



CONTRACT SUMMARY

Contract: 24COR-044 Medical Supplies

CoreTrust Tracking Number: 24COR-044

Lead Agency: Broome County, NY

Cooperative Program: CoreTrust Public Sector

Type of Solicitation: Best Value Request for Proposal (RFP)

Vendor Information

Medline Industries, LP

3 Lakes Drive
Northfield, IL 60093

Contract Administration Contact (for Lead Agency and CoreTrust use Only)		Contract Sales Contact (Agency Ordering and Support)	
Contact:	Phillip Reed	Contact:	Dan Clinton
Email:	preed@medline.com	Email:	DClinton@medline.com
Phone:	801-455-8705	Phone:	847-970-8163

Initial Term: August 6, 2026 to August 5, 2029

Renewal Options: Two (2) additional one (1) year terms or portions thereof, not to exceed a total aggregate contract term of five (5) consecutive years.

Maximum Extension Date: 8/5/2031

Scope of Contract:

Lot 1 – Medical Supplies: shall consist of Products to be used in point-of-care medical settings such as hospitals and clinics. This includes equipment (e.g. beds; mobility and assistive devices; bath chairs and commodes; surgical instruments; etc.), consumables (e.g. bandages; gloves; needles; syringes; IV tubing), nutritional items, over-the-counter (OTC) medications (e.g. ibuprofen), emergency and trauma Products (e.g. defibrillators, first aid kits) and so on.

Lot 2 – Medical Laboratory Supplies: shall consist of Products to be used in laboratory settings. This includes equipment, chemical supplies and biologics. This includes equipment (e.g. centrifuges; glassware; magnetic stirrers; culture media; etc.), biologics (that is, Products derived from living cells), and chemicals (that is, Products consisting of synthesized molecules, such as reagents).

Contractor Information**Business Entity Information**

Company Name:	Medline Industries, LP
Doing Business As:	
Address:	3 Lakes Drive, Northfield, IL 60093
Website:	www.medline.com
Federal ID #:	36-2596613
Phone Number:	8006335463

Contract Administrator/Manager Information

Contract Administrator Name:	Phillip Reed
Title:	Strategic Accounts Manager
Address:	3 Lakes Drive
	Northfield, IL 60093
Telephone #:	843-602-6584
E-Mail:	preed@medline.com
Availability:	M-F

Account Manager Information

Account Manager Name:	Dan Clinton
Title:	Sales Division Manager
Address:	3 Lakes Drive
	Northfield, IL 60093
Telephone #:	847-970-8163
E-Mail:	DClinton@medline.com
Availability:	M-F

Solicitation Contact Information

E-Mail(s):	govbids@medline.com
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Contract Issue Escalation Point #1

Type of Issue: Problems with Orders, Product Quality; Wrong Item; Damaged on Arrival; Price Discrepancies, etc.

Contact Name:	Phillip Reed
Title:	Strategic Accounts Manager
Address:	3 Lakes Drive
	Northfield, IL 60093
Telephone #:	843-602-6584
E-Mail:	preed@medline.com
Resolution Time:	Example: 24-48 Hours

Contract Issue Escalation Point #2

Type of Issue: Product Information

Contact Name:	Troy Lothar
Title:	Sr. Director National Field Sales
Address:	3 Lakes Drive
	Northfield, IL 60093
Telephone #:	(847)204-1982
E-Mail:	TLothar@medline.com
Resolution Time:	

Sales Manager Information

Contact Name:	Dan Clinton
Title:	Sales Division Manager
Address:	3 Lakes Drive
	Northfield, IL 60093
Telephone #:	847-970-8163
E-Mail:	DClinton@medline.com
Availability:	M-F

Billing Manager Information

Contact Name:	Phillip Reed
Title:	Strategic Accounts Manager
Address:	3 Lakes Drive
	Northfield, IL 60093
Telephone #:	843-602-6584
E-Mail:	preed@medline.com
Availability:	M-F

Emergency Contact Information

Telephone #:	
Toll Free Telephone #:	
E-Mail:	govbids@medline.com

Contract Issue Escalation Point #3

Type of Issue: Technical Support; Unsatisfactory Support or Performance

Contact Name:	Troy Lothar
Title:	Sr. Director National Field Sales
Address:	3 Lakes Drive
	Northfield, IL 60093
Telephone #:	(847)204-1982
E-Mail:	TLothar@medline.com
Resolution Time:	

Addendum #1 for Best Value Solicitation, Medical Supplies, **RFB-2025-090/24-044**

Revised Submittal Due Date:

2:00 PM EST February 26, 2026.

Pre-Bid Conference:

The recording of the pre-bid conference meeting can be found [here](#).

Questions and Answers:

Q1: Are you looking to award one distributor per lot, or multiple distributors?

A1: There will be one awardee per Lot. Please refer to Appendix B, Section F, 13.1:
This solicitation will award one (1) Supplier per Lot.

Q2: If there will be one award given for each lot, the supplier would need to provide all products listed within the lot to be awarded?

A2: Yes, suppliers are to propose all products in-scope for each Lot. Please refer to Appendix B, Section F, 13.1:

Lot 1 – Medical Supplies shall consist of Products to be used in point-of-care medical settings such as hospitals and clinics. This includes equipment (e.g. beds; mobility and assistive devices; bath chairs and commodes; surgical instruments; etc.), consumables (e.g. bandages; gloves; needles; syringes; IV tubing), nutritional items, over-the-counter (OTC) medications (e.g. ibuprofen), emergency and trauma Products (e.g. defibrillators, first aid kits) and so on.

Lot 2 – Medical Laboratory Supplies shall consist of Products to be used in laboratory settings. This includes equipment, chemical supplies and biologics. This includes equipment (e.g. centrifuges; glassware; magnetic stirrers; culture media; etc.), biologics (that is, Products derived from living cells), and chemicals (that is, Products consisting of synthesized molecules, such as reagents).

This solicitation seeks to award one (1) Supplier per Lot capable of meeting the broad scope of procurement needs at a national cooperative scale.

Q3: What is the estimated annual value of the contract?

A3: Please refer to Appendix B, Section G, 4.C. Estimated Quantities. *Estimated quantity IDIQ. While no minimum volume is guaranteed to Supplier, the estimated annual volume is projected based on the current annual volumes among Lead Agency and other Participating Agencies that are anticipated to utilize the resulting Master Agreement to be made available to them through the Program and volume growth into other public agency members through a coordinated marketing approach between Supplier and CoreTrust.*

Q4: Are exceptions permitted?

A4: Please refer to Appendix B, Section F, 4.A. Master Agreement:
Any contract with Supplier resulting from the issuance of this solicitation is subject to the terms and conditions as provided in this solicitation and Master Agreement. Many of the terms and conditions contained in the Master Agreement template are required by state and federal law; however, Respondents may propose changes to the Master Agreement by communicating any exceptions or deviations in the Master Agreement Acceptance Form provided in Section J of this solicitation. Any proposed changes are subject to Lead Agency review and written approval.

The Respondent must submit a signed Master Agreement Signature Form with the response.

Q5: Will the ordering be done through a purchase order or via the dashboard?

A5: Please refer to Appendix B, Section F, 19. Online Orders/E-Commerce as well as Section H – Requirements for National Cooperative Contract, "All transactions, purchase orders, invoices, and payments shall occur directly between Supplier and each Participating Agency, individually."

Q6: Since only one distributor will be awarded per lot, is it mandatory to quote all items within the lot?

A6: Please refer to Q&A #2.

Q7: So it is possible to do ordering through Purchase Orders only and not online orders?

A7: Proposers may submit an exception or deviation to Appendix B, Section F, 19. Online Orders/E-Commerce through the process prescribed in Q&A #4.

Q8: Feb 5th is a tight deadline especially for legal review for non-incumbent bidders. Is there a possibility for an extension?

A8: Yes. The submittal deadline is revised to 2:00 PM EST February 26, 2026.

Q9: Can you please provide some more details on how the pricing structure needs to be presented on the RFP. If you are looking for a discount off per category, is a price list required or is a website sufficient? We sell all of these categories; however, we don't have a published price list, the list would be endless.

Some categories, such as consumables, we have very discounted pricing , being that we manufacture many of these ourselves and we work with major brand name companies as well. How do you want the pricing to be presented, do you offer a list of items you would be purchasing?

A9: This solicitation seeks to award one (1) Supplier per Lot capable of meeting the broad scope of procurement needs at a national cooperative scale. As such, there is no set list of items anticipated for multiple Participating Entities on a national scale. This is why suppliers are to propose all products in-scope for each Lot.

Proposers need to submit a verifiable price list. If it is overly burdensome to complete the Proposed Price List tab in Section O – Cost Proposal Workbook (EXCEL), a proposer may provide a link to their catalog. The catalog must have list/MSRP prices.

Q10: Before preparing our bid, we wanted to ask for clarification on the specific medical supplies and product categories Broome County is seeking under this solicitation. Could you please advise whether there is a product list, line-item breakdown, or specification document that outlines the items to be included in the bid?

Additionally, please let us know if bidders are expected to submit pricing for all medical supply categories or only select items.

A10: Please refer to the Instructions tab of Section O – Cost Proposal Workbook (EXCEL). Suppliers are to provide their full catalog of products in response to the Solicitation scope (Appendix B, Section F, 13. Scope of Work) under the Proposed Price List tab. This represents the proposed national offerings.

Please refer to the Broome Ref Tab and Quote for Broome tab in Section O – Cost Proposal Workbook (EXCEL). The Broome Ref Tab provides the specification requirements of products sought by Broome County under the resulting Contract. Proposed pricing to Broome shall not exceed the proposed net NTE pricing on the Proposed Price List tab; the quote to Broome is effectively an RFQ against the Proposed Price List for the national cooperative.

Q11: Can you clarify if we are required to provide all items listed in the lot that we are bidding for? Are we able to bid for just some of the items within a lot? Will the awarded provider be initially providing on a national level or only if the need arises?

A11: Please refer to the responses in Q&A #1, 2 & 9.

Q12: Are the documents required for submission limited to those listed in the checklist? Should the New Jersey Business Compliance attachments be submitted only upon award.

A12: While a good faith effort has been made to compile all necessary forms in the Checklist tab of Section N – Technical Proposal Workbook (EXCEL), required information, and signatures needed in the submission requirements as shown in this Checklist, it remains the respondent's responsibility to thoroughly review the

solicitation document, submission requirements, and electronic posting, if applicable, to ensure that all required items, information, acknowledgments, and signatures are accurately included in their submission. New Jersey Business Compliance attachments are to be submitted with the proposal.

Q13: Is a Technical Proposal required to be included in the bid submission.

A13: Yes. The Technical Proposal (Section N - Technical Proposal Workbook (EXCEL)) accounts for 70% of the total score. Failure to submit a Technical Proposal will render a submission unresponsive and will result in disqualification.

Q14: In Section O, Cost Proposal Workbook, Subcontractor Information, if there are no subcontractors, should we indicate N/A.

A14: Yes.

Q15: In Section O, Discount Chart, Volume Discount Tiers, should we enter percentages only.

A15: Yes.

Q16: In Section O, Proposed Price List, should we list all items included in the Quote. We would like to confirm the intended distinction between the Quote and the Proposed Price List.

A16: Please refer to the responses in Q&A #2 & 10.

Q17: Will Broome County consider Medline branded incontinence in addition to the Attends as they are equals and we would be able to provide a better value?

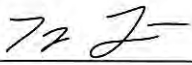
A17: Please make note in your proposal, using Column L in the Quote for Broome tab of Section O – Cost Proposal Workbook (EXCEL), if you intend to propose an additional brand.

Q18: We look to see if an extension of 30-45 days is possible. Reasoning is based on our Compliance and Audit teams to allow for a longer turn around.

A18: The submittal deadline is revised to 2:00 PM EST February 26, 2026. This is 57 days since the release of the Solicitation.

When issued, this Addendum #1 shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Addendum. By submitting a proposal to this solicitation, respondents shall be deemed to have received all Addenda and to have incorporated them into their proposals.

The new submittal deadline is: 2:00 PM EST February 26, 2026.

Signature: 

Printed Name: Troy Lothar

Date: 3/31/2026

Company/Firm: Medline Industries, LP

Title: Sr. Director National Field Sales

Addendum #2 for Best Value Solicitation, Medical Supplies, **RFB-2025-090/24-044**

A correction has been made to the Questions and Answers, below (highlighted in yellow). We express our sincerest apologies for any inconvenience or confusion.

Revised Submittal Due Date:

2:00 PM EST February 26, 2026.

Pre-Bid Conference:

The recording of the pre-bid conference meeting can be found [here](#).

Revised Questions and Answers:

Q1: Are you looking to award one distributor per lot, or multiple distributors?

A1: There will be one awardee per Lot. Please refer to Appendix B, Section F, 13.1:
This solicitation will award one (1) Supplier per Lot.

Q2: If there will be one award given for each lot, the supplier would need to provide all products listed within the lot to be awarded?

A2: Yes, suppliers are to propose all products in-scope for each Lot. Please refer to Appendix B, Section F, 13.1:

Lot 1 – Medical Supplies shall consist of Products to be used in point-of-care medical settings such as hospitals and clinics. This includes equipment (e.g. beds; mobility and assistive devices; bath chairs and commodes; surgical instruments; etc.), consumables (e.g. bandages; gloves; needles; syringes; IV tubing), nutritional items, over-the-counter (OTC) medications (e.g. ibuprofen), emergency and trauma Products (e.g. defibrillators, first aid kits) and so on.

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(that is, Products derived from living cells), and chemicals (that is, Products consisting of synthesized molecules, such as reagents).

This solicitation seeks to award one (1) Supplier per Lot capable of meeting the broad scope of procurement needs at a national cooperative scale.

Q3: What is the estimated annual value of the contract?

A3: Please refer to Appendix B, Section G, 4.C. Estimated Quantities. *Estimated quantity IDIQ. While no minimum volume is guaranteed to Supplier, the estimated annual volume is projected based on the current annual volumes among Lead Agency and other Participating Agencies that are anticipated to utilize the resulting Master Agreement to be made available to them through the Program and volume growth into other public agency members through a coordinated marketing approach between Supplier and CoreTrust.*

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The Respondent must submit a signed Master Agreement Signature Form with the response.

Q5: Will the ordering be done through a purchase order or via the dashboard?

A5: Please refer to Appendix B, Section F, 19. Online Orders/E-Commerce as well as Section H – Requirements for National Cooperative Contract, "All

transactions, purchase orders, invoices, and payments shall occur directly between Supplier and each Participating Agency, individually."

Q6: Since only one distributor will be awarded per lot, is it mandatory to quote all items within the lot?

A6: Please refer to Q&A #2.

Q7: So it is possible to do ordering through Purchase Orders only and not online orders?

A7: Proposers may submit an exception or deviation to Appendix B, Section F, 19. Online Orders/E-Commerce through the process prescribed in Q&A #4.

Additionally, if submitting such an exception or deviation to online ordering, Proposers must still detail how they provide secure payment processing; multi-tier approval workflows; real-time pricing and inventory.

Q8: Feb 5th is a tight deadline especially for legal review for non-incumbent bidders. Is there a possibility for an extension?

A8: Yes. The submittal deadline is revised to 2:00 PM EST February 26, 2026.

Q9: Can you please provide some more details on how the pricing structure needs to be presented on the RFP. If you are looking for a discount off per category, is a price list required or is a website sufficient? We sell all of these categories; however, we don't have a published price list, the list would be endless.

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A13: Yes. The Technical Proposal (Section N - Technical Proposal Workbook (EXCEL)) accounts for 70% of the total score. Failure to submit a Technical Proposal will render a submission unresponsive and will result in disqualification.

Q14: In Section O, Cost Proposal Workbook, Subcontractor Information, if there are no subcontractors, should we indicate N/A.

A14: Yes.

Q15: In Section O, Discount Chart, Volume Discount Tiers, should we enter percentages only.

A15: Yes.

Q16: In Section O, Proposed Price List, should we list all items included in the Quote. We would like to confirm the intended distinction between the Quote and the Proposed Price List.

A16: Please refer to the responses in Q&A #2 & 10.

Q17: Will Broome County consider Medline branded incontinence in addition to the Attends as they are equals and we would be able to provide a better value?

A17: Please make note in your proposal, using Column L in the Quote for Broome tab of Section O – Cost Proposal Workbook (EXCEL), if you intend to propose an additional brand.

Q18: We look to see if an extension of 30-45 days is possible. Reasoning is based on our Compliance and Audit teams to allow for a longer turn around.

A18: The submittal deadline is revised to 2:00 PM EST February 26, 2026. This is 57 days since the release of the Solicitation.

Q19: For incontinence products (such as adult briefs and pull-ups), are vendors permitted to recommend equivalent or substitute products? If so, will submission of samples for the proposed substitutes be sufficient for evaluation?

A19: Please refer to Q&A #17.

Q20: For all alternate manufacturer recommendations proposed against the requested manufacturer, is it mandatory to submit product samples for evaluation?

A20: Mandatory product samples are not addressed in the solicitation or Broome's specific requirements.

The language regarding substitutions are as follows:

Solicitation, Appendix B, Section F, 13.1.3 Product Substitutions: *Awarded Supplier must obtain written approval from Participating Entities for any proposed Product substitutions. Product substitutions must be equivalent to or better than the original Product and offered at the same pricing structure.*

Solicitation, Appendix B, Section G, 1. Proposal Submission, G: Notice – references Samples **when requested;**

AND

Section O - Cost Proposal Workbook - Broome Ref Tab: *In the event a specified manufacturer's product listed in the contract becomes unavailable or cannot be*

supplied by the contractor for any reason (except as provided for in the Savings/Force Majeure Clause), a product deemed in writing by the Broome County to be equal to or better than the specified product must be substituted by the contractor at no additional cost or expense. Unless otherwise specified, any substitution of product prior to Broome County's approval may be cause for termination of Contract.

Therefore, samples **may** be requested.

Q21: Regarding the ordering process, will Broome County require vendors to maintain an online ordering system/portal, or will purchase orders primarily be issued via email?

Q21: Please refer to Q&A #4 & 7.

When issued, this Addendum #2 shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Addendum. By submitting a proposal to this solicitation, respondents shall be deemed to have received all Addenda and to have incorporated them into their proposals.

The new submittal deadline is: 2:00 PM EST February 26, 2026.

Signature: Troy Loth

Printed Name: Troy Loth

Date: 3/31/2026

Company/Firm: Medline Industries, LP

Title: Sr. Director National Field Sales

Addendum #3 for Best Value Solicitation, Medical Supplies,
RFB-2025-090/24-044

The procurement team would like to extend an opportunity to ask additional questions and provide feedback about Section O – Cost Proposal Workbook, Quote for Broome and Broome Ref Tab. It has come to our attention that some items are no longer currently available, and there is confusion regarding proposing substitutions.

Suppliers should note the following prior to submitting questions:

Solicitation, Appendix B, Section F, 16, A. Current Products and Services:

All products and services offered in response to this Solicitation must be currently available and in active production or delivery. Products must be models or types actively used in a customer environment and capable of meeting or exceeding all specifications and requirements of this Solicitation.

Solicitation, Appendix B, Section F, 13.1.3 Product Substitutions: *Awarded Supplier must obtain written approval from Participating Entities for any proposed Product substitutions. Product substitutions must be equivalent to or better than the original Product and offered at the same pricing structure.*

Section O - Cost Proposal Workbook - Broome Ref Tab: *In the event a specified manufacturer's product listed in the contract becomes unavailable or cannot be supplied by the contractor for any reason (except as provided for in the Savings/Force Majeure Clause), a product deemed in writing by the Broome County to be equal to or better than the specified product must be substituted by the contractor at no additional cost or expense. Unless otherwise specified, any substitution of product prior to Broome County's approval may be cause for termination of Contract.*

Q&A 20: Samples may be requested.

The procurement team agrees that, in the event a Supplier is awarded, their proposed substitutions are accepted by Broome County.

Revised Questions Due Date:

Close of business, Monday, March 2, 2026

Revised Submittal Due Date:

2:00 PM EST, Thursday, April 2, 2026.

When issued, this Addendum #3 shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Addendum. By submitting a proposal to this solicitation, respondents shall be deemed to have received all Addenda and to have incorporated them into their proposals.

The new submittal deadline is: 2:00 PM EST April 2, 2026.

Signature: Troy Loth

Printed Name: Troy Loth

Date: 3/31/2026

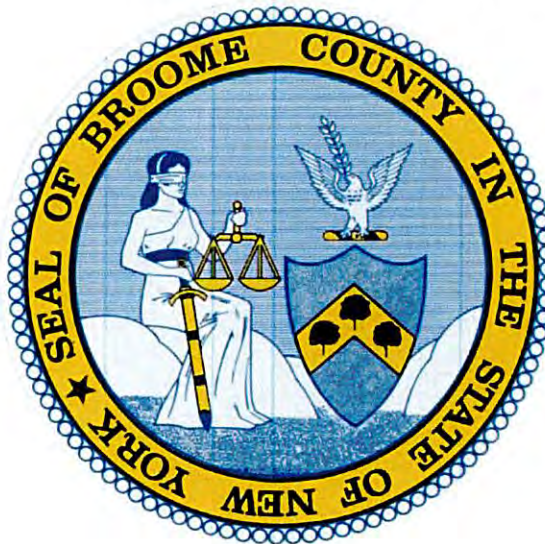
Company/Firm: Medline Industries, LP

Title: Sr. Director National Field Sales

 **ORIGINAL**

coretrust

PUBLIC SECTOR



NOTICE TO RESPONDENT

Best Value Solicitation

Issued by:

NEW YORK STATE, COUNTY OF BROOME

Jason T. Garnar, County Executive

DIVISION OF PURCHASING

RFB-2025-090

for

BID #: 24COR-044 MEDICAL SUPPLIES

SUBMITTAL DEADLINE: 2:00PM EST February 5, 2026

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Section H	Requirements for National Cooperative Contract
Section I	Form of Master Agreement
Section J	Master Agreement Acceptance Form
Section K	Form of Administration Agreement
Section L	Form of Master Intergovernmental Cooperative Purchasing Agreement
Section M	Lead Public Agency Certificate
Section N	Technical Proposal
Section O	Cost Proposal

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GENERAL CONTRACT DOCUMENTS AND INFORMATION

The following sets forth the contract documents contained in this suite of documents as applicable to CoreTrust, Lead Agency, Supplier, and the applicable participating agency.

DOCUMENT	TITLE	PARTIES	PURPOSE
APPENDIX A			
Section A*	Participating Agency Requirements	Participating Agency, Lead Agency, and Supplier	These Sections provide the Participating Agencies and Lead Agency’s respective statutory and regulatory requirements with which the Supplier must comply. *Sections A and B may be modified as necessary to meet an individual participating public entity’s statutory and regulatory requirements.
Section B*	Lead Agency Requirements		
Section C	Federal Contract Terms and Conditions		
Section D	New Jersey Business Compliance		
Section E	State Notice Addendum		
APPENDIX B			
Section F	Background & Scope	Lead Agency, Supplier, and CoreTrust	These Sections provide the solicitation purpose(s), general scope, submission requirements, and evaluation and award information.
Section G	Submission Protocol; Evaluation; Award		
Section H	Requirements for National Cooperative Contract		
Section I	Form of Master Agreement	Lead Agency and Supplier	The Master Agreement defines: (i) the relationship between Lead Agency and Supplier; and (ii) the terms and pricing of Supplier’s products and/or services offered to Participating Agencies.
Section K	Form of Administration Agreement	Supplier and CoreTrust	The Administration Agreement defines the roles and obligations of CoreTrust and Supplier regarding marketing and selling CoreTrust’s cooperative purchasing program to Participating Agencies.
Section L	Form of Master Intergovernmental Cooperative Purchasing Agreement	Lead Agency and CoreTrust	The Master Intergovernmental Cooperative Purchasing Agreement allows Lead Agency’s Participating Agencies to acquire Supplier’s products and/or services through CoreTrust’s cooperative purchasing program.
Section M	Lead Public Agency Certificate	Lead Agency, Supplier, and CoreTrust	The Lead Public Agency Certificate is the Lead Agency’s agreement to adhere to the terms of the Master Intergovernmental Cooperative Purchasing Agreement (MICPA)
Section N	Technical Proposal		Sections N and O are designated for the Supplier’s use when developing their technical and cost proposals.
Section O	Cost Proposal		

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ORDERS OF PRECEDENCE

This contract is composed of the documents set forth in the Table of Contents. For purposes of this solicitation, conflicts among these documents shall be resolved in the following order of precedence:

1. Section F – Background & Scope
2. Section G – Submission Protocol; Evaluation; Award
3. Section A – Participating Agency Requirements
4. Section B – Lead Agency Requirements
5. Section C – Federal Contract Terms and Conditions
6. Section D – New Jersey Business Compliance
7. Section E – State Notice Addendum
8. Section K – Form of Administration Agreement
9. Section L – Form of Master Intergovernmental Cooperative Purchasing Agreement
10. Section I – Form of Master Agreement
11. Section N – Technical Proposal
12. Section O – Cost Proposal
13. Section H – Requirements for National Cooperative Contract
14. Section J – Master Agreement Acceptance Form
15. Section M – Lead Public Agency Certificate

For purposes of the awarded contract, conflicts among these documents shall be resolved in the following order of precedence:

1. Section A – Participating Agency Requirements
2. Section B – Lead Agency Requirements
3. Section C – Federal Contract Terms and Conditions
4. Section D – New Jersey Business Compliance
5. Section E – State Notice Addendum
6. Section F – Background & Scope
7. Section K – Administration Agreement
8. Section L – Master Intergovernmental Cooperative Purchasing Agreement
9. Section I – Master Agreement
10. Section N – Technical Proposal
11. Section O – Cost Proposal

APPENDIX A – REQUIREMENTS

SECTION A – PARTICIPATING AGENCY REQUIREMENTS

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SECTION B – LEAD AGENCY REQUIREMENTS

This best value solicitation ("solicitation") is published by Broome County, New York ("Lead Agency") for the purpose of awarding a master cooperative purchasing agreement (the "Master Agreement") and creating a cooperative purchasing program that shall be available to Participating Agencies. Broome County, New York, as the Lead Agency, will award the master cooperative purchasing agreement. At the time of this solicitation, the number of "Participating Agencies" is unknown.

IMPORTANT NOTICE TO BIDDERS – SOLICITATION DISTRIBUTION

The County of Broome officially distributes solicitation documents through the Empire State Purchasing Group <https://www.bidnetdirect.com/new-york/broome-county>. Copies from any other source are not considered official copies. Only those proposers who obtain solicitation documents from the Empire State Purchasing Group are guaranteed to receive addendum information, if such information is issued.

If you have obtained this document from a source other than the Empire State Purchasing Group, it is recommended that you obtain an official copy by registering with this service.

ONE (1) ORIGINAL, ONE (1) DUPLICATE and ONE (1) ELECTRONIC COPY ON USB (no CDs please), of the bid shall be delivered or mailed, with any required data, in a **SEALED ENVELOPE**, which shall be properly identified with the following required information:

1. **BIDDER'S FULL NAME & ADDRESS**
2. **THE BID TITLE (SEE ABOVE)**
3. **BID NUMBER (UPPER LEFT)**

Submit proposals to: **BROOME COUNTY DIVISION OF PURCHASING
60 HAWLEY STREET, 2ND FLOOR
EDWIN L. CRAWFORD COUNTY OFFICE BUILDING
BINGHAMTON, NEW YORK 13901**

BIDS SHALL BE SUBMITTED AND RECEIVED IN THE DIVISION OF PURCHASING UP TO AND INCLUDING 2:00 PM EST, THURSDAY, FEBRUARY 5, 2026.

LATE BIDS - All bids received after the deadline date and time stated above will not be considered and will be returned unopened to the bidder. The bidder assumes the risk of any delay in the mail or in the handling of the mail by employees of the County. Whether sent by mail or by means of personal delivery, the bidder assumes responsibility for having the bid deposited on time at the place specified.

Bids shall be publicly opened and read aloud at 2:30 PM, on the above date, in a designated area assigned by the Division of Purchasing. If attending, please check with the Division of Purchasing on the second floor of the Edwin L. Crawford County Office Building for instructions as to where the bid opening will be held.

1.0 Facsimile machine or electronic bid responses will not be accepted.

2.0 Bidders may seek interpretation of the meaning of any of these specifications or other contract documents. Every request for interpretation should be addressed to the designated contact person(s) listed in the specifications no later than five (5) working days prior to the date set for bid opening. Notice of all such interpretations and any supplemental instructions may be sent to all bidders of record, in the form of addenda to the specifications. All addenda so issued will then become a part of the contract documents.

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3.0 **All Bidders must complete, sign and submit the original and duplicate copies of the enclosed bid documents. (Extra copies of these forms should be made and retained by the bidder.)**

4.0 **CANCELLATION** - The County reserves the right to terminate this agreement at any time upon thirty (30) days written notice to the other party. In the event of a default and cancellation of the contract, the bidder shall be responsible for payment to Broome County of a sum equal to the additional contract costs to the County.

CANCELLATION DUE TO NON-APPROPRIATION OF FUNDS/LEASES - Broome County reserves the right to cancel the contract if the County Legislature, during the enactment of the County Budget, fails or declines to appropriate money for the continuation of the lease(s).

5.0 **REJECTION OF BIDS** - Broome County reserves the right to reject all bids not considered to be in the best interests of Broome County or to waive any informalities in bids received, should such procedures be in the best interests of the County.

6.0 **ASSIGNMENT** - It is mutually understood and agreed that the successful bidder/proponent shall not assign, transfer, convey, sublet, or otherwise dispose of the contract or the right, title, or interest therein, or his power to execute such contract, to any other person, company, or corporation without the express, previous, written consent of Broome County.

7.0 **REGULATORY COMPLIANCE** - The contractor represents that all goods and services provided shall comply with all applicable standards, rules, and regulations in effect for the requirements of federal, state and local laws and regulations as applicable, including the Consumer Product Safety Act, Occupational Safety and Health Act, as amended, or other applicable laws or regulations.

USE OF FORKLIFTS AND RELATED EQUIPMENT: 29 CFR 1910.178(I)(1) contains safety requirements relating to fire protection, design, maintenance and use of fork trucks, tractors, platform lift trucks, motorized hand trucks and other specialized industrial trucks powered by electric motor or internal combustion engines. Broome County requires that all vendors that use "light industrial trucks", as the term is defined by OSHA, provide written proof of training on the piece of equipment to be used for each employee that will use it (commonly referred to as a "forklift license". The written documentation must certify that the operator training meets or exceeds the OSHA standard. This mandate applies to all vendors' employees, independent contractors, and subcontractors. Failure to follow this standard shall be a material breach of your contract with Broome County. In the event of such a material breach, Broome County may exercise any/all its right at law, in equity and/or as recited in this contract.

8.0 **WITHDRAWAL - ERRORS - RESCISSION OF BID**

A. No Bid may be withdrawn after the bid deadline unless no award has been made within forty-five (45) days of bid opening.

B. In the case of a unilateral bid mistake, or error, by a Bidder, on any bid proposal, legislation allows the Bidder to withdraw the bid after showing that:

- 1) The mistake was known, or made known to the "County, Board, or Purchasing Agent" **PRIOR** to the awarding of the contract, or within three (3) days after the bid opening, whichever period is shorter.
- 2) The price bid was based on an error of such magnitude that enforcement would be unconscionable.
- 3) The bid was submitted in good faith and the Bidder submits credible evidence that the mistake was a clerical error rather than a judgmental error.
- 4) The error was due to an unintentional substantial mathematical error, or unintentional omission of a

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substantial quantity of work, labor, material, or services, made directly in the compilation of the bid (which error or omission can be shown by objective evidence drawn from certain listed documents); and

5) It is possible to put the County in "status quo ante".

THE SOLE REMEDY FOR SUCH BID MISTAKE IS WITHDRAWAL OF THE BID AND THE RETURN OF ANY BID SECURITY. ANY AMENDMENT OR REFORMATION OF THE BID IS EXPRESSLY PROHIBITED.

C. ERRORS

Any errors in the bid award which are the fault of the County must be forwarded, in writing, to the Broome County Division of Purchasing within five (5) working days of the notification award. No corrections will be made beyond that date. If errors on the part of the County are discovered too late to be corrected, we will issue a "no award" on those affected items and re-bid or quote.

9.0 RESCISSION OF AN AWARD

After an award has been made by the County, and all participating agencies notified, there will be a \$250 charge to vendors who then discover a mistake in their bid award and want the award rescinded. It is costly for the County to re-figure bid awards, notify all agencies involved and change all our records.

Vendors should be careful in figuring their bids **prior to** submission. The vendor requesting a bid rescission will be billed by the Division of Purchasing. If the bill is not paid by the vendor, the entire award may be rescinded, and the vendor's responsibility may be questioned for future bids.

If the successful bidder exhibits a history of back orders or delayed deliveries, the County of Broome reserves the right to rescind their award and the vendor's responsibility may be questioned for future bids.

10.0 If the bid is for furnishing supplies, materials, equipment, or services and is based upon a QUANTITY ESTIMATE, the bidder shall agree to furnish additional quantities, if required, at the price bid for the term of the contract.

11.0 **TAX EXEMPT STATUS** - Broome County is a political subdivision of the State of New York and as a government entity, is exempt under Purchase Tax Law, Section 1116. Broome County is not issued an exempt organization certificate or an ST119 with an exemption number by the New York State Department of Taxation and Finance. A copy of a Broome County Voucher, Purchase Order, or Petty Cash Form are the only certifications the vendor is required to keep for documenting the tax-exempt sale. Contractor's questions concerning Broome County's tax-exempt status should be directed to the Department of Audit and Control (607) 778-2178.

12.0 Price discrepancies between prices written in figures and prices written in words - the written words will be accepted as the price bid. In cases where price discrepancies written in figures between the unit price(s) and the extended totals, the unit price(s) will be accepted as the price bid.

13.0 Broome County reserves the right to evaluate and/or reject all bids in whole or in part, and to waive technicalities, irregularities, and omissions, if, in the County's judgment, the best interests of Broome County will be served.

14.0 The words, "officer" or "officer of the company", means anyone having the "authority" to obligate their principal in the bidding and contract process. This person will provide documentation that they have this authority and will furnish the documentation within 72 hours, when requested, or be considered indicative of non-responsibility and will not be given further consideration.

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15.0 Broome County also reserves the right to REVISE or AMEND the bid specifications prior to the bid opening date by WRITTEN ADDENDA for reasons other than 2.0 above.

16.0 **COUNTY CONTRACTS/NEW YORK STATE CONTRACTS** - Broome County Reserves the right to purchase from other Municipal contract(s), New York State contracts and/or Cooperative contracts as allowed by law.

17.0 **DELIVERY** - If the successful bidder fails to deliver within the time specified, or within a reasonable time as determined by the Broome County Purchasing Agent or fails to make immediate replacement of rejected items when so requested or as directed by the appropriate County Department, Broome County reserves the right to purchase the same or similar item(s) from other sources to replace the item(s) rejected or not delivered.

► On all such purchases, the Bidder agrees to reimburse the County promptly for excess costs occasioned by such purchases. Should the cost be less, the successful Bidder shall have no claim to the difference. Such purchases will be deducted from the estimated quantity.

► Reimbursement to the County, as noted above, may be in the form of a "credit", issued by the vendor and deductible from a current or future invoice. The request for credit will be documented by the ordering department, on a Broome County "charge back form".

18.0 Should any of the instructions/information in the attached bid package vary from the above, the bid package instructions/information will take precedence.

19.0 **CONTRIBUTION STATEMENT & GIFT STATEMENT**

A. Election law signed statements. The county shall require a signed statement for any contract or agreement that requires formal bidding under the New York State General Municipal Law, the Broome County Charter or Local Law of Broome County that the professional business entity has not made a contribution within one calendar year immediately preceding the date of the contract or agreement which exceeded the permitted thresholds set forth in article 14 of the Election Law of the State of New York.

B. Gifts signed statement. The county shall require a signed statement for any contract or agreement that requires formal bidding under the New York State General Municipal Law, the Broome County Charter or Local Law of Broome County that discloses all gifts given, if any, by the bidding professional business entity to any officer or employee of the County of Broome.

20.0 **PROPOSAL**

Persons desiring to make a proposal shall use the proposal blank prepared and attached hereto. The blank places in the proposal must be filled in as noted and no change shall be made in the phraseology of the proposal or in the items mentioned herein. The specifications attached hereto are to be considered as and shall form a part of the agreement.

Each proposal shall specify the correct gross or lump sum and shall also specify the unit prices for each of the separate items if called for in the proposal. In case the amounts shown in words and the equivalents in figures do not agree, the written words shall be considered binding.

21.0 **IRANIAN ENERGY SECTOR DIVESTMENT**

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1. Contractor/Proposer hereby represents that said Contractor/Proposer is compliant with New York State General Municipal Law Section 103-g entitled "Iranian Energy Sector Divestment", in that said Contractor/Proposer has not:

- a. Provided goods or services of \$20 Million or more in the energy sector of Iran including but not limited to the provision of oil or liquefied natural gas tankers or products used to construct or maintain pipelines used to transport oil or liquefied natural gas for the energy sector of Iran; or
- b. Acted as a financial institution and extended \$20 Million or more in credit to another person for forty-five days or more if that person's intent was to use the credit to provide goods or services in the energy sector in Iran.

2. Any Contractor/Proposer who has undertaken any of the above and is identified on a list created pursuant to Section 165-a (3)(b) of the New York State Finance Law as a person engaging in investment activities in Iran, shall not be deemed a responsible bidder pursuant to Section 103 of the New York State General Municipal Law.

3. Except as otherwise specifically provided herein, every Contractor/Proposer submitting a bid/proposal in response to this Request for Bids/Request for Proposals must certify and affirm the following under penalties of perjury:

- a. "By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief, that each bidder is not on the list created pursuant to NYS Finance Law Section 165-a (3)(b)."

Broome County will accept this statement electronically in accordance with the provisions of Section 103 of the General Municipal Law.

4. Except as otherwise specifically provided herein, any Bid/Proposal that is submitted without having complied with subdivision (a) above, shall not be considered for award. In any case where the Bidder/Proposer cannot make the certification as set forth in subdivision (a) above, the Bidder/Proposer shall so state and shall furnish with the bid a signed statement setting forth in detail the reasons, therefore. The County reserves its rights, in accordance with General Municipal Law Section 103-g to award the Bid/Proposal to any Bidder/Proposer who cannot make the certification, on a case-by-case basis under the following circumstances:

- a. The investment activities in Iran were made before April 12, 2012, the investment activities in Iran have not been expanded or renewed after April 12, 2012, and the Bidder/Proposer has adopted, publicized, and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran; or

b. The County of Broome has made a determination that the goods or services are necessary for the County to perform its functions and that, absent such an exemption, the County of Broome would be unable to obtain the goods or services for which the Bid/Proposal is offered. Such determination shall be made by the County in writing and shall be a public document.

22.0 EXECUTIVE ORDER 177 REGARDING ANTI-DISCRIMINATORY POLICIES AND PRACTICES

The New York State Human Rights Law, Article 15 of the Executive Law, prohibits discrimination and harassment based on age, race, creed, color, national origin, sex, pregnancy or pregnancy-related conditions, sexual orientation, gender identity, disability, marital status, familial status, domestic violence victim status, prior arrest or conviction record, military status or predisposing genetic characteristics.

The Human Rights Law may also require reasonable accommodation for persons with disabilities and pregnancy-related conditions. A reasonable accommodation is an adjustment to a job or work environment that

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enables a person with a disability to perform the essential functions of a job in a reasonable manner. The Human Rights Law may also require reasonable accommodation in employment on the basis of Sabbath observance or religious practices.

Generally, the Human Rights Law applies to:

- all employers of four or more people, employment agencies, labor organizations and apprenticeship training programs in all instances of discrimination or harassment;
- employers with fewer than four employees in all cases involving sexual harassment; and,
- any employer of domestic workers in cases involving sexual harassment or harassment based on gender, race, religion, or national origin.

In accordance with Executive Order No. 177, the Bidder hereby certifies that it does not have institutional policies or practices that fail to address the harassment and discrimination of individuals on the basis of their age, race, creed, color, national origin, sex, sexual orientation, gender identity, disability, marital status, military status, or other protected status under the Human Rights Law.

Executive Order No. 177 and this certification do not affect institutional policies or practices that are protected by existing law, including but not limited to the First Amendment of the United States Constitution, Article 1, Section 3 of the New York State Constitution, and Section 296(11) of the New York State Human Rights Law.

23.0 **EXECUTIVE ORDER 16 CONTRACTING WITH BUSINESSES CONDUCTING BUSINESS IN RUSSIA**

Executive Order No. 16 provides that "all Affected State Entities are directed to refrain from entering into any new contract or renewing any existing contract with an entity conducting business operations in Russia." The complete text of Executive Order No. 16 can be found [here](#).

The Executive Order remains in effect while sanctions imposed by the federal government are in effect. Accordingly, vendors who may be excluded from award because of current business operations in Russia are nevertheless encouraged to respond to solicitations to preserve their contracting opportunities in case the sanctions are lifted during a solicitation or even after award in the case of some solicitations.

As defined in Executive Order No. 16, an "entity conducting business operations in Russia" means an institution or company, wherever located, conducting any commercial activity in Russia or transacting business with the Russian Government or with commercial entities headquartered in Russia or with their principal place of business in Russia in the form of contracting, sales, purchasing, investment, or any business partnership.

24.0 **STATE FINANCE LAW §139-M GENDER-BASED VIOLENCE AND THE WORKPLACE**

Effective November 5, 2025, State Finance Law §139-m requires a bidder certification on Gender-Based Violence and the Workplace for competitive New York State procurements. The certification must be subscribed to and affirmed under penalty of perjury and confirms the bidder has implemented a written policy addressing gender-based violence and the workplace and has shared that policy to all employees, directors, and board members.

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that the bidder has and has implemented a written policy addressing gender-based violence and the workplace and have provided such policy to all of its employees, directors and board members. Such policy shall, at a minimum, meet the requirements of subdivision 11 of section five hundred seventy-five of the executive law.

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NOTICE: All bids received that lack:

- 1) a Signed Proposal;
- 2) a Signed Non-Collusive Bidding Certificate;
- 3) Samples when requested; or
- 4) Bid Bond / Check, when required, *will be rejected as being non-responsive at the formal public bid opening.*

A BID BOND IS NOT REQUIRED FOR THIS BID.

The County procurement officer(s) or employee(s) conducting the bid opening will document the non-responsiveness orally and in writing. The non-responsive bid will not be publicly read and will not be returned to the bidder.

EXTENSION OF CONTRACT TO NON-BROOME COUNTY GOVERNMENT AGENCIES AND OPEN TO BROOME COUNTY POLITICAL SUBDIVISIONS

It is the intent of this invitation for bid that Non-Broome County Government Political Subdivisions and others authorized by law and located in the county of Broome, to participate in the contract awarded.

The County also reserves the right to allow all municipal and not for profit organizations authorized under the General Municipal Laws of the State of New York, to purchase any goods and/or services awarded as a result of this bid in accordance with the latest amendments to NYS GML 100 through 104. However, it is understood that the extension of such contracts is at the discretion of the vendor and the vendor is only bound to any contract between the County of Broome its participating Political Subdivisions and others authorized by law and located in the County of Broome and the vendor.

All orders will be placed by the ordering Non-Broome County Government Agency and shall be billed and make payment to the Vendor/Contractor. All Non-Broome County Government Agencies are required to make payments directly to the Vendor/Contractor.

Upon request, non-Broome County Government agencies must furnish the Vendor/Contractor with the proper tax exemption certificate or documentation of tax-exempt status. (Purchase orders should have this information and be retained for documenting the tax-exempt sale.)

All participating Non-Broome County Government agencies and Bidders understand, acknowledge and agree that the sole responsibility in regard to performance of the contract, of any obligation, covenant, condition or term thereunder by either such party, thereto shall be borne and is expressly assumed by the participating Non-Broome County Government agencies and contractors and not by Broome County Government. In the event of a failure or breach in performance of any such contract by a non-Broome County Government agency or contractor, the Broome County Government specifically and expressly disclaims any and all liability for such defective performance or breach, and the eligible participating Non-Broome County Government agencies and contractors, agents and employees harmless from any liability that may be or is imposed by the failure of either party to perform in accordance with its obligations, covenants and the terms and conditions of this Broome County Government centralized contract.

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Risk Management & Insurance Specifications	
Project Description or Contract Number	Medical supplies. National Cooperative contract.
Date Issued	December 29, 2025
Vendor name ("Contractor")	TBD
County Department	Purchasing Carolyn Secor x6504

Please read these specifications very carefully. These specifications are part of your contract with Broome County. It is advisable that you forward a copy of these specifications to your insurance agent. Broome County's waiver of any requirement(s) set forth herein shall not constitute a waiver of any other contract provision.

Part I. General Provisions

1. The Contractor shall procure and maintain during the term of this contract, at the Contractor's expense, the insurance policies listed in Part II with limits equal to or greater than the enumerated limits.
2. The contractor shall be solely responsible for any self-insured retention or deductible losses under each of the required policies.
3. Every required policy, including any required endorsements and any umbrella / excess policy, shall be primary insurance. Insurance carried by Broome County, its officers, or its employees, if any, shall be excess and not contributory insurance to that provided by the Contractor.
4. Every required coverage type shall be "occurrence basis".
5. The Contractor may utilize umbrella/excess liability coverage to achieve the limits required hereunder; such coverage must be at least as broad as the primary coverage (follow form).
6. All insurance certificates must be approved by the Office of Risk & Insurance Management. See section II for specific requirements regarding insurance proof.
7. The County reserves its right to request certified copies of any policy or endorsement thereto.
8. All insurance shall be provided by insurance carriers licensed & admitted to do business in the State of New York and must be rated "A-VII" or better by A.M. Best (Current Rate Guide).
9. If the Contractor fails to procure and maintain the required coverage(s) and minimum limits such failure shall constitute a material breach of contract, whereupon Broome County may exercise any rights it has in law or equity, including but not limited to the following:
 - (c) immediate termination of the contract;
 - (c) withholding any / all payment(s) due under this contract or any other contract it has with the vendor (common law set-off); OR
 - (c) procuring or renewing any required coverage(s) or any extended reporting period thereto and paying any premiums in connection therewith. All monies so paid by Broome County shall be repaid upon demand, or at the County's option, may be offset against any monies due to the Contractor.
10. Neither Party shall permit a subcontractor to enter upon or continue the performance of this Agreement unless such subcontractor is and remains insured in accordance with the requirements listed hereunder. Any such subcontracting Party shall indemnify the other Party for any loss suffered by the non-subcontracting Party for the failure of any subcontractor to so insured. The indemnity shall survive expiration or termination of the Agreement.

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Part II. Required Insurance – Minimum coverage types and amounts.

Coverage Type	Minimum Limits
<u>Commercial General Liability (CGL) including:</u> Installation/Contractors Liability Products & completed operations shall not be excluded. Broome County shall be named additional insured. The additional insured endorsement for the insurance shall not contain any exclusion for bodily injury or property damage arising from completed operations. <u>Proof of additional insured coverage shall be evidenced through a carrier issued endorsement. (ISO CG 20 10 11 85 or equivalent)</u>	\$1,000,000 / \$2,000,000 Per occurrence / minimum annual aggregate limit
<u>Automobile Liability (Comprehensive Form)</u> Must cover owned, non-owned and hired vehicles	\$1,000,000 Combined Single Limit
<u>Workers' Compensation and Employer's Liability See #2</u> If you have no employees (sole proprietor) you may provide an affidavit of exemption. (CE-200) if the box to the left is checked	Statutory amount / \$100,000
<u>Disability Insurance See #3</u> If you have no employees (sole proprietor) you may provide an affidavit of exemption. (CE-200) if the box to the left is checked	Statutory limits
<u>Umbrella coverage:</u> over CGL and Automobile	\$5,000,000 CSL
<u>Professional Liability</u> • "Claims made" coverage must be maintained continuously for a minimum of two (2) years after contract termination. • Shall not contain restrictions for: ✓ Contractual Liability ✓ Express warranties or guaranties ✓ Personal injury <u>Proof of additional insured coverage shall be evidenced through a carrier issued endorsement.</u>	\$1,000,000 / \$3,000,000 Per occurrence / minimum Annual aggregate limit
<u>Products Liability:</u> over CGL and Automobile	\$3,000,000 CSL

1. The certificate face shall:

- indicate coverage(s) (other than Workers' Compensation & Disability) & minimum amounts required in part II.1
- provide that the coverage(s) shall not be cancelled, terminated, or materially changed (including an insurance limits reduction) unless **thirty (30) days** prior written notice has been given to the County Office of Risk & Insurance Management.
- Disclose all policy exclusions
- Disclose the amount of self-insured retention or deductibles.
- Show Products & completed operation

2. **Proof of Workers' Compensation Coverage must be provided on NYS issued WCB form C-105.2 or U-26.3. Exemption should be provided on CE-200**

3. **Proof of Disability Coverage must be provided on NYS issued WCB form DB-120.1 or DB820/829 or DB-155. Exemption should be provided on CE-200**

4. **The Additional Insured & Certificate Holder should read:**

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County of Broome

Attn: Office of Risk & Insurance Management

PO Box 1766

Binghamton, NY 13902-1766

Part III Defense and Indemnification

The following provisions concerning indemnification shall not be construed to indemnify the County for damages arising from bodily injury to persons or property contributed to, caused by or resulting from the sole negligence of the County or its employees.

The Contractor agrees to indemnify and hold the County of Broome and any officer, employee and/or agent thereof free and harmless from any and all loss(es), penalty(ies), damages, settlement(s), cost(s), charge(s), professional fee(s) or other expense(s) or liability(ies) of every kind arising from or relating to any and all claim(s), lien(s), demand(s), obligation(s), action(s), proceedings or causes of action of any kind in connection with, or arising directly or indirectly from the negligent error(s) and/or omission(s) and/or act(s) of the Contractor (including Contractor's employees, agents or and/or subcontractors) in the performance of this agreement.

Without limiting the generality of the preceding paragraphs, the following shall be included in the indemnity hereunder: any and all such claims, etc., relating to personal injury, death, damage to property, or any actual or alleged violation of any applicable statute (including specifically but not limited to New York State Labor Law §§ 200; 202; 240 & 241), ordinance, administrative order, executive order, rule or regulation, or decree of any court of competent jurisdiction in connection with, or arising directly or indirectly from, errors and/or negligent acts by the Contractor, as aforesaid,.

Part IV Safety

Broome County specifically reserves the right to suspend or terminate all work under this contract whenever Contractor and/or contractor's employees or subcontractors are proceeding in a manner that threatens the life, health, or safety of any of contractor's employees, subcontractor's employees, county employees or member(s) of the general public on county property. This reservation of rights by Broome County in no way obligates Broome County to inspect the safety practices of the Contractor.

If Broome County exercises its rights pursuant to this part, the contractor shall be given three days to cure the defect, unless Broome County, in its sole and absolute discretion, determines that the service cannot be suspended for three days due to Broome County's legal obligation to continuously provide contractor's service to the public or Broome County's immediate need for completion of the Contractor's work. In such case, Contractor shall immediately cure the defect.

If the Contractor fails to cure the identified defect(s), Broome County shall have the right to immediately terminate this contract. In the event Broome County terminates this contract, any payments for work completed by the Contractor shall be reduced by the costs incurred by Broome County in re-bidding the work and /or by the increase in cost that results from using a different vendor.

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BROOME COUNTY REQUIRED DOCUMENTS

Required Documents - Proposals received that do not include the required documents signed and returned may be deemed non-responsive and removed from consideration for award.

Attachments:

- Insurance Requirements
- Proposal Specification
- Required Documents:
 - Proposal Sheet
 - Variation and Justification Sheet
 - Non-Collusive Bidding Certificate
 - Iranian Energy Divestment Certification Election Law Statement
 - Gifts Statement
 - Insurance Acknowledgment
 - W-9
 - Respondent's Check List
 - Federal Terms & Conditions

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BROOME COUNTY
DEPARTMENT OF PURCHASING
PROPOSAL SHEET

RFB-2025-090 / 24COR-044 Medical Supplies

The undersigned proposes and offers to furnish and deliver, for Broome County, **Medical Supplies**, the specifications for which are attached. This proposal and offer is guaranteed to fulfill the minimum specifications as prepared by Broome County.

****** This submission constitutes a certification that no Broome County Officer or employee has any interest herein. In the event that any Broome County Officer or employee has any such interest, the full nature thereof shall be disclosed.

NAME OF COMPANY: Medline Industries, LP

ADDRESS OF COMPANY: 3 Lakes Drive
Northfield, IL 60093

NAME & TITLE OF
OFFICER OR PERSON
SIGNING THIS BID: Troy Lothar, Sr. Director National Field Sales

SIGNATURE: 

DATE: 3/31/2026

TELEPHONE NUMBER: 8006335463

FAX NUMBER: _____

800 NUMBER: 8006335463

E-MAIL ADDRESS: govbids@medline.com

NOTE: By signing and submitting this bid for consideration by Broome County, the vendor acknowledges that they have read, understand and agree to all aspects of the specifications as presented without reservation or alteration. The signer acknowledges that he/she is authorized to submit this bid.

