, please contact me at charlie.rosol@aposteriorillc.com and cc margaret.armenia@aposteriorillc.com. Thank you for doing business with CoreTrust and The Town of Greece.

Sincerely,

Charlie Rosol