BIDDERS MUST SUBMIT THIS ORIGINAL SHEET AND AN EXACT, CLEAR DUPLICATE.

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NON-COLLUSION BIDDING CERTIFICATE

RFB-2025-090 / 24COR-044 Medical Supplies

NON-COLLUSIVE BIDDING CERTIFICATION:

"(a) By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

(1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;

(2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and

(3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition."

Medline Industries, LP

NAME OF COMPANY

72 J-

Sr. Director National Field Sales

SIGNATURE & TITLE OF SIGNER

NOTE:

A bid shall not be considered for award nor shall any award be made where (a) (1), (2) and (3) above have not been complied with; provided, however, that if in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reason therefore. Where (a) (1), (2) and (3) above have not been complied with, the bid shall not be considered for award nor shall any award be made unless the head of the purchasing unit of the political subdivision, public department, agency or official thereof to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.

The fact that a bidder (a) has published price lists, rates or tariffs covering items being procured, (b) has informed prospective customers of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning of subparagraph one (a).

Any bid hereafter made to any political subdivision of the state or any public department, agency or official thereof by a corporate bidder for work or services performed or to be performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation, or local law, and where such bid contains the certification referred to in subdivision one of this section, shall be deemed to have been authorized by the board of directors of the bidder, and such authorization shall be deemed to include the signing and submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation.

BIDDERS MUST SUBMIT THIS ORIGINAL SHEET AND AN EXACT, CLEAR DUPLICATE.

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IRANIAN ENERGY DIVESTMENT CERTIFICATION

Pursuant to Section 103-g Of the New York State General Municipal Law

- A. By submission of this bid/proposal, each respondent and each person signing on behalf of any bidder/proposer certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of Section 165-a of the New York State Finance Law.
- B. A Bid/Proposal shall not be considered for award, nor shall any award be made where the condition set forth in Paragraph A above has not been complied with; provided, however, that in any case the respondent cannot make the foregoing certification set forth in Paragraph A above, the respondent shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefore. Where Paragraph A above cannot be complied with, the Purchasing Unit to the political subdivision, public department, agency or official thereof to which the bid/proposal is made, or his designee, may award a bid/proposal, on a case by case business under the following circumstances:
1. The investment activities in Iran were made before April 12, 2012, the investment activities in Iran have not been expanded or renewed after April 12, 2012, and the respondent has adopted, publicized and is implementing a formal plan to cease the investment activities in Iran and to refrain from engaging in any new investments in Iran; or
 2. The political subdivision makes a determination that the goods or services are necessary for the political subdivision to perform its functions and that, absent such an exemption, the political subdivision would be unable to obtain the goods or services for which the contract is offered. Such determination shall be made in writing and shall be a public document.



(Signature)

Sr. Director National Field Sales

Title

BIDDERS MUST SUBMIT THIS ORIGINAL SHEET AND AN EXACT, CLEAR DUPLICATE.

Rev 09-020

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ELECTION LAW STATEMENT:

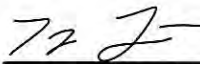
I, Troy Lothar state that I am the Sr. Director National Field Sales of
(Type or print name of individual) (Position)

Medline Industries, LP. In the calendar year immediately preceding the date of this
(Vendor)

Statement, Medline Industries, LP has not made a contribution which exceeded
(Vendor)

the permitted thresholds (thresholds limits are available at the Broome County Board of
Elections) set forth in Article 14 of the Election Law of the State of New York.

Dated: 3/31/2026

By: 
(Signature of individual)

BIDDERS MUST SUBMIT THIS ORIGINAL SHEET AND AN EXACT, CLEAR DUPLICATE.

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GIFTS STATEMENT

Gifts signed statement: The County shall require a signed statement for any contract or agreement that requires formal bidding under the New York State General Municipal Law, the Broome County Charter or Local Law of Broome county that discloses all gifts given, if any, by the bidding professional business entity (the bidder) to any officer or employee of the County of Broome.

CERTIFICATION

I, Troy Lothar state that I am the Sr. Director National Field Sales of
(Print or type name of individual) (Position)

Medline Industries, LP In the calendar year immediately preceding
(Vendor)

the date of this Statement, Medline Industries, LP has made the following gifts
(Vendor)

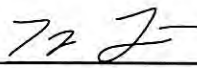
to Officers and / or Employees of the County of Broome:

Name of County Officer / Employee and item description	Value of Gift
	\$
	\$
	\$
	\$

(add additional sheets if necessary)

X I did not provide gifts to Officers or Employees of Broome County

Dated: 3/31/2026

By: 
(Signature of individual)

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INSURANCE ACKNOWLEDGEMENT

THE FOLLOWING INSURANCE ACKNOWLEDGEMENT MUST BE COMPLETED AND SIGNED AND SUBMITTED WITH PROPOSAL EVEN IF THE RESPONDENT IS UNABLE TO PROVIDE THEIR CERTIFICATE OF INSURANCE WITH THEIR PROPOSAL.

THE CERTIFICATE OF INSURANCE AND RELATED ENDORSEMENT MUST STILL BE PROVIDED PRIOR TO THE ISSUANCE OF A CONTRACT.

The Medline Industries, LP, if a successful respondent, agrees to provide
(Company Name)
an insurance certificate w/endorsement, in compliance with the insurance requirements set forth
in this solicitation :RFB-2025-090/24COR-044 Medical Supplies

Authorized Signature TJ

Name & Title of Authorized Signer: Troy Lothar, Sr. Director National Field Sales

Dated: 3/31/2026

Insurance Agency: MARSH USA LLC.

Address of Agency: 155 N. WACKER, SUITE 1200
CHICAGO, IL 60661

Contact Person at Agency: riskmanagement@medline.com

Phone Number of Agency: _____

RESPONDENTS MUST SUBMIT THIS ORIGINAL SHEET AND AN EXACT, CLEAR DUPLICATE.

Request for Taxpayer
Identification Number and Certification
Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)	
	2 Business name/disregarded entity name, if different from above.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes: ☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate ☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____ Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions. ☐	
	5 Address (number, street, and apt. or suite no.). See instructions.	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requestor* for guidelines on whose number to enter.

Social security number	
or	
Employer identification number	

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person	Date
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

must obtain your correct taxpayer identification number (TIN), which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid).
- Form 1099-DIV (dividends, including those from stocks or mutual funds).
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds).
- Form 1099-NEC (nonemployee compensation).
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers).
- Form 1099-S (proceeds from real estate transactions).
- Form 1099-K (merchant card and third-party network transactions).
- Form 1098 (home mortgage interest), 1098-E (student loan interest), and 1098-T (tuition).
- Form 1099-C (canceled debt).
- Form 1099-A (acquisition or abandonment of secured property).

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

Caution: If you don't return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued);
2. Certify that you are not subject to backup withholding; or
3. Claim exemption from backup withholding if you are a U.S. exempt payee; and
4. Certify to your non-foreign status for purposes of withholding under chapter 3 or 4 of the Code (if applicable); and
5. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting is correct. See *What Is FATCA Reporting*, later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Establishing U.S. status for purposes of chapter 3 and chapter 4 withholding. Payments made to foreign persons, including certain distributions, allocations of income, or transfers of sales proceeds, may be subject to withholding under chapter 3 or chapter 4 of the Code (sections 1441-1474). Under those rules, if a Form W-9 or other certification of non-foreign status has not been received, a withholding agent, transferee, or partnership (payor) generally applies presumption rules that may require the payor to withhold applicable tax from the recipient, owner, transferor, or partner (payee). See Pub. 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*.

The following persons must provide Form W-9 to the payor for purposes of establishing its non-foreign status.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the disregarded entity.
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the grantor trust.
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust and not the beneficiaries of the trust.

See Pub. 515 for more information on providing a Form W-9 or a certification of non-foreign status to avoid withholding.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person (under Regulations section 1.1441-1(b)(2)(iv) or other applicable section for chapter 3 or 4 purposes), do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515). If you are a qualified foreign pension fund under Regulations section 1.897(f)-1(d), or a partnership that is wholly owned by qualified foreign pension funds, that is treated as a non-foreign person for purposes of section 1445 withholding, do not use Form W-9. Instead, use Form W-8EXP (or other certification of non-foreign status).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a saving clause. Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if their stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first Protocol) and is relying on this exception to claim an exemption from tax on their scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 24% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include, but are not limited to, interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third-party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester;
2. You do not certify your TIN when required (see the instructions for Part II for details);
3. The IRS tells the requester that you furnished an incorrect TIN;
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only); or
5. You do not certify to the requester that you are not subject to backup withholding, as described in item 4 under "By signing the filled-out form" above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code*, later, and the separate Instructions for the Requester of Form W-9 for more information.

See also *Establishing U.S. status for purposes of chapter 3 and chapter 4 withholding*, earlier.

What Is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all U.S. account holders that are specified U.S. persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code*, later, and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you are no longer tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

• **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note for ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040 you filed with your application.

• **Sole proprietor.** Enter your individual name as shown on your Form 1040 on line 1. Enter your business, trade, or "doing business as" (DBA) name on line 2.

• **Partnership, C corporation, S corporation, or LLC, other than a disregarded entity.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

• **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. Enter any business, trade, or DBA name on line 2.

• **Disregarded entity.** In general, a business entity that has a single owner, including an LLC, and is not a corporation, is disregarded as an entity separate from its owner (a disregarded entity). See Regulations section 301.7701-2(c)(2). A disregarded entity should check the appropriate box for the tax classification of its owner. Enter the owner's name on line 1. The name of the owner entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For

example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2. If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, enter it on line 2.

Line 3a

Check the appropriate box on line 3a for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3a.

IF the entity/individual on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation.
• Individual or	Individual/sole proprietor.
• Sole proprietorship	
• LLC classified as a partnership for U.S. federal tax purposes or	Limited liability company and enter the appropriate tax classification:
• LLC that has filed Form 8832 or 2553 electing to be taxed as a corporation	P = Partnership, C = C corporation, or S = S corporation.
• Partnership	Partnership.
• Trust/estate	Trust/estate.

Line 3b

Check this box if you are a partnership (including an LLC classified as a partnership for U.S. federal tax purposes), trust, or estate that has any foreign partners, owners, or beneficiaries, and you are providing this form to a partnership, trust, or estate, in which you have an ownership interest. You must check the box on line 3b if you receive a Form W-8 (or documentary evidence) from any partner, owner, or beneficiary establishing foreign status or if you receive a Form W-9 from any partner, owner, or beneficiary that has checked the box on line 3b.

Note: A partnership that provides a Form W-9 and checks box 3b may be required to complete Schedules K-2 and K-3 (Form 1065). For more information, see the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

If you are required to complete line 3b but fail to do so, you may not receive the information necessary to file a correct information return with the IRS or furnish a correct payee statement to your partners or beneficiaries. See, for example, sections 6698, 6722, and 6724 for penalties that may apply.

Line 4 Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third-party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space on line 4.

1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2).

- 2—The United States or any of its agencies or instrumentalities.
- 3—A state, the District of Columbia, a U.S. commonwealth or territory, or any of their political subdivisions or instrumentalities.
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities.
- 5—A corporation.
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or territory.
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission.
- 8—A real estate investment trust.
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940.
- 10—A common trust fund operated by a bank under section 584(a).
- 11—A financial institution as defined under section 581.
- 12—A middleman known in the investment community as a nominee or custodian.
- 13—A trust exempt from tax under section 664 or described in section 4947.

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
• Interest and dividend payments	All exempt payees except for 7.
• Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
• Barter exchange transactions and patronage dividends	Exempt payees 1 through 4.
• Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5. ²
• Payments made in settlement of payment card or third-party network transactions	Exempt payees 1 through 4.

¹ See Form 1099-MISC, Miscellaneous Information, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) entered on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37).

B—The United States or any of its agencies or instrumentalities.

C—A state, the District of Columbia, a U.S. commonwealth or territory, or any of their political subdivisions or instrumentalities.

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i).

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i).

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state.

G—A real estate investment trust.

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940.

I—A common trust fund as defined in section 584(a).

J—A bank as defined in section 581.

K—A broker.

L—A trust exempt from tax under section 664 or described in section 4947(a)(1).

M—A tax-exempt trust under a section 403(b) plan or section 457(g) plan.

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, enter "NEW" at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have, and are not eligible to get, an SSN, your TIN is your IRS ITIN. Enter it in the entry space for the Social security number. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See *What Name and Number To Give the Requester*, later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.SSA.gov. You may also get this form by calling 800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/EIN. Go to www.irs.gov/Forms to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to www.irs.gov/OrderForms to place an order and have Form W-7 and/or Form SS-4 mailed to you within 15 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and enter "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, you will generally have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon. See also *Establishing U.S. status for purposes of chapter 3 and chapter 4 withholding*, earlier, for when you may instead be subject to withholding under chapter 3 or 4 of the Code.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code*, earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third-party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor ²
5. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee ³
b. So-called trust account that is not a legal or valid trust under state law	The actual owner ¹
6. Sole proprietorship or disregarded entity owned by an individual	The owner ³
7. Grantor trust filing under Optional Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A)) ⁴	The grantor ⁴

For this type of account:	Give name and EIN of:
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity ⁴
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing Form 1041 or under the Optional Filing Method 2, requiring Form 1099 (see Regulations section 1.671-4(b)(2)(i)(B)) ⁵	The trust

¹List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

²Circle the minor's name and furnish the minor's SSN.

³You must show your individual name on line 1, and enter your business or DBA name, if any, on line 2. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.)

Note: The grantor must also provide a Form W-9 to the trustee of the trust.

⁵For more information on optional filing methods for grantor trusts, see the Instructions for Form 1041.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information, such as your name, SSN, or other identifying information, without your permission to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax return preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity, or a questionable credit report, contact the IRS Identity Theft Hotline at 800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 877-777-4778 or TTY/TDD 800-829-4059.

Protect yourself from suspicious emails or phishing schemes.

Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 800-366-4484. You can forward suspicious emails to the Federal Trade Commission at spam@uce.gov or report them at www.ftc.gov/complaint. You can contact the FTC at www.ftc.gov/idtheft or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see www.IdentityTheft.gov and Pub. 5027.

Go to www.irs.gov/identitytheft to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and territories for use in administering their laws. The information may also be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payors must generally withhold a percentage of taxable interest, dividends, and certain other payments to a payee who does not give a TIN to the payor. Certain penalties may also apply for providing false or fraudulent information.

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BROOME COUNTY DEPARTMENT OF PURCHASING BIDDERS CHECK LIST

	YES	NO
1. I have read ALL of the instructions and specifications.	X	_____
2. I have filled in ALL of the blank spaces.	X	_____
3. I have furnished, IN DUPLICATE , all required information, if applicable (e.g. descriptive literature, MSDS, specifications.)	X	_____
4. I am an officer of the company.	X	_____
5. I have the <u>authority</u> to obligate my company under the laws of the State of New York.	X	_____
6. I am returning the signed original, a duplicate and a Digital copy of the following: (Check the appropriate boxes on top right of page 1)	X	_____
a.) Specifications	X	_____
b.) Proposal Sheet(s)	X	_____
c.) Non-Collusive Bidding Certificate	X	_____
d.) Election Law Statement	X	_____
e.) Gifts Statement	X	_____
f.) Iranian Divestment Certification	X	_____
g.) Insurance Requirements	X	_____
h.) Variation & Justification	X	_____
i.) Bid Bond (if required)	N/A	_____
j.) Samples (if requested)	N/A	_____
k.) W-9	X	_____
l.) Bidder's Checklist	X	_____
<u>m.) Federal Terms & Conditions</u>	X	_____
7. I have made copies for my records.	X	_____
8. I have indicated the bid title and date on the sealed envelope.	X	_____
9. If successful, the " insurance requirements certificate ", from an insurance company licensed to do business by New York State, will be <u>provided within ten working days after notification of the award.</u>	X	_____
10. I have provided the necessary information for responsibility questions, If applicable (IN DUPLICATE)	X	_____

SIGNATURE

Troy Lother

DATE 3/31/2026

NAME (TYPED OR PRINTED) Troy Lother

TITLE Sr. Director National Field Sales

Medline Industries, LP

COMPANY NAME

NOTICE: All bids received that lack 1) a signed Proposal; 2) a Non-Collusive Bidding Certificate; 3) a Bid Bond / Check, when required, or 4) Samples when required, will be rejected as being non-responsive at the formal public bid opening. The County procurement officer/s or employees conducting the bid opening will document the non-responsiveness orally and in writing. The non-responsive bid will not be publicly read and will not be returned to the bidder.

BIDDERS MUST SUBMIT THIS ORIGINAL SHEET AND AN EXACT, CLEAR DUPLICATE.



CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

Pursuant to N.J.S.A. 52:32-60.1, et seq. ([L. 2022, c. 3](#)) any person or entity (hereinafter "Vendor") that seeks to enter into or renew a contract with a State agency for the provision of goods or services, or the purchase of bonds or other obligations, must complete the certification below indicating whether or not the Vendor is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, available here: <https://sanctionssearch.ofac.treas.gov/>. If the Department of the Treasury finds that a Vendor has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

I, the undersigned, certify that I have read the definition of "Vendor" below, and have reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons list, and having done so certify:

(Check the Appropriate Box)

☒ A. That the Vendor is not identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus](#).

OR

☐ B. That I am unable to certify as to "A" above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus](#).

OR

☐ C. That I am unable to certify as to "A" above, because the Vendor is identified on the [OFAC Specially Designated Nationals and Blocked Persons list](#). However, the Vendor is engaged in activity related to Russia and/or Belarus consistent with federal law, regulation, license or exemption. A detailed description of how the Vendor's activity related to Russia and/or Belarus is consistent with federal law is set forth below.

(Attach Additional Sheets If Necessary.)


Signature of Vendor's Authorized Representative

Troy Lothar, Sr. Director National Field Sales
Print Name and Title of Vendor's Authorized Representative

Medline Industries, LP
Vendor's Name

3 Lakes Drive
Vendor's Address (Street Address)

IL 60093
Vendor's Address (City/State/Zip Code)

May 21, 2026
Date

36-3596612
Vendor's FEIN

8006335463
Vendor's Phone Number

Vendor's Fax Number

ecgordon@medline.com
Vendor's Email Address

ⁱ Vendor means: (1) A natural person, corporation, company, limited partnership, limited liability partnership, limited liability company, business association, sole proprietorship, joint venture, partnership, society, trust, or any other nongovernmental entity, organization, or group; (2) Any governmental entity or instrumentality of a government, including a multilateral development institution, as defined in Section 1701(c)(3) of the International Financial Institutions Act, 22 U.S.C. 262r(c)(3); or (3) Any parent, successor, subunit, direct or indirect subsidiary, or any entity under common ownership or control with, any entity described in paragraph (1) or (2).

SECTION C – FEDERAL CONTRACT TERMS AND CONDITIONS
[Attachment to Follow]

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FEDERAL CONTRACT TERMS AND CONDITIONS

When a participating agency seeks to procure goods and services using funds under a Federal grant or contract, specific Federal laws, regulations, and requirements may apply in addition to those under state law, including without limitation the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 CFR 200 (sometimes referred to as the “Uniform Guidance” or “EDGAR” requirements).

All Respondents submitting proposals must complete this Federal Contract Terms and Conditions certification form regarding Respondent's compliance with certain requirements which may be applicable to specific participating agency purchases using Federal grant funds. This completed form shall be made available to Participating Agencies for their use while considering their purchasing options when using Federal grant funds. Participating Agencies may also require supplier partners to enter into ancillary agreements, in addition to the Master Agreement's general terms and conditions, to address the Participating Agency's specific contractual needs, including contract requirements for a procurement using Federal grants or contracts.

For each of the items below, Respondent should certify its agreement and ability to comply, where applicable, by having its authorized representative sign the acknowledgment at the end of this form. If Respondent fails to complete any item in this form, CoreTrust shall consider Respondent's response to be that it is unable or unwilling to comply. A negative response to any of the items may, if applicable, impact the ability of a participating agency to purchase from the supplier partner using Federal funds.

1. SUPPLIER PARTNER VIOLATION OR BREACH OF CONTRACT TERMS

Contracts for more than the simplified acquisition threshold currently set at one hundred fifty thousand dollars (\$150,000), which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 USC 1908, must address administrative, contractual, or legal remedies in instances where supplier partners violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Any contract award shall be subject to the Master Agreement, as well as any additional terms and conditions in any purchase order, participating agency ancillary contract, or Participating Agency construction contract agreed upon by supplier partner and the Participating Agency which must be consistent with and protect the Participating Agency at least to the same extent as the Master Agreement.

The remedies under this agreement are in addition to any other remedies that may be available under law or in equity. By submitting a proposal, you agree to these supplier partner violation and breach of contract terms.

Does vendor agree? TL (Initials of Authorized Representative)

2. TERMINATION FOR CAUSE OR CONVENIENCE

When a participating agency expends Federal funds, the participating agency reserves the right to immediately terminate any agreement in excess of ten thousand dollars (\$10,000) resulting from this procurement process in the event of a breach or default of the agreement by supplier partner in the event supplier partner fails to: (1) meet schedules, deadlines, and / or delivery dates within the times specified in the procurement solicitation, contract, and / or a purchase order; (2) make any payments owed; or (3) otherwise perform in accordance with the contract and / or the procurement solicitation. Participating agency also reserves the right to terminate the contract immediately, with written notice to supplier partner, for convenience, if participating agency believes, in its sole discretion that it is in the best interest of participating agency to do so. Respondent shall be compensated for work performed and accepted and goods accepted by participating agency as of the termination date if the contract is terminated for convenience of participating agency. Any award under this procurement process is not exclusive and participating agency reserves the right to purchase goods and services from other supplier partners when it is in participating agency's best interest.

Does vendor agree? TL (Initials of Authorized Representative)

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3. EQUAL EMPLOYMENT OPPORTUNITY

Except as otherwise provided under 41 CFR Part 60, all participating agency purchases or contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 shall be deemed to include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR Part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

The equal opportunity clause provided under 41 CFR 60-1.4(b) is hereby incorporated by reference. Supplier partner agrees that such provision applies to any participating agency purchase or contract that meets the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 and supplier partner agrees that it shall comply with such provision.

Does vendor agree? TL (Initials of Authorized Representative)

4. DAVIS-BACON ACT

When required by Federal program legislation, supplier partner agrees that, for all participating agency prime construction contracts / purchases in excess of two thousand dollars (\$2,000), supplier partner shall comply with the Davis-Bacon Act (40 USC 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, supplier partner is required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determinate made by the Secretary of Labor. In addition, supplier partner shall pay wages not less than once a week.

Current prevailing wage determinations issued by the Department of Labor are available at www.wdol.gov. Supplier partner agrees that, for any purchase to which this requirement applies, the award of the purchase to the supplier partner is conditioned upon supplier partner's acceptance of the wage determination.

Supplier partner further agrees that it shall also comply with the Copeland "Anti-Kickback" Act (40 USC 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States.") The Act provides that each supplier partner or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled.

Does vendor agree? TL (Initials of Authorized Representative)

5. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT

Where applicable, for all participating agency contracts or purchases in excess of one hundred thousand dollars (\$100,000) that involve the employment of mechanics or laborers, supplier partner agrees to comply with 40 USC 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 USC 3702 of the Act, supplier partner is required to compute the wages of every mechanic and laborer on the basis of a standard work week of forty (40) hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one-and-a-half times the basic rate of pay for all hours worked in excess of forty (40) hours in the work week. The requirements of 40 USC 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

Does vendor agree? TL (Initials of Authorized Representative)

6. RIGHT TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT

If the participating agency's Federal award meets the definition of "funding agreement" under 37 CFR 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance or experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions

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Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts, and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

Supplier partner agrees to comply with the above requirements when applicable.

Does vendor agree? TL (Initials of Authorized Representative)

7. CLEAN AIR ACT AND FEDERAL WATER POLLUTION CONTROL ACT

Clean Air Act (42 USC 7401-7671q.) and the Federal Water Pollution Control Act (33 USC 1251-1387), as amended – Contracts and subgrants of amounts in excess of one hundred fifty thousand dollars (\$150,000) must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 USC 7401-7671q.) and the Federal Water Pollution Control Act, as amended (33 USC 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

When required, supplier partner agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act and the Federal Water Pollution Control Act.

Does vendor agree? TL (Initials of Authorized Representative)

8. DEBARMENT AND SUSPENSION

Debarment and Suspension (Executive Orders 12549 and 12689) - A contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1966 Comp. p. 189) and 12689 (3 CFR Part 1989 Comp. p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Supplier partner certifies that supplier partner is not currently listed on the government-wide exclusions in SAM, is not debarred, suspended, or otherwise excluded by agencies or declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier partner further agrees to immediately notify CoreTrust and all Participating Agencies with pending purchases or seeking to purchase from supplier partner if supplier partner is later listed on the government-wide exclusions in SAM, or is debarred, suspended, or otherwise excluded by agencies or declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Does vendor agree? TL (Initials of Authorized Representative)

9. BYRD ANTI-LOBBYING AMENDMENT

Byrd Anti-Lobbying Amendment (31 USC 1352) - Supplier partners that apply or bid for an award exceeding one hundred thousand dollars (\$100,000) must file the required certification. Each tier certifies to the tier above that it shall not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 USC 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award. As applicable, supplier partner agrees to file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 USC 1352).

TL

Respondent's **SIGNATURE**

10. PROCUREMENT OF RECOVERED MATERIALS

For participating agency purchases utilizing Federal funds, Supplier partner agrees to comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act where applicable and provide such information and certifications as a participating agency may be required to confirm estimates and otherwise comply. The requirements of Section 6002 includes procuring only items designated in guidelines of the Environmental Protection

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Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds ten thousand dollars (\$10,000) or the value of the quantity acquired during the preceding fiscal year exceeded ten thousand dollars (\$10,000); procuring solid waste management services in a manner that maximizes energy and resource recovery, and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

Does vendor agree? TL (Initials of Authorized Representative)

11. PROFIT AS A SEPARATE ELEMENT OF PRICE

For purchases using Federal funds in excess of one hundred fifty thousand dollars (\$150,000), a participating agency may be required to negotiate profit as a separate element of the price. See, 2 CFR 200.324(b). When required by a participating agency, supplier partner agrees to provide information and negotiate with the participating agency regarding profit as a separate element of the price for a particular purchase. However, supplier partner agrees that the total price, including profit, charged by supplier partner to the participating agency shall not exceed the awarded pricing, including any applicable discount, under supplier partner's Master Agreement.

Does vendor agree? TL (Initials of Authorized Representative)

12. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT

Supplier partner agrees that recipients and subrecipients are prohibited from obligating or expending loan or grant funds to procure or obtain, extend, or renew a contract to procure or obtain, or enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system from companies described in Public Law 115-232, section 889. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country are also prohibited.

Does vendor agree? TL (Initials of Authorized Representative)

13. DOMESTIC PREFERENCES FOR PROCUREMENTS

For participating agency purchases utilizing Federal funds, Respondent agrees to provide proof, where applicable, that the materials, including but not limited to, iron, aluminum, steel, cement, and other manufactured products are produced in the United States.

"Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

"Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

Does vendor agree? TL (Initials of Authorized Representative)

14. GENERAL COMPLIANCE AND COOPERATION WITH PARTICIPATING AGENCIES

In addition to the foregoing specific requirements, supplier partner agrees, in accepting any purchase order from a Participating Agency, it shall make a good faith effort to work with Participating Agencies to provide such information and to satisfy such requirements as may apply to a particular participating agency purchase or purchases including without limitation applicable recordkeeping and record retention requirements.

Does vendor agree? TL (Initials of Authorized Representative)

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15. APPLICABILITY TO SUBCONTRACTORS

Supplier partner agrees that all contracts it awards pursuant to the Master Agreement shall be bound by the foregoing terms and conditions.

Does vendor agree? TL (Initials of Authorized Representative)

By my signature below, I certify that the information in this form is true, complete, and accurate and that I am authorized by my company to make this certification and all consents and agreements contained herein.

Troy Lothar		3/31/2026
<i>Printed Name of Representative</i>	<i>Signature</i>	<i>Date</i>
Medline Industries, LP	3 Lakes Drive, Northfield, IL 60093	
<i>Company Name</i>	<i>Address</i>	<i>DUNS No. (if applicable)</i>

SECTION D – NEW JERSEY BUSINESS COMPLIANCE

[Attachment to Follow]

NEW JERSEY BUSINESS COMPLIANCE

Respondents intending to do business in the State of New Jersey shall comply with policies and procedures required by New Jersey statutes. All Respondents must complete and submit the following forms to meet the requirements of doing business in this state. Failure to comply shall affect the ability to promote the Master Agreement in the State of New Jersey as required hereunder.

INCLUDED IN PROPOSAL	ATTACHMENT	FORM
X	Attachment 1	Ownership Disclosure Form
X	Attachment 2	Non-Collusion Affidavit
X	Attachment 3	Affirmative Action Affidavit
X	Attachment 4	Political Contribution Disclosure Form
X	Attachment 5	Stockholder Disclosure Certification
X	Attachment 6	Certification of Non-Involvement in Prohibited Activities in Iran
X	Attachment 7	New Jersey Business Registration Certificate

New Jersey vendors are required to comply with the following New Jersey statutes when applicable:

- (1) All anti-discrimination laws, including those contained in N.J.S.A. 10:2-1 through N.J.S.A. 10:2-14, N.J.S.A. 10:5-1, and N.J.S.A. 10:5-31 through 10:5-38;
- (2) Prevailing Wage Act, N.J.S.A. 34:11-56.26, for all contracts within the contemplation of the Act;
- (3) Compliance with Public Works Contractor Registration Act, N.J.S.A. 34:11-56.26; and
- (4) Bid and Performance Security, as required by the applicable municipal or state statutes.

[Attachments to Follow]

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ATTACHMENT 1 – OWNERSHIP DISCLOSURE FORM (N.J.S.A. 52:25-24.2)

Pursuant to the requirements of P.L. 1999, Chapter 440, Respondent shall complete the form attached to these specifications listing the persons owning ten percent (10%) or more of the firm presenting the proposal.

Respondent Full Name:	Medline Industries, LP
Respondent Address:	3 Lakes Drive, Northfield, IL 60093

Please complete the below, as applicable:

I, , certify that I am the sole owner of [TO BE COMPLETED BY RESPONDENT], that there are no partners and the business is not incorporated, and the provisions of N.J.S. 52:25-24.2 do not apply.

OR

I, [TO BE COMPLETED BY RESPONDENT], a partner in [TO BE COMPLETED BY RESPONDENT], do hereby certify that the following is a list of all individual partners who own a ten percent (10%) or greater interest therein. I further certify that if one (1) or more of the partners is itself a corporation or partnership, there is also set forth the names and addresses of the stockholders holding ten percent (10%) or more of that corporation's stock or the individual partners owning ten percent (10%) or greater interest in that partnership.

OR

I, Troy Lothar , an authorized representative of Medline Industries, LP, a corporation, hereby certify that the following is a list of the names and addresses of all stockholders in the corporation who own ten percent (10%) or more of its stock of any class. I further certify that if one (1) or more of such stockholders is itself a corporation or partnership, that there is also set forth the names and addresses of the stockholders holding ten percent (10%) or more of the corporation's stock or the individual partners owning a ten percent (10%) or greater interest in that partnership.

**Note: if there are no partners or stockholders owning ten percent (10%) or more interest, indicate "None."*

NAME	ADDRESS	INTEREST
For current information regarding holders of 5% or more of any class of voting securities of Medline, see the company's Form 424B filed on December 18, 2025, and available here: https://www.sec.gov/Archives/edgar/data/2046386/000119312525323742/d77351d424b4.htm#rom77351_16		

I further certify that the statements and information contained herein are complete and correct to the best of my knowledge and belief.



 Authorized Signature
 Troy Lothar

 Printed Name
 Sr. Director National Field Sales

 Title
 3/31/2026

 Date

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ATTACHMENT 2 – NON-COLLUSION AFFIDAVIT (N.J.S.A. 52:34-15)

Respondent Name:	Medline Industries, LP
Respondent Address:	3 Lakes Drive, Northfield, IL 60093

State of New Jersey

County of Cook

I, **Troy Lothar**, residing in **Northfield** in the County of **Cook**, State of **IL** of full age, being duly sworn according to law on my oath depose and say that:

I am the **Sr. Director** National Field Sales of the firm of Medline Industries, LP, the Respondent making the Proposal for the goods, services, or public work specified under the **RFB-2025-090 - 24COR-044** attached proposal, and that I executed the said proposal with full authority to do so; that said Respondent has not directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above proposal; and that all statements contained in said bid proposal and in this affidavit are true and correct, and made with full knowledge that the **[NAME OF CONTRACTING UNIT]** relies upon the truth of the statements contained in said bid proposal and in the statements contained in this affidavit in awarding the contract for the said goods, services, or public work.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by **[Medline Industries, LP]**.

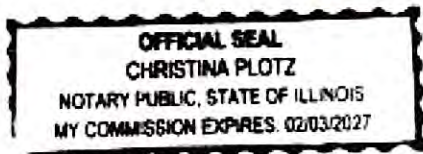
Subscribed and sworn to
before me this day

March 31st, 2026

Christina Plotz
Notary Public Signature

My Commission expires February 3rd,
2027

(Seal)



Troy Lothar

Signature

Troy Lothar

Type or print name of affiant under signature

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ATTACHMENT 3 – AFFIRMATIVE ACTION AFFIDAVIT (P.L. 1975, c. 127)

Respondent Full Name:	Medline Industries, LP
Respondent Address:	3 Lakes Drive, Northfield, IL 60093

Proposal Certification: Indicate below your company's compliance with the New Jersey Affirmative Action regulations. Respondent's proposal shall be accepted even if not in compliance at this time. No contract and / or purchase order may be issued, however, until all Affirmative Action requirements are met.

Required Affirmative Action Documentation:

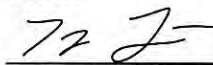
Respondent shall submit with its proposal:

- (1) Letter of Federal Affirmative Action Plan Approval
- OR**
- (2) Certificate of Employee Information Report
- OR**
- (3) Employee Information Report Form AA302

Public Work – Project Cost over \$50,000:

- (1) If Respondent has no approved Federal or New Jersey Affirmative Action Plan, Company shall complete New Jersey Form AA-201 upon award; or
- (2) Respondent has a federal or New Jersey Affirmative Action Plan, and the certificate is enclosed.

I further certify the statements and information contained herein are complete and correct to the best of my knowledge and belief.



 Authorized Signature
 Troy Lothar

 Printed Name
 Sr. Director National Field Sales

 Title
 3/31/2026

 Date

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MANDATORY AFFIRMATIVE ACTION LANGUAGE N.J.S.A. 10:5-31 *et seq.* (P.L. 1975, c. 127) N.J.A.C. 17:27

PROCUREMENT, PROFESSIONAL, AND SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, shall not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. The contractor shall take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this non-discrimination clause.

The contractor or subcontractor, where applicable shall, in all solicitations or advertisement for employees placed by or on behalf of the contractor, state that all qualified applicants shall receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation.

The contractor or subcontractor, where applicable, shall send to each labor union or representative of workers with which it has a collective bargaining agreement or other contractor understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to attempt in good faith to employ minority and female workers trade consistent with the applicable county employment goal prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time.

The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and that it shall discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the state of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading, and lay-off to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor and its subcontractors shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (NJAC 17:27).



Signature of Respondent

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ATTACHMENT 4 – C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Public Agency Instructions

This page provides guidance to public agencies entering into contracts with business entities that are required to file Political Contribution Disclosure forms with the agency. **It is not intended to be provided to contractors.** What follows are instructions on the use of form local units can provide to contractors that are required to disclose political contributions pursuant to N.J.S.A. 19:44A-20.26 (P.L. 2005, c. 271, s.2). Additional information is available in Local Finance Notice 2006-1 (https://www.nj.gov/dca/divisions/dlgs/resources/lfns_2006.html).

1. The disclosure is required for all contracts in excess of \$17,500 that are **not awarded** pursuant to a "fair and open" process (N.J.S.A. 19:44A-20.7).

2. Due to the potential length of some contractor submissions, the public agency should consider allowing data to be submitted in electronic form (i.e., spreadsheet, pdf file, etc.). Submissions must be kept with the contract documents or in an appropriate computer file and be available for public access. **The form is worded to accept this alternate submission.** The text should be amended if electronic submission shall not be allowed.

3. The submission must be **received from the contractor and** on file at least 10 days prior to award of the contract. Resolutions of award should reflect that the disclosure has been received and is on file.

4. The contractor must disclose contributions made to candidate and party committees covering a wide range of public agencies, including all public agencies that have elected officials in the county of the public agency, state legislative positions, and various state entities. The Division of Local Government Services recommends that contractors be provided a list of the affected agencies. This shall assist contractors in determining the campaign and political committees of the officials and candidates affected by the disclosure.

a) The Division has prepared model disclosure forms for each county. They can be downloaded from the "County PCD Forms" link on the Pay-to-Play web site at https://www.state.nj.us/dca/divisions/dlgs/programs/pay_2_play.html. They shall be updated from time-to-time as necessary.

b) A public agency using these forms **should edit them to properly reflect the correct legislative district(s)**. As the forms are county-based, **they list all legislative districts** in each county. **Districts that do not represent the public agency should be removed from the lists.**

c) Some contractors may find it easier to provide a single list that covers all contributions, regardless of the county. These submissions are appropriate and should be accepted.

d) The form may be used "as-is", subject to edits as described herein.

e) The "Contractor Instructions" sheet is intended to be provided with the form. It is recommended that the Instructions and the form be printed on the same piece of paper. The form notes that the Instructions are printed on the back of the form; where that is not the case, the text should be edited accordingly.

f) The form is a Word document and can be edited to meet local needs, and posted for download on web sites, used as an e-mail attachment, or provided as a printed document.

5. It is recommended that the contractor also complete a "Stockholder Disclosure Certification." This shall assist the local unit in its obligation to ensure that contractor did not make any prohibited contributions to the committees listed on the Business Entity Disclosure Certification in the 12 months prior to the contract. (See Local Finance Notice 2006-7 for additional information on this obligation) A sample Certification form is part of this package and the instruction to complete it is included in the Contractor Instructions. **NOTE: This section is not applicable to Boards of Education.**

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ATTACHMENT 4 – C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Contractor Instructions

Business entities (contractors) receiving contracts from a public agency in the state of New Jersey that are NOT awarded pursuant to a "fair and open" process (defined at N.J.S.A. 19:44A-20.7) are subject to the provisions of P.L. 2005, c. 271, s.2 (N.J.S.A. 19:44A-20.26). This law provides that 10 days prior to the award of such a contract, the contractor shall disclose contributions to:

- any State, county, or municipal committee of a political party
- any legislative leadership committee*
- any continuing political committee (a.k.a., political action committee)
- any candidate committee of a candidate for, or holder of, an elective office:
 - of the public entity awarding the contract;
 - of that county in which that public entity is located;
 - of another public entity within that county; or
 - of a legislative district in which that public entity is located or, when the public entity is a county, of any legislative district which includes all or part of the county.

The disclosure must list reportable contributions to any of the committees that exceed \$300 per election cycle that were made during the 12 months prior to award of the contract. See N.J.S.A. 19:44A-8 and 19:44A-16 for more details on reportable contributions.

N.J.S.A. 19:44A-20.26 itemizes the parties from whom contributions must be disclosed when a business entity is not a natural person. This includes the following:

- individuals with an "interest" ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit
- all principals, partners, officers, or directors of the business entity or their spouses
- any subsidiaries directly or indirectly controlled by the business entity
- IRS Code Section 527 New Jersey based organizations, directly or indirectly controlled by the business entity and filing as continuing political committees (PACs).

When the business entity is a natural person, "a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity." [N.J.S.A. 19:44A-20.26(b)] The contributor must be listed on the disclosure.

Any business entity that fails to comply with the disclosure provisions shall be subject to a fine imposed by ELEC in an amount to be determined by the Commission which may be based upon the amount that the business entity failed to report.

The enclosed list of agencies is provided to assist the contractor in identifying those public agencies whose elected official and/or candidate campaign committees are affected by the disclosure requirement. It is the contractor's responsibility to identify the specific committees to which contributions may have been made and need to be disclosed. The disclosed information may exceed the minimum requirement.

The enclosed form, a content-consistent facsimile, or an electronic data file containing the required details (along with a signed cover sheet) may be used as the contractor's submission and is disclosable to the public under the Open Public Records Act.

The contractor must also complete the attached Stockholder Disclosure Certification. This shall assist the agency in meeting its obligations under the law. **NOTE: This section does not apply to Board of Education contracts.**

*N.J.S.A. 19:44A-3(s): "The term "legislative leadership committee" means a committee established, authorized to be established, or designated by the President of the Senate, the Minority Leader of the Senate, the Speaker of the General Assembly or the Minority Leader of the General Assembly pursuant to section 16 of P.L.1993, c.65 (C. 19:44A-10.1) for the purpose of receiving contributions and making expenditures."

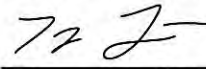
ATTACHMENT 4 – C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM
Required Pursuant to N.J.S.A. 19:44A-20.26

This form or its permitted facsimile must be submitted to the local unit no later than 10 days prior to the award of the contract.

Part I – Vendor Information

Vendor Name:	Medline Industries, LP		
Address:	3 Lakes Drive		
City:	Northfield	State: IL	Zip: 60093

The undersigned, being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.

	Troy Lothar	Sr. Director National Field Sales
Signature of Vendor	Printed Name	Title

Part II – Contribution Disclosure

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than \$300 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by the local unit.

☐ Check here if disclosure is provided in electronic form.

Contributor Name	Recipient Name	Date	Dollar Amount
N/A			\$

☐ Check here if the information is continued on subsequent page(s).

ATTACHMENT 4

List of Agencies with Elected Officials Required for Political Contribution Disclosure
N.J.S.A. 19:44A-20.26

County Name:

State: Governor, and Legislative Leadership Committees

Legislative District #s:

State Senator and two members of the General Assembly per district.

County:

FreeholdersCounty ClerkSheriff

{County Executive}Surrogate

Municipalities (Mayor and members of governing body, regardless of title):

USERS SHOULD CREATE THEIR OWN FORM, OR DOWNLOAD FROM THE PAY TO PLAY SECTION OF THE DLGS WEBSITE A COUNTY-BASED, CUSTOMIZABLE FORM.

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ATTACHMENT 5 – STOCKHOLDER DISCLOSURE

CERTIFICATION Name of Business: Medline Industries, LP

☒ I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR

☐ I certify that no one stockholders owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:

- | | | |
|---|--|--|
| ☐ Partnership | ☐ Corporation | ☐ Sole Proprietorship |
| ☒ Limited Partnership | ☐ Limited Liability Corporation | ☐ Limited Liability Partnership |
| ☐ Subchapter S Corporation | | |

Sign and notarize the form below and, if necessary, complete the stockholder list below. Use more space as necessary.

Stockholders:

Name: _____ *	Name: _____
Home Address: _____	Home Address: _____
_____	_____
Name: _____	Name: _____
Home Address: _____	Home Address: _____
_____	_____

Subscribed and sworn to
before me this day

March 31st, 2026

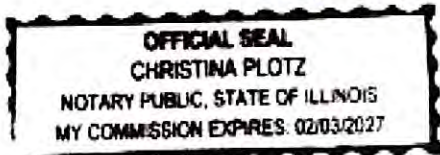
Christi Plotz
Notary Public Signature

Troy Lotter

Affiant
Troy Lotter
Type or print name of affiant under signature

My Commission expires February 3rd, 2027

(Seal)



*For current information regarding holders of 5% or more of any class of voting securities of Medline, see the company's Form 424B filed on December 18, 2025, and available here: https://www.sec.gov/Archives/edgar/data/2046386/000119312525323742/d77351d424b4.htm#rom77351_16.

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ATTACHMENT 6 - CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN IRAN

Pursuant to N.J.S.A. 52:32-58, Suppliers must certify that neither Supplier, nor any of its parents, subsidiaries, and/or affiliates (as defined in N.J.S.A. 52:32-56(e)(3)), is listed on the Department of Treasury's List of Persons or Entities Engaging in Prohibited Investment Activities in Iran and that neither is involved in any of the investment activities set forth in N.J.S.A. 52:32-56(f).

Suppliers wishing to do business in New Jersey through this contract must fill out the Certification of Non-Involvement in Prohibited Activities in Iran here:

<https://www.nj.gov/treasury/purchase/forms/DisclosureofInvestmentActivitiesinIran.pdf>

Suppliers should submit the above completed form as part of their proposal.



DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN FORM

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY - DIVISION OF PURCHASE AND PROPERTY
33 WEST STATE STREET, P.O. BOX 230 TRENTON, NEW JERSEY 08625-0230

BID SOLICITATION # AND TITLE: RFB-2025-090 - 24COR-044 Medical Supplies, Solicitation

VENDOR NAME: Medline Industries, LP

Pursuant to N.J.S.A. 52:32-57, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4) any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must certify that neither the person nor entity, nor any of its parents, subsidiaries, or affiliates, is identified on the New Jersey Department of the Treasury's Chapter 25 List as a person or entity engaged in investment activities in Iran. The Chapter 25 list is found on the Division's website at <https://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Vendors/Bidders must review this list prior to completing the below certification. If the Director of the Division of Purchase and Property finds a person or entity to be in violation of the law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CHECK THE APPROPRIATE BOX



I certify, pursuant to N.J.S.A. 52:32-57, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4), that neither the Vendor/Bidder listed above nor any of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List of entities determined to be engaged in prohibited activities in Iran.

OR



I am unable to certify as above because the Vendor/Bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List. I will provide a detailed, accurate and precise description of the activities of the Vendor/Bidder, or one of its parents, subsidiaries or affiliates, has engaged in regarding investment activities in Iran by completing the information requested below.

Entity Engaged in Investment Activities
Relationship to Vendor/ Bidder
Description of Activities

Duration of Engagement
Anticipated Cessation Date

**Attach Additional Sheets If Necessary.*

CERTIFICATION

I, the undersigned, certify that I am authorized to execute this certification on behalf of the Vendor, that the foregoing information and any attachments hereto, to the best of my knowledge are true and complete. I acknowledge that the State of New Jersey is relying on the information contained herein, and that the Vendor is under a continuing obligation from the date of this certification through the completion of any contract(s) with the State to notify the State in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I may be subject to criminal prosecution under the law, and it will constitute a material breach of my contract(s) with the State, permitting the State to declare any contract(s) resulting from this certification void and unenforceable.

Troy Lothar

Signature

03/31/2026

Date

Troy Lothar, Sr. Director National Field Sales

Print Name and Title

**ATTACHMENT 7 – NEW JERSEY BUSINESS REGISTRATION CERTIFICATE
(N.J.S.A 52:32-44)**

Suppliers wishing to do business in New Jersey must submit their State Division of Revenue issued Business Registration Certificate as part of their proposal. Failure to do so shall disqualify Supplier from offering products or services in New Jersey through any resulting contract.

[State of NJ - Department of the Treasury - Division of Revenue Business Registration Certificate](#)

SECTION E – STATE NOTICE ADDENDUM

[Attachment to Follow]

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STATE NOTICE ADDENDUM

Pursuant to certain state notice provisions, including but not limited to Oregon Revised Statutes Chapter 279A.220, the following public agencies and political subdivisions of the referenced public agencies are eligible to register with CoreTrust and access the Master Agreement made pursuant to this solicitation, and hereby given notice of the foregoing solicitation for purposes of complying with the procedural requirements of said statutes:

Nationwide:

State of Alabama	State of Hawaii	Commonwealth of Massachusetts	State of New Mexico	State of South Dakota
State of Alaska	State of Idaho	State of Michigan	State of New York	State of Tennessee
State of Arizona	State of Illinois	State of Minnesota	State of North Carolina	State of Texas
State of Arkansas	State of Indiana	State of Mississippi	State of North Dakota	State of Utah
State of California	State of Iowa	State of Missouri	State of Ohio	State of Vermont
State of Colorado	State of Kansas	State of Montana	State of Oklahoma	Commonwealth of Virginia
State of Connecticut	Commonwealth of Kentucky	State of Nebraska	State of Oregon	State of Washington
State of Delaware	State of Louisiana	State of Nevada	Commonwealth of Pennsylvania	State of West Virginia
State of Florida	State of Maine	State of New Hampshire	State of Rhode Island	State of Wisconsin
State of Georgia	State of Maryland	State of New Jersey	State of South Carolina	State of Wyoming
District of Columbia	Commonwealth of Puerto Rico			

Lists of political subdivisions, local governments, and tribal governments in the above referenced states / districts may be found at <https://www.usa.gov/state-governments>. Notwithstanding anything to the contrary herein, the aforementioned lists are not exhaustive; to the extent any new public agency, entity, or political subdivision is formed after the publication date of this solicitation, such new agency, entity, or subdivision shall be deemed contemplated hereunder.

[Remainder of page intentionally left blank.]

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**CITIES, TOWNS,
VILLAGES, AND
BOROUGHES INCLUDING
BUT NOT LIMITED TO:**

BAKER CITY GOLF
COURSE, OR
CITY OF ADAIR VILLAGE,
OR
CITY OF ASHLAND, OR
CITY OF AUMSVILLE, OR
CITY OF AURORA, OR
CITY OF BAKER, OR
CITY OF BATON ROUGE,
LA
CITY OF BEAVERTON, OR
CITY OF BEND, OR
CITY OF BOARDMAN, OR
CITY OF BONANAZA, OR
CITY OF BOSSIER CITY, LA
CITY OF BROOKINGS, OR
CITY OF BURNS, OR
CITY OF CANBY, OR
CITY OF CANYONVILLE,
OR
CITY OF CLATSKANIE, OR
CITY OF COBURG, OR
CITY OF CONDON, OR
CITY OF COQUILLE, OR
CITY OF CORVALLI, OR
CITY OF CORVALLIS
PARKS AND RECREATION
DEPT., OR
CITY OF COTTAGE GROVE,
OR
CITY OF DONALD, OR
CITY OF EUGENE, OR
CITY OF FOREST GROVE,
OR
CITY OF GOLD HILL, OR
CITY OF GRANTS PASS,
OR
CITY OF GRESHAM, OR
CITY OF HILLSBORO, OR
CITY OF INDEPENDENCE,
OR
CITY AND COUNTY OF
HONOLULU, HI
CITY OF KENNER, LA
CITY OF LA GRANDE, OR
CITY OF LAFAYETTE, LA
CITY OF LAKE CHARLES,
OR
CITY OF LEBANON, OR
CITY OF MCMINNVILLE, OR
CITY OF MEDFORD, OR
CITY OF METAIRIE, LA
CITY OF MILL CITY, OR
CITY OF MILWAUKIE, OR
CITY OF MONROE, LA
CITY OF MOSIER, OR

CITY OF NEW ORLEANS,
LA
CITY OF NORTH PLAINS,
OR
CITY OF OREGON CITY,
OR
CITY OF PILOT ROCK, OR
CITY OF PORTLAND, OR
CITY OF POWERS, OR
CITY OF PRINEVILLE, OR
CITY OF REDMOND, OR
CITY OF REEDSPORT, OR
CITY OF RIDDLE, OR CITY
OF ROGUE RIVER, OR
CITY OF ROSEBURG, OR
CITY OF SALEM, OR
CIT OF SANDY, OR
CITY OF SCAPPOOSE, OR
CITY OF SHADY COVE, OR
CITY OF SHERWOOD, OR
CITY OF SHREVEPORT, LA
CITY OF SILVERTON, OR
CITY OF SPRINGFIELD, OR
CITY OF ST. HELENS, OR
CITY OF ST. PAUL, OR
CITY OF SULPHUR, LA
CITY OF TIGARD, OR
CITY OF TROUTDALE, OR
CITY OF TUALATIN, OR
CITY OF WALKER, LA
CITY OF WARRENTON, OR
CITY OF WEST LINN, OR
CITY OF WILSONVILLE, OR
CITY OF WINSTON, OR
CITY OF WOODBURN, OR
LEAGUE OF OREGON
CITES
THE CITY OF HAPPY
VALLEY OREGON
ALPINE, UT
ALTA, UT
ALTAMONT, UT
ALTON, UT
AMALGA, UT
AMERICAN FORK CITY, UT
ANNABELLA, UT
ANTIMONY, UT
APPLE VALLEY, UT
AURORA, UT
BALLARD, UT
BEAR RIVER CITY, UT
BEAVER, UT
BICKNELL, UT
BIG WATER, UT
BLANDING, UT
BLUFFDALE, UT
BOULDER, UT
CITY OF BOUNTIFUL, UT
BRIAN HEAD, UT
BRIGHAM CITY
CORPORATION, UT

BRYCE CANYON CITY, UT
CANNONVILLE, UT
CASTLE DALE, UT
CASTLE VALLEY, UT
CITY OF CEDAR CITY, UT
CEDAR FORT, UT
CITY OF CEDAR HILLS, UT
CENTERFIELD, UT
CENTERVILLE CITY
CORPORATION, UT
CENTRAL VALLEY, UT
CHARLESTON, UT
CIRCLEVILLE, UT
CLARKSTON, UT
CLAWSON, UT
CLEARFIELD, UT
CLEVELAND, UT
CLINTON CITY
CORPORATION, UT
COALVILLE, UT
CORINNE, UT
CORNISH, UT
COTTONWOOD HEIGHTS,
UT
DANIEL, UT
DELTA, UT
DEWEYVILLE, UT
DRAPER CITY, UT
DUCHESNE, UT
EAGLE MOUNTAIN, UT
EAST CARBON, UT
ELK RIDGE, UT
ELMO, UT
ELSINORE, UT
ELWOOD, UT
EMERY, UT
ENOCH, UT
ENTERPRISE, UT
EPHRAIM, UT
ESCALANTE, UT
EUREKA, UT
FAIRFIELD, UT
FAIRVIEW, UT
FARMINGTON, UT
FARR WEST, UT
FAYETTE, UT
FERRON, UT
FIELDING, UT
FILLMORE, UT
FOUNTAIN GREEN, UT
FRANCIS, UT
FRUIT HEIGHTS, UT
GARDEN CITY, UT
GARLAND, UT
GENOLA, UT
GLENDALE, UT
GLENWOOD, UT
GOSHEN, UT
GRANTSVILLE, UT
GREEN RIVER, UT
GUNNISON, UT

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HANKSVILLE, UT
 HARRISVILLE, UT
 HATCH, UT
 HEBER CITY CORPORATION, UT
 HELPER, UT
 HENEFER, UT
 HENRIEVILLE, UT
 HERRIMAN, UT
 HIDEOUT, UT
 HIGHLAND, UT
 HILDALE, UT
 HINCKLEY, UT
 HOLDEN, UT
 HOLLADAY, UT
 HONEYVILLE, UT
 HOOPER, UT
 HOWELL, UT
 HUNTINGTON, UT
 HUNTSVILLE, UT
 CITY OF HURRICANE, UT
 HYDE PARK, UT
 HYRUM, UT
 INDEPENDENCE, UT
 IVINS, UT
 JOSEPH, UT
 JUNCTION, UT
 KAMAS, UT
 KANAB, UT
 KANARRAVILLE, UT
 KANOSH, UT
 KAYSVILLE, UT
 KINGSTON, UT
 KOOSHAREM, UT
 LAKETOWN, UT
 LA VERKIN, UT
 LAYTON, UT
 LEAMINGTON, UT
 LEEDS, UT
 LEHI CITY CORPORATION, UT
 LEVAN, UT
 LEWISTON, UT
 LINDON, UT
 LOA, UT
 LOGAN CITY, UT
 LYMAN, UT
 LYNNDYL, UT
 MANILA, UT
 MANTI, UT
 MANTUA, UT
 MAPLETON, UT
 MARRIOTT-SLATERVILLE, UT
 MARYSVALE, UT
 MAYFIELD, UT
 MEADOW, UT
 MENDON, UT
 MIDVALE CITY INC., UT
 MIDWAY, UT
 MILFORD, UT

MILLVILLE, UT
 MINERSVILLE, UT
 MOAB, UT
 MONA, UT
 MONROE, UT
 CITY OF MONTICELLO, UT
 MORGAN, UT
 MORONI, UT
 MOUNT PLEASANT, UT
 MURRAY CITY CORPORATION, UT
 MYTON, UT
 NAPLES, UT
 NEPHI, UT
 NEW HARMONY, UT
 NEWTON, UT
 NIBLEY, UT
 NORTH LOGAN, UT
 NORTH OGDEN, UT
 NORTH SALT LAKE CITY, UT
 OAK CITY, UT
 OAKLEY, UT
 OGDEN CITY CORPORATION, UT
 OPHIR, UT
 ORANGEVILLE, UT
 ORDERVILLE, UT
 OREM, UT
 PANGUITCH, UT
 PARADISE, UT
 PARAGONAH, UT
 PARK CITY, UT
 PAROWAN, UT
 PAYSON, UT
 PERRY, UT
 PLAIN CITY, UT
 PLEASANT GROVE CITY, UT
 PLEASANT VIEW, UT
 PLYMOUTH, UT
 PORTAGE, UT
 PRICE, UT
 PROVIDENCE, UT
 PROVO, UT
 RANDOLPH, UT
 REDMOND, UT
 RICHFIELD, UT
 RICHMOND, UT
 RIVERDALE, UT
 RIVER HEIGHTS, UT
 RIVERTON CITY, UT
 ROCKVILLE, UT
 ROCKY RIDGE, UT
 ROOSEVELT CITY CORPORATION, UT
 ROY, UT
 RUSH VALLEY, UT
 CITY OF ST. GEORGE, UT
 SALEM, UT
 SALINA, UT

SALT LAKE CITY CORPORATION, UT
 SANDY, UT
 SANTA CLARA, UT
 SANTAQUIN, UT
 SARATOGA SPRINGS, UT
 SCIPPIO, UT
 SCOFIELD, UT
 SIGURD, UT
 SMITHFIELD, UT
 SNOWVILLE, UT
 CITY OF SOUTH JORDAN, UT
 SOUTH OGDEN, UT
 CITY OF SOUTH SALT LAKE, UT
 SOUTH WEBER, UT
 SPANISH FORK, UT
 SPRING CITY, UT
 SPRINGDALE, UT
 SPRINGVILLE, UT
 STERLING, UT
 STOCKTON, UT
 SUNNYSIDE, UT
 SUNSET CITY CORP, UT
 SYRACUSE, UT
 TABIONA, UT
 CITY OF TAYLORSVILLE, UT
 TOOELE CITY CORPORATION, UT
 TOQUERVILLE, UT
 TORREY, UT
 TREMONTON CITY, UT
 TRENTON, UT
 TROPIC, UT
 UINTAH, UT
 VERNAL CITY, UT
 VERNON, UT
 VINEYARD, UT
 VIRGIN, UT
 WALES, UT
 WALLSBURG, UT
 WASHINGTON CITY, UT
 WASHINGTON TERRACE, UT
 WELLINGTON, UT
 WELLSVILLE, UT
 WENDOVER, UT
 WEST BOUNTIFUL, UT
 WEST HAVEN, UT
 WEST JORDAN, UT
 WEST POINT, UT
 WEST VALLEY CITY, UT
 WILLARD, UT
 WOODLAND HILLS, UT
 WOODRUFF, UT
 WOODS CROSS, UT
COUNTIES AND PARISHES
INCLUDING BUT NOT
LIMITED TO:

coretrust | Public Sector

ASCENSION PARISH, LA
 ASCENSION PARISH, LA,
 CLEAR OF COURT
 CADDO PARISH, LA
 CALCASIEU PARISH, LA
 CALCASIEU PARISH
 SHERIFF'S OFFICE, LA
 CITY AND COUNTY OF
 HONOLULU, HI
 CLACKAMAS COUNTY, OR
 CLACKAMAS COUNTY
 DEPT OF
 TRANSPORTATION, OR
 CLATSOP COUNTY, OR
 COLUMBIA COUNTY, OR
 COOS COUNTY, OR
 COOS COUNTY HIGHWAY
 DEPARTMENT, OR
 COUNTY OF HAWAII, OR
 CROOK COUNTY, OR
 CROOK COUNTY ROAD
 DEPARTMENT, OR
 CURRY COUNTY, OR
 DESCHUTES COUNTY, OR
 DOUGLAS COUNTY, OR
 EAST BATON ROUGE
 PARISH, LA
 GILLIAM COUNTY, OR
 GRANT COUNTY, OR
 HARNEY COUNTY, OR
 HARNEY COUNTY
 SHERIFFS OFFICE, OR
 HAWAII COUNTY, HI
 HOOD RIVER COUNTY, OR
 JACKSON COUNTY, OR
 JEFFERSON COUNTY, OR
 JEFFERSON PARISH, LA
 JOSEPHINE COUNTY
 GOVERNMENT, OR
 LAFAYETTE
 CONSOLIDATED
 GOVERNMENT, LA
 LAFAYETTE PARISH, LA
 LAFAYETTE PARISH
 CONVENTION & VISITORS
 COMMISSION
 LAFORCHE PARISH, LA
 KAUAI COUNTY, HI
 KLAMATH COUNTY, OR
 LAKE COUNTY, OR
 LANE COUNTY, OR
 LINCOLN COUNTY, OR
 LINN COUNTY, OR
 LIVINGSTON PARISH, LA
 MALHEUR COUNTY, OR
 MAUI COUNTY, HI
 MARION COUNTY, SALEM,
 OR
 MORROW COUNTY, OR
 MULTNOMAH COUNTY, OR

MULTNOMAH COUNTY
 BUSINESS AND
 COMMUNITY SERVICES,
 OR
 MULTNOMAH COUNTY
 SHERIFFS OFFICE, OR
 MULTNOMAH LAW
 LIBRARY, OR
 ORLEANS PARISH, LA
 PLAQUEMINES PARISH, LA
 POLK COUNTY, OR
 RAPIDES PARISH, LA
 SAINT CHARLES PARISH,
 LA
 SAINT CHARLES PARISH
 PUBLIC SCHOOLS, LA
 SAINT LANDRY PARISH, LA
 SAINT TAMMANY PARISH,
 LA
 SHERMAN COUNTY, OR
 TERREBONNE PARISH, LA
 TILLAMOOK COUNTY, OR
 TILLAMOOK COUNTY
 SHERIFF'S OFFICE, OR
 TILLAMOOK COUNTY
 GENERAL HOSPITAL, OR
 UMATILLA COUNTY, OR
 UNION COUNTY, OR
 WALLOWA COUNTY, OR
 WASCO COUNTY, OR
 WASHINGTON COUNTY, OR
 WEST BATON ROUGE
 PARISH, LA
 WHEELER COUNTY, OR
 YAMHILL COUNTY, OR
 COUNTY OF BOX ELDER,
 UT
 COUNTY OF CACHE, UT
 COUNTY OF RICH, UT
 COUNTY OF WEBER, UT
 COUNTY OF MORGAN, UT
 COUNTY OF DAVIS, UT
 COUNTY OF SUMMIT, UT
 COUNTY OF DAGGETT, UT
 COUNTY OF SALT LAKE,
 UT
 COUNTY OF TOOELE, UT
 COUNTY OF UTAH, UT
 COUNTY OF WASATCH, UT
 COUNTY OF DUCHESNE,
 UT
 COUNTY OF Uintah, UT
 COUNTY OF CARBON, UT
 COUNTY OF SANPETE, UT
 COUNTY OF JUAB, UT
 COUNTY OF MILLARD, UT
 COUNTY OF SEVIER, UT
 COUNTY OF EMERY, UT
 COUNTY OF GRAND, UT
 COUNTY OF BEVER, UT
 COUNTY OF PIUTE, UT

COUNTY OF WAYNE, UT
 COUNTY OF SAN JUAN, UT
 COUNTY OF GARFIELD, UT
 COUNTY OF KANE, UT
 COUNTY OF IRON, UT
 COUNTY OF WASHINGTON,
 UT
OTHER AGENCIES
INCLUDING
ASSOCIATIONS, BOARDS,
DISTRICTS,
COMMISSIONS, COUNCILS,
PUBLIC CORPORATIONS,
PUBLIC DEVELOPMENT
AUTHORITIES,
RESERVATIONS AND
UTILITIES INCLUDING BUT
NOT LIMITED TO:
 BANKS FIRE DISTRICT, OR
 BATON ROUGE WATER
 COMPANY
 BEND METRO PARK AND
 RECREATION DISTRICT
 BIENVILLE PARISH FIRE
 PROTECTION DISTRICT 6,
 LA
 BOARDMAN PARK AND
 RECREATION DISTRICT
 CENTRAL CITY ECONOMIC
 OPPORTUNITY CORP, LA
 CENTRAL OREGON
 INTERGOVERNMENTAL
 COUNCIL
 CITY OF BOGALUSA
 SCHOOL BOARD, LA
 CLACKAMAS RIVER WATER
 CLATSKANIE PEOPLE'S
 UTILITY DISTRICT CLEAN
 WATER SERVICES
 CONFEDERATED TRIBES
 OF THE UMATILLA INDIAN
 RESERVATION
 COOS FOREST
 PROTECTIVE
 ASSOCIATION
 CHEHALEM PARK AND
 RECREATION DISTRICT
 DAVID CROCKETT STEAM
 FIRE COMPANY #1, LA
 EUGENE WATER AND
 ELECTRIC BOARD
 HONOLULU
 INTERNATIONAL AIRPORT
 HOODLAND FIRE DISTRICT
 #74
 HOUSING AUTHORITY OF
 PORTLAND
 ILLINOIS VALLEY FIRE
 DISTRICT
 LAFAYETTE AIRPORT
 COMMISSION, LA

coretrust | Public Sector

LAFOURCHE PARISH
HEALTH UNIT – DHH-OPH
REGION 3
LOUISIANA PUBLIC
SERVICE COMMISSION, LA
LOUISIANA WATER WORKS
MEDFORD WATER
COMMISSION
MELHEUR COUNTY JAIL,
OR
METRO REGIONAL
GOVERNMENT
METRO REGIONAL PARKS
METROPOLITAN
EXPOSITION RECREATION
COMMISSION
METROPOLITAN SERVICE
DISTRICT (METRO)
MULTNOMAH EDUCATION
SERVICE DISTRICT
NEW ORLEANS
REDEVELOPMENT
AUTHORITY, LA
NORTHEAST OREGON
HOUSING AUTHORITY, OR
PORT OF BRANDON, OR
PORT OF MORGAN CITY,
LA
PORTLAND DEVELOPMENT
COMMISSION, OR
PORTLAND FIRE AND
RESCUE
PORTLAND HOUSING
CENTER, OR
OREGON COAST
COMMUNITY ACTION
OREGON HOUSING AND
COMMUNITY SERVICES
OREGON LEGISLATIVE
ADMINISTRATION
ROGUE VALLEY SEWER,
OR
SAINT LANDRY PARISH
TOURIST COMMISSION
SAINT MARY PARISH REC
DISTRICT 2
SAINT MARY PARISH REC
DISTRICT 3
SAINT TAMMANY FIRE
DISTRICT 4, LA
SALEM MASS TRANSIT
DISTRICT
SEWERAGE AND WATER
BOARD OF NEW ORLEANS,
LA
SOUTH LAFOURCHE LEVEE
DISTRICT, LA
TRI-COUNTY
METROPOLITAN
TRANSPORTATION
DISTRICT OF

OREGON
TUALATIN HILLS PARK &
RECREATION DISTRICT
TUALATIN VALLEY FIRE &
RESCUE
TUALATIN VALLEY WATER
DISTRICT
WILLAMALANE PARK AND
RECREATION DISTRICT
WILLAMETTE HUMANE
SOCIETY
**K-12 INCLUDING BUT NOT
LIMITED TO:**
ACADIA PARISH SCHOOL
BOARD
BEAVERTON SCHOOL
DISTRICT
BEND-LA PINE SCHOOL
DISTRICT
BOGALUSA HIGH SCHOOL,
LA
BOSSIER PARISH SCHOOL
BOARD
BROOKING HARBOR
SCHOOL DISTRICT
CADDO PARISH SCHOOL
DISTRICT
CALCASIEU PARISH
SCHOOL DISTRICT
CANBY SCHOOL DISTRICT
CANYONVILLE CHRISTIAN
ACADEMY
CASCADE SCHOOL
DISTRICT
CASCADES ACADEMY OF
CENTRAL OREGON
CENTENNIAL SCHOOL
DISTRICT
CENTRAL CATHOLIC HIGH
SCHOOL
CENTRAL POINT SCHOOL
DISTRICT NO.6
CENTRAL SCHOOL
DISTRICT 13J
COOS BAY SCHOOL
DISTRICT NO.9
CORVALLIS SCHOOL
DISTRICT 509J
COUNTY OF YAMHILL
SCHOOL DISTRICT 29
CULVER SCHOOL
DISTRICT
DALLAS SCHOOL DISTRICT
NO.2
DAVID DOUGLAS SCHOOL
DISTRICT
DAYTON SCHOOL
DISTRICT NO.8
DE LA SALLE N CATHOLIC
HS

DESCHUTES COUNTY
SCHOOL DISTRICT NO.6
DOUGLAS EDUCATIONAL
DISTRICT SERVICE
DUFUR SCHOOL DISTRICT
NO.29
EAST BATON ROUGE
PARISH SCHOOL DISTRICT
ESTACADA SCHOOL
DISTRICT NO.10B
FOREST GROVE SCHOOL
DISTRICT
GEORGE MIDDLE SCHOOL
GLADSTONE SCHOOL
DISTRICT
GRANTS PASS SCHOOL
DISTRICT 7
GREATER ALBANY PUBLIC
SCHOOL DISTRICT
GRESHAM BARLOW JOINT
SCHOOL DISTRICT
HEAD START OF LANE
COUNTY
HIGH DESERT EDUCATION
SERVICE DISTRICT
HILLSBORO SCHOOL
DISTRICT
HOOD RIVER COUNTY
SCHOOL DISTRICT
JACKSON CO SCHOOL
DIST NO.9
JEFFERSON COUNTY
SCHOOL DISTRICT 509-J
JEFFERSON PARISH
SCHOOL DISTRICT
JEFFERSON SCHOOL
DISTRICT
JUNCTION CITY SCHOOLS,
OR
KLAMATH COUNTY
SCHOOL DISTRICT
KLAMATH FALLS CITY
SCHOOLS
LAFAYETTE PARISH
SCHOOL DISTRICT
LAKE OSWEGO SCHOOL
DISTRICT 7J
LANE COUNTY SCHOOL
DISTRICT 4J
LINCOLN COUNTY SCHOOL
DISTRICT
LINN CO. SCHOOL DIST.
95C
LIVINGSTON PARISH
SCHOOL DISTRICT
LOST RIVER JR/SR HIGH
SCHOOL
LOWELL SCHOOL
DISTRICT NO.71
MARION COUNTY SCHOOL
DISTRICT

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MARION COUNTY SCHOOL DISTRICT 103
MARIST HIGH SCHOOL, OR
MCMINNVILLE SCHOOL DISTRICT NOAO
MEDFORD SCHOOL DISTRICT 549C
MITCH CHARTER SCHOOL
MONROE SCHOOL DISTRICT NO.1J
MORROW COUNTY SCHOOL DIST, OR
MULTNOMAH EDUCATION SERVICE DISTRICT
MULTISENSORY LEARNING ACADEMY
MYRTLE PINT SCHOOL DISTRICT 41
NEAH-KAH-NIE DISTRICT NO.56
NEWBERG PUBLIC SCHOOLS
NESTUCCA VALLEY SCHOOL DISTRICT NO.101
NOBEL LEARNING COMMUNITIES
NORTH BEND SCHOOL DISTRICT 13
NORTH CLACKAMAS SCHOOL DISTRICT
NORTH DOUGLAS SCHOOL DISTRICT
NORTH WASCO CITY SCHOOL DISTRICT 21
NORTHWEST REGIONAL EDUCATION SERVICE DISTRICT
ONTARIO MIDDLE SCHOOL
OREGON TRAIL SCHOOL DISTRICT NOA6
ORLEANS PARISH SCHOOL DISTRICT
PHOENIX-TALENT SCHOOL DISTRICT NOA
PLEASANT HILL SCHOOL DISTRICT
PORTLAND JEWISH ACADEMY
PORTLAND PUBLIC SCHOOLS
RAPIDES PARISH SCHOOL DISTRICT
REDMOND SCHOOL DISTRICT
REYNOLDS SCHOOL DISTRICT
ROGUE RIVER SCHOOL DISTRICT
ROSEBURG PUBLIC SCHOOLS

SCAPPOOSE SCHOOL DISTRICT 1J
SAINT TAMMANY PARISH SCHOOL BOARD, LA
SEASIDE SCHOOL DISTRICT 10
SHERWOOD SCHOOL DISTRICT 88J
SILVER FALLS SCHOOL DISTRICT 4J
SOUTH LANE SCHOOL DISTRICT 45J3
SOUTHERN OREGON EDUCATION SERVICE DISTRICT
SPRINGFIELD PUBLIC SCHOOLS
SUTHERLIN SCHOOL DISTRICT
SWEET HOME SCHOOL DISTRICT NO.55
TERREBONNE PARISH SCHOOL DISTRICT
THE CATLIN GABEL SCHOOL
TIGARD-TUALATIN SCHOOL DISTRICT
UMATILLA MORROW ESD
WEST LINN WILSONVILLE SCHOOL DISTRICT
WILLAMETTE EDUCATION SERVICE DISTRICT
WOODBURN SCHOOL DISTRICT
YONCALLA SCHOOL DISTRICT
ACADEMY FOR MATH ENGINEERING & SCIENCE (AMES), UT
ALIANZA ACADEMY, UT
ALPINE DISTRICT, UT
AMERICAN LEADERSHIP ACADEMY, UT
AMERICAN PREPARATORY ACADEMY, UT
BAER CANYON HIGH SCHOOL FOR SPORTS & MEDICAL SCIENCES, UT
BEAR RIVER CHARTER SCHOOL, UT
BEAVER SCHOOL DISTRICT, UT
BEEHIVE SCIENCE & TECHNOLOGY ACADEMY (BSTA), UT
BOX ELDER SCHOOL DISTRICT, UT
CBA CENTER, UT
CACHE SCHOOL DISTRICT, UT

CANYON RIM ACADEMY, UT
CANYONS DISTRICT, UT
CARBON SCHOOL DISTRICT, UT
CHANNING HALL, UT
CHARTER SCHOOL LEWIS ACADEMY, UT
CITY ACADEMY, UT
DAGGETT SCHOOL DISTRICT, UT
DAVINCI ACADEMY, UT
DAVIS DISTRICT, UT
DUAL IMMERSION ACADEMY, UT
DUCHESNE SCHOOL DISTRICT, UT
EARLY LIGHT ACADEMY AT DAYBREAK, UT
EAST HOLLYWOOD HIGH, UT
EDITH BOWEN LABORATORY SCHOOL, UT
EMERSON ALCOTT ACADEMY, UT
EMERY SCHOOL DISTRICT, UT
ENTHEOS ACADEMY, UT
EXCELSIOR ACADEMY, UT
FAST FORWARD HIGH, UT
FREEDOM ACADEMY, UT
GARFIELD SCHOOL DISTRICT, UT
GATEWAY PREPARATORY ACADEMY, UT
GEORGE WASHINGTON ACADEMY, UT
GOOD FOUNDATION ACADEMY, UT
GRAND SCHOOL DISTRICT, UT
GRANITE DISTRICT, UT
GUADALUPE SCHOOL, UT
HAWTHORN ACADEMY, UT
INTECH COLLEGIATE HIGH SCHOOL, UT
IRON SCHOOL DISTRICT, UT
ITINERIS EARLY COLLEGE HIGH, UT
JOHN HANCOCK CHARTER SCHOOL, UT
JORDAN DISTRICT, UT
JUAB SCHOOL DISTRICT, UT
KANE SCHOOL DISTRICT, UT
KARL G MAESER PREPARATORY ACADEMY, UT
LAKEVIEW ACADEMY, UT

coretrust | Public Sector

LEGACY PREPARATORY ACADEMY, UT
LIBERTY ACADEMY, UT
LINCOLN ACADEMY, UT
LOGAN SCHOOL DISTRICT, UT
MARIA MONTESSORI ACADEMY, UT
MERIT COLLEGE PREPARATORY ACADEMY, UT
MILLARD SCHOOL DISTRICT, UT
MOAB CHARTER SCHOOL, UT
MONTICELLO ACADEMY, UT
MORGAN SCHOOL DISTRICT, UT
MOUNTAINVILLE ACADEMY, UT
MURRAY SCHOOL DISTRICT, UT
NAVIGATOR POINTE ACADEMY, UT
NEBO SCHOOL DISTRICT, UT
NO UT ACAD FOR MATH ENGINEERING & SCIENCE (NUAMES), UT
NOAH WEBSTER ACADEMY, UT
NORTH DAVIS PREPARATORY ACADEMY, UT
NORTH SANPETE SCHOOL DISTRICT, UT
NORTH STAR ACADEMY, UT
NORTH SUMMIT SCHOOL DISTRICT, UT
ODYSSEY CHARTER SCHOOL, UT
OGDEN PREPARATORY ACADEMY, UT
OGDEN SCHOOL DISTRICT, UT
OPEN CLASSROOM, UT
OPEN HIGH SCHOOL OF UTAH, UT
OQUIRRH MOUNTAIN CHARTER SCHOOL, UT
PARADIGM HIGH SCHOOL, UT
PARK CITY SCHOOL DISTRICT, UT
PINNACLE CANYON ACADEMY, UT
PIUTE SCHOOL DISTRICT, UT
PROVIDENCE HALL, UT

PROVO SCHOOL DISTRICT, UT
QUAIL RUN PRIMARY SCHOOL, UT
QUEST ACADEMY, UT
RANCHES ACADEMY, UT
REAGAN ACADEMY, UT
RENAISSANCE ACADEMY, UT
RICH SCHOOL DISTRICT, UT
ROCKWELL CHARTER HIGH SCHOOL, UT
SALT LAKE ARTS ACADEMY, UT
SALT LAKE CENTER FOR SCIENCE EDUCATION, UT
SALT LAKE SCHOOL DISTRICT, UT
SALT LAKE SCHOOL FOR THE PERFORMING ARTS, UT
SAN JUAN SCHOOL DISTRICT, UT
SEVIER SCHOOL DISTRICT, UT
SOLDIER HOLLOW CHARTER SCHOOL, UT
SOUTH SANPETE SCHOOL DISTRICT, UT
SOUTH SUMMIT SCHOOL DISTRICT, UT
SPECTRUM ACADEMY, UT
SUCCESS ACADEMY, UT
SUCCESS SCHOOL, UT
SUMMIT ACADEMY, UT
SUMMIT ACADEMY HIGH SCHOOL, UT
SYRACUSE ARTS ACADEMY, UT
THOMAS EDISON - NORTH, UT
TIMPANOGOS ACADEMY, UT
TINTIC SCHOOL DISTRICT, UT
TOOELE SCHOOL DISTRICT, UT
TUACAHN HIGH SCHOOL FOR THE PERFORMING ARTS, UT
UINTAH RIVER HIGH, UT
UINTAH SCHOOL DISTRICT, UT
UTAH CONNECTIONS ACADEMY, UT
UTAH COUNTY ACADEMY OF SCIENCE, UT
UTAH ELECTRONIC HIGH SCHOOL, UT

UTAH SCHOOLS FOR DEAF & BLIND, UT
UTAH STATE OFFICE OF EDUCATION, UT
UTAH VIRTUAL ACADEMY, UT
VENTURE ACADEMY, UT
VISTA AT ENTRADA SCHOOL OF PERFORMING ARTS AND TECHNOLOGY, UT
WALDEN SCHOOL OF LIBERAL ARTS, UT
WASATCH PEAK ACADEMY, UT
WASATCH SCHOOL DISTRICT, UT
WASHINGTON SCHOOL DISTRICT, UT
WAYNE SCHOOL DISTRICT, UT
WEBER SCHOOL DISTRICT, UT
WEILENMANN SCHOOL OF DISCOVERY, UT
HIGHER EDUCATION INCLUDING, BUT NOT LIMITED TO:
ARGOSY UNIVERSITY
BATON ROUGE COMMUNITY COLLEGE, LA
BIRTHINGWAY COLLEGE OF MIDWIFERY
BLUE MOUNTAIN COMMUNITY COLLEGE
BRIGHAM YOUNG UNIVERSITY - HAWAII
CENTRAL OREGON COMMUNITY COLLEGE
CENTENARY COLLEGE OF LOUISIANA
CHEMEKETA COMMUNITY COLLEGE
CLACKAMAS COMMUNITY COLLEGE
COLLEGE OF THE MARSHALL ISLANDS
COLUMBIA GORGE COMMUNITY COLLEGE
CONCORDIA UNIVERSITY
GEORGE FOX UNIVERSITY
KLAMATH COMMUNITY COLLEGE DISTRICT
LANE COMMUNITY COLLEGE
LEWIS AND CLARK COLLEGE
LINFIELD COLLEGE
LINN-BENTON COMMUNITY COLLEGE
LOUISIANA COLLEGE, LA

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LOUISIANA STATE
UNIVERSITY
LOUISIANA STATE
UNIVERSITY HEALTH
SERVICES
MARYLHURST UNIVERSITY
MT. HOOD COMMUNITY
COLLEGE
MULTNOMAH BIBLE
COLLEGE
NATIONAL COLLEGE OF
NATURAL MEDICINE
NORTHWEST CHRISTIAN
COLLEGE
OREGON HEALTH AND
SCIENCE UNIVERSITY
OREGON INSTITUTE OF
TECHNOLOGY
OREGON STATE
UNIVERSITY
OREGON UNIVERSITY
SYSTEM
PACIFIC UNIVERSITY
PIONEER PACIFIC
COLLEGE
PORTLAND COMMUNITY
COLLEGE
PORTLAND STATE
UNIVERSITY
REED COLLEGE
RESEARCH CORPORATION
OF THE UNIVERSITY OF
HAWAII
ROGUE COMMUNITY
COLLEGE
SOUTHEASTERN
LOUISIANA UNIVERSITY
SOUTHERN OREGON
UNIVERSITY (OREGON
UNIVERSITY
SYSTEM)
SOUTHWESTERN OREGON
COMMUNITY COLLEGE
TULANE UNIVERSITY
TILLAMOOK BAY
COMMUNITY COLLEGE
UMPQUA COMMUNITY
COLLEGE
STATE OF UTAH

UNIVERSITY OF HAWAII
BOARD OF REGENTS
UNIVERSITY OF HAWAII-
HONOLULU COMMUNITY
COLLEGE
UNIVERSITY OF OREGON-
GRADUATE SCHOOL
UNIVERSITY OF
PORTLAND
UNIVERSITY OF NEW
ORLEANS
WESTERN OREGON
UNIVERSITY
WESTERN STATES
CHIROPRACTIC COLLEGE
WILLAMETTE UNIVERSITY
XAVIER UNIVERSITY
UTAH SYSTEM OF HIGHER
EDUCATION, UT
UNIVERSITY OF UTAH, UT
UTAH STATE UNIVERSITY,
UT
WEBER STATE
UNIVERSITY, UT
SOUTHERN UTAH
UNIVERSITY, UT
SNOW COLLEGE, UT
DIXIE STATE COLLEGE, UT
COLLEGE OF EASTERN
UTAH, UT
UTAH VALLEY
UNIVERSITY, UT
SALT LAKE COMMUNITY
COLLEGE, UT
UTAH COLLEGE OF
APPLIED TECHNOLOGY,
UT

STATE AGENCIES
INCLUDING BUT NOT
LIMITED TO:
ADMIN. SERVICES OFFICE
BOARD OF MEDICAL
EXAMINERS
HAWAII CHILD SUPPORT
ENFORCEMENT AGENCY
HAWAII DEPARTMENT OF
TRANSPORTATION

HAWAII HEALTH SYSTEMS
CORPORATION
OFFICE OF MEDICAL
ASSISTANCE PROGRAMS
OFFICE OF THE STATE
TREASURER
OREGON BOARD OF
ARCHITECTS
OREGON CHILD
DEVELOPMENT COALITION
OREGON DEPARTMENT OF
EDUCATION
OREGON DEPARTMENT OF
FORESTRY
OREGON DEPT OF
TRANSPORTATION
OREGON DEPT. OF
EDUCATION
OREGON LOTTERY
OREGON OFFICE OF
ENERGY
OREGON STATE BOARD OF
NURSING
OREGON STATE DEPT OF
CORRECTIONS
OREGON STATE POLICE
OREGON TOURISM
COMMISSION
OREGON TRAVEL
INFORMATION COUNCIL
SANTIAM CANYON
COMMUNICATION CENTER
SEIU LOCAL 503, OPEU
SOH- JUDICIARY
CONTRACTS AND PURCH
STATE DEPARTMENT OF
DEFENSE, STATE OF
HAWAII
STATE OF HAWAII
STATE OF HAWAII, DEPT.
OF EDUCATION
STATE OF LOUISIANA
STATE OF LOUISIANA
DEPT. OF EDUCATION
STATE OF LOUISIANA, 26TH
JUDICIAL DISTRICT
ATTORNEY

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APPENDIX B – BEST VALUE SOLICITATION

SECTION F – BACKGROUND & SCOPE

1. INTRODUCTION

Nationwide Cooperative Contract for Medical Supplies

Lead Agency: County of Broome, New York State,

County of Broome, New York State, serving as the Lead Agency in partnership with CoreTrust Purchasing Group, is issuing this solicitation for medical supplies on behalf of a nationwide cooperative purchasing contract. This solicitation is a Best Value RFP, meaning proposals will be evaluated not solely on cost but on the overall value, including quality, technical capability, past performance, and the ability to meet cooperative contract needs.

The selected vendor must provide a scalable, innovative solution that meets the needs of various participating agencies, including municipalities, counties, school districts, and political subdivisions.

This RFP seeks proposals that address the requirements of this cooperative agreement, demonstrate experience with similar contracts, and offer competitive, transparent pricing for all agencies. Proposals must clearly describe the solution's capabilities, scalability, and cooperative contract support services.

See 13. Scope of Work for further information.

2. OVERVIEW

This best value solicitation ("**solicitation**") is published by County of Broome, NY ("**Lead Agency**") for the purpose of awarding a master cooperative purchasing agreement (the "**Master Agreement**") and creating a cooperative purchasing program for Suppliers with related products and services (the "**Program**") that shall be available to Participating Agencies (as defined below). Companies and organizations which respond to this solicitation ("**Respondents**") and are awarded a Master Agreement are referred to throughout this solicitation and supporting documentation as a "**Supplier**."

By purchasing Products & Services (as defined herein) under the Master Agreement through the Program administered by CoreTrust Purchasing Group LLC ("**CoreTrust**"), a public entity is a "**Participating Agency**" and agrees to be bound by the terms of the Master Agreement, which includes and is subject to the Master Intergovernmental Cooperative Purchasing Agreement attached hereto as Section L. Each Participating Agency may be required to acknowledge or certify its agreement to additional statutory terms in writing as may be required by CoreTrust and/or Lead Agency. Where any public entity pursuing benefits of the Program hereunder is previously registered with or is otherwise an existing member of CoreTrust's cooperative purchasing program, the terms of this solicitation (and all documents attached hereto) shall control over all prior agreements with respect to such public entity's enrollment in CoreTrust's cooperative purchasing program and the benefits afforded to members thereof.

CoreTrust is a cooperative purchasing organization working together with public procurement leaders to create high quality, cooperative contracts that optimize cost savings, drive compliance and efficiency, and provide effective outcomes to public sector agencies. CoreTrust cooperative contracts also actively support local labor markets, ensuring a holistic approach to sustainable growth and impact.

By leveraging the CoreTrust suite of cooperative contracts, public agencies will gain access to contracts and discounts from leading suppliers of products and services across a wide variety of industries and benefit from a streamlined procurement process.

3. TYPE OF CONTRACT / CONTRACT TERM

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- A. As a result of this solicitation, the County intends to award a contract to a single Contractor.
- B. Term of Contract – The term of contract shall commence upon approval by the Broome County Legislature, notification of award, mutual execution of an agreement, and receipt of a satisfactory certificate of insurance. Renewal will be at the sole discretion of Broome County. It is Broome County's intention to contract for an initial three (3) year term with the potential of two (2) optional one (1) year renewals or portions thereof, not to exceed a total aggregate contract term of five (5) consecutive years, under the same terms and conditions with the potential to negotiate a mutually agreeable equitable adjustment in price.
- C. The anticipated starting date for any resulting contract is April 2026, except that the actual contract start date may be adjusted unilaterally by the County for up to three (3) calendar months. By submitting a signed proposal in response to the solicitation, the Prospective Supplier represents and warrants that it will honor its proposal as being held open as irrevocable for this period.

4. MASTER AGREEMENT

- A. Master Agreement. A response to this solicitation is an offer to establish a Master Agreement with Lead Agency. This Master Agreement defines: (i) the terms of the relationship between Lead Agency and Supplier; and (ii) the terms, conditions, and pricing of Products & Services and related capabilities offered to Participating Agencies. The form of **Master Agreement** is attached hereto as Section I. The products and services made available in this contract are defined by the contents of Supplier's Cost Proposal submission ("**Products & Services**"). Any contract with Supplier resulting from the issuance of this solicitation is subject to the terms and conditions as provided in this solicitation and Master Agreement. Many of the terms and conditions contained in the Master Agreement template are required by state and federal law; however, Respondents may propose changes to the Master Agreement by communicating any exceptions or deviations in the **Master Agreement Acceptance Form** provided in Section J of this solicitation. Any proposed changes are subject to Lead Agency review and written approval.

The Respondent must submit a signed **Master Agreement Signature Form** with the response.

5. ADMINISTRATION AGREEMENT

- A. Administration Agreement. CoreTrust and Supplier shall enter into a separate Administration Agreement which defines the roles and obligations of each of CoreTrust and Supplier with respect to the marketing and selling of the Program to prospective Participating Agencies and the financial terms between CoreTrust and Supplier. The form of **Administration Agreement** is provided as Section K hereto.

6. CONTRACT AS AN ASSET IN CORPORATE CHANGES

- A. The Contractor must consider this contract as an asset. If the Contractor is being acquired or undergoing a change in corporate structure, the Contractor must include CoreTrust and the lead agency in discussions prior to any change in legal status. This contract must be regarded as an asset and included in the transfer of assets plan.

7. PRODUCTS AND SERVICES

The Products & Services contemplated under this solicitation are as described below:

Product & Service Category	Product & Service Description
NIGP - 260, 430, 435, 465, 475	Medical Supplies

See 13. Scope of Work for further information.

8. PURPOSE

Proposals are being sought from qualified vendors to provide medical supplies on an as-needed basis for a national cooperative contract.

The awarded vendor shall provide a comprehensive solution designed to support municipalities, government agencies, and political subdivisions for various applicable use cases.

See 13. Scope of Work for further information.

9. SCHEDULE OF EVENTS

The schedule provided in this solicitation is subject to change. The issuing party reserves the right to modify the timeline, including but not limited to deadlines for submission, evaluation periods, and the announcement of results. Any amendments or updates to the schedule will be communicated to all participants promptly through the official communication channels.

Event	Date
Issue Solicitation	December 31, 2025
Pre-Proposal Conference	January 15, 2026 @ 11:00 AM EST
Deadline for Questions	January 22, 2026 by COB
Deadline for Answers	January 26, 2026
Proposal Due Date	February 5, 2026 @ 2:00 PM EST
Approval Date	TBD
Contract Effective Date	TBD

10. ON-LINE PRE-PROPOSAL CONFERENCE

- A. An online pre-bid conference will be held for this solicitation. This conference allows potential bidders to ask questions and seek clarifications regarding the solicitation.

Date: January 15, 2026 **Time:** 11:00 am EST **Location:** Online at the following link:
<https://events.teams.microsoft.com/event/4d38877e-1f59-450d-b53c-ceee48129bdb@aa442213-be0d-427e-bd90-9c4a5e7ab4c8>

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- B. Registration:** Interested bidders must register for the pre-bid conference before 11:00 am EST on January 15, 2026. To register, please contact Carolyn Secor at bcpurchasing@broomecountyny.gov or register via the link above.

C. Important Notes:

- *Attendance at the pre-bid conference* is not mandatory but is highly recommended.
- All questions and answers discussed during the conference will be documented and shared with all registered bidders.
- Any changes or clarifications to the solicitation resulting from the conference will be issued as an addendum.

11. INTERCHANGEABLE TERMS

- A. For the purposes of this solicitation, the following terms are used interchangeably:

- Proposer
- Supplier
- Vendor
- Offeror
- Bidder
- Respondent

These terms all refer to any individual or entity submitting a Bid, Proposal, or Response to this solicitation. The use of one term shall be understood to include all others unless a different meaning is clearly indicated by the context

- B. For the purposes of this solicitation, the following terms are used interchangeably:

- Bid
- Proposal
- Response

These terms refer to any formal submission by a respondent in reply to this solicitation, regardless of the procurement method (e.g., Invitation to Bid, Request for Proposal, Request for Qualifications). The use of any one of these terms shall be construed to include the others unless the context clearly indicates otherwise.

- C. The above lists are a good-faith effort to include all relevant terms, but please note that some items may have been inadvertently missed.

12. BACKGROUND

Proposals are being sought from qualified vendors to provide medical supplies on an as-needed basis for a national cooperative contract.

The awarded vendor shall provide a comprehensive solution designed to support municipalities, government agencies, and political subdivisions for various applicable use cases.

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Such use cases include hospitals, health clinics, diagnostic laboratories, long-term care facilities & home health services, and school settings such as student health services and medical student laboratories or other applicable classroom settings.

Medical supplies sought from qualified vendors for the resulting contract include consumables, equipment and instruments used in point-of-care medical settings as well as laboratory supplies including equipment, biologics, and chemical supplies.

See 13. Scope of Work for further information.

13. SCOPE OF WORK

13.1 Medical Supplies and Qualified Distributors

This solicitation seeks proposals only from qualified medical supply distributors. That is, for the purpose of this solicitation, a qualified medical supply distributor must have the following:

- A robust, manufacturer-agnostic catalog of point-of-care medical supplies (Lot 1) and medical laboratory supplies (Lot 2) capable of meeting the broad scope of procurement needs of the various use cases mentioned above in 12. Background;
- Strong financial and distribution capacity to meet procurement needs across national markets; and
- Strong customer service and quality controls.

This solicitation will award one (1) Supplier per Lot:

Lot 1 – Medical Supplies:

Lot 1 – Medical Supplies shall consist of Products to be used in point-of-care medical settings such as hospitals and clinics. This includes equipment (e.g. beds; mobility and assistive devices; bath chairs and commodes; surgical instruments; etc.), consumables (e.g. bandages; gloves; needles; syringes; IV tubing), nutritional items, over-the-counter (OTC) medications (e.g. ibuprofen), emergency and trauma Products (e.g. defibrillators, first aid kits) and so on.

Lot 2 – Medical Laboratory Supplies:

Lot 2 – Medical Laboratory Supplies shall consist of Products to be used in laboratory settings. This includes equipment, chemical supplies and biologics. This includes equipment (e.g. centrifuges; glassware; magnetic stirrers; culture media; etc.), biologics (that is, Products derived from living cells), and chemicals (that is, Products consisting of synthesized molecules, such as reagents).

Suppliers must include shelf-life of any Products that expire.

Authenticity of Products/Guarantee:

The awarded Supplier unconditionally guarantees the materials and workmanship on all Products offered in the resulting Contract. If, within the guarantee period any defects occur due to a faulty product, the awarded Supplier at its expense, shall repair or adjust the condition, or replace the product to the complete satisfaction of the Participating Entity.

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Awarded Supplier shall be able to produce Certificates of Analysis and/or QA documents at Participating Entities' request.

13.1.2 Delivery and Acceptance

Delivery must be made within the time frame(s) and to the location(s) mutually agreed-upon between the Participating Entity and the awarded Supplier.

In the event of a delay, the awarded Supplier must obtain an extension in writing from the Participating Entity. If CoreTrust becomes aware of multiple incidents of delivery delays, CoreTrust reserves the right to enforce any of the remedies available under the Contract, including termination of the Contract in whole or in part, and award another Contractor as per the Replacement Contractor terms.

All containers and packaging shall be suitable for handling, storage or shipment, without damage to the contents. The Supplier is responsible for confirming that packing is sufficient to ensure that all the materials arrive at the correct destination in an undamaged condition, ready for their intended use. All containers shall be clearly identified with the order number with packing lists affixed to each carton, identifying all contents included in the carton. If more than one carton is shipped, each carton must be numbered and must state the number of that carton in relation to the total number of cartons shipped (i.e. 1 of 4, 2 of 4, etc.).

The awarded Supplier agrees to bear the risk of loss, injury, or destruction of the Products, prior to delivery to the Participating Entity.

Delivery shall be made in accordance with instructions on the Purchase Order from each Participating Entity. It shall be presumed by the parties that the awarded Supplier received the Purchase Order on the third business day following the date of the Purchase Order, unless the awarded Supplier provides credible evidence that the order was received on a later date. If there is a discrepancy with the Purchase Order, it is the awarded Supplier's obligation to seek clarification from the ordering Participating Entity.

The Products delivered under the resulting Contract shall remain the property of the Supplier until the Participating Entity physically inspects and accepts the Products. It is the responsibility of the Participating Entity to inspect all materials, supplies and equipment upon delivery to ensure compliance with the contract requirements and specifications.

After Participating Entity inspection, the Participating Entity and awarded Supplier shall sign a receipt certifying delivery. Responsibility for damage to Products shall pass from awarded Supplier to the Participating Entity upon completion of delivery to the Participating Entity.

13.1.3 Product Substitutions

Awarded Supplier must obtain written approval from Participating Entities for any proposed Product substitutions. Product substitutions must be equivalent to or better than the original Product and offered at the same pricing structure.

13.1.4 Maintenance and Repair

Suppliers should detail any offered or applicable maintenance and repair services and their associated costs offered for medical equipment, such as EKG machines, where they do not fall under any manufacturers or otherwise standard warranty.

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13.2 Company History and Summary

The Supplier responding to this Solicitation shall provide a Company History and Summary including the following information in Word or searchable PDF format:

- a. Brief history and description of the Supplier:
 1. Submit FEIN and Dun & Bradstreet reports;
 2. Include a brief description of the size of your organization and date of incorporation;
 3. Describe experience in providing the services described in this Solicitation. Which organizations do you currently provide a similar or same service. Include names, addresses, email and phone numbers of the appropriate contact persons. Please provide three (3) references;
 4. Provide a brief overview of annual sales for the three previous fiscal years;
 5. Describe any green or environmental initiatives or policies;
 6. Describe any historically underutilized business certifications supplier holds and the certifying agency. This may include business enterprises such as minority and women-owned, small or disadvantaged, disabled veterans, etc; and
 7. Describe how the Supplier differentiates itself from its competitors.
- b. Supplier Distribution Capability and Capacity:
 1. Describe in detail your capabilities to satisfy the characteristics and administrative requirements of this Solicitation;
 2. Provide brief description of in-scope offerings for Lots 1 and 2;
 3. Detail the total number and location of salespeople employed by Supplier;
 4. Provide number and location of support centers (if applicable) and location of corporate office;
 5. Provide the number, size and location of Supplier's distribution facilities, warehouses, and retail network as applicable;
 6. Provide a description of how you propose to distribute in-scope Products/Services nationwide. Include any states where products and services will not be offered under the Master Agreement, including U.S. Territories and Outlying Areas;
 7. Please provide a detailed list or map of all your full-service stocking distribution centers in the United States, U.S. Territories and Outlying Areas and describe your delivery network, along with your order-fill rate and on-time delivery rate. Additionally, please describe any unique capabilities or logistics that set your distribution network apart from competitors in the market; and
 8. Identify all other companies that will be involved in processing, handling or shipping the products/service to the end user.
- c. Support and Quality Control - Provide a detailed description of all administrative and support (to include automated support) services typically provided in relation to the services and identify any applicable fees, if any.
 1. Bidders must have a Quality Assurance and Quality Control plan. Describe the company's quality control policies and include copies of these policies; describe the measures taken to ensure that all personnel assigned are capable and qualified;
 2. What kind of quality assurance documentation can you provide to Participating Entities, if requested?
 3. How often do you self-audit?
 4. Do you perform your own product testing, rely on third-party certification, or a mix of both? Bidders must have a product testing protocol (in-house or third party) that verifies the quality of products. Bidders must maintain records for their products including origin of materials, test results, and production data;

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5. Describe your company's efficiency and accuracy rates in inventory management. What tools do you use to improve accuracy? What is your inventory accuracy percentage? Do you use barcodes, RFID tags, and/or other tools? What technology investments have you made to streamline operations? How do you ensure staff are well-trained on inventory management?
- d. Furthermore, this Solicitation seeks the following information from qualified Bidders:
 1. Next Business Day delivery; detail geographic area where Participating Entities qualify;
 2. Rush/Expedited delivery; detail geographic area where Participating Entities qualify;
 3. 98% or better Delivery Accuracy;
 4. 98% or better On-Time Delivery;
 5. 98% or better Fill Rate;
 6. 98% or better Customer Satisfaction; and
 7. 98% or better Invoice/Billing Accuracy
- e. Provide a detailed history of any legal proceedings, including lawsuits, regulatory investigations, bankruptcy filings, or corporate restructuring within the past five years. Specify case outcomes, ongoing litigation exposure, and potential risks that may impact contract performance.
- f. Felony Conviction Notice: Indicate if the supplier
 - o is a publicly held corporation, and this reporting requirement is not applicable;
 - o is not owned or operated by anyone who has been convicted of a felony; or
 - o is owned or operated by an individual(s) who has been convicted of a felony and provides the names and convictions.
- l. Describe any debarment or suspension actions taken against the supplier within the last five years.
- m. Suppliers please provide written acknowledgement of understanding and affirm capability to meet App B, Sec F in its entirety.

13.3 Discounted Pricing Requirements – Section O – Cost Proposal Workbook

Responding Suppliers must provide pricing in such a way that captures the total cost of acquisition, including any applicable fees.

Offerors shall provide a transparent pricing structure based on a discount from a verifiable price list, a fixed price, or a combination of both with indefinite quantities. Pricing must be structured to allow easy verification, with clear documentation on how discounts are applied to different products and/or product categories. Any exceptions to the discounts proposed must be clearly identified. Additional pricing and/or discounts may be included and are strongly encouraged.

The pricing terms and conditions offered to Lead Agency under this Agreement, in the aggregate, are as favorable as those offered by the Vendor to any of its similarly situated cooperatives serving the public sector. The pricing offered hereunder will be based on several factors, including, but not limited to, overall product mix, purchase volume, and service level requirements. Pricing for Participants may be customized based on numerous factors, but the Vendor cannot guarantee that any one individual Participant's pricing will be as favorable as any other individual Participant's pricing.

The Lead Agency reserves the right to reject product from the pricelist that is determined, at their sole discretion, to have an unreasonably high NTE price. Such determination shall be based on available industry pricing guide(s) and comparison with pricing offered by competitors in the same geographic area.

Proposed prices are Not-To-Exceed (NTE) pricing.

Prices must be in U.S. dollars not exceeding two decimal places. (e.g. \$100.50)

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Discount percentages must not exceed two decimal places. (e.g. 10.15%)

Discount percentages shall never be decreased throughout the term of the resulting Contract, although the awarded Supplier may offer better discounts or more advantageous pricing to Participating Entities at any time.

All pricing shall be provided based on a national scope for any and all government agencies within the United States.

If an Original Equipment Manufacturer (OEM) product is specified in the Proposed Pricing Pages supplier MUST provide pricing for that manufacturer's product and/or equivalent OEM product specified. DO NOT submit a generic equivalent, reconditioned, or reloaded item unless the item SKU specifically describes an item that may fall into one of those categories. In the event that the reference SKU reflects a generic equivalent, reconditioned, or reloaded item, then the supplier may submit their own generic item for consideration. Generic items will also be identified on the Proposed Pricing Pages document. It should be noted that the successful awarded supplier will be able to market generic, reconditioned, reloaded items that proposer considers to be equal to the listed SKU's to agencies after contract award.

The awarded Supplier's Section O – Cost Proposal Workbook shall become the Contract Price List.

The Quote for Broome County, found in Section O – Cost Proposal Workbook, shall become part of the financial evaluation. The Market Basket items reflect additional items from various diverse categories of items which Lead Agency and CoreTrust Purchasing Group wish to make available to agencies on the final Agreement.

If during the Contract term the Lead Agency or CoreTrust becomes aware that the awarded Supplier is selling substantially the same or a smaller quantity of a Product outside of this Contract upon the same or similar terms and conditions as that of this Contract at a lower price to a federal, state or local governmental entity, the price under this Contract, after consultation with the awarded Supplier, may be reduced to a lower price on a prospective basis at the discretion of the Lead Agency or CoreTrust. Lead Agency and CoreTrust reserve the right to request information to verify pricing for the purposes of this clause.

14. CONTRACT PRICE LIST UPDATES

The awarded Supplier's Cost Proposal shall become the official Contract Price List. The Supplier may update the Contract Price List after the effective start date of the Master Agreement to reflect pricing changes, product or service additions, or the removal of discontinued items.

A. Monthly Update Submission:

The awarded Supplier shall submit a comprehensive summary of all Contract Price List Updates to CoreTrust each month, including documentation and justification for any price changes or product/service updates (such as industry cost indices (e.g. Bureau of Labor Statistics, Producer Price Index). CoreTrust will assist the awarded Supplier in navigating the update process.

Discounts as bid and awarded shall remain unchanged.

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B. Right of Review and Audit:

The Lead Agency and CoreTrust shall have the right to review, audit, and approve all updates. They may require the removal of any items deemed out of scope per this Solicitation and request additional supporting documentation as needed.

C. Types of Updates Permitted:

•**Permanent Pricing Escalation/De-escalation (Monthly Update):** The awarded Supplier must provide supporting documentation such as industry cost indices (e.g., BLS Producer Price Index), raw material cost data, and any other supporting documentation requested to support the justification of changes. The percentage discount from the Contract Price List must remain unchanged.

•**Temporary Pricing Escalation/De-escalation:** The Lead Agency recognizes that at certain times during the term of the resulting Contract, pricing in some industries may become volatile due to various changes not limited to changes in economic conditions such as product shortages, raw material shortages, labor stoppages, tariffs, government regulation, foreign interference or other changes which create volatile market pricing.

The awarded Supplier shall be responsible to provide adequate notice to Lead Agency of such situations. It is desired that such pricing remain fixed and firm through the resulting Contract and only amended during monthly updates; however, in the event of extreme changes in market conditions, the awarded Supplier shall advise Lead Agency as soon as feasibly possible regarding the circumstances surrounding such extreme market condition changes. The Lead Agency reserves the right to accept or reject such requests based on their merit. The awarded Supplier must provide a justification for the temporary price change, provide assurance that discounts as-bid and awarded remain firm, and detail for how long the temporary adjustment will remain in effect. Such pricing changes must be approved by the Lead Agency prior to implementation.

The awarded Supplier shall submit formal requests, in writing, for temporary pricing escalation or de-escalations for extenuating circumstances at least 30 day in advance to CoreTrust, on behalf of the Lead Agency.

•**Addition of Products/Services:** The awarded Supplier **must** provide manufacturer name, SKU/part numbers, description, UOM, list price, contract NTE list price, and discount percentage off the NTE list price. All specifications and requirements of this Solicitation will apply to anything additionally added during the resulting Contract term.

•**Removal of Products/Services:** The awarded Supplier **must** provide a list of items removed, including SKU/part numbers, descriptions, and contract pricing. If the removal is due to EOL status, the awarded Supplier must follow the EOL notice requirements in this Solicitation.

D. Lead Agency and Participating Agency Feedback:

Lead Agency and Participating Agencies are encouraged to report out-of-scope items or inconsistencies to CoreTrust.

15. MARKETING PLAN

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Cooperative contracts work best when they are used by as many public agencies as possible. It is imperative that this contract drive as many individual transactions as possible across as many government agencies as possible to be successful. The supplier must discuss its plan to advertise and promote the contract and to prioritize government spending on this contract.

The following requirements apply to the awarded Supplier and must be implemented within the timelines stated. These obligations are intended to ensure the rapid and successful implementation of the Master Agreement nationwide.

A Within 90 days of award, the Supplier shall implement a comprehensive plan to launch the Master Agreement, including:

- **Executive Endorsement:** Obtain executive leadership endorsement and sponsorship of the Master Agreement as the Supplier's public sector go-to-market strategy within the first 10 days.
- **Sales Force Training:** Train and educate the Supplier's national sales force, with participation from executive leadership and CoreTrust, within the first 90 days.
- **Website & Marketing Launch:**
 - Publish an announcement, contract details, and contact information on Supplier's website.
 - Create and distribute co-branded marketing materials.
 - Launch a dedicated CoreTrust web-based homepage containing:
 - CoreTrust logo
 - Copy of original RFP
 - Contract and amendments
 - Product and pricing summary
 - Marketing materials
 - Link to CoreTrust registration page
 - Dedicated toll-free number and email for CoreTrust

B Ongoing Marketing and Promotion: Throughout the term of the Master Agreement, the Supplier shall:

- Publish and distribute co-branded press releases and advertising in national and regional trade publications.
- Attend and participate in CoreTrust-approved national (e.g., NIGP Annual Forum, NPI Conference), regional, and supplier-specific conferences and trade shows.
- Exhibit and participate annually at the NIGP Annual Forum (e.g., NPI Conference, NIGP chapter conferences, etc.) in the CoreTrust supplier partner area. Booth space will be purchased and staffed by Supplier.
- Collaborate with CoreTrust on promotions, case studies, collateral, and presentations to continually drive awareness and usage of the Master Agreement.

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C Sales and Account Management

- Actively pursue direct sales opportunities with Public Agencies nationwide and promptly follow up on leads generated by CoreTrust.
- Ensure all sales materials reference CoreTrust and use approved branding.
- Transition any existing Public Agency customer accounts to the Master Agreement as appropriate.
- Coordinate with CoreTrust to support timely new Participating Agency account setup and ongoing contract administration.

D Reporting and Program Management

- Designate key contacts for executive support, marketing, sales, financial reporting, accounts payable, and contract management.
- Provide CoreTrust with timely sales reporting and support growth initiatives throughout the term of the agreement.

16. PRODUCT AND SERVICE CONTINUITY & SUPPORT

The following provisions apply to all products and services offered under the resulting Contract to ensure continuity, quality, and agency satisfaction throughout the term of the resulting contract.

A. Current Products and Services

1. All products and services offered in response to this Solicitation must be currently available and in active production or delivery. Products must be models or types actively used in a customer environment and capable of meeting or exceeding all specifications and requirements of this Solicitation. Services must be actively offered to paying customers and fully capable of meeting the performance standards and requirements described herein.
2. If a product is discontinued or a service offering is retired during the term of the resulting Contract, the Supplier must provide an equivalent or better product or service at the same or lower net price and subject to the same or better discount structure as originally bid.
3. Newer versions of products or updated service offerings released during the term of the resulting Contract may be added, provided they are offered at the same or better percentage discount and meet or exceed all requirements of the Contract.
4. UOM changes – Supplier to notify the CoreTrust Point of Contact and the Lead Agency 60 days in advance of any UOM changes.

B. Product Recalls and Safety Notices

In the event of any product recall, technical service bulletin, safety notice, or other material notification affecting products or services provided under the resulting Contract, the Supplier shall provide written notice to the CoreTrust Point of Contact and the Lead Agency within five (5) business days of receipt of such notification. The Supplier is responsible for ensuring that recall notices and related instructions are communicated promptly and accurately to all affected Participating Agencies and for coordinating any required corrective action, replacement, or refund in accordance with the manufacturer's and regulatory requirements.

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C. Defective Products and Services

1. The Supplier shall promptly replace or correct, at no additional cost to the Participating Agency, any product or service found to be defective, nonconforming, or otherwise not meeting the requirements of the resulting Contract.
2. For products: the Supplier shall bear all costs of transportation, unpacking, inspection, re-packing, re-shipping, and any related expenses associated with replacement. Replacement products must be delivered to the Participating Agency within seven (7) calendar days of the initial notification, regardless of whether the defective product has been returned to the Supplier.
3. For services: the Supplier shall promptly re-perform or otherwise remedy defective services at no additional cost, within a reasonable period agreed to by the Participating Agency, to ensure full compliance with Contract requirements.

D. End-Of-Life (EOL) Products and Services

1. The Supplier shall provide written notice to the CoreTrust Point of Contact and the Lead Agency at least sixty (60) calendar days prior to discontinuing any product or service offered under the resulting Contract or designating it as End-of-Life (EOL).
2. The Supplier shall replace any EOL product or service with an equivalent or better solution that meets or exceeds the specifications, functionality, and performance of the discontinued item or service. All replacements must be offered at the same or better percentage discount as originally awarded.
3. When a service offering or software solution has been phased out, discontinued, or ended, the Supplier shall work with Participating Agencies to ensure a smooth transition to a successor offering at no additional cost, minimizing disruption to agency operations. Replacement products and services are subject to Lead Agency and CoreTrust approval prior to being added to the contract.

E. Return Policy

The Supplier shall maintain a clear, customer-friendly return process that includes:

- **No-Cost Returns:** Free returns for incorrect, defective, or damaged products and for services not performed per Contract requirements.
- **Return Conditions:** Clear terms for all other returns, including timeframes and conditions.
- **Expedited Processing:** Refunds or credits issued within five (5) business days of receipt of the returned product or approval of service correction.
- **Tracking:** An online portal or process for Participating Agencies to track return status, replacements, and refunds.

F. Warranties

- **Disclosure:** Suppliers must disclose all manufacturer and service warranties, including coverage terms and durations, in their proposal submission. The awarded Contractor

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must provide all applicable warranty information to Participating Entities purchasing off of the resulting Contract.

- **Product Coverage:** All products must be covered by a warranty that is the industry standard or better. Manufacturer warranties pass-through to the consumer/Participating Entity. Defective products covered under warranty must be replaced with new products at no additional cost, including shipping, handling, and labor.
- **Service Coverage:** Services must be performed in a professional, workmanlike manner consistent with industry standards. Deficient services must be re-performed at no additional cost.
- **Extended Warranties:** Extended or optional warranties must be offered to Participating Agencies at the same or better discount as awarded.

G. Product Substitutions

- Suppliers must obtain written approval from Participating Entities for Product substitutions. The substitution must be equivalent to or better than the original Product and offered at the same pricing structure.

17. CUSTOMER SERVICE, BILLING AND INVOICING

Participating Entities require responsive and proactive customer service under the resulting Contract. The successful Respondent must:

- A. Provide 24/7 customer support via phone, email, and live chat. The 24/7 customer service/support must, at a minimum, be accessible to Participating Entities across all CONUS time zones during normal business hours;
- B. Designate a single point of contact (Account Manager) for issue resolution;
- C. Ensure response times within 1 business day for non-urgent requests and within two (2) hours for urgent matters; and
- D. Implement a customer satisfaction tracking system with performance metrics (e.g., response time, issue resolution rate, Net Promoter Score).

Service provided by the Respondent, including past customer service history, services available, reduced paperwork, easily understood invoicing, and quick turnaround time for orders as well as inquiries will be a factor in the determination of the successful respondent to this request.

It is highly desirable that the successful Respondent utilize dedicated inside and outside representatives to service this Agreement. The Respondent may utilize multiple representatives to cover the nation but shall appoint a single point of contact to provide for consistency and continuity of service.

Additionally, the successful Respondent shall also provide individual dedicated inside and outside representatives to service this Agreement on a national basis for members of who utilize this Agreement.

The successful Respondent shall provide for accurate billing of items ordered, timely credits (within 24 hours), and invoices that are easy to understand.

Invoicing to Participating Entities should include the following:

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- Awarded Supplier Name
- Awarded Supplier Billing Address
- Awarded Supplier Federal ID Number
- Contract Name
- Name of Participating Entity
- Name of Participating Entity Billing Contact
- Order Date
- Invoice Date
- Invoice Number
- Product SKU/Vendor Number
- Product Name
- Product List Price
- Product Contract Price
- Quantity
- UOM (Unit of Measure)
- Invoice Amount

18. MINIMUM ORDERING QUANTITIES & SUSTAINABILITY FEE

The Proposer shall submit their minimum order quantity, which shall reflect the minimum value of an order to be delivered. In the event that a using agency desires to submit an order less than the minimum ordering quantity, the successful proposer may charge a sustainability fee for orders under the required minimum order quantity. Proposer shall include the proposed sustainability fee at the time of proposal submittal. SUNY Orange shall consider the value of the minimum order quantity as well as any sustainability fee as a part of the evaluation of proposal responses.

19. ONLINE ORDERS/E-COMMERCE

19.1 The successful Respondent shall provide a fully integrated online ordering system that ensures:

- A. Secure electronic catalog functionality with real-time pricing and inventory updates;
- B. Compliance with PCI DSS for secure payment processing;
- C. SOCII certification or equivalent for system security;
- D. Multi-tier approval workflows tailored for agency needs;
- E. Full integration capabilities with e-procurement platforms (e.g., Coupa, SAP Ariba, PeopleSoft, etc.)

19.2 The successful Respondent shall provide appropriate data security to safeguard orders placed online. See 20. Data Protections and Data Breach.

19.3 Supplier must show evidence of a high level of data and access control, including at a minimum PCI compliance for credit card transactions and SOC II compliance or equal for technology systems. Proof of SOC II or equivalent audits should be provided, and the current reports will remain available for inspection during the term of the contract. Response must include precautions in place to prevent supplier punch outs or connectivity to financial systems from being used as an unauthorized entry point to government data systems.

19.4 The online ordering system shall be populated with all appropriate and correct pricing for, based on the respondent's consortium pricing. In the event an error in pricing is discovered in favor of the user, the

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successful contractor shall provide a refund and/or credit memo to be issued within ten (10) days after the discovery of the discrepancy.

19.5 The online ordering system shall be structured in such a manner to allow for multiple approval levels which may be customized for individual agencies.

19.6 The online ordering system shall be set-up to provide for billing to a specific address and shall be capable of accepting procurement cards ("p-card") as a means of payment at the time of order entry.

19.7 It is preferable that the online ordering system be capable of providing the appropriately discounted price to individuals who may wish to purchase supplies at one of the respondent's retail stores. The system shall provide pricing based on the entry of an entity's account number, or by the use of an entity p-card.

19.8 Upon delivery of the order, the successful respondent's e-commerce system shall be capable of providing electronic invoicing if desired.

19.9 In addition to the use of p-cards for payment, the successful respondent's e-commerce system shall be capable of receiving payment via Electronic Funds Transfer (EFT) from the entity.

20. DATA PROTECTIONS AND DATA BREACH

The awarded Contractor shall agree to the following terms related to Data Protections and Data Breach.

20.1 Location of Data; CONUS or OCONUS

20.1.1 Any Participating Entity's Contract must specify if they will allow Data to be located outside of the Continental United States (OCONUS).

20.1.2 Unless otherwise authorized or agreed to in a Participating Entity's Contract, when the Contractor is responsible for managing Data, the Contractor shall meet the following requirements:

- All Data shall remain in the Continental United States (CONUS).
- Any Data stored, or acted upon, shall be solely located in Data Centers within CONUS.
- Any services which directly or indirectly access Data shall be performed only from locations within CONUS.
- All Data in transit shall remain in CONUS and shall be encrypted in accordance with the Participating Entity's encryption requirements.
- All helpdesk, online and support services which may access Data shall be performed only from locations within CONUS.
- No Follow the Sun support shall be allowed to access Data directly or indirectly from locations OCONUS.

20.1.3 Unless otherwise authorized or agreed to in a Participating Entity's Contract, when the Participating Entity is responsible for managing Data, the Contractor shall provide the Participating Entity with the capability and the means or tools to meet the following requirements:

- All Data shall remain in the Continental United States (CONUS).
- Any Data stored, or acted upon, shall be solely located in Data Centers within CONUS.

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- Any services which directly or indirectly access Data shall be performed only from locations within CONUS.
- All Data in transit shall remain in CONUS and shall be encrypted in accordance with the Participating Entity's encryption requirements.
- All helpdesk, online and support services which may access Data shall be performed only from locations within CONUS.
- No Follow the Sun support shall be allowed to access Data directly or indirectly from locations OCONUS.

20.1.4 Unless otherwise authorized or agreed to in a Participating Entity's Contract, the Contractor may not store, act upon, or access Data outside of OCONUS and may not perform support services that may access Data from OCONUS.

20.1.5 Notwithstanding the foregoing, all services covered under Lot 4- Warranties and Value-Added Services must be performed within CONUS and may not be authorized to be performed from OCONUS.

20.2 Data Breach – Required Contractor Actions

20.2.1 The Participating Entity and the Contractor must, in writing, determine a Security Incident notification policy prior to the finalization of a Participating Entity's Contract. If no such agreement is in place, then the default agreement shall be notification of all Security Incidents that may have a direct impact on the Participating Entity by phone immediately upon detection to the Participating Entity's representative.

20.2.2 Unless otherwise provided by law, in the event of a Data Breach, the Contractor shall:

- Notify the Participating Entity's representative by telephone as soon as possible from the time the Contractor confirms Data Breach. The Participating Entity may specify a maximum notification time in its Contract.
- Consult with and receive authorization from the Participating Entity's representative as to the content of any notice to affected parties prior to notifying any affected parties to whom notice of the Data Breach is required, either by statute or by the Participating Entity.
- Coordinate all communication regarding the Data Breach with the Participating Entity's representative (including possible communications with third parties).
- Cooperate with the Participating Entity, its IT or cybersecurity representatives, and/or any Contractor working on behalf of the Participating Entity or its IT in attempting a) to determine the scope and cause of the breach and b) to prevent the future recurrence of such security breaches.
- Promptly take commercially reasonable steps to mitigate the effects and minimize any damage resulting from the Security Event. Contractor shall provide Written notice to the Participating Entity as to all such corrective actions taken by the Contractor to remedy the Data Breach.

20.3 Nothing herein shall in any way impair the Participating Entity or other investigative or law enforcement entity to bring an action against the Contractor or limit Contractor's liability for any violations of any applicable statutes, rules, or regulations.

20.4 Cyber Security Plan & Protocols

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Qualified Bidders shall provide a copy of their cyber security plan and protocols to protect Lead Agency and future Participating Entity information (e.g. Personally Identifiable Information (PII), SOC 2, ISO 27001, ISO 27108, etc.).

20.5 Additional Insurance Requirements – Data Breach/Cyber and Tech E&O

The Bidders and subsequently awarded Contractor shall obtain and maintain in full force and effect, throughout the life of the resulting Contract, at their own expense, their own insurance policies. All insurers shall be rated “A-,” Class “VII” or better by A.M. Best Company or a comparable rating service.

The qualified Bidder shall submit documentation meeting the outlined expectations in Appendix A: Requirements, Section B – Lead Agency Requirements.

Additionally, notwithstanding other standard insurance requirements required in this solicitation, such as CGL or Workers Compensation, these are the additional insurance requirements specific to this solicitation as set forth, below:

20.5.1 Data Breach and Privacy & Security/Cyber Liability

Data Breach and Privacy & Security/Cyber Liability coverage including coverage for failure to protect confidential information and failure of the security of the Contractor’s computer systems or the Authorized Users’ systems due to the actions of the Contractor which results in unauthorized access to the Authorized User(s) or their data, shall be maintained with a minimum of Five Million Dollars (\$5,000,000).

Said insurance shall provide coverage for damages arising from, but not limited to the following:

- Breach of duty to protect the security and confidentiality of nonpublic proprietary corporate information;
- Personally identifiable nonpublic information (e.g., medical, financial, or personal in nature in electronic or non-electronic form);
- Privacy notification costs;
- Regulatory defense and penalties;
- Website media liability; and
- Cyber theft of customer’s property, including but not limited to money and securities.

If the policy is written on a claims made basis, Vendor must include with Solicitation response an Endorsement providing proof that the policy provides the option to purchase an Extended Reporting Period (“tail coverage”) providing coverage for no less than one (1) year after work is completed in the event that coverage is cancelled or not renewed. This requirement applies to both primary and excess liability policies, as applicable.

20.5.2 Technology Errors and Omissions OR Professional Liability Insurance

Professional Liability Insurance covering all claims arising out of the performance or nonperformance (including errors and/or omissions) of professional services under this Agreement must be maintained with a minimum of Five Million Dollars (\$5,000,000.00).

When policies are renewed or replaced, the policy retroactive date must coincide with or precede start of Services under this Agreement. A claims-made policy, which is not renewed or replaced, must have an extended reporting period of two (2) years following completion of professional services.

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OR

Technology Errors and Omissions Insurance shall provide coverage for damages arising from computer related services including but not limited to the following:

- Consulting;
- Data processing;
- Programming;
- System integration;
- Hardware or software development;
- Installation;
- Distribution or maintenance;
- Systems analysis or design;
- Training;
- Staffing or other support services; and
- Manufactured, distributed, licensed, marketed or sold cloud computing services.

The policy shall include coverage for third party fidelity including cyber theft.

If the policy is written on a claims made basis, Vendor must include with Solicitation response an Endorsement providing proof that the policy provides the option to purchase an Extended Reporting Period ("tail coverage") providing coverage for no less than one (1) year after work is completed in the event that coverage is cancelled or not renewed. This requirement applies to both primary and excess liability policies, as applicable.

CoreTrust and the Lead Agency retains final authority with respect to all insurance-related decisions and maintains the right to modify, delete, alter or change these requirements upon written notice to the Bidder or awarded Contractor.

Bidders agree that if they are awarded the Contract, as the awarded Contractor, they shall maintain their required insurance coverages and submit updated documentation to the Contract Designated Contact(s) upon renewal or upon request.

If upon request, the awarded Contractor shall provide the following documentation no later than the following time periods:

- For certificates of insurance: 5 business days
- For information on self-insurance or self-retention programs: 15 calendar days
- For additional insured and waiver of subrogation endorsements: 30 calendar days
- For schedules of forms and endorsements and all forms and endorsements: 60 calendar days

21. REPORTING CAPABILITIES AND THIRD-PARTY AUDITS

The successful Respondent shall provide comprehensive reporting and data analytics tools that include:

- A. Detailed spend analysis reports (including agency-wide purchase trends);
- B. Real-time dashboards for tracking orders, deliveries, and budget allocations;
- C. Customizable reports for tracking cost savings and sustainability compliance; and

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D. Automated monthly and quarterly reports accessible via an online portal.

A listing of standard reports available should be provided with the proposal response.

The Contractor shall obtain a third-party firm at no additional cost to Lead Agency to conduct external price audits on this contract. The Contractor shall contract with a third-party firm (to be approved by Lead Agency) to conduct a quarterly random sampling (a minimum of 500 items per quarter) of contract items to confirm the accuracy of contract price or percentage discount and final sell price. Specifically, the third-party firm will confirm the prices displayed on the Contractor's website are equal to or less than the contract terms. The third-party firm shall provide a quarterly report to Lead Agency indicating a Price Accuracy Percentage Rate of 98% or higher. The Price Accuracy Percentage Rate shall be calculated using the following formula: the total sum of the contract price for 500 products sampled divided by the total sum of the purchase price for 500 products.

Example: \$5,050 divided by \$4,900 = 103%. At a minimum, the quarterly report will identify items not in compliance with the contract terms, provide the date of the audit, and screenshots of the items on the Contractor's website that were not in compliance with the contract terms. If Lead Agency deems it is in the best interest of Lead Agency, Lead Agency reserves the right to increase the frequency of the Third-Party Audit.

22. CONTRACT RISK AND MISCELLANEOUS

A. Please describe your firm's approach to contract risk management. Include how your organization identifies, assesses, and mitigates risks throughout the life of a contract, especially for public sector clients.

B. Has your company ever defaulted, failed to perform, or been terminated for cause on a government contract within the last five (5) years? If yes, please explain the circumstances and how the issue was resolved or mitigated.

C. Describe the insurance coverage your firm maintains, including general liability, professional liability, workers' compensation, and any other relevant coverages. Include policy limits and whether these meet or exceed the requirements typically set forth in public procurement contracts.

D. Explain how your organization ensures contract compliance across multiple clients or jurisdictions. Include specific tools, systems, or personnel used to monitor and ensure performance, timelines, reporting, and contractual obligations.

E. The supplier shall provide a supply chain risk mitigation plan, including:

- i. Tariff impact analysis, including pricing strategies for tariff adjustments;
- ii. Information regarding supply chain diversity, detailing multiple sourcing options to prevent disruptions;
- iii. Information regarding business continuity planning, including contingency measures for shortages, natural or technological disasters, or global supply chain issues;
- iv. Information regarding sustainability - What are the sustainability goals you have as an organization? How do you measure success? What has been the progress to your goals? How do you help your customers be more sustainable?

If requested, can you explain how you can meet local government preferences for community-based qualifications, such as local, veteran-owned, or small businesses, and matching contractors to the

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communities they serve. Are there additional costs to meeting these requirements and how should those costs be accounted for in the pricing? See also, 23. Sustainability Programs.

23. SUSTAINABILITY PROGRAMS

The supplier is encouraged to provide various sustainability programs as part of this Agreement as Participating Entities may have specific goals related to the following:

A. A program to encourage the participation of Minority owned businesses, Women's business enterprises, veteran-owned businesses, firms in labor surplus areas and other Disadvantaged Businesses. Such programs shall encourage the use of such businesses as both product suppliers to the successful Contractor as well as Tier One suppliers who serve to contract directly with using agencies, such as firms engaged in the direct delivery of products utilizing the terms and pricing of this Agreement.

B. An environmental program providing that agencies may purchase environmentally sustainable "green" products from the successful Contractor in order to encourage the use of environmentally friendly products by using agencies.

C. A tracking and reporting mechanism for monitoring "green" spend and sustainability procurement.

24. PARTICIPATING ENTITY-SPECIFIC TERMS

Participating Agencies may, at their sole discretion, negotiate additional terms and conditions with the Supplier, provided that such terms do not conflict with the Master Agreement and are more favorable to the Participating Agency. No alternative terms shall be binding unless mutually agreed in writing by the Participating Agency and the Supplier.

25. SURVIVAL CLAUSE

- A. In addition to those provisions which by their nature survive expiration or termination, all warranties, service agreements, confidentiality obligations, indemnification provisions, and any accepted purchase orders issued prior to termination or expiration shall remain in full force and effect until fulfilled.

26. UNBALANCED PROPOSALS

- A. The Lead Agency expects balanced submissions with sustainable pricing, not artificially low "moment-in-time" pricing. If the Lead Agency questions the viability of pricing that appears significantly below market value or otherwise unbalanced, it reserves the right to require an eighteen (18) month look-back at web and/or list pricing to validate market appropriateness. Price lists determined to be unbalanced may be rejected or excluded from evaluation.
- B. To ensure long-term contract viability, the Supplier must commit to maintaining at least ninety-five percent (95%) of its proposed catalog available for ordering by Participating Agencies for the full term of the Contract. If catalog availability falls below this threshold without evidence of significant market disruption, the Supplier will be required to provide documentation justifying the reduction. Failure to do so may result in remedies up to and including a \$500 penalty per instance and/or termination for cause.

27. ADDITIONAL OR ALTERNATIVE TERMS AND CONDITIONS IN A PARTICIPATING ENTITY'S CONTRACT, INCLUDING LEAD AGENCY

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The terms and conditions set forth in the resulting Contract shall govern all transactions by Participating Entities under this Contract.

A Contractor can propose additional or alternative terms to Participating Entities. An Awarded Contractor shall submit their additional or alternative terms to CoreTrust to be maintained in an Additional or Alternative Terms and Conditions Library.

Additional or alternative terms may, in the discretion of Participating Entities, be allowed as part of a Contractor's response to a Participating Entity's Contract or RFQ and incorporated provided that the following conditions are met:

- (i) The Contractor identifies where such additional or alternative terms and conditions may be found;
- (ii) The Participating Entity determines that the inclusion of such additional or alternative terms and conditions results in a transaction which is, on an overall basis, more favorable to the Participating Entity than if the transaction did not include such additional or alternative terms and conditions; and
- (iii) The Participating Entity accepts such additional or alternative terms and conditions.

No additional or alternative term and condition shall be valid or binding to the Participating Entity to the extent that such additional or alternative term and condition is less favorable to the Participating Entity than, or conflicts with, the Participating Entity's Contract.

No additional or alternative terms and conditions may be incorporated by the Contractor into a Participating Entity's Contract by unilaterally affixing them to the Product upon delivery (including, but not limited to, attachment or inclusion of standard pre-printed order forms, product literature, "shrink wrap" terms accompanying software upon delivery, or other documents) or by incorporating such terms and conditions onto order forms, purchase orders or other documents forwarded by the Contractor for payment, notwithstanding Participating Entity's subsequent acceptance of Product, or that Participating Entity has subsequently processed such document for approval or payment.

Nothing herein shall be deemed to prohibit a Contractor from offering a Participating Entity better and more advantageous pricing and terms and conditions during the term of their Contract.

28. TITLE AND RISK OF LOSS

Title to and risk of loss of the bidder's proposal under this contract shall remain with the bidder, who shall ensure the materials against loss or damage, until the various materials are delivered and fully accepted by the agency.

29. REPLACEMENT CONTRACTOR

In the event that CoreTrust terminates any resulting Contract resulting from such Contract, CoreTrust reserves the right to award to the Contractor with the next highest score from Section N – Technical Proposal and Section O – Cost Proposal that is willing to accept a Contract or Configuration award without rebidding. Under no circumstances will the new awardee be permitted to decrease the percentage discounts as bid.

30. CONTRACTOR RESPONSIBILITY FOR SUBCONTRACTORS

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- A. Respondents should disclose all Authorized Subcontractors, Resellers, or other business partners who will be utilized to fulfill obligations under the resulting Contract. Bidders shall utilize the Subcontractor Information tab of Section O – Cost Proposal Workbook to provide this information.
- B. The awarded Contractor shall not in any way be relieved of any responsibility under the resulting Contract or any subcontract. The awarded Contractor shall remain fully responsible for the performance of the Contract, regardless of the use of Subcontractors. The acts and omissions of any Subcontractor, including its officers, agents, and employees, shall be deemed the acts and omissions of the Contractor to the extent of the subcontract. Any product or service provided by a Subcontractor shall be treated as having been provided by the Contractor.
- C. The Contractor shall ensure that each Subcontractor is informed of and agrees to comply with all applicable provisions of the Contract. The Contractor must require that all terms and conditions of the Contract flow down to each Subcontractor.
- D. Failure to disclose the identity of a Subcontractor or to obtain required approvals for additions or changes to Subcontractors may, at the sole discretion of CoreTrust or a Participating Agency, result in disqualification of the Subcontractor, suspension of work, or termination of the Contract for cause if not promptly cured.
- E. The Contractor shall pay all Subcontractors in accordance with their agreements and, upon request, provide satisfactory evidence of such payment to CoreTrust or the Participating Agency.

31. GENERATIVE AI

“Generative AI (GenAI)” means an artificial intelligence system that can generate derived synthetic content, including text, images, video, and audio that emulates the structure and characteristics of the system's training data. Examples of GenAI include ChatGPT and Gemini.

Supplier shall notify Lead Agency solicitation contact(s) in writing with their solicitation response if it: (1) utilized GenAI to complete all or a portion of their solicitation response; (2) intends to utilize GenAI in a way that materially impacts resulting Contract performance.

Supplier solicitation responses must be verified for accuracy and reliability by humans prior to submission. Suppliers are responsible for producing reliable and accurate solicitation responses without misrepresented or fabricated information or data. Suppliers are responsible for reading and understanding the solicitation.

The Lead Agency, at its sole discretion, may consider Supplier's failure to disclose or discontinue use of GenAI as described above to constitute a material breach of terms. Protecting the integrity of the procurement process is of utmost importance. The Lead Agency reserves the right to reject proposals created using AI, without clarification, if they appear unbalanced or contain contradictory or confusing information. The Lead Agency is entitled to seek any and all remedies available to it under law as a result of such breach.

32. ATTACHMENTS

The following documents are provided as an aid in responding to this Solicitation:

Section N – Technical Proposal Workbook
 Section O – Cost Proposal Workbook

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SECTION G – SUBMISSION PROTOCOL; EVALUATION; AWARD

1. PROPOSAL SUBMISSION

A. All Respondents must complete and submit a proposal consisting of all required forms and attachments referenced in this solicitation. Respondent's complete proposal must be submitted no later than the submission deadline date specified on the cover page of this solicitation. Proposals must be prepared and submitted in accordance with the instructions found in this Section G.

B. Submission Deadline

1. BIDS MUST BE SUBMITTED AND RECEIVED IN THE DIVISION OF PURCHASING UP TO AND INCLUDING THE DATE AND TIME SHOWN UNDER SCHEDULE OF EVENTS.
2. LATE BIDS - All bids received after the deadline date and time stated above will not be considered and will be returned unopened to the bidder. The bidder assumes the risk of any delay in the mail or in the handling of the mail by employees of the County. Whether sent by mail or by means of personal delivery, the bidder assumes responsibility for having the bid deposited on time at the place specified.

C. Public Bid Opening

1. Bids shall be publicly opened and read aloud at 2:30 PM EST, on the above date, in a designated area assigned by the Division of Purchasing. If attending, please check with the Division of Purchasing on the fourth floor of the Edwin L. Crawford County Office Building for instructions as to where the bid opening will be held.
2. The County procurement officer(s) or employee(s) conducting the bid opening will document the non-responsiveness orally and in writing. The non-responsive bid will not be publicly read and will not be returned to the bidder.

D. Submittal of Proposals

1. ONE (1) ORIGINAL, ONE (1) COPY, and ONE (1) ELECTRONIC COPY ON USB MEDIA (no CDs please), of the proposal must be delivered or mailed with any required data, in a SEALED ENVELOPE, which must be properly identified with the following required information:

- RESPONDENT'S FULL NAME & ADDRESS
- THE SOLICITATION TITLE (SEE COVER SHEET)
- SOLICITATION NUMBER (SEE COVER SHEET)

2. Submit proposals to: Broome County Department of Purchasing
60 Hawley Street, 2nd Floor
Edwin L. Crawford County Office Building
Binghamton, New York 13901

E. All Bidders must complete, sign, and submit the original and duplicate copies of the enclosed bid documents in Section B. (Extra copies of these forms should be made and retained by the bidder.)

F. Form of Proposals

1. Proposals should be prepared in the format outlined herein, including a full description of the proposer's plan of work, qualifications and resumes of key personnel. A non-responsive or incomplete proposal will be removed from consideration.

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2. Facsimile machine or electronic bid responses will not be accepted.

G. NOTICE: All bids received that lack:

- a Signed Proposal;
- a Signed Non-Collusive Bidding Certificate;
- Samples when requested; or
- Bid Bond / Check, when required, will be rejected *as being non-responsive at the formal public bid opening.*

A BID BOND IS NOT REQUIRED FOR THIS BID.

H. PROPOSAL: Persons desiring to make a proposal shall use the proposal blank prepared and attached hereto. The blank places in the proposal must be filled in as noted and no change shall be made in the phraseology of the proposal or in the items mentioned herein. The specifications attached hereto are to be considered as and shall form a part of the agreement.

Each proposal shall specify the correct gross or lump sum and shall also specify the unit prices for each of the separate items if called for in the proposal. In case the amounts shown in words and the equivalents in figures do not agree, the written words shall be considered binding.

- I. All proposals shall be valid for a period of 90 days from the date the proposals are received by Lead Agency in compliance with the submission instructions set forth above.
- J. All proposals shall be reviewed for responsiveness to the material requirements of the solicitation. A proposal that is not materially responsive shall not be eligible for further consideration and the Respondent shall receive notice of the non-award of its proposal from Lead Agency.
- K. Subject to the requirements set forth in Sections A and B of the solicitation, during the period between the date Lead Agency issues this solicitation and the selection of Supplier, if any, Lead Agency must restrict all contact with Lead Agency and its personnel and shall direct any and all questions regarding this solicitation to the personnel identified in the solicitation Contact section below in the manner specified in such section. Contact with any of prohibited individuals after issuance of this solicitation and before selection is made may result in disqualification of the Respondent.
- L. Respondents may submit questions or seek interpretation of any specifications included in this solicitation in writing to the contact listed in Section 2 of this Section G during the Q&A Period outlined in the estimated timetable in Section F above.
 - 1. Notice of questions and answers, and interpretations, and any supplemental instructions may be sent to all bidders of record, in the form of addenda to the specifications. All addenda so issued will then become a part of the contract documents.
 - 2. Respondents may be required to affirmatively acknowledge receipt of answers in the manner specified by Lead Agency. Respondents are responsible for regularly viewing the website to review all questions and answers prior to submitting proposals. Oral communications concerning this solicitation shall not be binding and shall in no way excuse a Respondent of the obligations set forth in this solicitation. For each question submitted, Prospective Contractor should reference the specific Solicitation item number to which the question refers.
- M. In the event Lead Agency decides to conduct negotiations, exclusive or concurrent negotiations may be conducted with multiple respondents reasonably susceptible for award. Except to the extent otherwise required by law, during negotiations, no Respondent's proposal, including

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pricing, shall be revealed to any other party or to any other person who is not involved with the evaluation process.

- N. In the event Lead Agency in its sole discretion deems negotiations are not progressing, Lead Agency may formally terminate negotiations and may enter into subsequent exclusive or concurrent negotiations with the next most-qualified Respondent.
- O. **Lead Agency shall consider all proposals voluntarily submitted in response to this solicitation to be free of trade secrets and such proposals shall, in their entirety, be made a part of the public record in compliance with applicable open records policies and laws.** However, notwithstanding the foregoing, if a proposal is submitted in response to this solicitation, and the proposal contains trade secret information as defined under applicable law, then such trade secret information is entitled to all protections granted under applicable law or, if such applicable law requires such information to be expressly identified, such trade secret information must be clearly and conspicuously marked and/or identified as "Trade Secret Information" at the time that such proposal is submitted. If such trade secret information is so marked and/or identified, then, in accordance with applicable state law, Lead Agency shall designate such information as trade secret information and shall maintain and keep such trade secret information. Subject to the foregoing, all proposals and any other documents submitted in response to this solicitation shall become the property of Lead Agency. This solicitation and proposals submitted in response to the solicitation, except for all CoreTrust and/or Respondent pricing, processes, and information that qualifies as trade secret information under applicable law and such portions, sections, or parts of a proposal that are clearly and conspicuously marked and/or identified as Trade Secret Information, are deemed to be public records pursuant to applicable state law. For purposes of this Section, "**proposal**" shall mean both the forms submitted by the Respondent in connection with this solicitation and any attachments, addenda, appendices, or sample products. Except to the extent any information contained in a proposal is considered trade secret information under applicable law, any proposal submitted in response to this or any Lead Agency solicitation that fails to clearly and conspicuously mark and/or identify trade secret information at the time that such proposal is submitted to Lead Agency for consideration shall be deemed and considered by Lead Agency to not contain trade secret information and such proposals shall be deemed to be public records in their entirety in accordance with this Section and applicable state law.
- P. Lead Agency may, in its sole discretion, waive minor errors or omissions in a Respondent's proposals when those errors do not unreasonably obscure the meaning of the content, or the competitive nature of the proposal submitted in response to this solicitation.
- Q. CoreTrust and/or Lead Agency, in their sole discretion, may request Respondents reasonably susceptible for award to submit a best-and-final offer. In such case, Respondents shall submit their best-and-final offers in writing. If a Respondent does not respond to the request for a best-and-final offer, that Respondent's most recent submission will be considered its best-and-final offer.
- R. By submitting a proposal, Respondent expressly agrees to waive any claim it has or may have against CoreTrust, its directors, officers, members, managers, employees, or agents arising out of or in connection with: (i) the administration, evaluation, or recommendation of any proposal; (ii) any requirements under the solicitation, proposal package, or related documents; (iii) the rejection of any proposal or any part of any proposal; and/or (iv) the award of a contract, if any. CoreTrust shall not be responsible or liable for any costs incurred by Respondents or the successful Respondent in connection with responding to the solicitation, preparing for oral presentations, preparing and submitting a proposal, entering or negotiating the terms of a contract, or any other expenses incurred by a Respondent. The Respondent is wholly responsible for any such costs and expenses and shall not be reimbursed in any manner by CoreTrust.

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2. SOLICITATION CONTACT

A. Key Contact.

Any inquiries or requests for clarification regarding this solicitation must be received by deadline for questions as indicated in the Schedule of Events. No oral interpretation or clarifications will be given. Prospective proposers desiring further information or interpretations must make requests in writing by e-mail.

Requests for information should be addressed as follows:

Carolyn Secor, Purchasing Agent, Broome County Division of Purchasing
bcpurchasing@broomecountyny.gov

3. REPRESENTATIONS. The Respondent hereby represents the following:

- A. It has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with this proposal and any subsequent award.
- B. It shall include in the Technical Proposal a complete description of any and all relationships that might be considered a conflict of interest in doing business with Lead Agency.
- C. To the best of Respondent's knowledge, the proposal has been arrived at independently, and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give an unfair advantage over other respondents or potential respondents in any award resulting from this solicitation.
- D. It is not currently delinquent in the payment of any franchise taxes.
- E. The individual signing the submittal (whether electronically or in paper form) is an authorized agent of the Respondent and has the authority to bind the Respondent to the Award.
- F. Where the solicitation contains a specification that states no substitutions, no deviation from this requirement shall be permitted. The Respondent shall comply with the true intent of the specifications and drawings and not take advantage of any unintentional error or omission. In cases where no type and kind of product is specified, specifications have been developed to indicate minimal standards as to the usage, materials, and contents based on the needs of the Participating Agencies. References to manufacturer's specifications ("**Specifications**") are to be considered informative to give Lead Agency information as to the general style, type, and kind requested. Lead Agency shall, in its sole discretion, determine whether proposed goods, materials, or equipment are substantially equivalent to the Specifications, considering quality, workmanship, economy of operation, and suitability for the purpose intended. Respondents should include all documentation required to evaluate whether their proposed goods, materials, or equipment are substantially equivalent to the Specifications.
- G. Respondent shall state the brand name and number of the materials being provided. If none is indicated, it is understood that the Respondent is proposing the exact brand name and number specified or mentioned in the solicitation. However, unless specifically stated otherwise, comparable substitutions shall be permitted in cases where the material is equal to that specified, considering quality, workmanship, economy of operation, and suitability for the purpose intended.
- H. Lead Agency reserves the right to award contract(s) to multiple Respondents. The decision to award multiple contracts, award only one contract, or to make no awards rests solely with Lead

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Agency. No exclusivity is implied in connection with this solicitation unless expressly stated otherwise. Lead Agency reserves the right to obtain like goods and services from other sources.

4. EVALUATION PROCESS AND CRITERIA

A. Evaluation of Proposals

1. Proposals will be judged upon the proposer's ability to provide services, which meet the requirements set forth in the accompanying documents. The County reserves the right to make such investigations as it deems necessary to determine the ability of the proposer to provide services meeting a satisfactory level of performance in accordance with the County's requirements.
2. Interviews – Interviews or presentations by one, several or all the proposers may be requested by evaluators if deemed necessary to fully understand and compare the proposers' capabilities. Site visits by the evaluators may be conducted if deemed necessary by the County. Under Broome County rules and regulations, the County Board of Acquisition and Contract or the County Legislature may be the awarding authority for this type of service, depending on the amount of the accepted proposal:

BOARD OF ACQUISITION & CONTRACT - UP TO \$14,999
COUNTY LEGISLATURE - \$15,000 AND OVER

However, the Legislature may be utilized for consideration of an award under \$15,000 if it is deemed in the best interests of the County. A presentation by the proposer to committees of the Legislature and/or selected County Officials may be required prior to the recommendation and consideration of an award.

3. A Respondent's performance and actions under previously awarded contracts to schools, local, state, or federal agencies are relevant in determining whether the Respondent is likely to provide quality Products & Services to Participating Agencies; including the administrative aspects of performance; the Respondent's history of reasonable and cooperative behavior and commitment to customer satisfaction; and generally, the Respondent's businesslike concern for the interests of the customer.
4. **Evaluation Criteria** is as follows:

Responsiveness – Pass/Fail

A vendor that responds to all material requirements of any solicitation will be deemed responsive. The Proposal shall be responsive to all material requirements that will enable the evaluation committee to evaluate it in accordance with the evaluation criteria and make a recommendation for award.

Responsibility – Pass/Fail

A business entity or individual who has the integrity and reliability as well as the financial and technical capacity to perform the requirements of the solicitation and subsequent contract will be deemed responsible.

a) Financial Stability –

If the Proposer is an entity that is required to prepare audited financial statements, Proposer shall submit an annual report that includes:

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- a) Last two (2) years of audited accrual-basis financial statements, including an income statement, cash flow statement, and balance sheet.
- b) If applicable, last two (2) years of consolidated statements for any holding companies or affiliates;
- c) An audited or un-audited accrual-basis financial statement of the most recent quarter of operation; and
- d) A full disclosure of any events, liabilities, or contingent liabilities that could affect Proposer's financial ability to perform this contract.

If the Supplier is a privately-owned entity or sole proprietorship for which audited financial statements are not required, Supplier shall submit an annual report that includes:

- a) Last two years of unaudited accrual-basis financial statements, including an income statement, cash flow statement, and balance sheet;
- b) An audited or unaudited accrual-basis financial statement of the most recent quarter of operation; and
- c) A full disclosure of any events, liabilities, or contingent liabilities that could affect Supplier's financial ability to perform this contract;

OR

Other financial information sufficient for Lead Agency, in its sole judgement, to determine if Proposer is financially solvent or adequately capitalized.

- b) Reliability –

This assessment will include a review of all references on any projects performed by a business entity or individual, whether provided by the business entity or individual or known by Lead Agency.

The Supplier shall not be debarred or suspended from government contracting.

Technical Proposal – 70%

The score assigned to each Technical Proposal will account for 70% of the Offeror's overall score.

The Technical Proposals will be opened and reviewed for responsiveness to the RFP requirements and originality. Responsive technical proposals will be evaluated by the Lead Agency's evaluation team and include the following areas. Each evaluation criteria will be scored by the team members; a total overall score will be assigned to the proposal.

The Proposer must complete Section N - Technical Proposal Workbook. The assigned weights are as follows:

- Bidder Capacity & Capability – 15%
- Ordering & E-Commerce Capabilities – 15%
- Customer Service & Support – 15%
- Reporting Capabilities & Third-Party Audits – 10%
- Contract Risk & Miscellaneous – 10%
- Marketing Plan - 5%

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Additionally, the workbook includes a Checklist the Bidder should use to ensure a complete response to the solicitation.

Cost Proposal – 30%

The score assigned to each Cost Proposal will account for 30% of the overall score.

Each Cost Score will be compared to the others proposed and weighted, with the lowest Cost receiving the highest cost score.

Proposers are encouraged to offer the best possible pricing in the Proposed Price List tab of Section O – Cost Proposal Workbook and offer the competitive applicable discounts that would be sustainable on a national level for the life of the resulting Contract.

The firms must submit completed Section O – Cost Proposal Workbook, attached. The cost proposal must include all costs associated with the firm's plan to deliver products and/or carry out the services including any applicable fees.

Proposers should also provide any supporting documentation for their Cost Proposal, if applicable, in a searchable PDF format. For example, information about conditions in which Participating Entities qualify for free shipping or providing a matrix of costs and fees for differing shipping methods such as standard ground, curbside delivery, liftgate, expedited, etc.

Pricing must be in U.S. dollars and not exceed two decimal places. (e.g. \$10.11)

Discount percentages entered shall not exceed two decimal places (e.g. 11.12%)

The evaluation team reserves the right to round up to the nearest decimal place if this instruction is not followed.

The Lead Agency reserves the right to analyze and/or normalize any underlying calculations and assumptions used by the Offeror to support its computation of costs or the right to apply such other methods as it deems necessary to make comparisons across proposals.

Final Score

The Technical Score and the Cost Score will be combined in accordance with the above weighting system to create the **Total Combined Score**. The Total Combined Scores will be ranked highest to lowest.

- B. Information Requirements. The Supplier shall provide the information, documentation, forms, and other materials required in Section N ("**Technical Proposal**").
- C. Estimated Quantities. Estimated quantity IDIQ. While no minimum volume is guaranteed to Supplier, the estimated annual volume is projected based on the current annual volumes among Lead Agency and other Participating Agencies that are anticipated to utilize the resulting Master Agreement to be made available to them through the Program and volume growth into other public agency members through a coordinated marketing approach between Supplier and CoreTrust.
- D. Cost Proposal Requirements. The Supplier shall provide a detailed cost proposal in the form required in Section O ("**Cost Proposal**").
- E. Pricing Information. The below details should be taken into consideration when developing any cost proposal in connection with this solicitation and the Cost Proposal.

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1. Complete Proposal. It is the responsibility of the Respondent to provide a complete Cost Proposal that includes pricing based on a verifiable pricing methodology for all Products & Services to be considered part of the final Master Agreement offered to the Participating Agencies.
2. Value. Lead Agency requests that Respondents offer Products & Services at lower prices that are scalable and with better value than what they would ordinarily offer to a single government agency, educational institution, or regional cooperative.
3. Maximum Price. Lead Agency requests that pricing be submitted as not-to-exceed. The Respondent may adjust pricing lower if needed but cannot exceed the pricing submitted. Supplier commits the not-to-exceed pricing provided under the Master Agreement pricing is its lowest available (net to buyer) to public agencies nationwide and further commits that if a Participating Agency is eligible for lower pricing through a national, state, regional, or local or cooperative contract, Supplier shall match such lower pricing to that Participating Agency under the Master Agreement.
4. Indefinite Quantity. This solicitation requests pricing for an indefinite quantity of Products & Services.
5. Total Acquisition Cost. The pricing included in the Cost Proposal must be clearly understood, complete, and fully describe the total cost of acquisition (e.g., cost of the proposed equipment, products, and services delivered and operational for its intended purpose in the Participating Agency's location).
6. Prevailing Wage. Supplier and any of its subcontractors agree to comply with all laws regarding prevailing wage rates applicable to construction of public work, and any related federal requirements, including the Davis-Bacon Act, applicable to this solicitation and Participating Agencies.
7. Administrative Fee. Pricing provided shall include the administrative fee payable to CoreTrust.
8. Descriptions. All line items included in your Cost Proposal should be described by, but not limited to, characteristics such as manufacture name, stock or part number, size, or functionality.
9. Discounts. Discounts shall be clearly defined. Pricing with multiple discounts levels based on quantity, sales volume, or any other factor is allowable and must be based on a fixed or defined price or sales range or configuration of Products & Services.
10. No Cost-Plus Pricing. Cost-Plus Pricing is not acceptable as the primary pricing methodology for the solutions provided in your Cost Proposal. Cost-Plus Pricing can be defined as adding a markup to the cost of goods or services to arrive at a selling price. Using this pricing methodology is not accepted by Participating Agencies using Federal grant funds to purchase the Products & Services offered by Supplier.

F. Lead Agency reserves the right to make additional investigations as it deems necessary to establish the capability of any Respondent.

5. PROSPECTIVE CONTRACTOR ACCEPTANCE OF EVALUATION TECHNIQUE

The submission of a response to this solicitation signifies the Prospective Contractor's understanding and agreement that some subjective value judgments will be made during the evaluation and scoring of the technical proposals.

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6. AWARD

- A. Depending upon the proposals received in a given category, Lead Agency may need to organize responses into subcategories based on specific geographies, products, or services in order to provide the broadest coverage of the requests in scope of this solicitation. Awards may be based on a subcategory.
- B. Lead Agency is under no obligation to issue a contract as a result of this solicitation if, in the opinion of Lead Agency and the proposal review team, none of the proposals are sufficiently responsive to the objectives and needs of Lead Agency. Lead Agency reserves the right to not select any Respondent should Lead Agency decide not to proceed for any reason.
- C. Once a supplier is awarded, they will go through an onboarding process with CoreTrust to set specific protocols. Generally, suppliers are expected to submit a monthly sales report on the contract, which will trigger the fee submission at the same time. Suppliers and CoreTrust will work through the specific details during onboarding. Please refer to Attachment A - Terms and Conditions to the Administration Agreement, #3. Fees - a. Administrative Fee, b. Reporting and c. Audit. Also refer to Schedule 1 to Attachment A - Form of Administrative Fee Report.
- D. In the event a Respondent's proposal is not selected, Respondent may, simultaneous to or in lieu of a protest, request in writing that Lead Agency and Respondent engage in a debriefing process, the purpose of which is to provide Lead Agency's general feedback on the Respondent's proposal in order to aid the Respondent in preparing future proposals.

7. PROTESTS

- A. Subject to the requirements set forth in Sections A and B of the solicitation, a protest may be filed by a prospective or actual Respondent alleging improprieties in the issuance of the solicitation or any other event preceding the deadline for proposal submission. The protest must be sent via email to bcpurchasing@broomecountyny.gov prior to the proposal due date.
- B. Any potential or actual Respondent objecting to the award of a contract resulting from the issuance of this solicitation may file a protest of contract award and must be submitted no later than 12:00 PM Central on the eighth (8th) calendar day after the public announcement of contract award. The Respondent(s) who would have been awarded the contract shall be notified of the receipt of the protest.
- C. Whether for a protest of the solicitation or contract award(s), the protest must be filed in writing and must contain the following information:
 - 1. The name, address, and telephone number of the protestor;
 - 2. The name and number of the solicitation being protested;
 - 3. A detailed statement of the legal and factual grounds for the protest, including copies of any relevant documents;
 - 4. A request for a ruling by Lead Agency;
 - 5. A statement as to the form of relief requested from Lead Agency; and
 - 6. Any other information the protestor believes to be essential to the determination of the factual and legal questions at issue in the written protest.
- D. Lead Agency shall issue written decisions on all timely protests and shall notify any protestor who filed an untimely protest as to whether the protest shall be considered.

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- E. An untimely protest may be considered by Lead Agency, if Lead Agency, in its sole discretion, determines that the protest raises issues significant to Lead Agency's procurement methodology. An untimely protest is one received by Lead Agency after the time periods set forth in this Section.
- F. All protests must be filed at the following location:

Broome County Division of Purchasing
60 Hawley Street, 2nd Floor
Edwin L. Crawford County Office Building
Binghamton, New York 13901

8. OTHER REQUIRED INFORMATION

- A. Certifications And Licenses: Provide a copy of all current licenses, registrations and certifications issued by federal, state and local agencies, and any other licenses, registrations or certifications from any other governmental entity with jurisdiction, allowing Respondent to perform the covered services including, but not limited to licenses, registrations or certifications. M/WBE, HUB, DVBE, small and disadvantaged business certifications and other diverse business certifications, as well as manufacturer certifications for sales and service must be included if applicable.

B. Contractor's Employment Eligibility

By entering the contract, Contractor warrants compliance with the Federal Immigration and Nationality Act (FINA), and all other federal and state immigration laws and regulations. The Contractor further warrants that it is in compliance with the various state statutes of the states it will operate this contract in.

Participating Government Entities including School Districts may request verification of compliance from any Contractor or subcontractor performing work under this Contract. These Entities reserve the right to confirm compliance in accordance with applicable laws.

Should the Participating Entities suspect or find that the Contractor or any of its subcontractors are not in compliance, they may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Contract for default, and suspension and/or debarment of the Contractor. All costs necessary to verify compliance are the responsibility of the Contractor.

The Respondent complies and maintains compliance with the appropriate statutes which requires compliance with federal immigration laws by State employers, State contractors and State subcontractors in accordance with the E-Verify Employee Eligibility Verification Program.

Contractor shall comply with governing board policy of the Participating entities in which work is being performed.

  Respondent Signature

C. Fingerprint & Criminal Background Checks

If required to provide services on school district property at least five (5) times during a month, contractor shall submit a full set of fingerprints to the school district if requested of each person or employee who may provide such service. Alternately, the school district may fingerprint those

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persons or employees. An exception to this requirement may be made as authorized in Governing Board policy. The district shall conduct a fingerprint check in accordance with the appropriate state and federal laws of all contractors, subcontractors or vendors and their employees for which fingerprints are submitted to the district. Contractor, subcontractors, vendors and their employees shall not provide services on school district properties until authorized by the District.

The Respondent shall comply with fingerprinting requirements in accordance with appropriate statutes in the state in which the work is being performed unless otherwise exempted.

Contractor shall comply with governing board policy in the school district or Participating Entity in which work is being performed.

 Respondent Signature

D. ANTITRUST CERTIFICATION STATEMENTS

(Tex. Government Code § 2155.005)

I affirm under penalty of perjury of the laws of the State of Texas that:

(1) I am duly authorized to execute this contract on my own behalf or on behalf of the company, corporation, firm, partnership or individual (Company) listed below;

(2) In connection with this proposal, neither I nor any representative of the Company has violated any provision of the Texas Free Enterprise and Antitrust Act, Tex. Bus. & Comm. Code Chapter 15;

(3) In connection with this proposal, neither I nor any representative of the Company has violated any federal antitrust law; and

(4) Neither I nor any representative of the Company has directly or indirectly communicated any of the contents of this proposal to a competitor of the Company or any other company, corporation, firm, partnership or individual engaged in the same line of business as the Company.

 Respondent Signature

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E. IMPLEMENTATION OF HOUSE BILL 1295

Certificate of Interested Parties (Form 1295):

In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least \$1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The commission does not have any additional authority to enforce or interpret House Bill 1295.

Filing Process:

Starting on January 1, 2016, the commission will make available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract.

The governmental entity or state agency must notify the commission, using the commission's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 30th day after the date the contract binds all parties to the contract. The commission will post the completed Form 1295 to its website within seven business days after receiving notice from the governmental entity or state agency.

Information regarding how to use the filing application will be available on this site starting on January 1, 2016.

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

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F. BOYCOTT CERTIFICATION

Respondent must certify that during the term of any Agreement, it does not boycott Israel and will not boycott Israel. "Boycott" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

Does vendor agree? TL (Initials of Authorized Representative)

Respondent must certify that it does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and will not discriminate during the term of the contract against a firearm entity or firearm trade association. Respondent must also certify that it does not boycott energy companies; and will not boycott energy companies during the term of the contract.

Does vendor agree? TL (Initials of Authorized Representative)

G. TERRORIST STATE CERTIFICATION

In accordance with Texas Government Code, Chapter 2252, Subchapter F, REGION 10 ESC is prohibited from entering into a contract with a company that is identified on a list prepared and maintained by the Texas Comptroller or the State Pension Review Board under Texas Government Code Sections 806.051, 807.051, or 2252.153. By execution of any agreement, the respondent certifies to REGION 10 ESC that it is not a listed company under any of those Texas Government Code provisions. Responders must voluntarily and knowingly acknowledge and agree that any agreement shall be null and void should facts arise leading the REGION 10 ESC to believe that the respondent was a listed company at the time of this procurement.

Does vendor agree? TL (Initials of Authorized Representative)

H. FEMA REQUIREMENTS

When a participating agency seeks to procure goods and services using funds under a federal grant or contract, specific federal laws, regulations, and requirements may apply in addition to those under state law. This includes, but is not limited to, the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 CFR 200 (sometimes referred to as the "Uniform Guidance" or "EDGAR" requirements). Additionally, Appendix II to Part 200 authorizes FEMA to require or recommend additional provisions for contracts.

All respondents submitting proposals must complete this FEMA Recommended Contract Provisions Form regarding respondent's willingness and ability to comply with certain requirements which may be applicable to specific participating agency purchases using FEMA funds. This completed form will be made available to Members for their use while considering their purchasing options when using FEMA grant funds. Members may also require Supplier Partners to enter into ancillary agreements, in addition to the contract's general terms and conditions, to address the member's specific contractual needs, including contract requirements for a procurement using federal grants or contracts.

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For each of the items below, Respondent should certify Respondent's agreement and ability to comply, where applicable, by having respondents authorized representative complete and initial the applicable lines after each section and sign the acknowledgment at the end of this form. If a Respondent fails to complete any item in this form, it will be considered that the Respondent's response will be that they are unable or unwilling to comply. A negative response to any of the items may, if applicable, may impact the ability of a participating agency to purchase from the Supplier using federal funds.

1. Access to Records

For All Procurements

The Winning Supplier agrees to provide the participating agency, the pass-through entity (if applicable), the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.

The Winning Supplier agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

The Winning Supplier agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.

Does vendor agree? TL (Initials of Authorized Representative)

For Contracts Entered into After August 1, 2017 Under a Major Disaster or Emergency Declaration

In compliance with section 1225 of the Disaster Recovery Reform Act of 2018, the participating agency, and the Winning Supplier acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States."

Does vendor agree? TL (Initials of Authorized Representative)

2. Changes

FEMA recommends that all contracts include a changes clause that describes how, if at all, changes can be made by either party to alter the method, price, or schedule of the work without breaching the contract. The language of the clause may depend on the nature of the contract and the procured item(s) or service(s). The participating agency should also consult their servicing legal counsel to determine whether and how contract changes are permissible under applicable state, local, or tribal laws or regulations.

Does vendor agree? TL (Initials of Authorized Representative)

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3. Use of DHS Seal, Logo, and Flags

The Winning Supplier shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval. The contractor shall include this provision in any subcontracts.

Does vendor agree? TL (Initials of Authorized Representative)

4. Compliance with Federal Law, Regulations, And Executive Orders and Acknowledgement of Federal Funding

This is an acknowledgement that when FEMA financial assistance is used to fund all or a portion of the participating agency's contract with the Winning Supplier, the Winning Supplier will comply with all applicable federal law, regulations, executive orders, FEMA policies, procedures, and directives.

Does vendor agree? TL (Initials of Authorized Representative)

5. No Obligation by Federal Government

The federal government is not a party to this or any contract resulting from this or future procurements with the participating agencies and is not subject to any obligations or liabilities to the non-federal entity, contractor, or any other party pertaining to any matter resulting from the contract.

6. Program Fraud and False or Fraudulent Statements or Related Acts

The Winning Supplier acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the contractor's actions pertaining to this contract.

Does vendor agree? TL (Initials of Authorized Representative)

7. Affirmative Socioeconomic Steps

If subcontracts are to be let, the Winning Supplier is required to take all necessary steps identified in 2 C.F.R. § 200.321(b)(1)-(5) to ensure that small and minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

Does vendor agree? TL (Initials of Authorized Representative)

8. License and Delivery of Works Subject to Copyright and Data Rights

The Winning Supplier grants to the participating agency, a paid-up, royalty-free, nonexclusive, irrevocable, worldwide license in data first produced in the performance of this contract to reproduce, publish, or otherwise use, including prepare derivative works, distribute copies to the public, and perform publicly and display publicly such data. For data required by the contract but not first produced in the performance of this contract, the Winning Supplier will identify such data and grant to the participating agency or acquires on its behalf a license of the same scope as for

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data first produced in the performance of this contract. Data, as used herein, shall include any work subject to copyright under 17 U.S.C. § 102, for example, any written reports or literary works, software and/or source code, music, choreography, pictures or images, graphics, sculptures, videos, motion pictures or other audiovisual works, sound and/or video recordings, and architectural works. Upon or before the completion of this contract, the Winning Supplier will deliver to the participating agency data first produced in the performance of this contract and data required by the contract but not first produced in the performance of this contract in formats acceptable by the (insert name of the non-federal entity).

Does vendor agree? TL (Initials of Authorized Representative)

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SECTION H – REQUIREMENTS FOR NATIONAL COOPERATIVE CONTRACT

1. NATIONAL OFFERING. This Section H defines the expectations for qualifying Suppliers based on CoreTrust's and Lead Agency's requirements to market the resulting Master Agreement nationally to potential Participating Agencies. All transactions, purchase orders, invoices, and payments shall occur directly between Supplier and each Participating Agency, individually, and neither CoreTrust nor Lead Agency, including their respective agents, directors, employees, or representatives, shall be liable to Supplier for any acts, liabilities, damages, etc., of or incurred by any other Participating Agency. Supplier is responsible for knowing the tax laws in each state. These requirements are incorporated into and are considered an integral part of this solicitation and are hereby incorporated into the Administration Agreement and Master Agreement. CoreTrust reserves the right to determine whether to make the Master Agreement awarded by Lead Agency available to any Participating Agency, in its sole and absolute discretion, and any party submitting a response to this solicitation acknowledges that any award by Lead Agency does not obligate CoreTrust to make the Master Agreement available to Participating Agencies.

2. AUTHORIZATION OF CONTRACTORS, SUBCONTRACTORS, DEALERS, RESELLERS, AND DISTRIBUTORS. If Lead Agency or Respondent requires the use of contractors, subcontractors, dealers, resellers, or distributors to sell or service the Products & Services included in their proposal, the proposal should provide a list of or direct the proposal review team to where they can locate a list of the Respondent's dealers, resellers, or subcontractors who shall be authorized to sell through the contract in the event the Respondent receives a contract award. In the event Respondent receives a contract award and, during the term of such Master Agreement, additional or different contractors, subcontractors, dealers, resellers, or distributors are required by Lead Agency, Participating Agency, and/or Respondent (as applicable), the use of such additional or different contractors, subcontractors, dealers, resellers, or distributors shall be subject to the other party's consent (which approval shall not be unreasonably withheld, conditioned, or delayed) as evidenced in a writing signed by an authorized representative of each of Respondent and Lead Agency.

3. AWARD BASIS. The award of any Master Agreement resulting from this solicitation made by Lead Agency shall be the basis through which CoreTrust makes available the Master Agreement on a national level through the CoreTrust national cooperative contract program. If multiple Respondents are awarded by Lead Agency under the Master Agreement, those same Respondents shall be required to extend the Master Agreement to Participating Agencies through CoreTrust. Utilization of the Master Agreement by Participating Agencies shall be at the discretion of the individual Participating Agency. Certain terms of the Master Agreement specifically applicable to Lead Agency (e.g. governing law) are subject to modification for each Participating Agency as Supplier, such Participating Agency, and CoreTrust shall agree without being in conflict with the Master Agreement. Participating Agencies may request to enter into a separate supplemental agreement to further define the level of service requirements over and above the minimum defined in the Master Agreement (i.e. invoice requirements, order requirements, specialized delivery, diversity requirements such as minority and woman owned businesses, historically underutilized business, governing law, etc.). It shall be the responsibility of Supplier to comply, when applicable, with the prevailing wage legislation in effect in the jurisdiction of the Participating Agency. It shall further be the responsibility of Supplier to monitor the prevailing wage rates as established by the appropriate department of labor for any increase in rates during the term of the Master Agreement and adjust wage rates accordingly. Any supplemental agreement developed as a result of the Master Agreement is exclusively between the Participating Agency and Supplier (contract sales are reported to CoreTrust).

4. MARKETING, SALES, AND ADMINISTRATIVE SUPPORT. CoreTrust shall provide marketing, sales, and administrative support to Supplier as determined by CoreTrust to market and promote the Products & Services on a national level. Such support and Supplier obligations shall be further detailed in the

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Administrative Agreement and may include, without limitation, training support, marketing collateral, website materials, participation in pitches and sales calls, trade shows, advertising, and social media campaigns.

5. ADMINISTRATIVE FEE. Suppliers shall be obligated to remit an Administrative Fee to CoreTrust in consideration of CoreTrust's support of the Program. Such Administrative Fee shall be paid by Supplier in accordance with the terms of the Administration Agreement.

[Remainder of page intentionally left blank.]

SECTION I – FORM OF MASTER AGREEMENT

[Attachment to Follow]

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MASTER COOPERATIVE PURCHASING AGREEMENT

THIS MASTER COOPERATIVE PURCHASING AGREEMENT (this "**Master Agreement**") is entered into as of the Effective Date (as defined herein) by and between Lead Agency and Supplier (each a "**Party**" and together the "**Parties**").

RECITALS

WHEREAS, Broome County, NY serves as a lead agency (a "**Lead Agency**") for CoreTrust Purchasing Group LLC ("**CoreTrust**"), a national cooperative purchasing organization, by publicly procuring Master Agreements for products and services (the "**Program**") to be made available to current and prospective CoreTrust cooperative purchase program participants ("**Program Participant**");

WHEREAS, CoreTrust is Lead Agency's third-party procurement administrator and duly authorized agent managing procurement, contract management, marketing, sales, reporting, and financial activities of, for, and on behalf of Lead Agency;

WHEREAS, any Public Sector Entity may participate in the Program as a Program Participant to the extent permitted by applicable state, region, territory, and/or national law. The term "**Public Sector Entity**" includes without limitation state, county, city, special district, and/or local government entities, school districts, private and public educational institutions, political subdivisions, state/regional/territorial agencies, state/regional/territorial governments, and other entities receiving financial support from tax monies and/or public funds;

WHEREAS, CoreTrust makes its Master Agreements available through groups and associations ("**Association Partners**") that contract with CoreTrust to provide additional benefits to such Association Partners' members;

WHEREAS, Program Participants, Association Partners, and Association Partners' members are referred to herein as "**CoreTrust Participants**";

WHEREAS, Lead Agency issued a best value solicitation ("**solicitation**") on behalf of CoreTrust Participants and solicited responses from companies ("**Respondent(s)**") for Heavy Equipment Rentals with related products and services, as further described in Supplier's cost proposal submission (collectively, "**Products & Services**"), and awarded a contract to Supplier; and

WHEREAS, CoreTrust shall make available this Master Agreement to Program Participants for procurement of Supplier's Products & Services, and Supplier shall provide the same to Program Participants subject to this Master Agreement.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the Parties agree as follows:

1. PERSONNEL; EQUIPMENT. Supplier shall provide the Products & Services to all Program Participants at the prices set forth in its cost proposal submission delivered in response to the solicitation. Supplier shall engage such subcontractors, personnel, and/or specialized equipment necessary to furnish Products & Services to all Program Participants throughout the Term of this Master Agreement.

2. SUPPLEMENTAL AGREEMENTS. No separate agreement shall apply to the Products & Services ordered under this Master Agreement.

3. PRICING

a. Charges. All amounts to be paid by Program Participants for Products & Services are provided in the cost proposal attached to the solicitation as Section O ("**Cost Proposal**"). Supplier agrees that there are no other rates, fees, charges, or other monetary incentives for Products & Services except those listed in Supplier's Cost Proposal.

b. Restrictions. All pricing is "Not-To-Exceed," where Program Participants shall receive pricing that does not exceed the per-unit pricing provided in Respondent's Cost Proposal. No price increases are permitted within the first ninety (90) days after the Effective Date hereof. Thereafter, Supplier shall notify CoreTrust in writing immediately upon Supplier's determination of any price increase, and all price increases shall be requested in writing to Lead Agency. Supplier shall deliver to Lead Agency manufacturer documentation or a formal cost justification letter simultaneous

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with such request. For clarity, price increases must be approved in writing by Lead Agency's authorized representative in order to take effect, and no payment for additional materials or services beyond the amount stipulated in the Cost Proposal shall be paid without such prior approval. Supplier shall maintain all current pricing on file with CoreTrust, and shall provide to CoreTrust all price changes using the same format as was accepted in the original awarded contract.

4. TERM; TERMINATION

a. Term. This Master Agreement commences as of the effective date ("**Effective Date**") identified in the Master Agreement Acceptance Form attached to the solicitation as Section J ("**Master Agreement Acceptance Form**") and continues for the later of: (i) three (3) years; and (ii) the expiration date identified in the Master Agreement Acceptance Form ("**Termination Date**") unless extended, terminated, or canceled as set forth herein ("**Initial Term**"). Thereafter, Lead Agency may opt to renew his Master Agreement for two (2) additional one (1) year period(s) (each, a "**Renewal Term**") unless this Master Agreement is earlier terminated as set forth herein. By the Parties' mutual written consent, the Term of this Master Agreement may be extended beyond the Initial and Renewal Term(s) ("**Extended Term**"). The Initial Term together with all Renewal Terms and Extended Terms exercised are hereinafter collectively referred to as the "**Term**."

b. Termination. Each Party may terminate this Master Agreement: (i) at any time upon mutual written consent of all Parties' respective authorized representatives; (ii) upon ten (10) additional days' written notice in the event another Party breaches a material obligation hereunder, and (if such breach is curable) such Party fails to cure the breach or provide acceptable reassurance to the non-breaching Party(ies) within thirty (30) calendar days of receiving written notice thereof; and/or (iii) upon five (5) business days' written notice: (1) if another Party is adjudged insolvent or bankrupt or makes any assignment for the benefit of creditors; (2) upon the appointment of a receiver, liquidator, or trustee of another Party's property or assets; or (3) upon liquidation, dissolution, or winding up of another Party's business.

c. Effect of Termination. Upon termination of this Master Agreement for any reason, all Confidential Information shall be promptly returned to the Disclosing Party. Supplier shall immediately cease all sales of Products & Services to any Program Participant under and through the terms of this Master Agreement. Following the effective date of termination, Supplier shall not be precluded from selling its products and services to individuals, businesses, and entities that were Program Participants when this Master Agreement was in effect, either directly or through some other contract vehicle. Following the effective date of termination, Lead Agency and CoreTrust shall not be precluded from transitioning individuals, businesses, and entities that were Program Participants when this Master Agreement was in effect to another agreement or supplier.

5. CONFIDENTIALITY. This Section 5 shall apply solely to the extent permitted by applicable law. The non-public nature and details of the business relationship established hereunder, and each Party's ("**Disclosing Party**") non-public business information to which another Party (the "**Receiving Party**") becomes privy during the Term, constitute the Disclosing Party's confidential and proprietary information ("**Confidential Information**"), the disclosure, copying, or distribution of which in breach of this Master Agreement could result in harm to the Disclosing Party. Each Party shall maintain the other Parties' Confidential Information in the strictest confidence and shall not disclose, copy, or distribute the other Parties' Confidential Information, whether orally or in writing, directly or indirectly, in whole or in part, except to those of the Receiving Party's employees, agents, subcontractors, consultants, and suppliers with a need to know the Confidential Information who are bound: (a) in writing to these confidentiality obligations; and/or (b) by a professional duty of confidentiality. The foregoing shall not limit a Receiving Party, for purposes of marketing, from informing actual or potential CoreTrust Participants of the existence of a general contractual relationship between the Parties. The confidentiality obligations set forth in this Section shall continue in effect for the Term and thereafter for so long as permitted under applicable law. For clarity, "Confidential Information" shall not include information: (i) which is or becomes generally available to the public other than through the fault of the Receiving Party or a third party acting on the Receiving Party's behalf; (ii) which was available on a non-confidential basis prior to its disclosure by the Disclosing Party; and/or (iii) which becomes available to a Receiving Party on a non-confidential basis from a source other than the Disclosing Party or its representatives (provided, such source is not known by the Receiving Party to be subject to any prohibition against transmitting the information). Notwithstanding anything to the contrary herein, if a Receiving Party is required by applicable law, legal process, and/or court of competent jurisdiction to disclose the Disclosing Party's Confidential Information, the Receiving Party shall: (1) promptly notify the Disclosing Party in writing (to the extent legally permitted) so that the

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Disclosing Party may seek a protective order or other appropriate remedy; (2) furnish only that portion of the Confidential Information which is legally required; and (3) reasonably cooperate with the Disclosing Party's defense against such compelled disclosure (if any), at the Disclosing Party's expense and written request.

6. INDEMNIFICATION. Supplier shall hold the CoreTrust harmless from, and indemnify CoreTrust against, any and all claims, demands, and actions based upon or arising out of any activities the Supplier and its employees and agents may perform under this Master Agreement and any related contracts or orders thereunder. Supplier shall defend any and all actions brought against CoreTrust based upon any such claims or demands.

7. INSURANCE. During the Term and for two (2) years following expiration or termination of this Master Agreement, Supplier at its own expense shall maintain, and shall require its agents, subcontractors, and suppliers engaged in Supplier's performance of its duties hereunder to maintain, general liability insurance, property insurance, and automobile insurance (at a minimum, in the amount of \$1,000,000 per occurrence/\$5,000,000 annual aggregate) applicable to any claims, liabilities, damages, costs, and expenses arising out of its performance under this Master Agreement and with respect to, or arising out of, Supplier's provision of Products & Services to Program Participants. Lead Agency, CoreTrust, and their respective officers, directors, employees, and agents shall be named as certificate holders on Supplier's related insurance policies. All such insurance policies shall incorporate a provision requiring written notice to Lead Agency and CoreTrust at least thirty (30) days prior to the cancellation, non-renewal, and/or material modification of any such policies. Supplier shall submit to CoreTrust within ten (10) calendar days after the Effective Date, and prior to furnishing Products & Services to any Program Participants, valid certificates evidencing the effectiveness of the foregoing insurance policies. Supplier shall provide such valid certificates on an annual basis until the terms of this Section are no longer applicable.

8. AUDIT. Lead Agency, whether directly or through an independent auditor or accounting firm, may perform audits of Supplier materials, including inspection of books, records, and computer data relevant to Supplier's provision of Products & Services to Program Participants pursuant to this Master Agreement, to ensure that pricing, inventory, quality, process, and business controls are maintained; provided, such inspections and audits shall be conducted upon reasonable notice to Supplier and in a manner not unreasonably interfering with Supplier's ordinary business operations.

9. MISCELLANEOUS

a. Submission Review. Lead Agency shall review proposed Respondent contract documents. Respondent's contract document shall not become part of Lead Agency's and CoreTrust's contract with Respondent unless and until an authorized representative of each of Lead Agency and CoreTrust reviews and approves it in writing.

b. General. This Master Agreement, together with all solicitation components of the solicitation, the components of Supplier's proposal, attachments, appendices, and exhibits hereto, constitutes the Parties' entire agreement with respect to the subject matter hereof and supersedes all prior oral or written representations and agreements with regard to the same. Supplier's complete and final solicitation response is hereby incorporated into and made part of this Master Agreement. No release, discharge, abandonment, waiver, alteration, or modification of any provision of this Master Agreement shall be binding upon any Party unless set forth in a writing signed by authorized representatives of the Parties. This Master Agreement should be construed without regard to any rule requiring interpretation against the drafting Party. Waiver by any Party(ies) of or the failure of any Party(ies) hereto to enforce at any time its rights with regard to any breach or failure to comply with any provision of this Master Agreement by the other Party(ies) may not be construed as, or constitute, a continuing waiver of such provision, or a waiver of any other future breach of or failure to comply with the same provision or any other provision of this Master Agreement. If any provision hereof is found by a court of competent jurisdiction to be invalid or unenforceable, it shall be enforced to the extent permissible and the remainder of this Master Agreement shall remain in full force and effect. This Master Agreement may be executed in one or more counterparts, each of which shall be deemed an original. For purposes of this Master Agreement, a facsimile, scanned, or electronic signature shall be deemed an original signature. In the event of conflict between terms in this Master Agreement and the terms of the solicitation or any section or attachment thereto, the following order of precedence applies: (i) the terms in the body of this Master Agreement; (ii) specifications and scope of work, as awarded; (iii) attachments and exhibits to the Master Agreement; (iv) the solicitation and all attachments thereto; and (v) Respondent's proposal and all attachments thereto.

c. Force Majeure. The Parties' obligations hereunder shall be temporarily suspended during any period a Party is unable to carry out its obligations under this Master Agreement by reason of a Force Majeure Event. For purposes

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of this Master Agreement, a "**Force Majeure Event**" means an occurrence negatively affecting a Party's performance hereunder and which is beyond such Party's reasonable control, including an act of God or public enemy, act of terrorism, pandemic or epidemic, fire, flood, civil commotion, or closing of the public highways. No Party shall have any responsibility to the other Party for a delay in performance nor failure to perform to the extent this Master Agreement is so temporarily suspended; provided: (i) nothing contained herein shall apply to payment obligations with respect to obligations which have already been performed under this Master Agreement; and (ii) the affected Party: (1) promptly notifies the other Party of such Force Majeure Event and the reasonably expected duration thereof; (2) exercises commercially reasonable efforts to promptly remedy, remove, or mitigate the effects of such Force Majeure Event to the extent reasonably possible; and (3) promptly resumes performance of any suspended obligation upon cessation of such Force Majeure Event.

d. Assignment. This Master Agreement and the rights and obligations hereunder are not assignable by any Party hereto without the prior written consent of the other Parties, which consent shall not be unreasonably withheld, conditioned, or delayed; provided, Supplier may assign its respective rights and obligations under this Master Agreement without the consent of the other Parties in the event Supplier undergoes a corporate reorganization, consolidation, merger, sale, or transfer of all or substantially all of its assets to another entity. Subject to the preceding sentence, this Master Agreement shall be binding upon, inure to the benefit of, and be enforceable by the Parties and their respective successors and assigns. Any instrument purporting to make an assignment in violation of this Section shall be null and void. This Master Agreement may be extended to additional entities affiliated with the Parties upon the mutual written agreement of the Parties' authorized representatives; provided, no such extension shall relieve the extending Party of its rights and obligations under this Master Agreement.

e. Relationship. Nothing contained in this Master Agreement creates any agency, partnership, or other joint enterprise between the Parties. The Parties shall at all times be independent contractors. No Party has authority to contract for or bind another Party in any manner whatsoever except as expressly permitted under this Master Agreement. This Master Agreement is made solely for the benefit of the Parties, and no third party shall acquire or have any right under or by virtue of this Master Agreement.

f. Governing Law. This Master Agreement shall be governed by and construed in accordance with the laws of the State of NEW YORK and the United States of America, without regard to their respective conflict of laws principles. THE PARTIES EACH EXPRESSLY SUBMIT AND CONSENT TO THE JURISDICTION OF ANY COURT HAVING JURISDICTION OVER BROOME COUNTY, NEW YORK WITH RESPECT TO ANY LEGAL PROCEEDING ARISING OUT OF, OR RELATING TO, THIS MASTER AGREEMENT. EACH PARTY EXPRESSLY WAIVES ANY OBJECTION THAT IT MAY HAVE BASED UPON LACK OF PERSONAL JURISDICTION, IMPROPER VENUE, OR *FORUM NON CONVENIENS*. In the event any Party initiates a suit and that suit is adjudicated by a court of competent jurisdiction, the prevailing Party shall be entitled to pursue recovery of reasonable attorneys' fees and costs from the non-prevailing Party, in addition to any other relief to which such court determines the prevailing Party is entitled or awarded.

g. Survival. In addition to those provisions which by their nature survive the expiration or termination of this Master Agreement, Sections 2 and 4 through 9 shall so survive.

h. Notice. All notices, claims, certificates, requests, demands, and other communications required or permitted hereunder must be in writing and shall be deemed effective: (i) when delivered personally to the recipient; (ii) the next business day following deposit with a nationally recognized overnight courier service; and/or (iii) three (3) days following deposit with the U.S. Postal Service if by certified or registered mail, return receipt requested and postage prepaid. The Parties agree that the day-to-day business communications may be made via electronic communication. Written notices to Supplier shall be sent to the remittance address provided with Supplier's proposal, and written notices to Lead Agency shall be sent to the below address(es), as may be updated from time to time pursuant to this Section.

If to Lead Agency:

Broome County Department of Purchasing
60 Hawley Street, 2nd Floor
Edwin L. Crawford County Office Building
Binghamton, New York 13901

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With a copy to:

CoreTrust Purchasing Group LLC
Attn: Drew Tuller, Senior Director Sales, Public Sector
601 11th Avenue North, 7th Floor
Nashville, Tennessee 37203

SECTION J – MASTER AGREEMENT ACCEPTANCE FORM

[Attachment to Follow]

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RESPONDENTS MUST SUBMIT THIS FORM COMPLETED AND SIGNED WITH THEIR RESPONSE IN ORDER TO BE CONSIDERED FOR AN AWARD.

The undersigned hereby proposes and agrees to furnish Products & Services in strict compliance with the terms, specifications, and conditions contained within this solicitation and the Master Agreement at the prices proposed within the submitted proposal, unless noted in writing. The undersigned further certifies that he/she is an officer of the company and has authority to negotiate and bind the company named below and has not prepared this proposal in collusion with any other Respondent, and that the contents of this proposal as to prices, terms, or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any person engaged in this type of business prior to the official opening of this proposal.

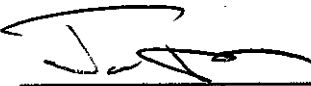
Company Name	Medline Industries, LP
Address	3 Lakes Drive
City/State/ZIP	Northfield, IL 60093
Phone Number	8006335463
Email Address	govbids@medline.com
Printed Name	Troy Lothar
Job Title	Sr. Director National Field Sales

Master Agreement Effective Date	August 6, 2026
Master Agreement Termination Date	August 5, 2029
Contract Number	24COR-044 Medical Supplies

SUPPLIER: Medline Industries, LP

BROOME COUNTY, NY


 Authorized Signature
 Troy Lothar
 Printed Name
 Sr. Director National Field Sales
 Title
 3/31/2026
 Date


 Authorized Signature
 Jason T. Garnar
 Printed Name
 County Executive
 Title
 Date

Approved as to form
 By 
 BROOME COUNTY
 ATTORNEY'S OFFICE

SECTION K – FORM OF ADMINISTRATION AGREEMENT

[Attachment to Follow]

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ADMINISTRATION AGREEMENT

THIS ADMINISTRATION AGREEMENT, including the Terms and Conditions attached hereto as Attachment A (collectively, this "**Admin Agreement**") is entered into as of **August 6, 2026** ("**Effective Date**") by and between CoreTrust Purchasing Group LLC, a Delaware limited liability company ("**CoreTrust**") and the Party identified in the table below ("**Supplier**") (each a "**Party**" and together the "**Parties**").

This Admin Agreement sets forth certain terms between CoreTrust and Supplier that apply to Supplier's provision of Products & Services to governmental agencies participating in CoreTrust's national cooperative purchasing program ("**Participating Agencies**"). For purposes of this Admin Agreement, any lead agency shall also be a Participating Agency.

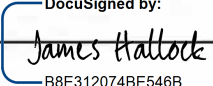
Supplier Full Name:	Medline Industries, LP
Supplier Address:	3 Lakes Drive, Northfield, IL 60093

Supplier National Account Manager:		Notice Address(es)* per Section 6(f):
Name:	Troy Lothar	[TO BE COMPLETED BY SUPPLIER] <i>*Please identify above any additional addresses to which a simultaneous copy should be sent.</i>
Title:	Sr.Dir.National Field Sales	
Telephone:	8006335463	
Email:	govbids@medline.com	

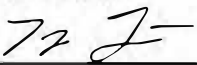
CoreTrust Point of Contact:		Notice Address(es) per Section 6(f):
Name:	Drew Tuller	CoreTrust Purchasing Group LLC Attn: Chief Revenue Officer 601 11th Avenue North, 7th Floor Nashville, Tennessee 37203 With a copy to: CoreTrust Purchasing Group LLC Attn: General Counsel 601 11th Avenue North, 7th Floor Nashville, Tennessee 37203
Title:	Senior Director Sales, Public Sector	
Telephone:	518-538-1948	
Email:	Drew.Tuller@coretrustpg.com	

IN WITNESS WHEREOF, CoreTrust and Supplier have signed this Admin Agreement by their duly authorized representatives as of the Effective Date.

CORETRUST PURCHASING GROUP LLC

DocuSigned by:

Authorized Signature
James Hallock
Printed Name

SUPPLIER


Authorized Signature
Troy Lothar
Printed Name

ATTACHMENT A – TERMS AND CONDITIONS

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1. PAR PARTY OBLIGATIONS

a. Mutual. Each Party shall cooperate in good faith to reasonably enable each Participating Agency's procurement of the Products & Services as contemplated hereunder.

b. CoreTrust. In addition to and without limiting Sections 1(a) and 4, CoreTrust shall conduct the following activities pursuant to this Admin Agreement and (as applicable) the Plan:

(i) Supplier Sales Training. CoreTrust shall during the Term develop, as appropriate and subject to Supplier approval (which approval shall not be unreasonably withheld, conditioned, or delayed), various sales training materials, sales tools, and marketing collateral to promote Supplier's Products & Services. In addition to the foregoing, CoreTrust shall (as appropriate) during the Term, and subject to CoreTrust's scheduling requirements: (1) conduct periodic sales trainings with Supplier sales representatives assigned to sell Products & Services; (2) provide such sales representatives with marketing collateral and sales tools to utilize with the Organizations, with particular focus on CoreTrust's procurement process and Organizations' legal ability in any applicable state (as further described in the Attachments) to purchase Products & Services without having to conduct their own bid or solicitation process; and (3) attend at least one Supplier company-wide sales and / or leadership meeting per year.

(ii) General Sales Support. CoreTrust shall, subject to CoreTrust's scheduling requirements, engage in Supplier sales efforts as agreed in writing between the Parties through participating in: (1) individual sales calls; (2) joint sales calls; (3) communications and customer service; (4) discussions and communication with Organizations during the sales process to address questions related to CoreTrust's procurement process, legal authority to purchase through the Cooperative Program, and Cooperative Program design; (5) trainings for Participating Agencies' teams; (6) regular business reviews to monitor Cooperative Program success; and (7) general contract administration.

(iii) Marketing. CoreTrust shall incorporate information about the Products & Services into CoreTrust's website and general collateral materials. CoreTrust and Supplier shall jointly develop and approve marketing materials to promote Products & Services, such as website content, print materials, talking points, press releases, and general correspondence. Subject to CoreTrust's scheduling requirements, CoreTrust shall market the Products & Services to Organizations as part of CoreTrust's ongoing Cooperative Program and other marketing activities, which may consist of: (1) general marketing of all of CoreTrust's master agreements, including Supplier's Products & Services; (2) marketing of Supplier's Products & Services specifically and / or as part of a package of selected master agreements to targeted Organizations; and (3) attending trade shows, conferences, and meetings, among other activities in CoreTrust's reasonable discretion.

c. Supplier. In addition to and without limiting Sections 1(a) and 4, Supplier shall conduct the following activities pursuant to this Admin Agreement and (as applicable) the Plan:

(i) Contract Administrator Registration. Supplier shall identify a national account manager on the Cover Page and a separate executive corporate sponsor, each of whom is responsible for the overall management of this Admin Agreement, and notify CoreTrust promptly in writing following any change to such designee(s). Supplier is responsible for ensuring that each Organization has completed CoreTrust's registration process as designated by CoreTrust to Supplier prior to processing such Organization's first order.

(ii) Sales Commitment. Supplier shall market the Cooperative Program in the public sector as more thoroughly described in this Admin Agreement and the Plan. Supplier shall make available to interested Organizations such price lists or quotes as may be necessary for such Organizations to evaluate potential purchases of Products & Services, including without limitation publicizing and directly marketing to the Organizations (through print materials, appearances at conferences and promotional events, and other advertising and marketing activities) the benefits of CoreTrust's Cooperative Program and purchasing Products & Services through Supplier. Where Supplier has an existing contractual relationship for Products & Services with a state, Supplier shall notify such state of the Cooperative Program and transition the state to the pricing, terms, and conditions of a CoreTrust master agreement upon the state's request; provided, regardless of whether the state decides to transition to such master agreement, Supplier shall offer such master agreement to all Organizations located within the state.

(iii) Marketing and Training Commitment. Supplier shall, as more thoroughly set forth in the Plan (as applicable): (1) conduct training and education services about the Cooperative Program for the Organizations according to CoreTrust's reasonable scheduling requirements; (2) provide CoreTrust access to and use of Supplier's documents, presentations, and other materials applicable to this Admin Agreement and the services contemplated hereunder to enable CoreTrust to promote its Cooperative Program as contemplated hereunder; and (3) upon CoreTrust's reasonable request, provide information about the Participating Agencies' procurement of Products & Services which CoreTrust may use to improve its procurement processes.

(iv) Plan. Supplier shall work with CoreTrust to develop a Plan within the first ninety (90) days of the Term.

(v) Supplier Content. As requested by CoreTrust, Supplier shall provide Supplier Content for use on CoreTrust websites and for general marketing and publicity purposes as contemplated hereunder. During the Term, Supplier hereby grants to

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CoreTrust and its affiliates a non-exclusive, worldwide, royalty-free, transferable and sublicensable right and license to reproduce, modify, distribute, publicly perform, publicly display, and use Supplier Content to perform CoreTrust's obligations under this Admin Agreement.

(vi) Performance Review. During the Term, upon CoreTrust's reasonable request, Supplier shall participate in a performance review meeting with CoreTrust to evaluate Supplier's performance hereunder with respect to the marketing of the Program.

2. TERM; TERMINATION

a. Term. The Term of this Admin Agreement is a maximum of five (5) years.

b. Termination. Supplier's failure to maintain its covenants and commitments contained in this Admin Agreement shall constitute a material breach of this Admin Agreement. If such breach is not cured within thirty (30) days of written notice to Supplier, in addition to any and all remedies available at law or equity, CoreTrust shall have the right to terminate this Admin Agreement, at CoreTrust's sole discretion.

c. Effects of Termination. Upon termination of this Admin Agreement for any reason: (i) Supplier shall continue making Administrative Fee payments to CoreTrust generated by Participating Agencies' purchase of Products & Services to the extent that Supplier continues to generate revenue from each Participating Agency's purchase of such Products & Services; and (ii) each Party shall immediately cease use of the other Party's trademarks, names, and logos.

3. FEES

a. Administrative Fee. Supplier shall pay CoreTrust the Administrative Fee for the preceding calendar month no later than thirty (30) days following the end of such calendar month. The Administrative Fee is payable in U.S. Dollars via wire to the payment account designated in writing by CoreTrust. All Administrative Fees not paid when due shall bear interest at a rate equal to the lesser of one-and-one-half percent (1.5%) per month or the maximum rate permitted by law until paid in full.

b. Reporting. No later than thirty (30) days after the end of each calendar month during the Term, Supplier shall deliver to CoreTrust the Administrative Fee Report. CoreTrust may compare Supplier's Administrative Fee Report with Participating Agencies' records and, if CoreTrust identifies a material discrepancy, CoreTrust shall notify Supplier in writing, and Supplier shall have thirty (30) days thereafter to resolve such discrepancy to CoreTrust's reasonable satisfaction. If such resolution requires payment of additional Administrative Fee amounts, Supplier shall remit payment of such balance to CoreTrust no later than fifteen (15) days thereafter; provided, if Supplier disputes CoreTrust's finding(s) of a discrepancy and / or the underlying Participating Agency documentation, the Parties shall engage an independent auditor to evaluate such discrepancy, and the cost of such independent audit shall be borne by Supplier. Additionally, in an effort to provide Participating Agencies transparency, Supplier will work with CoreTrust in providing transactional reporting via SFTP process or API connection ("**Agency Report**"). The Agency Report will capture itemized spend information, to the extent possible, identified by a Participating Agency, and will occur at a cadence set by CoreTrust, not to exceed monthly.

c. Audit. CoreTrust, whether directly or through an independent auditor or accounting firm, shall have the right to perform audits of Supplier's records related to its performance under this Admin Agreement, including inspection of books, records, and computer data relevant to Supplier's provision of Products & Services to Participating Agencies, to ensure that pricing, inventory, quality, process, and business controls are maintained; provided, such inspections and audits shall be conducted upon reasonable notice to Supplier and so as not to unreasonably interfere with Supplier's business or operations.

4. LEAD AGENCY COMPENSATION

a. Consideration. In consideration of the Lead Agency's role in developing, issuing, evaluating, and awarding the cooperative solicitation and resulting Master Agreement(s), CoreTrust Purchasing Group LLC ("CoreTrust") agrees to remit to the Lead Agency five percent (5%) of the total administrative fees collected by CoreTrust from Participating Suppliers under this Agreement.

b. Payment Schedule. Payments shall be made quarterly, within thirty (30) days following CoreTrust's receipt of the applicable administrative fees and shall be accompanied by a summary statement identifying the total fees received and the corresponding amount remitted to the Lead Agency.

c. Audit and Reconciliation. All such payments shall be subject to reconciliation and audit under Section 3(c) of this Agreement. CoreTrust's obligation is limited to the amount of administrative fees actually collected from Participating Suppliers.

d. No Impact on Participating Agencies or Suppliers. This provision applies solely between CoreTrust and the Lead Agency and imposes no cost, deduction, or obligation on any Participating Agency or Supplier.

5. REPRESENTATIONS & WARRANTIES

a. Mutual. Each Party hereby represents, warrants, and covenants that it does as of the Effective Date and shall during the Term comply with all applicable federal, state, and local laws, rules, regulations, and ordinances.

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b. By Supplier. Supplier hereby represents and warrants that: (i) this Admin Agreement has received all necessary corporate authorizations and support of Supplier's executive management; (ii) it shall promote and market CoreTrust's Cooperative Program to Organizations; (iii) its sales force shall be trained, engaged, and committed to offering a master agreement to Organizations through CoreTrust in the geographies agreed between the Parties; (iv) all sales under such master agreement shall be accurately and timely reported to CoreTrust; (v) its sales force shall be compensated, including sales incentives, for sales to Participating Agencies under the master agreement in a consistent or better manner compared to sales to Organizations if Supplier were not awarded such master agreement; (vi) it is the owner of or otherwise has the unrestricted right to grant the rights in and to Supplier Content as contemplated hereunder; and (vii) Supplier Content and any other materials or services provided to CoreTrust as contemplated hereunder shall not infringe, misappropriate, or otherwise violate the intellectual property or proprietary rights of any third party.

6. INDEMNIFICATION; LIMITATION OF LIABILITY

a. Indemnification. Supplier shall hold CoreTrust harmless from, and indemnify CoreTrust against, any and all claims, demands, and actions based upon or arising out of any activities the Supplier and its employees and agents may perform under this Admin Agreement and any related contracts or orders thereunder. Supplier shall defend any and all actions brought against CoreTrust based upon any such claims or demands.

b. Disclaimer. With respect to any purchases by any Participating Agency, CoreTrust shall not be: (i) construed as a dealer, re-marketer, representative, partner, or agent of any type of Supplier or any Participating Agency; (ii) obligated by, liable for, or in any way responsible for the Products & Services or any order of Products & Services made by any Participating Agency or any employee thereof or for any payment required to be made with respect to such order for Products & Services; and / or (iii) obligated by, liable for, or in any way responsible for any failure by any Participating Agency to comply with procedures or requirements of applicable law or to obtain the due authorization and approval necessary to purchase Products & Services. CoreTrust makes no representation or guaranty with respect to any minimum purchases by any Participating Agency, whether individually or collectively, or any employee thereof under this Admin Agreement. CORETRUST EXPRESSLY DISCLAIMS ALL EXPRESS AND IMPLIED REPRESENTATIONS AND WARRANTIES REGARDING CORETRUST'S PERFORMANCE AS A CONTRACT ADMINISTRATOR. CORETRUST SHALL NOT BE LIABLE IN ANY WAY FOR ANY SPECIAL, INCIDENTAL, INDIRECT, CONSEQUENTIAL, EXEMPLARY, PUNITIVE, OR RELIANCE DAMAGES, EVEN IF CORETRUST IS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. The terms of this Section 5 shall survive the termination of this Admin Agreement.

7. MISCELLANEOUS

a. General. This Admin Agreement constitutes the entire agreement of the Parties with respect to the subject matter hereof, and supersedes all prior agreements, arrangements, representations, and understandings relating to the same (written or oral). All Attachments hereto are hereby incorporated and made a part of Admin Agreement. Any conflict among the terms and conditions of any document associated herewith shall be resolved in the following order of precedence: (i) any Attachment; (ii) these Terms and Conditions; and (iii) any other such associated document. This Admin Agreement may be amended, modified, or supplemented only by a written document expressly indicating such intent of the Parties that is executed and delivered by an authorized representative of each Party. No failure or delay by a Party in exercising any right, power, or privilege hereunder shall operate as a waiver, nor shall any single or partial exercise thereof preclude any further exercise of any right, power, or privilege. If a court of competent jurisdiction finds any provision of this Admin Agreement unenforceable or invalid, then such provision shall be ineffective to the extent of the court's ruling, and all remaining portions of the Admin Agreement remain in full force and effect. This Admin Agreement may be executed in two or more counterparts, and manually-executed counterparts may be delivered in electronic form, each of which is deemed an original, and all of which together constitute one and the same instrument. Paragraph headings contained herein are for reference only and are not substantive parts of this Admin Agreement. The use of the singular or plural shall include the other form. As used in this Admin Agreement, all references to "include" or "including" mean inclusive by way of example, and not restrictive by way of limitation, and all references to "day(s)" mean calendar days unless otherwise indicated. This Admin Agreement shall not be construed as prepared by one Party, but rather as if the Parties jointly prepared the same.

b. Relationship. Nothing contained in this Admin Agreement creates any agency, partnership, or other joint enterprise between the Parties. The Parties shall at all times be independent contractors. Neither Party has authority to contract for or bind the other in any manner whatsoever except as expressly set forth in this Admin Agreement. This Admin Agreement is made solely for the benefit of the Parties, and no other persons shall acquire or have any right under or by virtue of this Admin Agreement. Except as otherwise provided herein, all representations, warranties, covenants, and agreements of the Parties shall remain in full force and effect regardless of any termination of this Admin Agreement, in whole or in part.

c. Assignment. Supplier shall not assign this Admin Agreement nor its rights or obligations hereunder without CoreTrust's advance written consent. CoreTrust may in its sole discretion assign this Admin Agreement and / or its rights or obligations hereunder, if to a legal entity that has the authority and capacity to perform CoreTrust's obligations under this Admin Agreement. Any assignment in violation of this Section shall be null and void. This Admin Agreement shall bind upon and inure to the benefit of the Parties, their successors, and permitted assigns.

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d. Governing Law. This Admin Agreement shall be governed by and construed in accordance with the laws of the State of Tennessee and the United States of America, without regard to their respective conflict of laws principles. SUPPLIER AND CORETRUST EACH EXPRESSLY SUBMIT AND CONSENT TO THE JURISDICTION OF ANY TENNESSEE STATE COURT SITTING IN NASHVILLE, TENNESSEE OR THE UNITED STATES DISTRICT COURT FOR THE MIDDLE DISTRICT OF TENNESSEE WITH RESPECT TO ANY LEGAL PROCEEDING ARISING OUT OF, OR RELATING TO, THIS ADMIN AGREEMENT. EACH PARTY EXPRESSLY WAIVES ANY OBJECTION THAT IT MAY HAVE BASED UPON LACK OF PERSONAL JURISDICTION, IMPROPER VENUE, OR *FORUM NON CONVENIENS*.

e. Force Majeure. The Parties' obligations hereunder shall be temporarily suspended during any period a Party is unable to carry out its obligations under this Admin Agreement by reason of a Force Majeure Event. Neither Party shall have any liability to the other Party for a delay in performance nor failure to perform to the extent this Admin Agreement is so temporarily suspended; provided: (i) nothing contained herein shall apply to payment obligations with respect to obligations which have already been performed under this Admin Agreement; and (ii) the affected Party: (1) promptly notifies the other Party of such Force Majeure Event and the reasonably expected duration thereof; (2) exercises commercially reasonable efforts to promptly remedy, remove, or mitigate the effects of such Force Majeure Event to the extent reasonably possible; and (3) promptly resumes performance of any suspended obligation upon cessation of such Force Majeure Event.

f. Notices. Each Party shall deliver all notices hereunder to the respective address provided on the Cover Page (as a Party may update pursuant to this Section 6(f)), by: (i) personal hand, effective on delivery; (ii) certified mail, return receipt requested and postage prepaid, effective three (3) days following deposit with the U.S. Postal Service; or (iii) nationally recognized overnight courier service, effective the next business day following deposit therewith. The Parties may exchange correspondence via email concerning ordinary business matters hereunder; provided, formal notices due under this Admin Agreement are not effective unless sent pursuant to this Section 6(f).

g. Publicity. A Party may issue press releases or other public announcements with respect to this Admin Agreement only with the prior written consent of the other Party's authorized representative. CoreTrust may use Supplier's trademarks, names, and logos as provided by Supplier to CoreTrust. CoreTrust authorizes Supplier to use CoreTrust's trademarks, names, and logos solely as provided by CoreTrust to Supplier and for the purposes of this Admin Agreement. Each Party's use of the other Party's trademarks, names, and logos shall be limited to standard communication, including correspondence, newsletters, and website material, and joint marketing efforts, including, but not limited to, utilizing the same on correspondence, collateral, agreements, websites, newsletters, or other marketing materials promoting the Products & Services pursuant to this Admin Agreement. Notwithstanding the foregoing, the Parties understand and agree that except as provided herein, no Party shall have any right, title, or interest in the other Party's trademarks, names, and/or logos.

8. DEFINITIONS

(a) "**Administrative Fee**" means an amount equal to three percent (3%) of the total sales price of all Products & Services purchased by the Participating Agencies and billed by Supplier (excluding taxes).

(b) "**Administrative Fee Report**" means an electronic report summarizing all sales made under the Cooperative Program during the preceding calendar month, in the form attached hereto as Schedule 1.

(c) "**Attachment**" means the appendices attached hereto and made a part of this Admin Agreement.

(d) "**Force Majeure Event**" means an occurrence negatively affecting a Party's performance hereunder and which is beyond a Party's reasonable control, including an act of God or public enemy, act of terrorism, pandemic or epidemic, fire, flood, civil commotion, or closing of the public highways.

(e) "**Cooperative Program**" means CoreTrust's group purchasing organization operations, including without limitation its arrangements with certain vendors, strategic service partners, and other group purchasing entities.

(f) "**Organization(s)**" means (collectively) state, county, city, special district, and / or local government entities, school districts, private and public educational institutions, political subdivisions, state / regional / territorial agencies, state / regional / territorial governments, and other governmental agencies and nonprofit organizations.

(g) "**Plan**" means the sales and marketing plan through which the Parties shall advertise the Cooperative Program and benefits associated therewith to the Organizations, which plan shall include without limitation details concerning: (i) issuing co-branded press releases; (ii) publishing Cooperative Program details and contact information on both CoreTrust and Supplier websites; (iii) scheduling and holding training on any master purchasing agreement for the sales teams of both CoreTrust and Supplier; (iv) jointly participating in national and regional conferences; (v) jointly attending national and regional Participating Agency networking events; and (vi) designing, publishing, and distributing co-branded marketing materials; (vii) engaging in ongoing marketing and promotion of the Cooperative Program for the entire Term (e.g., developing and presenting case studies, collateral pieces, and presentations).

(h) "**Products & Services**" means those products and services provided or otherwise made available by Supplier under this Admin Agreement.

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9. "Supplier Content" means graphics, media, and other content Supplier provides or otherwise makes available to CoreTrust hereunder.

SCHEDULE 1 TO ATTACHMENT A - FORM OF ADMINISTRATIVE FEE REPORT

	File Type:	ADMIN	Lead Agency ID:	
	Supplier Name:		Related Check/Wire #:	
	Contract Number:		Check/Wire Amount:	
	Month:		Total Fees for this Month for this contract:	
	Year:			
	NOTE: For a complete list of Participating Agency ID's please check the CoreTrust Participating Agency Roster that is emailed to you by the CoreTrust. Every Participating Agency must have an ID listed with it. Please contact Customer Service at gethelp@coretrustpg.com if you need assistance.			
	DO NOT DELETE THIS ROW OR MARK IN CELL "A10" OR THE SYSTEM WILL NOT ACCEPT THE FILE.			
	Participating Agency ID (Provided by CoreTrust)	Participating Agency Name	Monthly Net Sales	Monthly Admin Fees

*All amounts to be stated in U.S. Dollars.

Section L – Form of Master Intergovernmental Cooperative Purchasing Agreement

[Attachment to Follow]

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MASTER INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENT

THIS MASTER INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENT (this "**Agreement**") is entered into by and between those certain government agencies that execute a Lead Public Agency Certificate ("**Lead Agency(ies)**") with CoreTrust Purchasing Group LLC ("**CoreTrust**") to be appended and made a part hereof, and other government agencies (collectively, with Lead Agency, a "**Program Participant**") who participate in the cooperative purchasing programs administered by CoreTrust and / or its affiliates and subsidiaries (collectively, "**Program**") in the manner designated by Lead Agency and/or CoreTrust.

RECITALS

WHEREAS, after a competitive solicitation and selection process conducted by Lead Agencies, Lead Agencies enter into master agreements ("**Master Agreements**") with awarded suppliers to provide a variety of goods, products, and services ("**Products & Services**") to the applicable Lead Agency and Program Participants;

WHEREAS, Master Agreements are made available to Program Participants by Lead Agencies through the Program and provide that Program Participants may voluntarily purchase Products & Services on the same terms, conditions, and pricing as Lead Agency, subject to any applicable federal and / or local purchasing ordinances and the laws of the state of purchase;

WHEREAS, the parties hereto desire to comply with the requirements of any intergovernmental cooperative act, if applicable, to the laws of the state of purchase; and

WHEREAS, in addition to Master Agreements, the Program may from time-to-time offer Program Participants the opportunity to acquire Products & Services through other group purchasing agreements.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants contained herein and of the mutual benefits to result, the parties hereto agree as follows:

- 1. COOPERATION.** Each party shall facilitate the cooperative procurement of Products & Services.
- 2. COMPLIANCE WITH LAWS.** The procurement of Products & Services by the Program Participant shall be conducted in accordance with and subject to the relevant federal, state, and local statutes, ordinances, rules, and regulations that govern Program Participant's procurement practices.
- 3. COMPLIANCE WITH CONTRACTUAL REQUIREMENTS.** The cooperative use of Master Agreements and other group purchasing agreements shall be conducted in accordance with the terms and conditions of such agreements, except as modification of those terms and conditions is otherwise allowed or required by applicable federal, state, or local law.
- 4. INFORMATION SHARING.** The Lead Agencies shall make available, upon reasonable request, information about Master Agreements which may assist in facilitating and improving the procurement of Products & Services by the Program Participant.
- 5. AGREEMENT ACCESS.** Program Participant agrees that the Program may provide access to group purchasing organization ("**Cooperative**") agreements directly or indirectly by enrolling Program Participant in another Cooperative's purchasing program; provided, the purchase of Products & Services shall be at Program Participant's sole discretion.
- 6. PAYMENT.** Program Participant shall make timely payments to the distributor, manufacturer, or other vendor (each a "**Supplier**") for Products & Services procured and received through any Master Agreement (each a "**CoreTrust Agreement**") in accordance with the terms and conditions of the Master Agreement.
- 7. ADMINISTRATIVE FEE.** Program Participant acknowledges and agrees that CoreTrust may receive fees ("**Administrative Fees**") from Suppliers, which are typically calculated as a percentage of the dollar value of purchases made by a Program Participant under a CoreTrust Agreement.
- 8. RESTRICTIONS.** Program Participant agrees that Products & Services purchased under any Master Agreements are for Program Participant's own use in the conduct of its business, and in no event shall Program Participant sell,

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resell, lease, or otherwise transfer goods purchased through CoreTrust Agreements to an unrelated third party unless expressly permitted by the terms of the applicable CoreTrust Agreement.

9. REMEDY; DISPUTE. Payment for Products & Services and inspections and acceptance of Products & Services ordered by Program Participant shall be the exclusive obligation of Program Participant. Disputes between Program Participant and any Supplier shall be resolved in accordance with the law and venue rules of the state of purchase unless otherwise agreed to by Program Participant and Supplier. The exercise of any rights or remedies by Program Participant shall be the exclusive obligation of Program Participant.

10. NON-CIRCUMVENTION. Program Participant shall not use this Agreement or the terms and conditions of any CoreTrust Agreement as a method for obtaining additional concessions or reduced prices for similar products or services.

11. DISCLAIMER. Program Participant shall be responsible for the ordering of Products & Services under this Agreement. A non-procuring party shall not be liable in any fashion for any violation by a party procuring Products & Services under this Agreement. WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, CORETRUST MAKES NO REPRESENTATIONS OR WARRANTIES REGARDING ANY PRODUCTS & SERVICES OR CORETRUST AGREEMENT AND SHALL HAVE NO LIABILITY FOR ANY ACT OR OMISSION BY SUPPLIER OR OTHER PARTY UNDER A CORETRUST AGREEMENT.

12. TERMINATION. This Agreement shall remain in effect unless terminated by one party giving thirty (30) days' written notice to the other party. The provisions of Sections 5, 6, 7, 8, and 9 hereof shall survive any such termination.

13. SEVERABILITY. If any term or provision of this Agreement is held invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction.

14. ASSIGNMENT. This Agreement and the rights and obligations hereunder are not assignable by either party hereto without the prior written consent of the other party (which consent shall not be unreasonably withheld, conditioned, or delayed); provided, Program Participant and CoreTrust may assign their respective rights and obligations under this Agreement without the consent of the other party in the event either Program Participant or CoreTrust shall hereafter effect a corporate reorganization, consolidation, merger, merge into, sell to, or transfer all or substantially all of its properties or assets to another entity. Subject to the preceding sentence, this Agreement shall be binding upon, inure to the benefit of, and be enforceable by the parties and their respective successors and assigns. Any instrument purporting to make an assignment in violation of this Section 14 shall be null and void.

15. ENTIRE AGREEMENT. This Agreement, together with any other documents incorporated herein by reference, constitutes the sole and entire agreement of the parties to this Agreement with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to such subject matter.

16. LIABILITY. To the extent not prohibited by law, neither CoreTrust nor Program Participant shall indemnify, defend, and hold harmless each other from and against any losses, damages, and expenses arising from any third-party claims, proceedings, and / or demands resulting from the activities of Supplier and its employees or subcontractors in connection with the Program. NEITHER PROGRAM PARTICIPANT NOR CORETRUST SHALL NOT BE LIABLE IN ANY WAY FOR ANY SPECIAL, INCIDENTAL, INDIRECT, CONSEQUENTIAL, EXEMPLARY, PUNITIVE, OR RELIANCE DAMAGES, OF THE OTHER PARTY EVEN IF THAT PARTY IS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. FURTHER, THE PARTIES ACKNOWLEDGE AND AGREE CORETRUST SHALL NOT BE LIABLE FOR ANY ACTION, OR FAILURE TO TAKE ACTION, OF SUPPLIER IN CONNECTION WITH THE PERFORMANCE OF SUPPLIER'S OBLIGATIONS UNDER A CORETRUST AGREEMENT.

17. ACKNOWLEDGMENT. Each party to this Agreement acknowledges it has read the Agreement and represents and warrants that it has the necessary legal authority and is legally authorized to execute and enter into this Agreement.

18. COMMENCEMENT. This Agreement shall take effect upon: (i) executing a Lead Public Agency Certificate; or (ii) the Program Participant registering on any Program website or other formal written means, as applicable.

SECTION M – LEAD PUBLIC AGENCY CERTIFICATE

[Attachment to Follow]

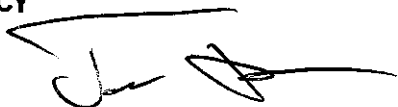
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LEAD PUBLIC AGENCY CERTIFICATE

In its capacity as a Lead Agency for the CoreTrust Program, the County of Broome has read and agrees to the general terms and conditions set forth in the Master Intergovernmental Cooperative Purchasing Agreement ("MICPA") regulating the use of the Master Agreements and purchase of Products & Services that from time to time are made available by Lead Agency to Program Participants nationwide through CoreTrust. Copies of Master Agreements and any amendments thereto made available by Lead Agency shall be provided to Suppliers and CoreTrust to facilitate use by Program Participants.

I understand that the purchase of one or more Products & Services under the provisions of the MICPA is at the sole and complete discretion of the Program Participant.

LEAD AGENCY



Authorized Signature

Jason T. Garnar

Printed Name

County Executive

Title

Approved as to form
By CLS
BROOME COUNTY
ATTORNEY'S OFFICE

SECTION N – TECHNICAL PROPOSAL

The selected Vendor's response to this solicitation shall be integrated into and designated as Section N – Technical Proposal of the final contract.

Prospective Contractors must use the Section N – Technical Proposal Workbook.

Supplemental information may be provided in searchable PDF format to support the Section N – Technical Proposal response. Failure to utilize Section N - Technical Proposal Workbook may result in a rejection of the bid.

Bidder Name and d/b/a:	Medline Industries, LP
Bidder FEIN:	36-2596612

Item #	Topic	Response
	Bidder Capacity and Capability (15 %) (App B, Sec F, 13.2 Company History - b. Supplier Distribution and Capacity, c. Support and Quality Control)	
1	Describe in detail your capabilities to satisfy the characteristics and administrative requirements of this Solicitation;	Medline is a manufacturer and distributor of healthcare supplies in the United States, with annual company revenue of \$28.4 billion (2025), and over 1,300 prime vendor distribution partners. Medline is strategically positioned to provide flexible models that support health care supply chain transformation and its evolving needs. Medline has the flexibility to make long-term investments focused on our customers’ needs versus short-term decisions balance-sheet based decisions. These investments include our manufacturing capabilities delivering greater value over the life of the relationship while also providing a deeper than industry standard inventory position. Medline’s momentum and growth has afforded us the opportunity to continue to make significant capital investments to our supply chain to support our customer’s future.
	Provide brief description of in-scope offerings for Lots 1 and 2;	Medline provides more than 335,000 products and clinical solutions that serve the entire continuum of care, of which over 190,000 are Medline manufactured products.
2	Detail the total number and location of salespeople employed by Supplier;	Today, Medline employs over 45,000 team members worldwide, with 24,000+ of those team members working in the US. Medline has 695 sales representatives, including specialty reps.
	Provide number and location of support centers (if applicable) and location of corporate office;	In order to best support our customers, Medline has a national footprint of distribution centers, customer service centers and manufacturing sites in addition to our corporate headquarters located in Northfield, IL. Medline also has a global footprint including distribution centers, manufacturing sites and customer service centers in a broader scale throughout the 120+ countries in which we do business today. Below is Medline’s footprint strictly in the United States: – Distribution Centers: 45+ – Manufacturing Sites: 26 – Customer Service Centers: 3 (Libertyville, IL, Dubuque, IA & Temecula, CA)
	Provide the number, size and location of Supplier’s distribution facilities, warehouses, and retail network as applicable;	Medline's network of 45 distribution centers in the United States range in size up to 1.4 million square feet, with an average square footage of 650,000.
	Provide a description of how you propose to distribute in-scope Products/Services nationwide. Include any states where products and services will not be offered under the Master Agreement, including U.S. Territories and Outlying Areas;	Medline's distribution network can ship inventory to all 50 states.

	Please provide a detailed list or map of all your full-service stocking distribution centers in the United States, U.S. Territories and Outlying Areas and describe your delivery network, along with your order-fill rate and on-time delivery rate. Additionally, please describe any unique capabilities or logistics that set your <u>distribution network apart from competitors in the market:</u> Identify all other companies that will be involved in processing, handling or shipping the products/service to the end user.	Medline prides ourselves on the ability to ship next day to our customers over 95% of the time. Key to this is our network of over 45+ distribution centers (spanning 26,000,000 square feet of distribution space), increased inventory on hand (over \$4B across our national network) and owned delivery fleet of over 2,000 vehicles. Other capabilities that differentiate Medline from competitors include:
3	Bidders must have a Quality Assurance and Quality Control planDescribe the company’s quality control policies and include copies of these policies; describe the measures taken to ensure that all personnel assigned are capable and qualified;	Medline has an extensive quality assurance program that places quality at the center of every product. All products manufactured for Medline must have a robust quality management system and processes. Each manufacturer is qualified according to the risks of the product. This includes a robust supplier surveillance program that trends and monitors production activities, complaints, reportable events, and recalls. This may include either a paper or onsite audit by Medline’s quality audit program. All Medline auditors are ISO 13485 lead auditor certified and go through an extensive training program that allows them to audit products globally and to assure the highest quality of products are being sold by Medline. Medline maintains a 13485 and MDSAP compliant system as well as certify certain products to be sold globally.
	What kind of quality assurance documentation can you provide to Participating Entities, if requested?	Medline has a documented Quality Management System to control the design, manufacturing and distribution of healthcare products. We are committed to maintain the effectiveness of the quality system in accordance with the requirements of ISO13485:2016 and other applicable regulatory requirements. This includes the establishment, implementation and maintenance of all procedures and activities requiring documentation by the applicable standards and regulations. Please see attached for Medline's ISO Certification.
	How often do you self-audit?	Medline has an internal audit program, which includes annual audits of each of our product divisions, corporate quality/regulatory groups, and manufacturing sites.
	Do you perform your own product testing, rely on third-party certification, or a mix of both? Bidders must have a product testing protocol (in-house or third party) that verifies the quality of products. Bidders must maintain records for their products including origin of materials, test results, and production data;	Medline verifies manufacturing locations are registered with the FDA and have the appropriate state licensure when applicable. For Wholesale distributors, Medline verifies the shipping location is appropriately licensed per the state websites and they have reported to the FDA as a wholesale distributor or 3PL if applicable
	Describe your company's efficiency and accuracy rates in inventory management. What tools do you use to improve accuracy? What is your inventory accuracy percentage? Do you use barcodes, RFID tags, and/or other tools? What technology investments have you made to streamline operations? How do you ensure staff are well-trained on inventory management?	Medline has partnerships with several inventory management technology companies that can help drive efficiencies in how supplies are managed in storage locations (i.e., supply rooms and PAR areas) as well as replenishment activities. The implementation of an inventory management system is based on a number of planning factors and considerations and Medline will work Broome County to understand inventory requirements and make appropriate recommendations. Medline has introduced several innovations in inventory management and supply chain dynamics that help healthcare
4	Next Business Day delivery; detail geographic area where Participating Entities qualify;	Medline's network of 45+ distribution center gives us the ability to ship next day to our customers in the US over 95% of the time.

Rush/Expedited delivery; detail geographic area where Participating Entities qualify;	Medline’s Dedicated Service Rep (DSR) dedicated to Broome County agencies will be the initial point of contact for emergency or rush requests. Emergency Orders: The customer service representative will take care of contacting the local distribution center personnel who will in turn arrange for the delivery of the order. Customers who call the emergency phone number are connected with customer service and key distribution center personnel that can assist them. Each Medline distribution center has its own private delivery fleet and each driver in that fleet is equipped with a GPS enabled direct-connect cell phone. Medline will determine if the specific delivery is best made by our private fleet or contract carrier. Rush Orders: Similarly, to emergency orders, Medline asks that these are called in to our DSR team. Medline does not have a rush order fee or charge. If the rush order can be accommodated on an existing Medline delivery, there will be no additional freight. If the rush order cannot be shipped on an existing delivery, then Broome County would be asked to pay the freight.
98% or better Delivery Accuracy;	Our approach to delivery accuracy includes: ▣ Real-time order monitoring and proactive issue resolution during implementation and ongoing operations ▣ System-wide KPI dashboards published daily to monitor performance indicators such as order volumes, pricing accuracy, rejections, and fill rates ▣ Network-wide inventory controls that maintain synchronization between warehouse management and enterprise systems to reduce picking, shipping, and billing discrepancies ▣ Standardized cut-off times, carrier reliability monitoring, and delivery execution processes to support consistent, on-time performance These controls provide transparency across the delivery lifecycle and allow our teams to identify and correct exceptions quickly to maintain 98% or better Delivery Accuracy. We have many customers where established governance structures are developed and maintained to ensure performance remains at or above 98%. In the instance of a dip in performance the executive sponsorship committee designed to govern performance will work to present root cause as well as solutions to improve and prevent future disruptions. This has worked successfully with customers such as Northwestern Medicine, Mayo Clinic, Ohio State University, and more.
98% or better On-Time Delivery;	Our delivery network is purpose built to support consistent, on time performance through direct control of infrastructure, transportation, and execution. A national distribution footprint, supported by cross dock operations and significant on hand inventory, enables predictable transit times and reduces delays caused by shortages or network congestion. On time delivery is further strengthened by our owned transportation fleet and dynamic route planning, which allow us to manage schedules, capacity, and carrier performance more effectively than third party dependent models. Dedicated logistics teams actively manage order cut off times, shipment execution, and delivery timing to protect customer delivery windows.

	98% or better Fill Rate;	Fill rate guarantees will be on all stock products, and service is guaranteed at 96% unadjusted. Medline’s national network of 45 distribution centers consists of over 26,000,000 million square feet of medical-grade warehouse space and utilizes advanced technology to drive operational accuracy and efficiency, leading to higher service levels for our customers. This philosophy, coupled with our average inventory on hand of \$4B allows our Prime Vendor customers the ability to achieve consistent and higher than industry average fill rates.
	98% or better Customer Satisfaction; and	Medline believes the ultimate attestation of customer satisfaction is our 98% retention rate across Prime Vendor relationships over the last three years. Medline’s fundamental differences in relentless customer focus, commitment to long-term partnership and industry leading resource structure focused on all areas of the care-continuum have enabled Medline to maintain our customer base while continuing to grow as a distributor.
	98% or better Invoice/Billing Accuracy	Medline’s foundational price management program, “Price Assurance,” highlights price exception lines and prevents invoice lines from generating when the PO price and contract price do not match. Leveraging our Price Assurance program, health systems typically achieve a 98% price accuracy rate or greater.
5	Please provide three (3) references; Describe experience in providing the services described in this Solicitation. Which organizations do you currently provide a similar or same service. Include names, addresses, email and phone numbers of the appropriate contact persons.	State of New Jersey Christine Murphy Christine.Murphy@treas.nj.gov Illinois Public Higher Education Cooperative (IPHEC) Graham LaMontagne (217) 300-6452 State of Massachusetts Kelly Thompson Clark 617-720-3184
Ordering & E-Commerce Capabilities (15 %) (App B, Sec F, 19. Online Orders/E-Commerce)		
6	The successful Respondent shall provide a fully integrated online ordering system that ensures:	
	A. Secure electronic catalog functionality with real-time pricing and inventory updates;	Yes, Medline's B2B e-commerce website, Medline.com, allows customers 24/7 access to shop our product catalog, see pricing, use the secure checkout, view product inventory, track shipments, and many more self-service features and account management capabilities.
	B. Compliance with PCI DSS for secure payment processing;	Medline’s B2C platform is HITRUST certified. Medline follows the NIST industry-standard security framework. Additionally, our data security systems are audited annually, and we implement appropriate internal policies and technical measures (e.g., pseudonymization and anonymization of data, privacy by design, and limits on access to data) to comply with data privacy laws.
	C. SOCII certification or equivalent for system security;	Medline is SOCII certified.

	D. Multi-tier approval workflows tailored for agency needs;	Medline.com offers pre-defined user roles, such as standard (with ordering capabilities), supervisor (with approval capabilities), and view only (catalog visibility only). We also offer the ability to add/remove permissions to users above and beyond our pre-defined roles. The flexibility is in the hands of our customer to define what their users have access and visibility to online.
	E. Full integration capabilities with e-procurement platforms (e.g., Coupa, SAP Ariba, PeopleSoft, etc.)	Medline has connected with over 80 eProcurement applications such as Jaggaer, Coupa, SAP-Ariba, etc. over the last two decades. We support a variety of electronic ordering options such traditional EDI connected via AS2, SFTP or VAN services GHX (we are fully integrated with GHX and support critical EDI procurement transactions). We also support cXML PO, Order Confirmation, Ship Notice, and Invoices. This format is transmitted in real-time via a secure https post.
7	Supplier must show evidence of a high level of data and access control, including at a minimum PCI compliance for credit card transactions and SOC II compliance or equal for technology systems. Proof of SOC II or equivalent audits should be provided, and the current reports will remain available for inspection during the term of the contract. Response must include precautions in place to prevent supplier punch outs or connectivity to financial systems from being used as an unauthorized entry point to government data systems. The successful Respondent shall provide appropriate data security to safeguard orders placed online. See 20. Data Protections and Data Breach. Qualified Bidders shall provide a copy of their cyber security plan and protocols to protect Lead Agency and future Participating Entity information (e.g. Personally Identifiable Information (PII), SOC 2, ISO 27001, ISO 27108, etc.).	Please see Medline's SOC II documents. Additional details can be covered in virtual or in-person meetings should Broome County request.
8	The online ordering system shall be populated with all appropriate and correct pricing for, based on the respondent’s consortium pricing. In the event an error in pricing is discovered in favor of the user, the successful contractor shall provide a refund and/or credit memo to be issued within ten (10) days after the discovery of the discrepancy.	Medline’s foundational price management program, “Price Assurance,” highlights price exception lines and prevents invoice lines from generating when the PO price and contract price do not match. Leveraging our Price Assurance program, health systems typically achieve a 98% price accuracy rate or greater. Lines that hit Price Assurance are also sent daily. Credits/rebills are requested, reviewed, and routed for approval after initiation through Medline's DSR Team by Broome County. Cycle time to completion varies dependent on the research required, however, a majority of credits are processed within 5 business days. The length of time it takes to release a credit varies depending on the type of credit. Return Goods enters return requests within 24-48 hours, but many of these credits require approval outside of our department before they can be released by Medline’s credit department.
	The online ordering system shall be structured in such a manner to allow for multiple approval levels which may be customized for individual agencies.	Medline.com offers pre-defined user roles, such as standard (with ordering capabilities), supervisor (with approval capabilities), and view only (catalog visibility only). We also offer the ability to add/remove permissions to users above and beyond our pre-defined roles. The flexibility is in the hands of our customer to define what their users have access and visibility to online.
	The online ordering system shall be set-up to provide for billing to a specific address and shall be capable of accepting procurement cards (“p-card”) as a means of payment at the time of order entry.	Medline will provide billing to a specific address and has the ability to accept p-cards.

	It is preferable that the online ordering system be capable of providing the appropriately discounted price to individuals who may wish to purchase supplies at one of the respondent’s retail stores. The system shall provide pricing based on the entry of an entity’s account number, or by the use of an entity p-card.	Medline’s B2B e-commerce website, Medline.com, serves the entire healthcare continuum. Customers have 24/7 access to shop our product catalog, see pricing, use the secure checkout, view product inventory, track shipments, and many more self-service features and account management capabilities. Medline.com also provides punchout connectivity to Medline.com which allows customers to shop and create shopping carts that are transmitted back to their procurement applications. Medline.com is a full featured web store with access to over 335,000 products, live pricing, and availability (by distribution branch) as well as rich product information that allows quick and easy research. Customers also get access to features like shopping lists and real-time order status and order tracking. Additionally, Medline can provide custom product access through formularies (for physician offices, etc.) that allow facilities to order from a specified set of products quickly and easily.
	In addition to the use of p-cards for payment, the successful respondent’s e-commerce system shall be capable of receiving payment via Electronic Funds Transfer (EFT) from the entity.	Medline accepts electronic payment via ACH.
9	Upon delivery of the order, the successful respondent’s e-commerce system shall be capable of providing electronic invoicing if desired.	All Medline invoices are transmitted electronically.
Customer Service, Billing and Invoicing (15 %) (App B, Sec F, 17. Customer Service, Billing and Invoicing.; 16. E. Return Policy)		
10	Participating Entities require responsive and proactive customer service under the resulting Contract. The successful Respondent must:	
	A. Provide 24/7 customer support via phone, email, and live chat. The 24/7 customer service/support must, at a minimum, be accessible to Participating Entities across all CONUS time zones during normal business hours;	Medline will offer support to Broome County 24/7, 365 days per year for customer service-related needs. For after-hour support and ordering, each Prime Vendor customer is provided with the Medline emergency phone number, which is monitored after hours, over the weekend, and on holidays to ensure proper response time and coverage.
	B. Designate a single point of contact (Account Manager) for issue resolution;	Medline will provide Broome County with an Account Manager to assist with managing day-to-day operations and problem resolution, as well as escalate to our Divisional Managers to ensure any issues are addressed correctly. Medline also offers significant value in our flat organizational structure and customer first culture. Our local Sales Representative, dedicated to the State and Local Government sector, has a Division Manager, Strategic Account Manager, sales VP, and Executive VP to support them with day to day needs. This results in quick response times as well as expedited resolutions whenever faced with a challenge.
	C. Ensure response times within 1 business day for non-urgent requests and within two (2) hours for urgent matters; and	Medline’s DSR for Broome County will be the first point of contact for all customer service-related needs (Order Processing, Backorders, Credit Issues, and Report Running). Broome County will continue to have a direct line of communication (phone and email) to the Dedicated DSR, and Medline confirms that initial responses would be received within a two hour window. Should the Medline dedicated DSR for Broome County be unavailable, our full team of Customer Service Reps becomes available to act as ancillary support. Due to the urgent needs of Broome County, Medline’s Customer Service is staffed to answer all of our calls LIVE with minimal wait time.

	D. Implement a customer satisfaction tracking system with performance metrics (e.g., response time, issue resolution rate, Net Promoter Score).	Medline tracks the following KPI’s to measure performance, and provides real time access to each through both our reporting software, and reports distributed by our customer support team: – Unadjusted Fill Rate % – On-Time Delivery % – Pick Accuracy Rate – Operational Service Issue – Count of Order and lines – Fill Rate by Manufacturer – Vendor Fill Rates to Medline – Pick Errors Per Thousand Lines – Price Accuracy Medline is a firm believer in customizing KPI's to each of our partners. As a result, Medline would request a meeting with Broome County to discuss service level agreements that Medline will agree to. We have many customers where established governance structures are developed and maintained to ensure performance remains at or above 98%. In the instance of a dip in performance the executive sponsorship committee designed to govern performance will work to present root cause as well as solutions to improve and prevent future disruptions. This has worked successfully with customers such as Northwestern Medicine, Mayo Clinic, Ohio State University, and more.
11	The successful Respondent shall provide a hassle-free return policy that includes:	Please see Medline's Return Goods Policy.
	A. No-cost returns for incorrect, defective, or damaged products;	Medline’s standard policy is to replace defective products at no charge, once the defect and proof of purchase from Medline are both confirmed.
	B. 30-day return window for standard products;	Please see Medline's Return Goods Policy.
	C. Expedited refund processing within 5 business days; and	Products shipped in error by Distributor are freely returnable for full credit, provided that such returns are made within thirty (30) days of receipt.
	D. A dedicated return portal for tracking return status and refund issuance.	Medline's DSR will be the first point of contact for return tracking.
12	Service provided by the Respondent, including past customer service history, services available, reduced paperwork, easily understood invoicing, and quick turnaround time for orders as well as inquiries will be a factor in the determination of the successful respondent to this request.	Since our customer service center location in Dubuque, IA opened in April of 2000, we have grown our support service staffing from 25 general Customer Service Reps to a team of over 500 including employees and management providing general, dedicated and ancillary support for our Medline Customers and Sales Reps. In addition, we have built Customer Service teams in satellite locations in Libertyville, Illinois and Temecula, California with a team of almost 500 employees serving as dedicated customer service. Due to the urgent needs of our customers, Medline Customer Service is staffed to answer all of our customer calls LIVE with minimal wait time. Our Customer Service team receives an average of 3,700 calls per day or 18,500 calls per week. We utilize traffic management and quality assurance software to continually monitor Customer Service performance. Our Customer Service goal is to answer all calls within 20 seconds or less with an abandoned rate of 8% or less.

	It is highly desirable that the successful Respondent utilize dedicated inside and outside representatives to service this Agreement. The Respondent may utilize multiple representatives to cover the nation but shall appoint a single point of contact to provide for consistency and continuity of service.	In addition to local account representation, Medline will provide Broome County with appoint a single point of contact for this Agreement.
	Additionally, the successful Respondent shall also provide individual dedicated inside and outside representatives to service this Agreement on a national basis for members of who utilize this Agreement.	Medline agrees.
13	The successful Respondent shall provide for accurate billing of items ordered, timely credits (within 24 hours), and invoices that are easy to understand.	Credits/rebills are requested, reviewed, and routed for approval after initiation through Medline's DSR Team by Broome County. Cycle time to completion varies dependent on the research required, however, a majority of credits are processed within 5 business days. The length of time it takes to release a credit varies depending on the type of credit. Return Goods enters return requests within 24-48 hours, but many of these credits require approval outside of our department before they can be released by Medline’s credit department.
Reporting Capabilities & Third Party Audits (10 %) (App B, Sec F, 21. Reporting Capabilities & Third-Party Audits)		
14	The successful Respondent shall provide comprehensive reporting and data analytics tools that include:	
	A. Detailed spend analysis reports (including agency-wide purchase trends);	Medline’s online reporting platform, Medline Insight, provides customers an automated, self-service model to deliver over 100 reports relevant to a customer’s purchases/spend through Medline as a distributor. Reports can be viewed at several levels (local facility, markets, or entire networks) and there is no additional fee to use Medline Insight. This tool is a core component of our distribution program. Frequently used reports include purchase by manufacturer (detailed and summarized), GPO contract compliance, product usage, usage by ship-to location, fill rates, price assurance/accuracy reports, price parity report for contract alignment across the continuum of care, and purchases by product category for product standardization across the continuum of care. Medline's MPower program consists of a partnership with Microsoft and provides data and analysis not offered by any other medical supply distributor and manufacturer. The program combines real-time data with AI generated tools to analyze and provide valuable information to enhance overall performance related to service levels and inventory management.
	B. Real-time dashboards for tracking orders, deliveries, and budget allocations;	Medline.com is an online portal that will allow customers to place orders, give live pricing and contract details, stock availability, live allocation status (amount ordered, amount remaining to order), and live order line status, if it’s in progress to be shipped, on backorder, or if it’s been fully shipped. All fully shipped order lines will have downloadable PDF documents of the packing slip or delivery document.
	C. Customizable reports for tracking cost savings and sustainability compliance; and	For identifying cost savings, Medline can generate what is called an 'Opportunity Report' that outlines all product categories and individual SKU's that have cost savings opportunities. This report also looks at all Broome County classes of trade to track conversion items being used within the Broome County network, resulting in opportunities for enterprise-wide standardization. In addition to customizable reports, Medline has a team of Corporate Business Analysts whose primary focus is to provide data and analytics on cost savings and sustainability compliance initiatives.

	D. Automated monthly and quarterly reports accessible via an online portal.	Medline’s online reporting platform, Medline Insight, provides customers an automated, self-service model to deliver over 100 reports relevant to a customer’s purchases/spend through Medline as a distributor. Reports can be viewed at several levels (local facility, markets, or entire networks) and there is no additional fee to use Medline Insight. This tool is a core component of our distribution program. Frequently used reports include purchase by manufacturer (detailed and summarized), GPO contract compliance, product usage, usage by ship-to location, fill rates, price assurance/accuracy reports, price parity report for contract alignment, and purchases by product category for product standardization across the systems. Additionally, Medline offers our Mobile Supply Chain dashboard, which gives customers real time access to key metrics and KPI’s from any mobile device. Medline has leveraged Tableau for this technology and continues to invest in this application for the value it provides our customers.
15	A listing of standard reports available should be provided with the proposal response.	Please see attached for Medline's Insight Overview.
16	The Contractor shall obtain a third-party firm at no additional cost to Lead Agency to conduct external price audits on this contract. The third-party firm shall provide a quarterly report to Lead Agency indicating a Price Accuracy Percentage Rate of 98% or higher.	Medline would measure and audit any savings, fees, or value added service guarantees during quarterly business reviews with Broome County. Medline’s plan involves monitoring mutually agreed upon KPIs, which include, but are not limited to, contract and non-contract spend, YTD savings analysis, best unit of measure purchases opportunities, customer overall satisfaction, current distribution costs/terms, customer strategic direction, future savings opportunities, fill rates, pricing, and delivery times/days. Medline will utilize quarterly business reviews to review any quality KPI’s that are in place. All goals and initiatives from the previous quarter would serve as the beginning of the subsequent review and Broome County/Medline would review the progress and outcomes of those initiatives, including any challenges or barriers to accomplishing the goals. Medline feels this is the best way to progress a relationship: plan, act, review, and improve.
Contract Risk & Miscellaneous (10 %) (App B, Sec F, 22. Contract Risk and Miscellaneous)		
17	A. Please describe your firm’s approach to contract risk management. Include how your organization identifies, assesses, and mitigates risks throughout the life of a contract, especially for public sector clients.	Please see attached for Medline's Disaster Response Plan and IS Recovery Plan.
	B. Has your company ever defaulted, failed to perform, or been terminated for cause on a government contract within the last five (5) years? If yes, please explain the circumstances and how the issue was resolved or mitigated.	No.
	C. Describe the insurance coverage your firm maintains, including general liability, professional liability, workers’ compensation, and any other relevant coverages. Include policy limits and whether these meet or exceed the requirements typically set forth in public procurement contracts.	Please see Medline's Certificates of Insurance for information on coverage.
	D. Explain how your organization ensures contract compliance across multiple clients or jurisdictions. Include specific tools, systems, or personnel used to monitor and ensure performance, timelines, reporting, and contractual obligations.	Medline will analyze spend data and look for contract compliance. Customers also have 24/7 access to Medline's online reporting platform, Medline Insight, which provides data on your direct activities including key measurements of ongoing contract compliance.
	E. The Proposer shall provide a supply chain risk mitigation plan, including:	

i. Tariff impact analysis, including pricing strategies for tariff adjustments;	With the constantly evolving landscape surrounding tariffs, Medline commits to maintaining transparent communication and pricing models with Broome County and will include specific language surrounding tariffs as part of our Service Agreement. Medline routinely evaluates sourcing options and has an expansive global sourcing and manufacturing footprint. Medline relies on such diverse sourcing capabilities and economies of scale in reducing the effects of inflationary pressures on our customers, as well as potential assessment for tariffs.
ii. Information regarding supply chain diversity, detailing multiple sourcing options to prevent disruptions;	Medline believes in dual / multi sourcing to build resilience in manufacturing and supply availability. As a result, 52% of Medline branded product is manufactured in North America leaving approximately 48% manufactured outside of North America.
iii. Information regarding business continuity planning, including contingency measures for shortages, natural or technological disasters, or global supply chain issues;	Medline invests considerable resources to help ensure that we can continue our mission of serving healthcare providers under the most extreme conditions. Based on decades of experience, Medline maintains the procedures, equipment, trained professionals and committed partners to plan for, prepare, mitigate, respond to and recover from the full spectrum of natural disasters, industrial accidents and criminal/terrorist attacks. Please see Medline's Disaster Preparation Plan.

	iv. Information regarding sustainability - What are the sustainability goals you have as an organization? How do you measure success? What has been the progress to your goals? How do you help your customers be more sustainable?	Medline’s sustainability mission is to promote a sustainable and resilient healthcare supply chain that supports healthcare providers and communities. Our strategy balances the need to deliver immediate, high-quality patient care with the responsibility to reduce the environmental and social impacts of our operations. Informed by global challenges and regulatory shifts, our sustainability strategy provides a framework to positively impact the environment, advance social equity, and maintain good governance. In 2023, we completed our first global GHG inventory across all scopes and applied lessons learned in 2024 to improve data collection and strengthen our ability to develop targeted decarbonization plans. – Renewable Energy: Our renewable energy portfolio includes over 66,000 solar panels worldwide, generating more than 16.1 million kWh of renewable energy annually. We are LEED certified or pending certification at over 25 North American distribution centers and continue expanding energy efficiency efforts across our operations. – Transportation & Emissions: Through MedTrans, our U.S. transportation network, we optimize routes, reduce empty miles, and manage fuel use. We’ve begun electrifying our fleet to further lower emissions while maintaining reliable service. – Logistics Optimization: Our Tote-Cart Initiative consolidates shipments, reduces trailers on the road, cuts diesel consumption, and decreases greenhouse gas emissions. – Waste Reduction: Medline’s ReNewal Medical Device Reprocessing program helps customers reduce hospital waste by safely reprocessing single-use devices, integrating sustainability into healthcare supply chains. We publish public annual ESG reports that disclose our Scope 1, 2, and 3 emissions and other tracked data, including solar energy generation, reprocessing numbers, and gender-related data. We leverage tools like Watershed and Workiva for consistent data management and transparency. Sustainability is increasingly integrated into our operations and reflected in how we support our customers, and our progress can help advance our customers’ own sustainability goals and initiatives.
Marketing Plan (5 %)		
18	Marketing Plan provided in accordance with App B, Sec F, 15. Marketing Plan	While Medline remains contract agnostic, Medline has marketing and educational materials available in print format and online. In addition, Medline is able and willing to collaborate and/or customize based on what the needs are for content.

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Medline Clarifications

Responsiveness Review

Please review the following documents needing to be cured. Attach revisions with your response, and use the Bidder Response column to sign-off on completed revisions.

Thank you,

Item	Documents	References	Deficiencies Noted	Bidder Response/Sign-Off
1	Variation and Justification Sheet	Appendix A, Section B, Lead Agency Requirements - Required Documents	Documentation not present in submission	Please see attachment: Medline's Variation and Justification Sheet.
2	New Jersey Business Compliance - Attachment 8 - Certification of Non-Involvement in Prohibited Activities in Russia or Belarus	Appendix A, Section D, New Jersey Business Compliance	Documentation not present in submission	Please see Attachment 8 – Certification of Non-Involvement in Prohibited Activities in Russia or Belarus
3	Cyber Security Plan & Protocols	Appendix B, Section F, 20.4 Cyber Security Plan & Protocols	Documentation not present in submission	Please see Medline's ISO Certification and SOCII Bridge Letter.

Section N – Technical Proposal Clarifications

Please review and respond to the following clarification questions and comments posed during the evaluation process. Please use the response column and return this document. If additional information is needed to supplement and support your response, please attach in a separate, searchable WORD or PDF document.

Thank you.

Item	Evaluation Clarification	Bidder Response
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Medline Clarifications

1	Topic: Bidder Capacity and Capability; Item 1: Evaluation team requests the list of prime vendor distribution partners. Please use the Subcontractor Information tab of Section O – Cost Proposal Workbook [Excel].	Today, Medline has partnerships with over 1,300 prime vendor distribution partners which make up a significant portion of our annual company revenue of \$28.4 billion (2025). While Medline maintains a proprietary list of prime vendors we have provided our top 25 prime vendor distribution partners in Section O – Cost Proposal Workbook.
2	Topic: Bidder Capacity and Capability; Item 2: Evaluation team requests the list of distribution centers.	Please see attached for Medline’s Distribution Centers.
3	Topic: Bidder Capacity and Capability; General: The proposal refers to documents not found in the proposal submission. Please resubmit the following: “Medline’s Business Proposal” (with Distribution Network) Return Goods policy Insight Overview Disaster Response Plan IS Recovery Plan	Medline is happy to provide all attachments from our previously submitted flash drive. Screen shot below contains all documents previously submitted.  70767, DB 120.1, Medline Industries, LP for The New York State Office of General Services - 2026.pdf  Azure SOC2 Bridge Letter.pdf  C105.2.pdf  Medline Business Registration.pdf  Medline COI 2025.pdf  Medline Industries LP W9.pdf  Medline Insight Overview.pdf  Medline’s Disaster Preparedness Program Documents 2025.pdf  Medline’s ISO Certification.pdf  Medline’s Return Goods Policy.pdf Please find documents attached for an electronic version of the requested documents: Medline’s Distribution Network Return Goods policy Insight Overview Disaster Response Plan IS Recovery Plan

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Medline Clarifications

4	Topic: Bidder Capacity and Capability; Item 3: Please submit a copy of your company's Quality Assurance and Quality Control plan.	Please see Attachment - Medline Quality Commitments and Questionnaire
5	Topic: Bidder Capacity and Capability; Item 3: Bidder's response was determined to be unresponsive to the question: What kind of quality assurance can you provide to Participating Entities, if requested? Please revise and clarify.	Medline provides a comprehensive Quality Assurance program supported by dedicated quality and compliance teams, incorporating ongoing monitoring of key performance indicators (KPIs), customer satisfaction, complaints, and service outcomes; structured internal auditing and performance improvement activities; and a formal Quality Assurance and Performance Improvement (QAPI) program designed to identify, track, and resolve issues, implement corrective actions, and ensure continuous service enhancement and regulatory compliance. Quality assurance metrics monitored include, but are not limited to, customer satisfaction scores, complaint and grievance trends, order accuracy and fulfillment performance, billing and coding accuracy, service-level and delivery KPIs, and incident tracking with trend analysis to prevent recurrence.
6	Topic: Bidder Capacity and Capability; Item 3: Bidder's response was determined to be unresponsive to the question: How often do you self-audit? Please revise and clarify.	Medline conducts risk-based internal audits at least annually, supplemented by continuous compliance monitoring and for-cause audits as needed.
7	Topic: Bidder Capacity and Capability; Item 3: Bidder's response was determined to be unresponsive to the request: Describe your company's efficiency and accuracy rates in inventory management. Please revise and clarify.	Medline delivers high efficiency and accuracy in inventory management through advanced analytics, real-time system integration, and continuous KPI monitoring. Our inventory control processes are supported by cycle count programs and performance dashboards that track key metrics such as fill rate, order accuracy, and inventory variance. Medline targets net inventory accuracy of $\geq 97\%$ with defined corrective actions triggered if thresholds are not met. Additionally, proactive inventory optimization tools including backorder tracking,

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Medline Clarifications

		substitution management, and automated replenishment support improved fill rates and seamless order fulfillment, ensuring products are available when and where needed. The two customers below highlight our commitment to efficiency and accuracy: <u>Ohio State University YTD as of May 11th:</u> Price Assurance: 99.06% Unadjusted Fill Rate: 99.45% <u>Mayo Clinic for May '25 – April '26:</u> Unadjusted Fill Rate: 98.48% On-Time Shipments: 99.98%
8	Topic: Bidder Capacity and Capability; Item 4: What if the on-time delivery rate percentage?	Medline aims to maintain an on-time delivery rate of 98.50%.
9	Topic: Bidder Capacity and Capability; Item 4: What is your Customer Satisfaction percentage and how do you measure it?	Medline measures our Customer Satisfaction percentage based on retention rates. We closely track performance metrics and KPI's but our main source of measuring Customer Satisfaction is displayed through our ability to retain our Prime Vendor customers at a rate exceeding 98% over the past five years.
10	Topic: Reporting Capabilities & Third Party Audits: Item 16: The response does not align with the Solicitation. Please clarify.	Medline is open to collaborating with the Lead Agency to support external audit requirements, including facilitating data access and reporting necessary to validate pricing accuracy, however the right to audit shall not exceed once per year and is funded by the Lead Agency. Medline believes in transparency and welcomes the opportunity for Third Party Audits because we believe in our processes and welcome the opportunity to share with our customers.

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Medline Clarifications

		Medline would measure and audit any savings, fees, or value added service guarantees during quarterly business reviews. Medline's plan involves monitoring mutually agreed upon KPIs, which include, but are not limited to, contract and non-contract spend, YTD savings analysis, best unit of measure purchases opportunities, customer overall satisfaction, current distribution costs/terms, customer strategic direction, future savings opportunities, fill rates, pricing, and delivery times/days. Medline will utilize quarterly business reviews to review any quality KPI's that are in place. All goals and initiatives from the previous quarter would serve as the beginning of the subsequent review and together, we would review the progress and outcomes of those initiatives, including any challenges or barriers to accomplishing the goals. Medline feels this is the best way to progress a relationship: plan, act, review, and improve.
11	Topic: Marketing Plan: The evaluation team would like to extend an opportunity to Medline to provide a marketing plan in accordance with Solicitation, Appendix B, Section F, 15. The response provided as-is cannot be scored.	Please see Attachment – Medline's Marketing Plan.
12	General clarification: Section N – Technical Proposal references Broome County. Please confirm that Medline's proposal is for the national cooperative.	Medline's proposal is for the national cooperative.

Section O – Cost Proposal Clarifications

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Medline Clarifications

Please review and respond to the following clarification questions and comments posed during the evaluation process. Please use the response column and return this document. If requested to submit a revised Section O – Cost Proposal, please submit in Excel format.

Thank you.

Item	Evaluation Clarification	Bidder Response
1	Quote for Broome tab – Confirm no bid and/or no proposed substitutions offered for A4, J4 (Vaseline, 13oz Tub), K12, O4 (Enteral Irrigation sets). If revising your response, please include a revised Section O – Cost Proposal Workbook [Excel] with your response.	Please see Medline’s revised Section O – Cost Proposal.
2	If Medline is linking to catalog instead of completing the Proposed Price List tab, the evaluation team needs to be able to review complete product information, including list prices. Please provide log in credentials for review.	We can provide a demo account to review pricing but will first need a name and email address for the reviewer. The pricing that will be viewable in the demo account will be the minimum discount guaranteed from our offering. Medline’s pricing displayed in the demo will consist of the price at our minimum discount. It’s important to note that the price displayed is our maximum catalog price which means the price can only decrease and the discount can only increase to maximize savings and value.

Updated July 2025

DISTRIBUTION CENTERS

Branch	Director	Street Address	City	State	Zip	Phone
B06	Michael Cato	1 Medline Drive	Wilmer	TX	75172	972-525-3424
B11	Angel Chavez 2221	21111 E. 36th Drive	Aurora	CO	80011	303-371-8546
B18	Thomas Wiggins	8411 Bob Bullock Loop	Laredo	TX	78045	
B22	Ray Clark 2221	9670 NW 112th Avenue	Medley	FL	33178	305-882-1099
B24	Dan Harrington 2221	8001 SW 47th Street	Oklahoma City	OK	73179	405-745-9977
B25	Danielle Cornwell 2221	1401 N. Universal Avenue	Kansas City	MO	64120	816-483-1083
B27	Mark Cardoos 2221	92 SE 223rd Ave	Gresham	OR	97030	503-665-5824
B28	Jim Cochran 2221	735 County Road 4 East	Prattville	AL	36067	334-361-6444
B29	Paul Gaffaney 2221	13115 Brockton Lane North	Rogers	MN	55374	763-428-0124
B30	John Lemons	1900 Meadowville Tech Pkwy	Chester	VA	23836	804-530-1480
B31	Eric Keelin	500 Sharkey Drive	Maumelle	AR	72113	501-734-0208
B33	Brian Janson 2238	917 E. Powell Drive	Lincolnton	NC	28092	704-735-1017
B34	Miguel DeJesus 2221	9051 King St.	Anchorage	AK	99518	907-677-1655
B36	Sean Blair	1989 Transit Way	Brockport	NY	14420	585-395-0522
B48	Eric Mavor 2221	36445 Van Born Rd. Ste 200	Romulus	MI	48174	734-728-6398
B49	Daniel Fairfield 1232	42500 Winchester Road	Temecula	CA	92590	951-296-2623
B51	Ryan Estes 2221	60 Athlete's Way North STE 100	Mount Juliet	TN	37122	615-758-1420
B80	John Aranton 2221	2341 Lauwiliwili	Kapolei	HI	96707	808-682-5712
C02	Burt Roberts	2200 Cornerstone Parkway	Grayslake	IL	60030	224-327-8800
C03	Alie Armstrong	1500 Medline Place	McDonough	GA	30253	770-320-7037
C05	Larry Randall	1062 Old Dixie Highway	Auburndale	FL	33823	863-337-4797
C09	Amy Huizinga 22221	1960 W. Miro Way	Rialto	CA	92376	909-429-4734
C32	Chris Ashley	29895 US Hwy 90 Bus	Katy	TX	77494	281-574-2326
C37	Andrew Krohn 2221	5000 Premier Parkway	St. Peters	MO	63376	636-925-3168
C40	Vinnie Scott	81 Campanelli Drive	Uxbridge	MA	01569	508-526-3971
C41	Meredith Ritchey	1040 Enterprise Parkway	West Jefferson	OH	43162	614-879-9728
C42	Carl Celestine	3446 Highway 51 N.	Southaven	MS	38672	662-449-8381
C46	Johnny Glover	24550 Hansen Road	Tracy	CA	95377	209-836-7027
C47	James Johnson	239 Belvidere Rd.	Perryville	MD	21903	410-642-2020
C50	Scott Fritsche	8787 W. Buckeye Road	Tolleson	AZ	85353	623-936-5443
C54	Thomas Fallon	494 State Route 416	Montgomery	NY	12549	845-457-5463
C57	Joe Peede	5511 W. Ten Road	Mebane	NC	27302	919-563-1535
C59	Nick Latino 2222	2100 Industrial Park Rd.	Hammond	LA	70401	985-542-2082
C71	Ryan Ashby 2221	264 South 5750 West	Salt Lake City	UT	84101	801-975-6305
C75	Duane Carter 2224	3770 Hogum Bay Road, NE	Lacey	WA	98516	360-491-0241
C89	Mena Kropiwiec 2221	251 Hilton Dr.	Jeffersonville	IN	47130	812-256-2199
D46	Marqual Mitchell	18601 Christopher Way, Ste 100	Lathrop	CA	95330	209-858-1033
E14		Palmas Industrial Carr.809 KM 2.0 Building #3	Catano	PR	00962	787-782-6326

Annexes and Transships

Branch	Director	Street Address	City	State	Zip	Phone
A36		5786 Collett Rd.	Farmington	NY	14425	585-924-2175
B01	Adolfo Ortiz 3144	1200 Townline Road	Mundelein	IL	60060	847-643-4922
B44	Kip Winsborrow 2229	2325 West Louise Ave	Manteca	CA	95337	209-239-0020
B45		1119 W Middlesex Avenue	Port Reading	NJ	7064	920-592-2000
B56	Jerod Damery	190 Medline Drive, Suite 200	Richmond Hill	GA	31324	912-459-0754
B58	Roger Polanco	198 Commercial Blvd.	Blakeslee	PA	18610	570-646-1293
B66		2700 E. Imperial Highway	Lynwood	CA	90262	626-606-0368
B82	Rocky Losco	9103 Riverside Parkway	Lithia Springs	GA	30122	770-948-1293
E22	Joseph Cruz	600 Derby Ave.	West Haven	CT	06516	203-387-9806
E23	Yvette Gutierrez	3835 John Wall Dr.	Madison	WI	53704	608-241-7924
K56	Jerod Damery	190 Medline Drive, Suite 100	Richmond Hill	GA	31324	912-459-0754



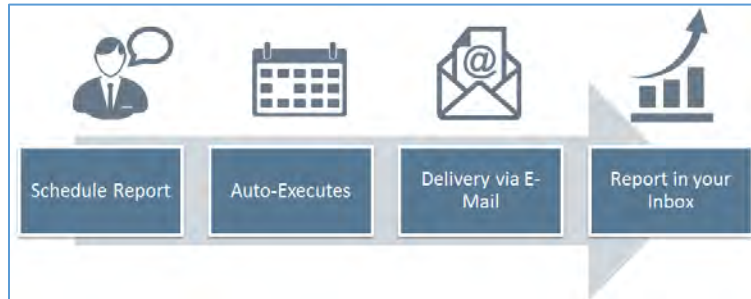
Medline Industries, LP

MEDLINE INSIGHT

Medline Insight

Medline Insight is our online reporting tool, which provides customers a “self-service” model to view dashboards and deliver over 85+ reports relevant to a customer’s on-going business activity. Reports can be scheduled to be delivered to customers via email on the frequency they choose (i.e. daily, weekly, bi-weekly, monthly, etc.).

Use of Medline Insight for total spend through Medline will provide consistent information and present opportunities for:



- **Product Standardization:** Monitor spend by UNSPSC category codes to ensure the targeted brands/products are being purchased.
- **Price Parity Assurance:** Monitor any exceptions to price parity across your continuum of care.
- **Contract Compliance:** Detailed information by manufacturer, item and contract (GPO, local manufacturer and non-contract) to ensure leveraging contracts for purchases across the continuum.
- **Standard KPI's:** Fill Rate, Price Accuracy, Total Spend, Use of Electronic Order Channels, Stock vs. Non-Stock lines and more.
- **LUM Specific Reporting:** See item usage by ship-to location (par area), purchases by day of the week by location to assist in par level adjustments and audit ordering patterns, best UOM reports to ensure that the correct UOM for the total quantity being ordered by day/week is being purchased (saves money and gains order and put-away efficiencies).

MEDLINE INSIGHT REPORT LIST:

Report Name	Report Description	Report Category
*Account Overview v3 - Corp Accounts Only	Dashboard Excel report for PV accounts only - several metrics summarized by month. Includes: Total Purchases, Medline and Non-Medline Spend, Contract and Non-Contract Spend, Order Count, Line Count, Average # of Order Lines, Average Line Value, EOE % and Fill Rate	Spend Information
Account Relationship Report v4	Listing of accounts for a group or single accounts (sold-to, ship-to's, bill-to's, etc.) includes GLN info.	Master Data
Active Stock Request (DED) Report	A list of all active DEDs (Demand Estimate Documents/Stock Requests) in our system	Forecasting
Cancelled DED by Date Report	Shows all Cancelled DEDs for whatever timeframe is selected.	Order Tracking
Consignment Inventory Aging Report	Consignment Inventory Aging based on ZVOR006. Will show Consignment Billing history along with current stock on hand and pricing	Consignment
Consignment Order Summary Report	Displays total dollar value for consignment inventory shipped during selected reporting period.	Consignment
*Contract Compliance Detail v3	Contract Compliance by item by manufacturer showing contract, local and non-contract purchases incl Product Categories.	Contract Information

Contract Compliance Summary v3	Contract Compliance Summary - pie chart view of contract, local and non-contract purchases	Contract Information
Contract Connection Report by Product Category	List of all contracts currently connected to an account.	Contract Information
Corp Account LUM Order Roll-Up Report	Report run by PV Number. Shows all associated Sold-To accounts of a PV and spend by LUM vs BULK accounts. Additionally, shows orders by day of the week, and total lines under \$1, \$5 and \$10	LUM
Customer Ordering Guide	This report shows the materials purchased by Customer for the last 180 days. The report can be used as a reference to assist in the ordering process.	Spend Information
Customer Proof of Delivery Report v2	Will list out all proof of delivery information for any given timeframe entered	Operations and Service
Descending Dollar Report v2	Displays all sales for a selected date range displayed in a list format by Medline Item (with description) sorted by total dollars purchased (descending order).	Spend Information
DIR Open Order Report by SoldTo	Shows all Open 'Vendor Direct' Order Lines. Report can be run by SoldTo. Includes PO, Vendor and Container Details	Spend Information
Fill Rate by Ship-To Report - Unadjusted Only	Ship-to level fill rates, measuring stock item lines shipped complete from primary ship location. Best for Monthly Use Only.	Operations and Service
*Fill Rate Report - Adjusted and Unadjusted Fill Rates	Measures Stock Item Lines Shipped Complete from Primary Ship Location, includes Adjusted Fill Rate & Service Level by Month. Best for Monthly Use Only.	Operations and Service
Invoice Clearings by Credit Card	This report will show the credit card payments made against all paid invoices for respective accounts for a particular time frame	Spend Information
Invoice Data with Tracking Number	Shows tracking number associated by Invoice	Spend Information
Invoice Detail for Export to Excel v2	Invoice line item detail is ready for export to Excel. This simple list could be used as a basis for import into A/P system.	Spend Information
Invoice Detail for Export to Excel v4	Invoice line detail including ship-to information. Intended for export to Excel.	Spend Information
Invoice Detail Report v2	View all line items by Medline Invoice number for a selected date range. Line level information includes: item, qty ordered, unit price, extended price, tax, and freight.	Spend Information
Invoice Detail with GL Code	Shows GL Code associated with Invoice Line Numbers	Spend Information
Invoice Summary by PO	Shows Invoices assorted by PO	
Invoice Summary Report	Displays total invoiced dollars for a selected date range sorted by customer PO number. Intended for export to PDF.	Spend Information
Invoice Summary with GL Code	Shows GL Code Associated with Invoice Header number	Spend Information
Invoiced Dollars By Order Channel	Invoiced Dollars by Order Channel (EDI, Phone, Fax, etc.) displayed in pie chart and table of values.	Spend Information
Item Usage and DED v4 - LUM Version	Item Usage Summary with Demand Estimate Document information (requested monthly stock levels). LUM version based on actual shipment/invoiced qtys	Spend Information
Item Usage Comparison Report	Item Usage broken into two timeframes to compare usage over time.	Spend Information
Item Usage Spike Report	Item Usage Spike Report with Demand Estimate Document information (requested monthly stock levels).	Spend Information
Latex and Latex-Free Items Purchased	Listing of items purchased with the Latex and Latex-Free Indicator, displaying includes usage and total spend per item.	Category Information
LUM Account Fill Report v4	Fill Rate report for LUM (fill or kill) accounts. This version aggregates net deliveries per line and includes Buyer name.	LUM
Medline Brand Opportunity Roadmap v2	Report showing Medline Brand conversion opportunities by product category.	Spend Information

Medline vs Non-Medline Purchases by Ship-To Detail	Detailed usage by ship-to account number broken out by Medline/Non-Medline Purchases.	Spend Information
Medline vs Non-Medline Purchases by Ship-To Summary	Summary of usage by ship-to account broken out by Medline/Non-Medline purchases.	Spend Information
Medline vs. Non-Medline Brand Purchases v2	This is a detail version of spend by account number broken out by Medline/Non-Medline Purchases	Spend Information
Medline vs. Non-Medline Spend by Month	Shows Medline brand vs. Non-Medline brand spend by Month	Spend Information
Medline.com Invoice Status Report	This Report Shows all customer invoices by their Medline.com status between a date range	Spend Information
Medline.com User Report	List of users set up for Medline.com	Medline.com
Monthly Item Summary	Item Usage broken out by month, includes spend by month. Uses monthly aggregated data through composite view.	Spend Information
Monthly Item Usage Report by Ship-To	Item Usage broken out by month and Ship To Location including most recent price and contract details by item.	Spend Information
*Monthly Item Usage Report v3	Item Usage broken out by month including most recent price and contract details by item.	Spend Information
Monthly Purchases by Class of Trade	Monthly total spend by Class of Trade	Spend Information
Non-Stock Item Usage	Displays usage for non-stock items (broken out by non-stock, no DED and vendor direct volume)	Spend Information
Open Order Report v6	Shows all open order lines for reporting period. These include backorder lines, vendor direct or drop shipments and cross-docked items. Includes CS notes from the order line level.	Order Tracking
Order Detail Report	Lists all line item detail for Orders	Order Tracking
Order Detail with Confirm and ASN Timing 4.0	Order Detail with Confirmation and Advanced Shipment Notification information. Relative customer timezone	Order Tracking
Order Metrics Summary	Key order metrics in multi-chart format.	Spend Information
Order Shipment Report v2	Report showing everything shipped within a given time period, Shows additional Ship-To information.	Spend Information
Order Summary Report	An Excel-based extract of order header data (no line item data) for specified account(s) for a defined timeframe (Today, Yesterday, Last Week, etc.).	Order Tracking
Parscan Summary Report - PDF Version	Report provides a summary of Sales, Billing Charges and Device Sync details for Parscan customers. Use this for PDF version of report.	Operations and Service
Price Assurance Performance Summary - Monthly Version	Measure of Line Level Price Accuracy over time for Customers on Medline's Price Assurance Program	Pricing
Price Assurance Performance Summary - Weekly Version	Measure of Line Level Price Accuracy by week for Customers on Medline's Price Assurance Program	Pricing
Price Assurance Report v5	A listing of order lines still on Price Assurance Block	Pricing
Price Assurance Report v5 incl Header Hold	A listing of order lines still on Price Assurance Block plus header hold amount (if applicable)	Pricing
Price Assurance Report v5 incl Header Hold with 4 Decimal Pricing	A listing of order lines still on Price Assurance Block plus header hold amount (if applicable)	Pricing
Price Assurance Report v5 with 4 Decimal Pricing	A listing of order lines still on Price Assurance Block	Pricing

Price List Report - Prices and Stock Status	Simple price list for a customer. Can use purchase history and/or customer items loaded in system as the basis for the list.	Pricing
Proactive Backorder Report	Report run by Dedicated Service Manager to monitor potential backorder situations at the item level.	Order Tracking
Purchase Frequency by Ship-To Location	Displays purchase order frequency of ship-to accounts.	Spend Information
Purchases by Category - Detail v3	Detailed version of purchase history by category, manufacturer and item.	Spend Information
*Purchases by Category v3	Summarized view of total spend by product category.	Spend Information
Purchases by Manufacturer - Detail v3	Displays item-level spend and usage by manufacturer.	Spend Information
Purchases by Manufacturer - Summary v3	Summarized view of total spend by manufacturer.	Spend Information
Rejected Order Lines and Notes for Sold-To(s) v3	Rejected Order Lines (EDI Auto-Reject) and Customer Service rejections with line level notation from SAP order line text. NOTE: This new version can be run for group number or list of sold-to's	Order Tracking
Rental Billing Report	Tracks rental information	Spend Information
Sales Order Confirmation Detail Report	Order Line Detail Report - shows SAP delivery if created as well	Order Tracking
Unique List of Items Purchased by Manufacturer	Listing of unique Items Purchased by Manufacturer. Includes usage, total spend, packaging info, latex indicator & UNSPSC	Spend Information
Unique List of Items Purchased with GTIN	Listing of unique Items Purchased by Manufacturer. Includes usage, total spend, packaging info, and GTINs.	Spend Information
Usage by Ship-To Location Detail v2	This is a detail version of spend by ship-to account number.	Spend Information
Usage by Ship-To Location Summary v2	This is a summary of spend by ship-to account number.	Spend Information
Usage by Ship-To Location with Day of the Week Order Qty's	This is detail version of spend by ship-to account number showing the Mon-Sun order qty's to assist with par level mgmt/adjustment.	Spend Information
Vendor Direct Order Report	Report only showing Vendor Direct Order Lines (Branch= "DIR"). Includes rejected lines	Order Tracking
Weekly Account Overview	Account overview by week	Spend Information

* Denotes Prime Vendor Best Practice Report(s)

KEY REPORT EXAMPLES

Account Overview:

Period	Total Purchases	Medline Brand %	National Brand %	Contract \$ %	Non-Contract %	Fill Rate	DSO
2013-11	\$635,705.12	\$221,596 34.9%	\$414,109 65.1%	\$611,309 96.2%	\$24,396 3.8%	97.4%	9
2013-12	\$611,123.55	\$221,318 36.2%	\$389,806 63.8%	\$584,299 95.6%	\$26,824 4.4%	96.1%	7
2014-01	\$750,832.37	\$274,795 36.6%	\$476,038 63.4%	\$710,745 94.7%	\$40,088 5.3%	92.0%	13
2014-02	\$661,618.59	\$236,628 35.8%	\$424,991 64.2%	\$627,939 94.9%	\$33,680 5.1%	91.5%	12
2014-03	\$662,603.95	\$238,826 36.0%	\$423,778 64.0%	\$621,284 93.8%	\$41,320 6.2%	95.3%	9
2014-04	\$663,680.53	\$238,318 35.9%	\$425,363 64.1%	\$629,785 94.9%	\$33,896 5.1%	97.2%	6
2014-05	\$720,988.63	\$245,381 34.0%	\$475,608 66.0%	\$681,094 94.5%	\$39,895 5.5%	95.8%	9
2014-06	\$647,241.29	\$209,476 32.4%	\$437,765 67.6%	\$610,704 94.4%	\$36,537 5.6%	95.8%	11
2014-07	\$735,175.20	\$271,380 36.9%	\$463,795 63.1%	\$699,546 95.2%	\$35,629 4.8%	94.6%	10
2014-08	\$721,700.43	\$238,038 33.0%	\$483,663 67.0%	\$685,089 94.9%	\$36,612 5.1%	95.4%	9
2014-09	\$684,265.16	\$244,022 35.7%	\$440,243 64.3%	\$653,349 95.5%	\$30,916 4.5%	96.0%	10
2014-10	\$714,636.62	\$241,947 33.9%	\$472,690 66.1%	\$679,186 95.0%	\$35,451 5.0%	96.7%	6
Total	\$8,209,571.44	\$2,881,724 35.1%	\$5,327,847 64.9%	\$7,794,328 94.9%	\$415,243 5.1%	95.3%	9

Contract Compliance:

Contract Type	Manufacturer	GPO Cont #	Tier	Contract Source	Cust Item #	Medline Item #	Description	Qty	UM	Total Billed
GPO CONTRACT	3M	GPO1010	4	NOVATION	02857	MMM6650EZZ	DRAPE, INCISE, ANTIMICROBIAL	3	BX	\$149.67
GPO CONTRACT	3M	GPO1010	6	NOVATION	00115	MMM15271Z	TAPE, SURGICAL, TRANSPORE, 1"X	17	BX	\$110.08
GPO CONTRACT	3M	GPO1010	6	NOVATION	02885	MMM15283Z	TAPE, SURGICAL, MICROFOAM, 3"X	1	BX	\$12.31
GPO CONTRACT	APPLIED MEDICAL	GPO1591	3	NOVATION	03353	FOGC0R47	TROCAR, BALLOON, SYSTEM,	1	BX	\$177.05
GPO CONTRACT	APPLIED MEDICAL	GPO1591	3	NOVATION	13599	FOGCF03	SYSTEM, KII, 5X100MM, FIOS ADV	3	BX	\$348.00
GPO CONTRACT	APPLIED MEDICAL	GPO1582		NOVATION	04365	FOGCD001	BAG, SPECIMEN, RETRIEVAL, MONA	1	BX	\$559.63
GPO CONTRACT	APPLIED MEDICAL	GPO1582		NOVATION	41579	FOGCA090	APPLIER, CLIP, LAPAROSCOPIC, 20	1	BX	\$259.46
GPO CONTRACT									9.1%	\$1,616.20
LOCAL CONTRACT	MEDLINE				00530	BRN1312Z	RAZOR, TWIN BLADE, DISPOSABLE	2	BX	\$15.70
LOCAL CONTRACT	MEDLINE				01279	CTR000412	MOUTHWASH, ALCOHOL-FREE, 2 OZ	1	CS	\$48.90
LOCAL CONTRACT	KIMBERLY-CLARK			CUSTOMER-SPEC	00517	K-C88114	PACK, XVII, UNIVERSAL, TOWEL, MA	1	CS	\$51.01
LOCAL CONTRACT	KIMBERLY-CLARK			CUSTOMER-SPEC	00515	K-C88234	PACK, LAPAROTOMY XIII, TOWEL	1	CS	\$82.02
LOCAL CONTRACT	KIMBERLY-CLARK			CUSTOMER-SPEC	01146	K-C89121	DRAPE, SURGICAL, BASIC, LG, 60"X7	1	CS	\$56.60
LOCAL CONTRACT	MASIMO			CUSTOMER-SPEC	03105	MMO1859	SENSOR, ADULT, LNCS-ADTX, SP02	38	BX	\$7,289.74
LOCAL CONTRACT	MASIMO			CUSTOMER-SPEC	03110	MMO2329	SENSOR, ADHESIVE, LNCS, NEONA	26	BX	\$6,333.60
LOCAL CONTRACT									79.3%	\$13,877.57
NON-CONTRACT	3M				00203	MMM2301	STETHOSCOPE, SELECT, 28", CEIL	-1	CS	-\$34.81
NON-CONTRACT	3M				42192	MOE12159	GLASSES, OX, PROTECTIVE, CLEAR /B	1	CS	\$43.89
NON-CONTRACT	ALARIS MEDICAL					IMEP850ZZ	COVER THERMOMETER	5	BX	\$41.60
NON-CONTRACT									7.2%	\$50.68
Account Total										\$179,233.46

Price Parity Report:

Sold-To	Sold-To Name	Medline Item #	Price	UM	Cny Factor	Base UM	Begin Date	End Date	GPO/Group Contract #	Mfr Contract #	Contract Type	Tier	Contract Info
1413413	MEMORIAL HOSPITAL	MMMR1548Z	\$60.37	BX		25EA	8/29/2014	1/31/2015	GPO00200	HN12555	MedAssets	1	3M, MEDA, TAPE & ADHESIVE SKIN T1
1440214	MEMORIAL VALLEY	MMMR1548Z	\$60.37	BX		25EA	8/29/2014	1/31/2015	GPO00200	HN12555	MedAssets	1	3M, MEDA, TAPE & ADHESIVE SKIN T1
1400760	MEMORIAL EAST	MMMR1548Z	\$82.02	BX		25EA	1/1/2014	12/31/2014		G4573DP	LOCAL		LOCAL DIST
1233974	MEMORIAL RECEIVING	AUG52500	\$68.78	CS		10EA	5/1/2013	12/31/2014		AUG0100123	LOCAL	2	3M, BROA, PATIENT WARMING T-2
1400761	MEMORIAL MEDCTR	AUG52500	\$68.78	CS		10EA	8/15/2014	12/31/2014		AUG0100123	LOCAL	2	3M, BROA, PATIENT WARMING T-2
1413413	MEMORIAL HOSPITAL	AUG52500	\$130.47	CS		10EA	9/11/2013	1/31/2016					LOCAL MISC
1165055	MEMORIAL OAKS	AUG52500	\$68.78	CS		10EA	8/15/2014	12/31/2014		AUG0100123	LOCAL	2	3M, BROA, PATIENT WARMING T-2
1413413	MEMORIAL HOSPITAL	BMG352049	\$162.29	CS		50EA	10/1/2014	6/30/2019	PH40083	CA80150100	MedAssets	1	B. BRAUN, MEDA, IV SETS & SOL, TIER
1400761	MEMORIAL MEDCTR	BMG352049	\$112.27	CS		50EA	7/1/2014	6/30/2019	GPO220	CA80139000	Broadlane		B BRAUN, BROA, COMPLIANT TIER
1165055	MEMORIAL OAKS	BMG352049	\$112.27	CS		50EA	7/1/2014	6/30/2019	GPO220	CA80139000	Broadlane		B BRAUN, BROA, COMPLIANT TIER
1440214	MEMORIAL VALLEY	BMG352049	\$112.27	CS		50EA	7/1/2014	6/30/2019	GPO220	CA80139000	Broadlane		B BRAUN, BROA, COMPLIANT TIER

Purchases by Category:

11/17/2014

**Purchases by Category Summary v3**

Date Range: 1/1/2014 to 11/17/2014

	Total Spend	%
KITS, PACKS & TRAYS-CUSTOM	\$300,624.62	18.40%
WOVEN & NONWOVEN GOODS	\$125,503.96	7.68%
WOUND CARE	\$123,570.81	7.56%
WOUND STAPLES & SUTURES	\$119,088.18	7.29%
NEEDLES & SYRINGES	\$114,178.96	6.99%
GLOVES	\$94,775.99	5.80%
PARENTERAL	\$82,893.90	5.07%
RESPIRATORY	\$76,291.52	4.67%
SKIN CARE PRODUCTS	\$74,944.87	4.59%
HOUSEKEEPING	\$47,243.64	2.89%
PATIENT CARE PRODUCTS, MEDICAL	\$34,776.24	2.13%
HAZARDOUS WASTE CONTROL	\$31,914.84	1.95%
TRADITIONAL WOUND CARE	\$30,940.71	1.89%
MASKS	\$26,021.20	1.59%
HEAT/COLD THERAPY	\$21,554.14	1.32%
PHYSICAL MEDICINE/REHABILITATION	\$20,317.70	1.24%
SURGICAL INSTRUMENTS & DEVICES	\$19,077.32	1.17%
KITS, PACKS & TRAYS STANDARD	\$16,786.29	1.03%
KITS, PACKS & TRAYS-SYSTEMS	\$16,376.94	1.00%
ELECTROMEDICAL	\$16,119.59	0.99%
PATIENT RESTRAINTS & SUPPORTS	\$14,572.10	0.89%
ORTHOPEDIC SUPPLIES	\$12,725.13	0.78%

Purchases by Manufacturer:

11/17/2014



Purchases by Category Summary v3

Date Range: 1/1/2014 to 11/17/2014

	Total Spend	%
KITS, PACKS & TRAYS-CUSTOM	\$300,624.62	18.40%
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KITS, PACKS & TRAYS-SYSTEMS	\$16,376.94	1.00%
ELECTROMEDICAL	\$16,119.59	0.99%
PATIENT RESTRAINTS & SUPPORTS	\$14,572.10	0.89%
ORTHOPEDIC SUPPLIES	\$12,725.13	0.78%

Usage by Ship-To (Par) Location Detail:

Ship-To #	Ship-To Name	Medline Item #	Medline Item Description	Cust Item #	# of PO's	Qty	UM	Total Billed
1234565	4TH FLR WEST	BID4625315160	STRIPS,COAGUCHEK XS PT,2VL/BX, 24STRPS	BID4625315160	2	2BX		\$386.08
1234565	4TH FLR WEST	MSV513	GLOVE,EXAM,VINYL,PF,LF,L	MSV513	3	10CS		\$339.20
1234565	4TH FLR WEST	MDT821203	BELT,TRANSFER,COTTN,W/BUCK,PINST,60",1EA	MDT821203	3	83EA		\$319.55
1234565	4TH FLR WEST	MSV512	GLOVE,EXAM,VINYL,PF,LF,M	MSV512	3	9CS		\$305.28
1234565	4TH FLR WEST	MSC263850	ALOETOUCH,SELECT,WIPES,FRAG FREE,48 PK	MSC263850	3	13CS		\$258.44
			Ship-To Total					\$5,608.41
1234564	ICU 2ND FLR	MSC282070LB	UNDERPAD,POLYMER,DLUX,PROT PLUS,36X36"	MSC282070LB	4	19CS		\$354.35
1234564	ICU 2ND FLR	MDT821203	BELT,TRANSFER,COTTN,W/BUCK,PINST,60",1EA	MDT821203	3	84EA		\$323.40
1234564	ICU 2ND FLR	FITEXTRAXXL	BRIEF,CLOTHLIKE,FITEXTRA,XXL,60-69"		3	6CS		\$260.34
1234564	ICU 2ND FLR	MSC263850	ALOETOUCH,SELECT,WIPES,FRAG FREE,48 PK	MSC263850	4	13CS		\$258.44
1234564	ICU 2ND FLR	MSV512	GLOVE,EXAM,VINYL,PF,LF,M		2	7CS		\$237.44
1234564	ICU 2ND FLR	MSV513	GLOVE,EXAM,VINYL,PF,LF,L		2	7CS		\$237.44
1234564	ICU 2ND FLR	MSC1723EPZ	DRESSING, CONTACT LAYER, VERSATEL, 2X3		2	7BX		\$216.30
1234564	ICU 2ND FLR	DYK1271239A	KIT,ADMISSION,RELIANT REHAB	DYK1271239A	3	5CS		\$207.90
1234564	ICU 2ND FLR	FITEXTRALG	BRIEF,CLOTHLIKE,FITEXTRA,LG,48-58"		3	8CS		\$192.00
			Ship-To Total					\$4,748.49
			Sold-To Total					\$10,356.90
1234551	MAIN STORAGE	BXT001325	CANNULA,CURVED,NON-FLARED TIP,7" TUBE		1	1CS		\$18.27
1234551	MAIN STORAGE	HCS4514	CANNULA, ADULT, SOFT TOUCH, 7" TUBE	HCS4514	1	1CS		\$16.83
1234551	MAIN STORAGE	NON27365	MASK,FACE,PROCEDURE,EARLOOPS,BLUE,LF		1	1CS		\$16.50
1234551	MAIN STORAGE	BRN1313Z	RAZOR,TWIN BLADE,BLUE	BRN1313Z	2	3BX		\$16.35
1234551	MAIN STORAGE	R-L50646	ENSURE PLUS STRAWB,8OZ CAN		1	5CS		\$12.58
1234551	MAIN STORAGE	R-L54848	ENSURE PUDDING,BUTTERSCOTCH,4OZ	R-L54848	1	1CS		\$12.31
			Ship-To Total					\$17,346.62
			Sold-To Total					\$17,346.62

Medline Supply Chain Dashboard

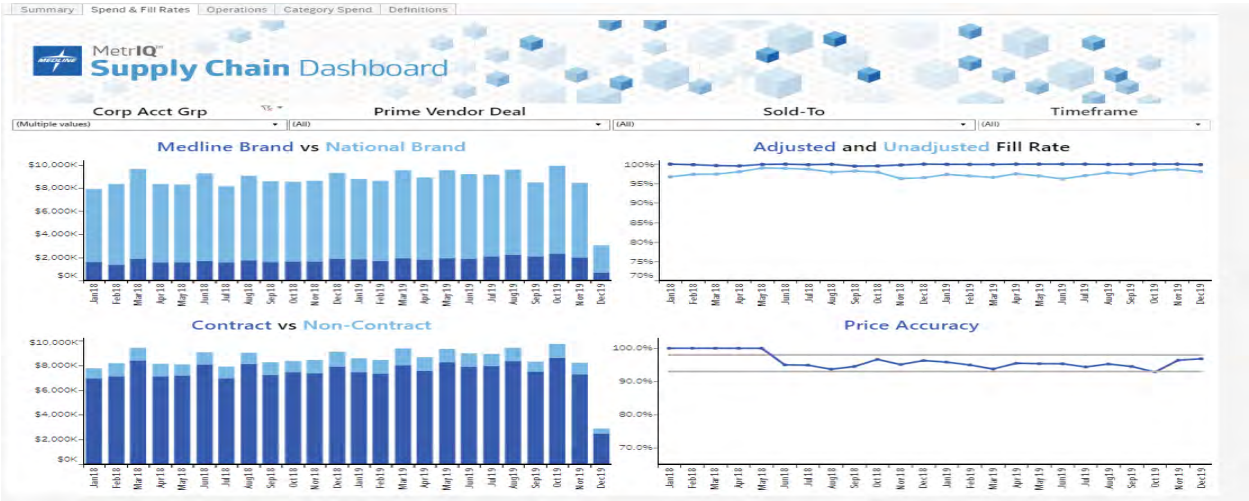
The Medline Supply Chain Dashboard, powered by Tableau, is available on a mobile app or desktop. It works as a high level supplement to Insight, as it summarizes and shows visual trends for all key KPIs and metrics tied to a prime vendor deal for whenever quick analysis is needed. Metrics included are:

- Total Spend
- Medline Brand vs National Brand
- Total OSIs
- Warehouse Accuracy
- Issues p/1k Lines
- Shipment Issues
- On Time Shipment %
- Rejected Line %
- Adjusted and Unadjusted Fill Rate
- Contract Compliance %
- Price Accuracy %
- Medline Brand vs National Brand Trending
- Contract vs Non-Contract Trending
- Adjusted and Unadjusted Fill Rate Trending
- Price Accuracy Trending
- OSIs Trending
- Shipment Issues Trending
- On Time Ship% Trending
- Warehouse % Trending
- Shipment Accuracy \$ Trending
- Top 20 Categories by spend
 - o Breakdown of Medline vs National Brand breakdown by Category
 - o Subcategory information for information
- Total Orders and Order Lines Trending
- Count of Non Stock Order Lines Trending
- Rejected Lines Percent of Total Order Lines Trending
- Percent of Orders Made After Cut-Off Time Trending
- Medline Fill Rates for All Manufacturers
 - o Order Lines and Unfilled Lines
- Vender Service Rates to Medline for Distributed
 - o Vendor Avg Days Late to Medline
- Fill Rate at the Item Level for all items of any selected manufacturer

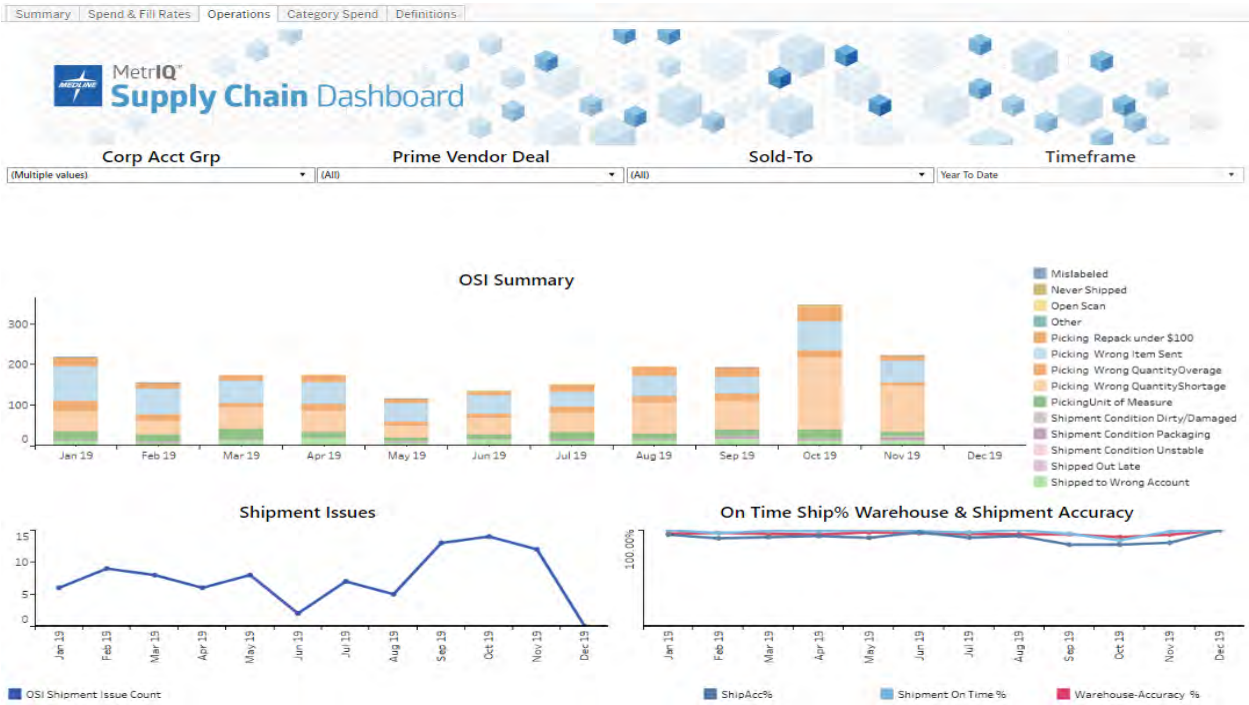
Summary Tab



Spend & Fill Rates Tab

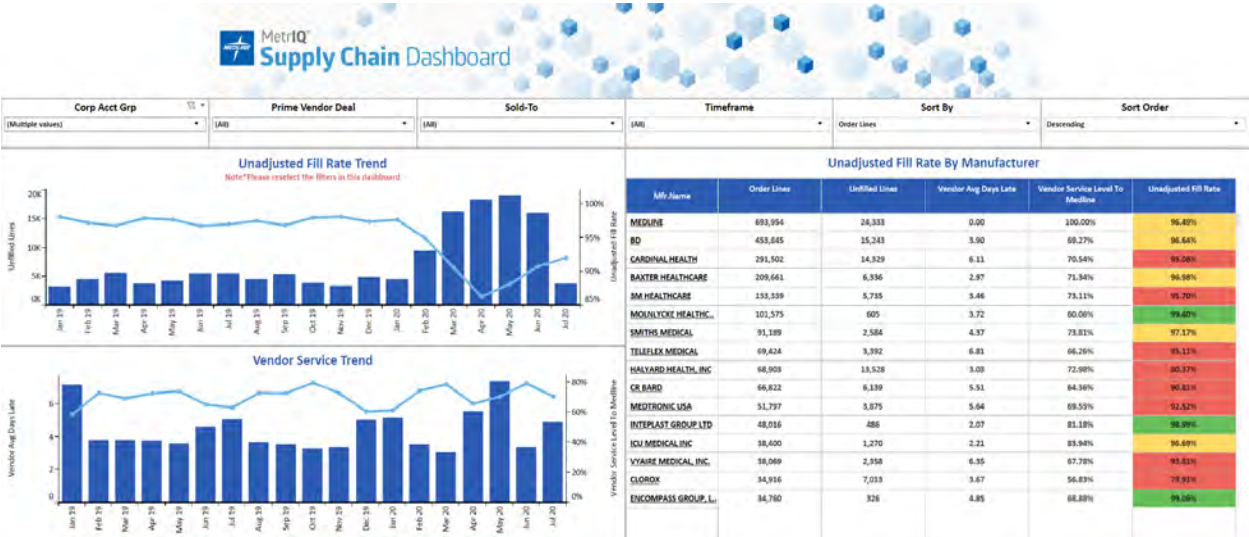


Operations Tab





Fill Rate Analysis Tab





Quality Agreement and Questionnaire – Medline's Commitments

ADMINISTRATIVE

1.1 Purpose

The purpose of this Quality Commitment is to communicate the responsibilities that Medline, inclusive of its 20+ manufacturing sites and 50+ distribution centers across North America, holds itself to and provides to its customers related to products manufactured by and/or distributed by Medline. This document applies to non-customized products purchased directly from Medline's catalog/medline.com/Medline customer service.

This Quality Commitment defines the commitment Medline makes to ensure that products and services it provides satisfy the quality and regulatory requirements that represent its responsibility related to a given product.

For the purpose of this Quality Agreement, the term "Regulatory Authorities" or "Regulatory Authority" shall mean the FDA and any other regulatory authority in the country with jurisdiction over Medline or the Products.

Medline Industries LP. has been a medical supplies and solutions provider since 1966 with roots in the industry dating back to 1910. Medline Industries, LP. currently employs over 43000 employees worldwide with corporate headquarters located in Northfield, IL. Medline Industries LP. quality system is compliant with applicable FDA regulations, ISO standards, and the regional requirements in which it operates.

Corporate Headquarters

Medline Industries, LP.
Three Lakes Dr. Northfield, IL 60093
Phone: (847) 949-5500
Corporate Website: <http://www.medline.com>

Support, Ordering and Billing

Customer Service
1-800-MEDLINE (1-800-633-5463)
7:00 AM - 7:00 PM CST
Fax: 1-800-351-1512
service@medline.com

FDA Registration

Establishment:
Three Lakes Drive
Northfield, IL 60093
(847) 949-5500
Registration Number 1417592
FEI Number: 1417592
<https://www.accessdata.fda.gov/scripts/cdrh/cfdocs/cfRL/rl.cfm?rid=2339>

ISO 13485 Certificate

Medline Industries, LP. Three Lakes Dr. Northfield, IL 60093
Certificate No: FM702756

MDSAP Certificate

Medline Industries, LP. Three Lakes Dr. Northfield, IL 60093



Quality Agreement and Questionnaire – Medline's Commitments

Certificate No: MDSAP 690356

1.2 Scope

The scope of this Quality Commitment applies to non-customized products manufactured, labeled, and/or distributed by Medline that are purchased directly from Medline's catalog, medline.com, or Medline customer service

This agreement does not define authorized products related to any customer's purchasing, nor to any forecasting, ordering, delivery, or pricing requirements.

This agreement does not define the specifications for the products or services referenced.

1.3 Parties to the Agreement

QUALITY Commitment Approval	Name	Signature/Date	Title
	Meredith Merson	 Electronically signed by: Meredith Merson Reason: Approved Date: 01/15/2026 16:03:56 CST	Director, QMS

1.4 Definitions

The following definitions and acronyms apply to this document:

Adverse Event – any undesirable experience or response associated with the use of a medical product in a patient for which there is a reasonable possibility that, after an investigation, it has been determined that the device was either the root cause, or a contributing factor in the response.

Applicable Laws - Means the laws, rules, guidelines, regulations and regulatory codes of practice applicable in the US and Territory for the manufacture, importation, storage, exportation, conduct of clinical trials, registration, Marketing Approval, reimbursement, packaging and labeling, promotion, marketing, advertising, distribution, safe or other disposal of Products or any aspect thereof as amended from time to time, the definition of which includes, without limitations and not exclusively, The Code of Federal Regulations (CFR) under Title 21, SOR/98-282 - Canadian Medical Device Regulations, MDD 93/42/EEC, MDR 2017/745, UK MDR 2002, ISO 13485, MDSAP, TG(MDR)R, RDC ANVISA 665/2022, MHLW Ministerial Ordinance No. 169 (2004 as amended by MHLW Ministerial Ordinance No. 60 (2021), Japan PDM Act (as applicable), and ISO 11135 (2014).

Complaint – Any written, electronic, or oral communication that alleges deficiencies related to the identity, quality, durability, reliability, usability, safety, effectiveness, or performance of the Products or relate to a service that affects the performance of the Products.

Corrective Action (CA) – Action to eliminate the cause of a detected nonconformity or other undesirable situation.



Quality Agreement and Questionnaire – Medline's Commitments

Current Good Manufacturing Practice (cGMP) – Regulations enforced by the FDA. CGMPs provide systems that ensure proper design, monitoring, and control of manufacturing processes and facilities.

Food and Drug Administration (FDA) – U.S. agency responsible for the control and safety of food and drugs.

International Standards Organization (ISO) - An international nongovernmental organization made up of national standards bodies; it develops and publishes a wide range of proprietary, industrial, and commercial standards and is comprised of representatives from various national standards organizations.

Notified Body - A notified body is an organization designed to assess the conformity of certain products before being placed on the market. These bodies carry out tasks related to conformity assessment procedures set out in the applicable legislation, when a third party is required.

Product – Product not related to a custom purchase agreement; product as purchased via Medline's catalog, website, or via its customer service functions

Promptly – Unless otherwise specified, promptly means within ten working days.

Quality Agreement – A written agreement that outlines specific quality parameters for a project and production and which party is responsible for the execution of those parameters.

"Regulatory Authorities" or "Regulatory Authority" - The FDA and any other regulatory authority with jurisdiction over Medline or the Product

Scrap – Action on nonconforming material to prevent its distribution or use.

1.5 Quality Management Systems

Medline maintains all the below certifications by a Regulatory Authority and/or certifying body necessary to provide the Products and/or Services:

<https://www.medline.com/about-us/quality-assurance/>

2 COMPLIANCE

2.1 Activity by Regulators, Notified Bodies, or Certification Bodies

Medline is subject to inspections or audits related to its certifications and responds to any and all observations from these inspections or audits, as required. Any observations related to Product are responded to promptly and actions related to any observation are conducted with Safety and Quality foremost in Medline's intentions.

2.2 Recalls, Withdrawals & Field Actions

Medline shall lead recall, withdrawal and field action activities associated with Products for which it holds the responsibility for recall and shall respond to and participate in any recalls, withdrawals, or field action activities, as appropriate, as related to products supplied by its vendors/distribution partners.

2.3 Adverse Event and Medical Device Reporting

Medline is responsible for MDR/Adverse Event reporting as may be required by the FDA and other Regulatory Authorities for products under its regulatory responsibility.



Quality Agreement and Questionnaire – Medline's Commitments

2.4 Regulatory Approval

Medline will not ship Product intended for new countries without required documentation, including all required registrations/licenses/certificates to market and sell the Product in that Territory.

3 DOCUMENTATION & RECORDS

3.1 Document Controls

Medline has documentation systems in place for document approvals, distribution, and document changes that are designed and implemented in accordance with cGMP and Applicable Laws and Policies.

3.2 Record Handling & Retention

Records created or participated in by Medline are stored and maintained to prevent damage or deterioration for the applicable record retention period.

Medline complies with 21 CFR Part 11 Electronic Records: Electronic Signatures as applicable.

4 IDENTIFICATION & TRACEABILITY

Medline has established and maintains a system to ensure identification and segregation/quarantine of Non-Conforming Product. Any electronic traceability systems are validated by Medline in accordance with established procedures that comply with cGMP and Applicable Laws and Policies.

5 STORAGE & SHIPMENT

5.1 Storage

Medline has established and maintains procedures to control storage areas and stock rooms to prevent mix-ups, damage, deterioration, contamination, and/or other adverse effects.

Medline ensures that all products are stored to facilitate stock rotation and recognize expiration dating.

Medline has systems and processes to ensure that Products requiring temperature control are stored, maintained, handled, and delivered in a temperature-controlled environment consistent with their labeling.

5.2 Shipment

Medline ships Product in a way which prevents the damage or deterioration of the product and keeps all required shipping records.

6 NON-CONFORMANCES

6.1 Non-conforming Material

Medline has established and maintains a system to ensure identification, acceptance status, and lot traceability of Products. This system includes accurate records of importation, inventory, sale, and distribution of all Products to customers, including lot numbers, quantity, and customer information.

7 AUDITS

7.1 Audits

Medline has established and maintains an Internal Audit program



Quality Agreement and Questionnaire – Medline's Commitments

7.2 Auditing Sub-Rep. Distributors

The Distributor is responsible for auditing any applicable sub-rep. distributor(s).

7.3 Inspections or Audits by Regulatory Authorities, Certifying Body, or Notified Body

Medline engages all inspections or audits required by a Regulatory Authority, certifying body, or Notified Body related to its certifications or as related to specific events

7.4 US Foreign Corrupt Practices Act (FCPA) Compliance

Medline represents and warrants that that it has not:

- Used any corporate funds for any unlawful contribution, gift, entertainment, or other unlawful expense relating to political activity or government activity in the Territory;
- Made any direct or indirect unlawful payment to any foreign or domestic government official or employee, to any employee or agent of a private entity with which the Distributor does or seeks to do business or to foreign or domestic political parties or campaigns from corporate funds;
- Violated or is in violation of any provision of any applicable law or regulation implementing the OECD Convention on Combating Bribery of Foreign Public Officials in International Business Transactions, any applicable provision of the FCPA, or any other similar law of the Territory or any other jurisdiction in which the Distributor's Group operates its business, including, in each case, the rules and regulations thereunder; or
- Taken, is currently taking, or will take any action in furtherance of an offer, payment, gift, and/or anything else of value, directly or indirectly, to any person while knowing that all or some portion of the money or value will be offered, given, and/or promised to anyone to influence a decision to purchase Products from Distributor or on behalf of Distributor.

Medline has instituted and has maintained, and will continue to maintain, policies and procedures reasonably designed to promote and achieve compliance with the laws referred to in above and with this representation and warranty.



Quality Agreement and Questionnaire – Medline's Commitments

Medline Commitments

Duties	Medline	Comments
REGULATORY AND COMPLIANCE		
Establish and maintain a separate Quality Assurance department, inclusive of written job descriptions describing the required qualifications and training requirements needed for each role	X	
Establish that the Medline Quality department maintains oversight over Medline operations	X	
CAPA – Maintain a CAPA program which includes requirements for analyzing processes, work operations, concessions, quality audit reports, quality records, service records, complaints, returned product, and other sources of quality data to identify existing and potential causes of non-conforming product or other quality problems	X	
Follow applicable ISO standards, regulations, and Good Manufacturing Practices (see sec 1.4 for detail)	X	
Maintain responsibility for any submission requirements (FDA, Notified Body, Health Canada, Government laws)	X	For products where Medline holds this regulatory responsibility
Maintain Technical Files	X	For products where Medline holds this regulatory responsibility
Recall – Maintain a process and procedure for Product recall investigation, activities, and reporting	X	
Facilitate required recall actions for any vendor-owned products	X	
Establish registration and medical device listing with FDA.	X	For products where Medline holds this regulatory responsibility
Maintain facility registrations with ISO Notified Body.	X	
Maintain other Regulatory Requirements, e.g. radiation compliance, risk management file management	X	
AUDIT - INTERNAL		
Internal Audit – Maintain an internal audit program that reviews all areas of operation	X	
Review of Audit reports and execution of any response/corrective action required	X	



Quality Agreement and Questionnaire – Medline's Commitments

Duties	Medline	Comments
Require internal auditors to be qualified in all areas/on all regulations for which they perform audits	X	
AUDIT - EXTERNAL		
Participate in all inspections/audits required to maintain certification and regulatory compliance. Fulfill any response required	X	
DESIGN CONTROL		
Design Control – Maintain a design control process and procedure	X	As applicable
Maintenance and storage of DHFs	X	As applicable
Design activities including Risk Management	X	As applicable
Review Design Changes	X	As applicable
CHANGE CONTROL / DOCUMENT CONTROL		
Change Control - Maintain processes which govern change control, including controlling changes to methods, documents, and equipment that requires evaluation of need for re-qualification or re-validation	X	
Review and approve design or process changes	X	
Assess of changes and impact of changes on product or processes for products manufactured directly by Medline	X	Product identity, safety, stability, regulatory status, validation/qualification, and any other relevant characteristic.
Review and approve Device Master Records	X	As applicable
Review and approve Supplier Quality System documentation	X	
Review and approve Batch Records	X	As applicable
Document Control - Establish written procedures for all areas of operation, including document control itself	X	
Perform periodic review of all controlled documents	X	
PRODUCT & PROCESS ENVIRONMENT (IF APPLICABLE)		



Quality Agreement and Questionnaire – Medline's Commitments

Duties	Medline	Comments
Manufacture, package, ship, store, and/or test the Product and materials in an environment meeting the applicable GMP regulations, which is designed, constructed, and maintained in a manner that: a) permits the operation therein to be performed under clean, sanitary, and orderly conditions, and b) prevents the contamination of the Product and the addition of extraneous material to the Product.	X	
Refrain from activity that could adversely affect the Product.	X	
Environmental Monitoring - Establish and maintain a program for environmental monitoring including tracking and trending processes.	X	As applicable
Design, construct, and maintain buildings and facilities used in the manufacture of products to facilitate cleaning, maintenance, and operations and to ensure orderly placement of equipment and materials to prevent mix-ups and contamination as appropriate to the type and stage of manufacture.	X	As applicable
Pest Control - Maintain and document an adequate pest control program	X	As applicable
Maintain documented requirements for health, cleanliness, and clothing for personnel involved in the manufacture of products, where applicable	X	
PRODUCT RELEASE		
Final Product Test and Product Release	X	As applicable, per established procedures as relevant to products
LABELING (INCLUDING PACKAGE INSERTS)		
Maintain procedures and processes for the management of labels, labeling, and packaging	X	
Review and approval of any label/IFU changes	X	As applicable to products
NONCONFORMING PRODUCT & OUT OF SPECIFICATION TESTS		
Non-Conforming Material – Maintain appropriate procedures for identification, investigation, reporting, tracking, trending, and closure of deviations.	X	
Segregation, evaluation, and disposition of non-conforming product	X	As applicable
Review and approval of concession to use out of specification material	X	As applicable
Trending of nonconforming material	X	



Quality Agreement and Questionnaire – Medline's Commitments

Duties	Medline	Comments
Rework performed will follow an established procedure that describes rationale and justification for the rework processes.	X	
Maintain procedures for investigation of out of specification (OOS) results to ensure a uniform process is followed that determines why the OOS result occurred and which corrective actions are required to be implemented	X	
Quarantine/Hold Procedure is established to ensure that product that is not approved or non-conforming is not made available to the customer until proper disposition.	X	
PRODUCT COMPLAINTS		
Complaints - Maintain process and procedure that defines the handling of complaints (including oral complaints), complaint investigations (including evaluation of reportability and evaluation of samples), required communications, and requires the implementation of corrective actions where indicated	X	As applicable
Maintained finished device complaint files	X	As applicable
Perform complaint trending and escalation of trends	X	As applicable
Evaluate and submit Adverse Event/MDR/ or other mandatory reporting.	X	Per Medline processes and as applicable
QUALIFICATION AND TRAINING		
Provide sufficient training to meet requirements of all applicable procedures and processes	X	
Require that only persons with the necessary awareness, skills, competence, and training shall be assigned responsibilities	X	
Provide adequate number of personnel qualified by appropriate training and experience to perform and supervise the manufacture, testing, packaging, and disposition of products.	X	
SUPPLIER QUALITY/PURCHASING CONTROLS		
Maintain a system to ensure that materials or products are only purchased from approved suppliers	X	Including contract labs and manufacturers
Production and Process Control for vendor-manufactured products	X	Medline ensures that any vendor-manufactured products are purchased from vendors that have been assessed via the established Vendor Evaluation Procedure, potentially to include audits (as determined via the process requirements)



Quality Agreement and Questionnaire – Medline's Commitments

Duties	Medline	Comments
Maintain written procedures for qualification (including audits when applicable) of Suppliers, including those that provide GMP-materials and services.	X	
PRODUCTION AND PROCESS CONTROLS		
Sub-contractor validations	X	Medline ensures that any outsourced processes that cannot be 100% verified are validated by their sub-contractor or have suitable means of assuring quality through inspection requirements. See Supplier Quality section.
Production and Process Control for vendor-manufactured products	X	See Supplier Quality section
Maintain systems to ensure proper identification and traceability during handling, storage, and distribution (Product Classification dependent) to meet relevant requirements	X	As applicable
Maintain calibration and preventive maintenance procedures and schedules for equipment and/or instruments used in the manufacture, packaging, testing and validation/verification of products	X	As applicable
Implement and document specifications for raw materials, packaging materials, Product labeling, and processing aids that have the potential to impact the quality of products.	X	As applicable
Maintain written procedures for all required in-process sampling and testing.	X	As applicable
Maintain process equipment as uniquely identified, status tagged and managed with an equipment history log or equivalent system.	X	As applicable
Validate/qualify as necessary all critical systems, utilities and equipment/instruments used for the manufacture and control of Product (Installation Qualification (IQ), Operational Qualifications (OQ), and/or Performance Qualification (PQ)). Maintain records of all validations, including protocols and reports	X	As applicable
Maintain a process and records for documentation of planned and unplanned deviations	X	
Maintain a process and records for documentation of non-conformance investigations	X	
Review production data for potential trends, including non-conforming product. Escalate adverse trends as appropriate and per established procedures	X	
Document all required processes and data/results contemporaneously	X	
Maintain shipping records.	X	



Quality Agreement and Questionnaire – Medline's Commitments

Duties	Medline	Comments
MEDLINE EQUIPMENT AND FACILITIES		
Maintain facilities of suitable size and construction to facilitate cleaning, maintenance, and proper operations	X	
Design and maintain manufacturing and storage areas to provide adequate lighting, ventilation, temperature, sanitation, humidity, space, equipment, and security	X	
Maintain a pest control program including approved insecticides and areas applied	X	



Quality Agreement and Questionnaire – Medline's Commitments

Customer Questionnaire Response

Please find below Medline Industries, LP's, summary information to facilitate a rapid and comprehensive response to customer surveys. Medline Industries LP. has been a medical supplies and solutions provider since 1966 with roots in the industry dating back to 1910. Medline Industries, LP currently employs over 43000 employees (~3000 in Quality) worldwide with corporate headquarters located in Northfield, IL. Medline Industries LP. is a MDSAP participant and maintains a quality system compliant with applicable FDA regulations, EU-MDR, ISO standards, as well as regional requirements.

Medline Industries, LP. is committed to maintaining a quality system designed to meet its certification standards and regulations as well as notify customers of change in accordance with those regulations and internal procedures. Medline Industries, LP. is dedicated to environmentally sustainable and ethical business practices. Below you will find applicable certifications and our quality questionnaire response.

POLICY AND PRACTICES	
a. Do you have established policies and processes in place to ensure responsible and ethical management of environmental responsibilities?	Yes: ☒
b. Do you have established policies and processes in place to prohibit the introduction of Suspect or Illegitimate Drug, Medical Supplies, and Products?	Yes: ☒
c. Do you have established policies and processes in place to ensure responsible and ethical treatment of employees?	Yes: ☒
d. Do you have established policies and processes in place to ensure responsible and ethical selection of sourcing suppliers?	Yes: ☒
e. Do you have established policies and processes in place to assure HIPAA requirements?	Yes: ☒
f. Do you have established policies and processes in place to assure data integrity and confidential?	Yes: ☒

SECTION 1 - ORGANIZATION AND PERSONNEL	
a. Is there a separate Quality Assurance department with oversight of operations?	Yes: ☒
b. Are there written job descriptions describing the required qualifications and training needed for each job?	Yes: ☒
c. Are training requirements for each job specified, including any contract or temporary employees?	Yes: ☒
d. Is there a new hire/onboarding program established?	Yes: ☒

SECTION 2 - FACILITIES	
a. Is the facility of suitable size and construction to facilitate cleaning, maintenance, and proper operations?	Yes: ☒
b. Are the manufacturing and storage areas designed to provide adequate: Lighting, Ventilation, Temperature, Sanitation, Humidity, Space, Equipment, and Security conditions?	Yes: ☒
c. Is there a written preventative maintenance program for all equipment and critical utilities?	Yes: ☒
d. Is there a pest control program including approved insecticides and areas applied?	Yes: ☒

SECTION 3 – EQUIPMENT	
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Quality Agreement and Questionnaire – Medline's Commitments

a. Are manufacturing and lab equipment and critical utilities qualified/validated according to written protocols and industry standards?	Yes: ☒
b. Is equipment maintained and calibrated according to a preventive maintenance schedule?	Yes: ☒
c. Is there an adequate system to ensure that unclean instruments, equipment, and utensils are not used?	Yes: ☒
d. Is there an adequate system for controlling changes to methods, documents, and equipment, and requiring evaluation of need for re-qualification or re-validation?	Yes: ☒

SECTION 4 – MATERIALS	
a. Is there a system in-place to ensure that materials are only purchased from approved suppliers?	Yes: ☒
b. Are manufacturing records maintained that include documentation of the material, equipment and processes used in production?	Yes: ☒
c. Are there written procedures for the receipt, testing and release for use of all materials?	Yes: ☒
d. Are incoming material/components quarantined until approved for use?	Yes: ☒
e. Are rejected components, material, and containers quarantined and clearly marked to prevent their use?	Yes: ☒
f. Is there a segregated area for non-conforming product?	Yes: ☒
g. Is a final inspection performed on the completed product?	Yes: ☒
h. Is there a system for handling non-conforming product materials or test results?	Yes: ☒
i. Is each lot within each shipment of material or components assigned a distinctive code so material or component can be traced through manufacturing and distribution?	Yes: ☒
j. Is there a system in place for inventory control?	Yes: ☒
k. Is there a program to manage licensure and registrations required for distribution?	Yes: ☒

SECTION 5 - PRODUCTION	
a. Have procedures been established for the validation of manufacturing processes that cannot be fully verified by subsequent inspections?	Yes: ☒
b. Are records of validations maintained including protocols and reports?	Yes: ☒
c. Are planned and unplanned deviations documented?	Yes: ☒
d. Is there a procedure for the documentation and investigation of non-conformances?	Yes: ☒
e. Is production data reviewed for potential trends in non-conforming product?	Yes: ☒
f. Are adverse trends addressed and is appropriate management notified?	Yes: ☒
g. Are there adequate procedures in place designed to assure that correct labels, labeling, and packaging are used for product?	Yes: ☒

SECTION 6 - LABORATORY CONTROLS	
a. Is there a procedure for investigation of out-of-specification (OOS) test results to assure that a uniform procedure is followed to determine why the OOS result occurred and that corrective actions are implemented?	Yes: ☒
b. Do your labs including contract labs follow current GMP requirements?	Yes: ☒
c. Is there a written specification on how to qualify contract labs/manufacturers?	Yes: ☒



Quality Agreement and Questionnaire – Medline's Commitments

SECTION 7 - COMPLAINT HANDLING

a. Is there a procedure that defines the handling of complaints (including oral complaints), complaint investigations, and implementing corrective actions where indicated?	Yes: ☒
b. Are complaints evaluated to determine if the complaint represents an event which is required to be reported to the applicable regulatory body (i.e. death, serious injury or an event that could lead to death or serious injury)?	Yes: ☒
c. Are reports of complaints and investigations provided to appropriate parties, including management?	Yes: ☒

SECTION 8 - CHANGE CONTROL

a. Do you have a Change Control Program?	Yes: ☒
b. Do you have a system to notify customers of changes that may have an impact on product/services received?	Yes: ☒

SECTION 9 - QUALITY PROGRAM

a. Is there an established Quality Management System (QMS)	Yes: ☒
b. Are there Quality Manual and Quality Policy procedures in place?	Yes: ☒
c. Is Medline subject to periodic audit by Competent Authority?	Yes: ☒
d. Are there written procedures for all areas of the operation?	Yes: ☒
e. Are procedures periodically reviewed and updated as necessary?	Yes: ☒
f. Is there a procedure for document control?	Yes: ☒
g. Is there an internal quality audit program that reviews all areas of the operation to verify that procedures and policies are being followed, and to determine effectiveness of the quality systems?	Yes: ☒
h. Do internal auditors have the necessary training to perform quality audits and do they perform audits independent of their work area?	Yes: ☒
i. Is there a CAPA procedure in place which includes requirements for analyzing processes, work operations, concessions, quality audit reports, quality records, service records, complaints, returned product and other sources of quality data to identify existing and potential causes of non-conforming product or other quality problems?	Yes: ☒
j. Are there procedures in place describing the Design Control Process and retention of Design Control documentation?	Yes: ☒
k. Is there a procedure in place for Management Review	Yes: ☒
l. Is there a procedure in place to manage recall?	Yes: ☒
m. Are there procedures in place for environmental monitoring and contamination control, including clean rooms/controlled manufacturing space and/or water systems, where applicable?	Yes: ☒
n. Are there procedures in place for rework/reprocessing?	Yes: ☒



Medline Industries, LP – Disaster Preparedness Program

Dear Valued Customer:

Medline Industries, LP is committed to our customers' needs in time of crisis. One of our greatest strengths is our network of distribution facilities and staffing spread across 40+ locations. Another is our private truck fleet to help control delivery capabilities, particularly in an emergency when there is severe competition for transportation resources. In addition, Medline has contractual agreements with over 100 transportation providers throughout the country, including the highest-rated same day/emergency delivery carriers. Our inventory management system helps us achieve the highest service levels in the healthcare industry. In the event of a disaster, the same system can be used to redirect more than \$3 billion of inventory into a targeted geography relatively quickly. We have developed programs which allow our customers the option of stockpiling inventory on items of their choosing without incurring the additional expense. Please let us know if you would like to set something up for your facility. We have expanded our production facilities, which are now strategically located across three continents. We also have exclusive partnerships with leading suppliers of domestic raw materials.

Medline is a major contractor with the Department of Defense, the Department of Homeland Security, FEMA, and the CDC National Stockpile programs. From our Disaster Response Center in Mundelein, IL, we have repeatedly demonstrated our ability to successfully marshal action across our entire network of resources: Product, facilities, trucks, and people. In the event of a pandemic or any other major disaster, Medline Industries, LP will work closely with your facility as well as other medical facilities in the area to ensure all customer needs are responded to as promptly as possible. In the event of a disaster or other crisis, Medline will activate its Emergency Action Plan (EAP). Medline's Disaster Response Team (DRT) will meet to determine the nature and scope of the event and initiate an appropriate response. The DRT will continue to meet twice daily to reassess the situation and redirect resources when and where appropriate. The DRT is empowered with the authority to take whatever actions necessary to respond in a manner consistent with Medline's mission, vision and core values.

If a disaster destroys or renders a Medline facility inoperable, one of three assigned back-up distribution centers will act as a temporary distribution center for a designated service area. Within two (2) hours, all orders will be moved to the back-up branch until such time as the primary branch can resume operations. MedTrans assets and personnel will be repositioned to provide additional support services in areas with the most critical need. As the situation dictates, inventory will be reallocated to the appropriate backup distribution center to accommodate the increased demand. Medline will extend its hours of operation in all appropriate locations to ensure all customers' needs are met. Medline has contractual agreements with both LTL (common) carriers and same-day express delivery services that will also flex their hours of operation as required. Medline will continue to process orders and make deliveries as long as the safety of our employees is not jeopardized and local authorities do not impede service. In times of crisis, customer pickups will be available as long as the facility is secure and operational. In the event of a pandemic, other restrictions may apply in an effort to protect our employees, our customers, and their needs.

Ask your Medline sales representative for our Disaster Preparedness and Response Plan including a disaster preparedness checklist, developed after years of experience working with customers before, during, and after catastrophic events. Medline's customer service and emergency hotline can be reached from 7 a.m. and 7 p.m. CST at 1-800-MEDLINE. After 7 p.m. CST, call 563-543-0558, or contact us for immediate assistance.

Doug Golwas
Chief Commercial Officer
Medline Industries, LP
847-643-4043

Steve Miller
Chief Operating Officer
Medline Industries, LP
440-876-7875

Disaster Preparedness Checklist

- ✓ Identify your needs now. What are the special needs of your patient population? Will that population change in the event of a disaster (i.e. more long-term care needs vs. outpatient surgery)? What happens when the nursing home around the corner gets shut down or can no longer accommodate patients?
- ✓ Establish product formularies for multiple contingencies. Try to have alternates or pre-approved or “qualified” substitutes for the most critical items.
- ✓ Work with your Medline rep to prepare a pre-approved substitution list for any critical custom sterile or non-sterile kit.
- ✓ Prepare your emergency order(s) in advance. Your Medline rep can help you develop a par level of commonly ordered items or those most likely needed in responding to a particular disaster. Medline has systems in place to block, for review, orders that exceed historical usage for a customer, distribution center or geographic region. This mechanism is in place to prevent hoarding during the response phase of any disaster. Stockpiling in preparation of a disaster is encouraged, and your Medline rep can help you with programs designed to mitigate the expense of carrying additional inventory. Many customers prefer the security of having additional inventory on hand but lack the storage space to “stock up.” Medline can help arrange a trailer with supplies of your choosing and stage it at your facility. (Account will be responsible for trailer detention and appropriate return/restocking fees should the inventory not be utilized.)
- ✓ Place standing purchase orders. Medline will retain standing orders to release under a set of prior agreed-upon circumstances unless otherwise notified.
- ✓ Make copies! Keep hardcopies of all product formularies and their corresponding par levels, emergency orders ready to be placed and standing POs already placed. Be sure others who need to know will know where to find them and what needs to be done.
- ✓ If a disaster is imminent, place your orders early: 96 hours in advance if possible, 72 hours at the latest. The closer we get to an impending disaster or a known danger, the more difficult it becomes for us to do everything for everyone.
- ✓ Consolidate your orders. Multiple orders can potentially slow operations.
- ✓ Think about how supplies will get to you. Identify a back-up receiving area. Make sure other plans don’t get in the way of your own. Are you prepared to handle alternate or flexible delivery times (after hours, weekends, etc.)?
- ✓ Designate a point person to be responsible for your disaster preparedness plan for your facility. Who is the person who will lead your facility’s response? Who is responsible for coordinating with your suppliers for supply chain continuity? Your Medline rep will continue to be your primary contact for the coordination of all orders, deliveries, backorder relief as well as special needs just as they are today. Make sure your rep knows who to contact and how, and if that person isn’t available, who is next, and so on.
- ✓ Provide a list of all facility emergency contact numbers to your Medline representative. This will ensure communication channels remain open.
- ✓ Know who to call at Medline. In addition to your Medline sales rep the only number you need is 1-800-MEDLINE.



Medline Industries, Inc.
Three Lakes Drive
Northfield, Illinois 60093

1.847.949.5500
1.800.MEDLINE (633.5463)

medline.com

To support our mission, Medline recognizes the importance of a defined, implemented and tested IT Disaster Recovery (DR) and Incident Response (IR) strategy.

Medline's strategy covers many aspects of disaster recovery, ranging from resiliency measures to disaster time execution plans.

Medline has deployed numerous resiliency measures including:

- Utilizing enterprise class data centers from TierPoint that are geographically dispersed to provide high availability and redundancy to Medline and its customers
- Several replication technologies used in keeping critical data up to date at the DR facility (Storage Area Network based data replication, SAP Hana Replication, NAS replication, and Zerto replication technologies).
- Multi-Gigabit data connection between data centers; supporting data replication needs.
- Through the use of replication, recovery is much more recent than what is possible with tape or with direct to disk backup approaches.
- Use of Zerto's real time replication software to automate the recovery of business critical Windows and Linux Servers.
- Additional daily and weekly disk based backups, with off-site 'air-gapped' storage.
- Use of 'Enterprise Class' computer equipment. This includes redundant disks, motherboards, power supplies, etc.
- Secured, interiorly located data center (no exposure to exterior walls).
- 24x7x365 on-site security guards and datacenter engineers.
- TierPoint 100% power uptime SLA at both TierPoint datacenters with multiple utility feeds, redundant UPS systems, and several backup generators.
- On-site power generators at the TierPoint data center sites and at all major branch facilities.
- Mobile IT infrastructure trailer providing 'on-the-spot' IT infrastructure support. This is designed to support remote branches impacted by local or regional communications outages. This includes satellite communications, LAN/WAN infrastructure, printers, etc.

Medline has also implemented a comprehensive disaster-time execution plan to ensure the timely recovery of key business processes. This plan includes:

- Immediate disaster response assessment and communications procedures.
- Recovery of business critical applications within 12 hours from the point of disaster declaration.
- IT Infrastructure cutover to the remote Data Center. This includes data, server and network recovery procedures.
- Application recovery procedures.

Other key points:

- The data center architecture utilizes server virtualization, data replication, and procedures are designed to provide less than 12 hours downtime of Medline's critical systems in the event of catastrophe.
- Remote data center cutover testing (Infrastructure, Application Recovery + Functional testing) is performed at least once per year.
- Service and maintenance of hardware and infrastructure is performed as per industry standards.
- Medline has a full time DR team to assure and advance DR architecture and procedures in support of Medline's current and evolving needs.

Medline views disaster recovery as an on-going endeavor and continually reviews, modifies, refines and tests all aspects of our DR strategy.



Medline Industries, LP

Disaster preparedness and response plan for the continued availability of essential medical and surgical supplies.

Central Region Disaster Plan
Updated January 2025

Disaster Preparedness and Response Plan

PURPOSE AND SCOPE

Medline Industries, LP is committed to our customers' needs in time of crisis. Our substantial investment in specialized equipment, systems and other resources has allowed us to actively and immediately respond to a wide range of disasters over the past years, playing a key or leading role for our customers in many of them. This Disaster Preparedness and Response Plan contains general, but key, information pertaining to Medline's readiness, capabilities, and service parameters in the event and/or anticipation of a disaster including a pandemic or epidemic. Medline maintains a proprietary, internal, detailed plan that is used during activation of the Disaster Response Team.

This Disaster Preparedness and Response Plan provides guidance for customers who are developing their own response plan. This information should be used in conjunction with your own Internal Supply Chain Team and your Director of Emergency Preparedness, along with any of your other internal (Infection Control, Legal, Occupational Health, etc.) and external (Governmental, Homeland Security, State Police, Other 3rd Parties, etc.) entities. Medline is available to coordinate with these internal and external teams and resources for discussion and planning purposes, in addition to working with them in times of disaster.

A Disaster Preparedness checklist can be found on Page 6 of this document. The checklist was developed to help customers prepare for a catastrophic event and includes pre- and post-event recommendations.

There is a Medline Customer Service and Operations Key Contact List on page 7. This list identifies individuals within our organization who are dedicated to meeting your needs. Branch information on page 8 is included to reassure you that Medline is well positioned to protect continuity of service. Combined, this information should help customers partner with Medline before, during, and after catastrophic events.

Medline Operations and Inventory Management encourage you to escalate calls whenever you experience a breakdown in communication. Our expert team is dedicated to serving your needs.

Disaster Preparedness and Response Plan

Medline Capabilities

Medline's experience includes leading air and ground efforts to move both supplies and patients during hurricanes, middle of the night inventory replenishment for customers who have experienced floods and fires, as well as massive efforts to support customers in specific geographic regions who were hit by fire, floods, ice storms, tornados and hurricanes. We've assisted customers in bringing their own facilities back online after catastrophic damage.

Our greatest strengths include our network of 40+ distribution centers with nearly 26 million square feet of storage, thousands of dedicated Team Members, 1,600+ power units in our owned fleet, more than \$3 billion in domestic inventory, critical disaster response equipment, and our detailed internal disaster response plan. This is in addition to strategic contractual agreements with third party transportation providers and world class emergency preparedness and response partners that we train and work with.

MedTrans is our private truck fleet, which can provide Medline with complete control over delivery capabilities, particularly in an emergency period when there is severe competition for transportation resources. In addition to our private fleet, Medline has contractual agreements with over 100 transportation providers throughout the country, including the highest- rated, same-day/emergency delivery carriers, both ground and air.

Medline's inventory management system helps us achieve the highest service levels in the Healthcare industry. In the event of a disaster the same system can be used to redirect any portion of more than \$3 billion of inventory into a targeted geographic area. For the Central region, our distribution centers in Jeffersonville, IN; Kansas City, MO; Madison, WI; Romulus, MI; Rogers, MN; St. Peters, MO; West Jefferson, OH; and combined with the Grayslake, IL distribution center (one of our largest central stocking locations or "Hubs"), offer a logistical advantage in times of crisis. As situations occur, inventory is immediately redirected to the areas with the most critical need.

We have also developed programs which allow our customers the option of stockpiling inventory on the items of their choosing without incurring the additional expense of self-storage. Please let us know if you would like to review this option for your facility.

We have expanded our production facilities, which are now strategically located across three continents. We also have exclusive partnerships with leading suppliers of domestic-branded raw materials.

Medline is a major contractor with the Department of Defense, FEMA and the CDC National Stockpile programs.

From our Disaster Response Centers in Mundelein, IL and Dubuque, IA, we have repeatedly demonstrated our ability to successfully marshal action across our entire network of resources: products, facilities, trucks, and team members. In the event of a pandemic or other major disaster, Medline Industries, LP will work closely with your facility, as well as other medical facilities in the area, to ensure all customer needs are responded to as promptly as possible.

Disaster Preparedness and Response Plan

MEDLINE EMERGENCY ACTION PLAN

In the event of a disaster or other crisis, Medline will activate its Emergency Action Plan (EAP). The Corporate Disaster Response Team (DRT) is preapproved by the Medline Board of Directors to take whatever actions and commit whatever resources (financial and operational) are required to respond in a manner consistent with Medline's Mission, Vision, and Core Values.

Medline's Disaster Response Team (DRT)

The DRT will meet to determine the nature and scope of the event and initiate an appropriate response. The DRT consists of the Operations Senior Leadership Team, CIO, Sales EVP, Operations VPs, VP Inventory Management, Transportation VPs, Director of Customer Service, and the Director Operations and Warehouse Manager of affected distribution centers and their back-up centers.

Senior Operations Leaders will lead the DRT and utilize the detailed internal disaster plan for the specific disaster and assign action items to each member of the DRT, who will then engage all internal and external resources that are part of their response plan. The DRT or members of the team will be dispatched to the affected site by air, if it is determined that would be more effective.

The DRT will continue to meet twice daily to reassess the situation and redirect resources when and where appropriate. This will include communications discussed below.

Customer Communications

1. Once the nature and scope of the event is determined, the VP of Operations and the local Distribution Center Director will contact Senior Salesperson(s) for the geographical area. Please note that Medline Operations sends notifications to Customer Service and Field Sales in advance and tracks any disasters that can be anticipated.
2. The Senior Salesperson and VP Operations will contact customers (contacts and methods of communication vary by Customer and Request) to determine short and long-term critical needs.
3. Based on Customer requirements and intensity of event, plans will be developed to ensure the requested inventory is delivered as early as possible to ensure continuity of business. All members of the DRT will be utilized (Transportation, Inventory Management, IS, Customer Service.) Please note that before we even get customer orders (except for Standing Emergency Orders which we strongly encourage customers to consider), we have already begun redirecting additional inventory to the affected area.
4. If any portion of the plan changes for any reason, the Medline VP Operations is accountable to notify Medline Senior Sales and the customer to discuss cause of change and develop alternative actions. Most of these communications occur during the twice daily Internal Medline DRT Calls and pre or post calls can also be made to any Customers who so request.

Disaster Preparedness and Response Plan

In the event that a natural or other disaster destroys or renders a Medline facility inoperable, the following procedures are in place to maintain continuity of service:

1. One of three assigned back-up distribution centers will act as a temporary distribution center for a designated service area. Within 2 (two) hours all orders will be moved to the back-up branch until such time as the primary branch can resume operations.
2. MedTrans fleet assets, distribution personnel, and additional third-party transportation assets may be repositioned to provide additional transportation and support services in areas with the most critical need.
3. As the situation dictates, inventory will be reallocated to the appropriate back-up distribution center to accommodate the increased demand.

Medline will extend its hours of operation in all appropriate locations to ensure all customers' needs are met. Medline has contractual agreements with both LTL (common) carriers and same-day express – ground and air delivery services – that will also flex their hours of operation as required.

Medline will continue to process orders and make deliveries as long as the safety of our employees is not jeopardized and local authorities do not impede service. Please note that there are varying levels of notification from local and state authorities and we monitor a number of web sources to help us make these decisions, in addition to contacting the respective agencies from our specific call list. We do move our trucks during times that agencies request all traffic to be off the roads, if there is an urgent need and after we discuss with the agencies. This need will be determined via customer discussions (Customer calls are initiated to Prime Vendor and other customers whose deliveries could be more critical) after discerning the anticipated timing of the road delay or closure and the customers determination of the criticality of their supply needs. This criticality could allow for a delay in delivery, could require a smaller part of an order to be expedited using available premium delivery methods or re-routing to other Medline DC's if delivery options are available. Our Customer Communication is preferred via our Customer Service Team or Sales Reps, but can also be delivered via email.

The DRT will provide updates to our Sales and Customer Service Teams twice daily, or any time there is a significant change in our service capabilities. These teams will then handle customer communications. As noted above, there are customers who may specifically request Medline and their DRT to provide direct updates or direct participation in their internal planning, and these will be handled as they arise.

In times of crisis, customer pickups will be available as long as the distribution facility is secure and operational. In the event of a pandemic, some other restrictions may apply in an effort to protect our employees, our customers, and their needs.

Disaster Preparedness and Response Plan

Disaster Preparedness Checklist

- ✓ Identify your needs now. What are the special needs of your patient population? Will that population change in the event of a disaster (i.e. more long-term care needs vs. outpatient surgery)? What happens when the nursing home around the corner gets shut down or can no longer accommodate patients?
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- ✓ Place standing purchase orders. Medline will retain standing orders to release under a set of prior agreed-upon circumstances unless otherwise notified.
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- ✓ If a disaster is imminent, place your orders early: 96 hours in advance if possible, 72 hours at the latest. The closer we get to an impending disaster or a known danger, the more difficult it becomes for us to do everything for everyone.
- ✓ Consolidate your orders. Multiple orders can potentially slow operations.
- ✓ Think about how supplies will get to you. Identify a back-up receiving area. Make sure other plans don’t get in the way of your own. Are you prepared to handle alternate or flexible delivery times (after hours, weekends, etc.)?
- ✓ Designate a point person to be responsible for your disaster preparedness plan for your facility. Who is the person who will lead your facility’s response? Who is responsible for coordinating with your suppliers for supply chain continuity? Your Medline rep will continue to be your primary contact for the coordination of all orders, deliveries, backorder relief as well as special needs just as they are today. Make sure your rep knows who to contact and how, and if that person isn’t available, who is next, and so on.
- ✓ Provide a list of all facility emergency contact numbers to your Medline representative. This will ensure communication channels remain open.
- ✓ Know who to call at Medline. In addition to your Medline sales rep the only number you need is 1-800-MEDLINE.

Disaster Preparedness and Response Plan

Key Contacts

Name	Role/Hours	Primary
Customer Service	Monday-Friday 8:00 a.m. – 8:00 p.m. (EST)	800-633-5463 563-589-7977
Customer Service Extended Hours	Monday-Friday 8:00 a.m. – 8:00 p.m. (EST) & 24 hours Saturday-Sunday	563-543-0558
Steve Miller	Chief Operating Officer	440-876-7875
Brian Bevers	SVP Operations	847-708-7676
Mike Collins	SVP Transportation	847-208-5588
Jeff Brennan	VP Transportation	847-372-7352
Chris Goodenough	SVP Distribution Operations and Southwest Region	706-302-5437
Jim Eveland	VP Operations-West	330-421-0058
Will Ingalls	VP Operations-Northeast	224-406-7764
Paul Niederkorn	VP Operations-Southeast and Central Regions	214-762-6385
Alejandro Arguelles	VP Transportation-Third Party	847-757-3209
Roger Polanco	VP Regional Operations-CSC	646-431-0736
Peter Saviola	VP National Field Sales-SCO	815-814-7883

Medline Customer Service

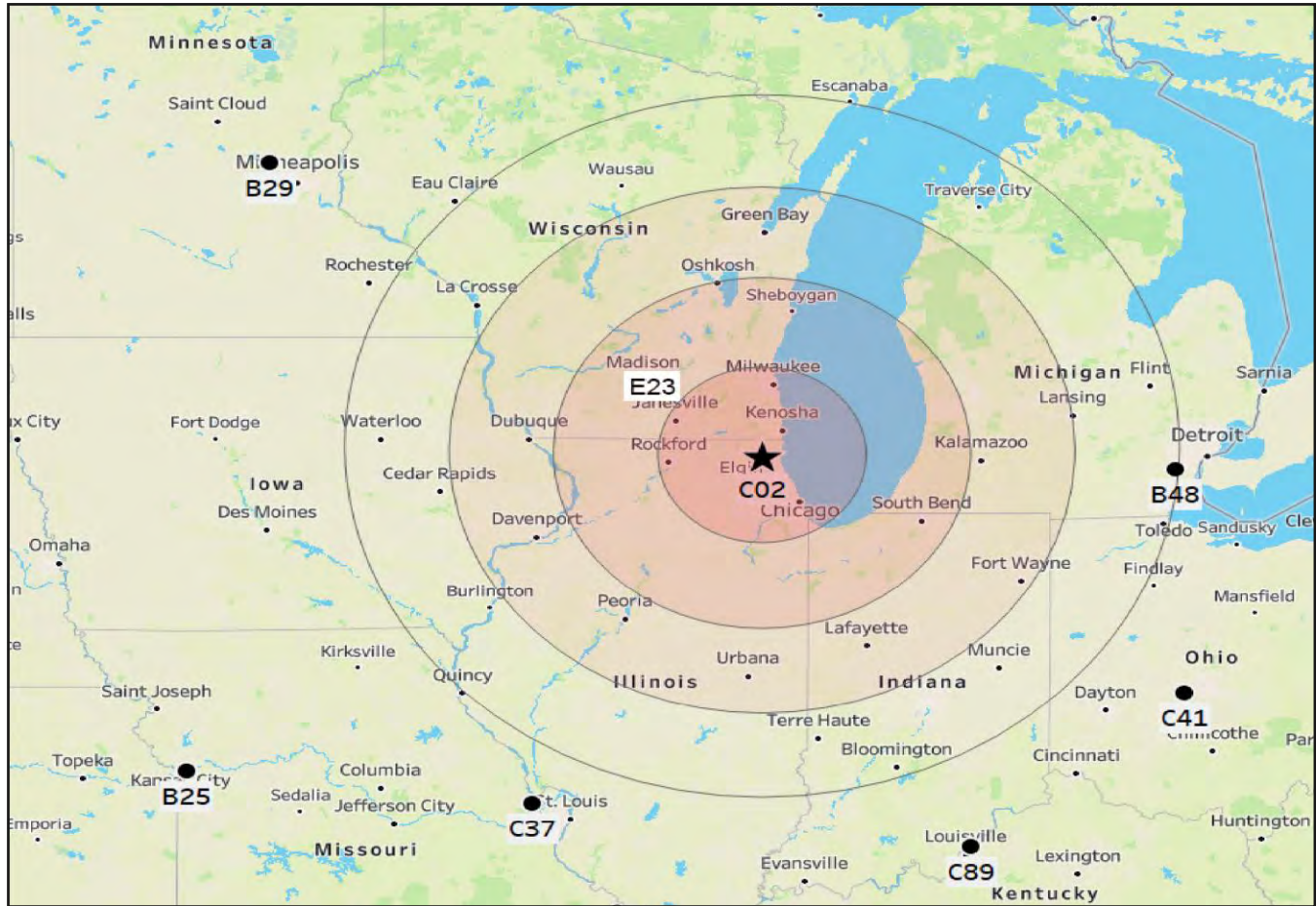
Medline's customer service department is available 24 hours a day, 365 days a year for assistance with emergency orders.

Customer service representatives have access to all DRT members as well as the most senior management of the company. Rest assured these representatives will get you to the right person within Medline to handle your special needs during a crisis.

Often the ability to dial toll-free exchanges is disrupted following a service outage. If you are unable to connect with a service representative using the toll-free number, please use the secondary (direct exchange number).

Disaster Preparedness and Response Plan

CENTRAL REGION DISTRIBUTION CENTERS



Grayslake, IL – C02

2020 Cornerstone Pkwy.
Grayslake, IL 60030

West Jefferson, OH – C41

1040 Enterprise Parkway
West Jefferson, OH 43162

St. Peters, MO – C37

5000 Premier Parkway St.
Peters, MO 92210

Madison, WI – E23

3835 John Wall Drive
Madison, WI 53704

Jeffersonville, IN – C89

251 Hilton Dr.
Jeffersonville, IN 47130

Rogers, MN – B29

13115 Brockton Ave
Rogers, MN 55374

Kansas City, MO – B25

1401 N. Universal Avenue
Kansas City, MO 64120

Romulus, MI – B48

36445 Van Born Road
Romulus, MI 48174



Medline Industries, LP

Disaster preparedness and response plan for the continued availability of essential medical and surgical supplies.

Northeast Region Disaster Plan Updated
January 2025

Disaster Preparedness and Response Plan

PURPOSE AND SCOPE

Medline Industries, LP is committed to our customers' needs in time of crisis. Our substantial investment in specialized equipment, systems and other resources has allowed us to actively and immediately respond to a wide range of disasters over the past years, playing a key or leading role for our customers in many of them. This Disaster Preparedness and Response Plan contains general, but key, information pertaining to Medline's readiness, capabilities, and service parameters in the event and/or anticipation of a disaster including a pandemic or epidemic. Medline maintains a proprietary, internal, detailed plan that is used during activation of the Disaster Response Team.

This Disaster Preparedness and Response Plan provides guidance for customers who are developing their own response plan. This information should be used in conjunction with your own Internal Supply Chain Team and your Director of Emergency Preparedness, along with any of your other internal (Infection Control, Legal, Occupational Health, etc.) and external (Governmental, Homeland Security, State Police, Other 3rd Parties, etc.) entities. Medline is available to coordinate with these internal and external teams and resources for discussion and planning purposes, in addition to working with them in times of disaster.

A Disaster Preparedness checklist can be found on Page 6 of this document. The checklist was developed to help customers prepare for a catastrophic event and includes pre- and post-event recommendations.

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Disaster Preparedness and Response Plan

Medline Capabilities

Medline's experience includes leading air and ground efforts to move both supplies and patients during hurricanes, middle of the night inventory replenishment for customers who have experienced floods and fires, as well as massive efforts to support customers in specific geographic regions who were hit by fire, floods, ice storms, tornados and hurricanes. We've assisted customers in bringing their own facilities back online after catastrophic damage.

Our greatest strengths include our network of 40+ distribution centers with nearly 26 million square feet of storage, thousands of dedicated Team Members, 1,600+ power units in our owned fleet, \$3+ billion in domestic inventory, critical disaster response equipment, and our detailed internal disaster response plan. This is in addition to strategic contractual agreements with third-party transportation providers and world class emergency preparedness and response partners that we train and work with.

MedTrans is our private truck fleet, which can provide Medline with complete control over delivery capabilities, particularly in an emergency period when there is severe competition for transportation resources. In addition to our private fleet, Medline has contractual agreements with over 100 transportation providers throughout the country, including the highest-rated, same-day/emergency delivery carriers, both ground and air.

Medline's inventory management system helps us achieve the highest service levels in the Healthcare industry. In the event of a disaster the same system can be used to redirect any portion of more than \$3 billion of inventory into a targeted geographic area. For the Northeast Region, our distribution centers in: Brockport, NY; Chester, VA; Montgomery, NY; Uxbridge, MA; and West Haven, CT, combined with the Perryville, MD, distribution center as the central stocking location or "Hub," provides our customers with a logistical advantage in times of crisis. As situations occur, inventory is immediately redirected to the areas with the most critical need.

We have also developed programs which allow our customers the option of stockpiling inventory on items of their choosing without incurring the additional expense of self-storage. Please let us know if you would like to review this option for your facility. We have expanded our production facilities which are now strategically located across three continents. We also have exclusive partnerships with leading suppliers of domestic branded raw materials.

Medline is a major contractor with the Department of Defense, FEMA and the CDC National Stockpile programs.

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Disaster Preparedness and Response Plan

MEDLINE EMERGENCY ACTION PLAN

In the event of a disaster or other crisis, Medline will activate its Emergency Action Plan (EAP). The Corporate Disaster Response Team (DRT) is preapproved by the Medline Board of Directors to take whatever actions and commit whatever resources (financial and operational) are required to respond in a manner consistent with Medline's Mission, Vision, and Core Values.

Medline's Disaster Response Team (DRT)

The DRT will meet to determine the nature and scope of the event and initiate an appropriate response. The DRT consists of the following: Operations Senior Leadership Team, CIO, Sales EVP, VP Operations, VP Inventory Management, VP Transportation, Director of Customer Service, and the Director Operations and Warehouse Manager of affected, distribution centers and their back-up centers.

Operations Senior Leadership will lead the DRT and utilize the detailed internal disaster plan for the specific disaster and assign action items to each member of the DRT, who will then engage all internal and external resources that are part of their response plan. The DRT or members of the team will be dispatched to the affected site by air, if it is determined that would be more effective.

The DRT will continue to meet twice daily to reassess the situation and redirect resources when and where appropriate. This will include communications discussed below.

Customer Communications

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Disaster Preparedness and Response Plan

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Medline will continue to process orders and make deliveries as long as the safety of our employees is not jeopardized, and local authorities do not impede service. Please note that there are varying levels of notification from local and state authorities, and we monitor a number of web sources to help us make these decisions, in addition to contacting the respective agencies from our specific call list. We do move our trucks during times that agencies request all traffic to be off the roads, if there is an urgent need and after we discuss with the agencies. This need will be determined via customer discussions. Customer calls are initiated to Prime Vendor and other customers whose deliveries could be more critical after discerning the anticipated timing of the road delay or closure and the customers determination of the criticality of their supply needs. This criticality could allow for a delay in delivery, could require a smaller part of an order to be expedited using available premium delivery methods or re-routing to other Medline DCs if delivery options are available. Our Customer Communication is preferred via our Customer Service Team or Sales Reps, but can also be delivered via email.

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Disaster Preparedness and Response Plan

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Disaster Preparedness and Response Plan

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Steve Miller	Chief Operating Officer	440-876-7875
Brian Bevers	SVP Operations	847-708-7676
Mike Collins	SVP Transportation	847-208-5588
Jeff Brennan	VP Transportation	847-372-7352
Chris Goodenough	SVP Distribution Operations and Southwest Region	706-302-5437
Jim Eveland	VP Operations-West	330-421-0058
Will Ingalls	VP Operations-Northeast	224-406-7764
Paul Niederkorn	VP Operations-Southeast and Central Regions	214-762-6385
Alejandro Arguelles	VP Transportation-Third Party	847-757-3209
Roger Polanco	VP Regional Operations-CSC	646-431-0736
Peter Saviola	VP National Field Sales-SCO	815-814-7883

Medline Customer Service

Medline's customer service department is available 24 hours a day, 365 days a year for assistance with emergency orders.

Customer service representatives have access to all DRT members as well as the most senior management of the company. Rest assured these representatives will get you to the right person within Medline to handle your special needs during a crisis.

Often the ability to dial toll-free exchanges is disrupted following a service outage. If you are unable to connect with a service representative using the toll-free number, please use the secondary (direct exchange number).

Disaster Preparedness and Response Plan

NORTHEAST REGION DISTRIBUTION CENTERS



Perryville, MD – C47

239 Belvidere Road
Perryville, MD 21903

Chester, VA – B30

1900 Meadowville Technology Pkwy.
Chester, VA 23836

Brockport, NY – B36

1989 Transit Way
Brockport, NY 1442

Uxbridge, MA – C40

81 Campbell Drive
Uxbridge, MA 01569

Montgomery, NY – C54

494 State Route 416
Montgomery, NY 12549

West Haven, CT – E22

600 Derby Avenue
West Haven, CT 06516



Medline Industries, LP

Disaster preparedness and response plan for the continued availability of essential medical and surgical supplies.

Southeast Region Disaster Plan
Updated January 2025

Disaster Preparedness and Response Plan

PURPOSE AND SCOPE

Medline Industries, LP. is committed to our customers' needs in time of crisis. Our substantial investment in specialized equipment, systems and other resources has allowed us to actively and immediately respond to a wide range of disasters over the past years, playing a key or leading role for our customers in many of them. This Disaster Preparedness and Response Plan contains general, but key, information pertaining to Medline's readiness, capabilities, and service parameters in the event and/or anticipation of a disaster including a pandemic or epidemic. Medline maintains a proprietary, internal, detailed plan that is used during activation of the Disaster Response Team.

This Disaster Preparedness and Response Plan provides guidance for customers who are developing their own response plan. This information should be used in conjunction with your own Internal Supply Chain Team and your Director of Emergency Preparedness, along with any of your other internal (Infection Control, Legal, Occupational Health, etc.) and external (Governmental, Homeland Security, State Police, Other 3rd Parties, etc.) entities. Medline is available to coordinate with these internal and external teams and resources for discussion and planning purposes, in addition to working with them in times of disaster.

A Disaster Preparedness checklist can be found on Page 6 of this document. The checklist was developed to help customers prepare for a catastrophic event and includes pre- and post-event recommendations.

There is a Medline Customer Service and Operations Key Contact List on page 7. This list identifies individuals within our organization who are dedicated to meeting your needs. Branch information on page 8 is included to reassure you that Medline is well positioned to protect continuity of service. Combined, this information should help your customer partner with Medline before, during, and after catastrophic events.

Medline Operations and Inventory Management encourage you to escalate calls whenever you experience a breakdown in communication. Our expert team is dedicated to serving your needs.

Disaster Preparedness and Response Plan

Medline Capabilities

Medline's experience includes leading air and ground efforts to move both supplies and patients during major hurricanes, middle of the night inventory replenishment for customers who have experienced floods and fires, as well as efforts to support customers in specific geographic regions who were hit by fire, floods, ice storms, tornados and hurricanes. We've assisted customers in bringing their own facilities back online after catastrophic damage.

Our greatest strengths include our network of 40+ distribution centers with nearly 26 million square feet of storage, thousands of dedicated Team Members, 1,600+ power units in our owned fleet, \$3+ billion in domestic inventory, critical disaster response equipment, and our detailed internal disaster response plan. This is in addition to strategic contractual agreements with third party transportation providers and world class emergency preparedness and response partners that we train and work with.

MedTrans is our private truck fleet, which can provide Medline with complete control over delivery capabilities, particularly in an emergency period when there is severe competition for transportation resources. In addition to our private fleet, Medline has contractual agreements with over 100 transportation providers throughout the country, including the highest-rated, same-day/emergency delivery carriers, both ground and air.

Medline's inventory management system helps us achieve the highest service levels in the Healthcare industry. In the event of a disaster the same system can be used to redirect any portion of more than \$3 billion of inventory into a targeted geographic area. For the Southeast, our distribution centers in Auburndale, FL; Medley, FL; Prattville, AR; Southaven, MS; Mt. Juliet, TN; and Mebane, NC; combined with the McDonough, GA distribution center (one of our largest central stocking locations or "Hubs"), as well as our distribution center in Puerto Rico, offer a logistical advantage in times of crisis. As situations occur, inventory is immediately redirected to the areas with the most critical need.

We have also developed programs which allow our customers the option of stockpiling inventory on items of their choosing without incurring the additional expense of self-storage. Please let us know if you would like to review this option for your facility.

We have expanded our production facilities which are now strategically located across three continents. We also have exclusive partnerships with leading suppliers of domestic branded raw materials. Medline is a major contractor with the Department of Defense, FEMA and the CDC National Stockpile programs.

From our Disaster Response Centers in Mundelein, IL, and Dubuque, IA, we have repeatedly demonstrated our ability to successfully marshal action across our entire network of resources: Products, facilities, trucks, and Team Members. In the event of a pandemic or other major disaster, Medline Industries, LP will work closely with your facility, as well as other medical facilities in the area, to ensure all customer needs are responded to as promptly as possible.

Disaster Preparedness and Response Plan

MEDLINE EMERGENCY ACTION PLAN

In the event of a disaster or other crisis, Medline will activate its Emergency Action Plan (EAP). The Corporate Disaster Response Team (DRT) is preapproved by the Medline Board of Directors to take whatever actions and commit whatever resources (financial and operational) are required to respond in a manner consistent with Medline's Mission, Vision, and Core Values.

Medline's Disaster Response Team

The DRT will meet to determine the nature and scope of the event and initiate an appropriate response. The DRT consists of the Operations Senior Leadership Team, CIO, Sales EVP, Operations VPs, VP Inventory Management, Transportation VPs, Director of Customer Service, and the Director Operations and Warehouse Manager of affected distribution centers and their back-up centers.

Senior Operations Leaders will lead the DRT and utilize the detailed internal disaster plan for the specific disaster and assign action items to each member of the DRT, who will then engage all internal and external resources that are part of their response plan. The DRT or members of the team will be dispatched to the affected site by air, if it is determined that would be more effective.

The DRT will continue to meet twice daily to reassess the situation and redirect resources when and where appropriate. This will include communications discussed below.

Customer Communications

1. Once the nature and scope of the event is determined, the VP of Operations and the local Distribution Center Director will contact Senior Sales representative (s) for the geographical area. Please note that Medline Operations sends notifications to Customer Service and Field Sales in advance and tracks any disasters that can be anticipated.
2. The Senior Sales rep and VP Operations will contact customers (contacts and methods of communication vary by Customer and Request) to determine short and long term critical needs.
3. Based on Customer requirements and intensity of event, plans will be developed to ensure the requested inventory is delivered as early as possible to ensure continuity of business. All members of the DRT will be utilized (Transportation, Inventory Management, IS, Customer Service.) Please note that before we even get customer orders (except for Standing Emergency Orders which we strongly encourage customers to consider), we have already begun redirecting additional inventory to the affected area.
4. If any portion of the plan changes for any reason, the Medline VP Operations is accountable to notify Medline Senior Sales and the customer to discuss cause of change and develop alternative actions. Most of these communications occur during the twice daily Internal Medline DRT Calls and pre or post calls can also be made to any customers who so request.

Disaster Preparedness and Response Plan

In the event that a natural or other disaster destroys or renders a Medline facility inoperable, the following procedures are in place to maintain continuity of service:

1. One of three assigned back-up distribution centers will act as a temporary distribution center for a designated service area. Within 2 (two) hours all orders will be moved to the back-up branch until such time as the primary branch can resume operations.
2. MedTrans fleet assets, distribution personnel, and additional third-party transportation assets may be repositioned to provide additional transportation and support services in areas with the most critical need.
3. As the situation dictates, inventory will be reallocated to the appropriate back-up distribution center to accommodate the increased demand.

Medline will extend its hours of operation in all appropriate locations to ensure all customers' needs are met. Medline has contractual agreements with both LTL (common) carriers and same-day express – ground and air delivery services – that will also flex their hours of operation as required.

Medline will continue to process orders and make deliveries as long as the safety of our employees is not jeopardized and local authorities do not impede service. Please note that there are varying levels of notification from local and state authorities, and we monitor a number of web sources to help us make these decisions, in addition to contacting the respective agencies from our specific call list. We do move our trucks during times that agencies request all traffic to be off the roads, if there is an urgent need and after we discuss with the agencies. This need will be determined via customer discussions. Customer calls are initiated to Prime Vendor and other customers whose deliveries could be more critical after discerning the anticipated timing of the road delay or closure and the customers determination of the criticality of their supply needs. This criticality could allow for a delay in delivery, could require a smaller part of an order to be expedited using available premium delivery methods or re-routing to other Medline DC's if delivery options are available. Our Customer Communication is preferred via our Customer Service Team or sales reps, but can also be delivered via email.

The DRT will provide updates to our Sales and Customer Service Teams twice daily, or any time there is a significant change in our service capabilities. These teams will then handle customer communications. As noted above, there are customers who may specifically request Medline and their DRT to provide direct updates or direct participation in their internal planning, and these will be handled as they arise.

In times of crisis, customer pickups will be available as long as the distribution facility is secure and operational. In the event of a pandemic, some other restrictions may apply in an effort to protect our employees, our customers, and their needs.

Disaster Preparedness and Response Plan

Disaster Preparedness Checklist

- ✓ Identify your needs now. What are the special needs of your patient population? Will that population change in the event of a disaster (i.e. more long-term care needs vs. outpatient surgery)? What happens when the nursing home around the corner gets shut down or can no longer accommodate patients?
- ✓ Establish product formularies for multiple contingencies. Try to have alternates or pre-approved or “qualified” substitutes for the most critical items.
- ✓ Work with your Medline rep to prepare a pre-approved substitution list for any critical custom sterile or non-sterile kit.
- ✓ Prepare your emergency order(s) in advance. Your Medline rep can help you develop a par level of commonly ordered items or those most likely needed in responding to a particular disaster. Medline has systems in place to block, for review, orders that exceed historical usage for a customer, distribution center or geographic region. This mechanism is in place to prevent hoarding during the response phase of any disaster. Stockpiling in preparation of a disaster is encouraged, and your Medline rep can help you with programs designed to mitigate the expense of carrying additional inventory. Many customers prefer the security of having additional inventory on hand but lack the storage space to “stock up.” Medline can help arrange a trailer with supplies of your choosing and stage it at your facility. (Account will be responsible for trailer detention and appropriate return/restocking fees should the inventory not be utilized.)
- ✓ Place standing purchase orders. Medline will retain standing orders to release under a set of prior agreed-upon circumstances unless otherwise notified.
- ✓ Make copies! Keep hardcopies of all product formularies and their corresponding par levels, emergency orders ready to be placed and standing POs already placed. Be sure others who need to know will know where to find them and what needs to be done.
- ✓ If a disaster is imminent, place your orders early: 96 hours in advance if possible, 72 hours at the latest. The closer we get to an impending disaster or a known danger, the more difficult it becomes for us to do everything for everyone.
- ✓ Consolidate your orders. Multiple orders can potentially slow operations.
- ✓ Think about how supplies will get to you. Identify a back-up receiving area. Make sure other plans don’t get in the way of your own. Are you prepared to handle alternate or flexible delivery times (after hours, weekends, etc.)?
- ✓ Designate a point person to be responsible for your disaster preparedness plan for your facility. Who is the person who will lead your facility’s response? Who is responsible for coordinating with your suppliers for supply chain continuity? Your Medline rep will continue to be your primary contact for the coordination of all orders, deliveries, backorder relief as well as special needs just as they are today. Make sure your rep knows who to contact and how, and if that person isn’t available, who is next, and so on.
- ✓ Provide a list of all facility emergency contact numbers to your Medline representative. This will ensure communication channels remain open.
- ✓ Know who to call at Medline. In addition to your Medline sales rep the only number you need is 1-800-MEDLINE.

Disaster Preparedness and Response Plan

Key Contacts

Name	Role/Hours	Primary
Customer Service	Monday-Friday 8:00 a.m. – 8:00 p.m. (EST)	800-633-5463 563-589-7977
Customer Service Extended Hours	Monday-Friday 8:00 a.m. – 8:00 p.m. (EST) & 24 hours Saturday-Sunday	563-543-0558
Steve Miller	Chief Operating Officer	440-876-7875
Brian Bevers	SVP Operations	847-708-7676
Mike Collins	SVP Transportation	847-208-5588
Jeff Brennan	VP Transportation	847-372-7352
Chris Goodenough	SVP Distribution Operations and Southwest Region	706-302-5437
Jim Eveland	VP Operations-West	330-421-0058
Will Ingalls	VP Operations-Northeast	224-406-7764
Paul Niederkorn	VP Operations-Southeast and Central Regions	214-762-6385
Alejandro Arguelles	VP Transportation-Third Party	847-757-3209
Roger Polanco	VP Regional Operations-CSC	646-431-0736
Peter Saviola	VP National Field Sales-SCO	815-814-7883

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Medline's customer service department is available 24 hours a day, 365 days a year for assistance with emergency orders.

Customer service representatives have access to all DRT members as well as the most senior management of the company. Rest assured these representatives will get you to the right person within Medline to handle your special needs during a crisis.

Often the ability to dial toll-free exchanges is disrupted following a service outage. If you are unable to connect with a service representative using the toll-free number, please use the secondary (direct exchange number).

Disaster Preparedness and Response Plan

SOUTHEAST REGION DISTRIBUTION CENTERS



McDonough, GA – C03
1500 Medline Drive
McDonough, GA 30253

Auburndale, FL – C05
1062 Old Dixie Highway
Auburndale, FL 33823

Medley, FL – B22
9670 NW 112th Ave.
Medley, FL 33178

Prattville, AL – B28
735 County Road 4 East
Prattville, AL 36067

Mebane, NC – C57
5511 W. Ten Road
Mebane, NC 27302

Southaven, MS – C42
3446 Highway 51 N
Southaven, MS 38671

Mount Juliet, TN – B51
60 Athlete's Way
Mount Juliet, TN 37122

Catano, PR – E14
KM 2.0 Building #3
Catano, PR 00962



Medline Industries, LP

Disaster preparedness and response plan for the continued availability of essential medical and surgical supplies.

Southwest Region Disaster Plan Updated
January 2025

Disaster Preparedness and Response Plan

PURPOSE AND SCOPE

Medline Industries, LP is committed to our customers' needs in time of crisis. Our substantial investment in specialized equipment, systems and other resources has allowed us to actively and immediately respond to a wide range of disasters over the past years, playing a key or leading role for our customers in many of them. This Disaster Preparedness and Response Plan contains general, but key, information pertaining to Medline's readiness, capabilities, and service parameters in the event and/or anticipation of a disaster including a pandemic or epidemic. Medline maintains a proprietary, internal, detailed plan that is used during activation of the Disaster Response Team.

This Disaster Preparedness and Response Plan provides guidance for customers who are developing their own response plan. This information should be used in conjunction with your own Internal Supply Chain Team and your Director of Emergency Preparedness, along with any of your other internal (Infection Control, Legal, Occupational Health, etc.) and external (Governmental, Homeland Security, State Police, Other 3rd Parties, etc.) entities. Medline is available to coordinate with these internal and external teams and resources for discussion and planning purposes, in addition to working with them in times of disaster.

A Disaster Preparedness checklist can be found on Page 6 of this document. The checklist was developed to help customers prepare for a catastrophic event and includes pre- and post-event recommendations.

There is a Medline Customer Service and Operations Key Contact List on page 7. This list identifies individuals within our organization who are dedicated to meeting your needs. Branch information on page 8 is included to reassure you that Medline is well positioned to protect continuity of service. Combined, this information should help customers partner with Medline before, during, and after catastrophic events.

Medline Operations and Inventory Management encourage you to escalate calls whenever you experience a breakdown in communication. Our expert team is dedicated to serving your needs.

Disaster Preparedness and Response Plan

Medline Capabilities

Medline's experience includes leading air and ground efforts to move both supplies and patients during hurricanes, middle of the night inventory replenishment for customers who have experienced floods and fires, as well as massive efforts to support customers in specific geographic regions who were hit by fire, floods, ice storms, tornados and hurricanes. We've assisted customers in bringing their own facilities back online after catastrophic damage. Our greatest strengths include our network of 40+ distribution centers with nearly 26 million SF of storage, thousands of dedicated Team Members, 1,600+ power units in our owned fleet, more than \$3 billion in domestic inventory, critical disaster response equipment, and our detailed internal disaster response plan. This is in addition to strategic contractual agreements with third-party transportation providers and world class emergency preparedness and response partners that we train and work with.

MedTrans is our private truck fleet, which can provide Medline with complete control over delivery capabilities, particularly in an emergency period when there is severe competition for transportation resources. In addition to our private fleet, Medline has contractual agreements with over 100 transportation providers throughout the country, including the highest- rated, same- day/emergency delivery carriers, both ground and air.

Medline's inventory management system helps us achieve the highest service levels in the healthcare industry. In the event of a disaster, the same system can be used to redirect any portion of more than \$3 billion of inventory into a targeted geographic area. For the Southwest, our distribution centers in Aurora, CO; Oklahoma City, OK; Maumelle, AR; Katy, TX; Tolleson, AZ; and Hammond, LA; combined with the Wilmer, TX distribution center (one of our largest central stocking locations or "Hubs"), offer a logistical advantage in times of crisis. As situations occur, inventory is immediately re-directed to the areas with the most critical need.

We have also developed programs which allow our customers the option of stockpiling inventory on items of their choosing without incurring the additional expense of self- storage. Please let us know if you would like to review this option for your facility.

We have expanded our production facilities which are now strategically located across three continents. We also have exclusive partnerships with leading suppliers of domestic branded raw materials.

Medline is a major contractor with the Department of Defense, FEMA and the CDC National Stockpile programs.

From our Disaster Response Centers in Mundelein, IL and Dubuque, IA, we have repeatedly demonstrated our ability to successfully marshal action across our entire network of resources: products, facilities, trucks, and team members. In the event of a pandemic or other major disaster, Medline Industries, LP will work closely with your facility, as well as other medical facilities in the area, to ensure all customer needs are responded to as promptly as possible.

Disaster Preparedness and Response Plan

MEDLINE EMERGENCY ACTION PLAN

In the event of a disaster or other crisis, Medline will activate its Emergency Action Plan or EAP. The Corporate Disaster Response Team (DRT) is preapproved by the Medline Board of Directors to take whatever actions and commit whatever resources (financial and operational) are required to respond in a manner consistent with Medline's Mission, Vision, and Core Values.

Medline's Disaster Response Team (DRT)

The DRT will meet to determine the nature and scope of the event and initiate an appropriate response. The DRT consists of the Operations Senior Leadership Team, CIO, Sales EVP, Operations VPs, VP Inventory Management, Transportation VPs, Director of Customer Service, and the Director Operations and Warehouse Manager of affected distribution centers and their back-up centers.

Senior Operations Leaders will lead the DRT and utilize the detailed internal disaster plan for the specific disaster and assign action items to each member of the DRT, who will then engage all internal and external resources that are part of their response plan. The DRT or members of the team will be dispatched to the affected site by air, if it is determined that would be more effective.

The DRT will continue to meet twice daily to reassess the situation and redirect resources when and where appropriate. This will include communications discussed below.

Customer Communications

1. Once the nature and scope of the event is determined, the VP of Operations and the local Distribution Center Director will contact Senior Salesperson(s) for the geographical area. Please note that Medline Operations sends notifications to Customer Service and Field Sales in advance and tracks any disasters that can be anticipated.
2. The Senior Salesperson and VP Operations will contact customers (contacts and methods of communication vary by Customer and Request) to determine short and long-term critical needs.
3. Based on Customer requirements and intensity of event, plans will be developed to ensure the requested inventory is delivered as early as possible to ensure continuity of business. All members of the DRT will be utilized (Transportation, Inventory Management, IS, Customer Service.) Please note that before we even get customer orders (except for Standing Emergency Orders which we strongly encourage customers to consider), we have already begun redirecting additional inventory to the affected area.
4. If any portion of the plan changes for any reason, the Medline VP Operations is accountable to notify Medline Senior Sales and the customer to discuss cause of change and develop alternative actions. Most of these communications occur during the twice daily Internal Medline DRT Calls and pre or post calls can also be made to any Customers who so request.

Disaster Preparedness and Response Plan

In the event that a natural or other disaster destroys or renders a Medline facility inoperable, the following procedures are in place to maintain continuity of service:

1. One of three assigned back-up distribution centers will act as a temporary distribution center for a designated service area. Within 2 (two) hours all orders will be moved to the back-up branch until such time as the primary branch can resume operations.
2. MedTrans fleet assets, distribution personnel, and additional third party transportation assets may be repositioned to provide additional transportation and support services in areas with the most critical need.
3. As the situation dictates, inventory will be reallocated to the appropriate back-up distribution center to accommodate the increased demand.

Medline will extend its hours of operation in all appropriate locations to ensure all customers' needs are met. Medline has contractual agreements with both LTL (common) carriers and same-day express – ground and air delivery services – that will also flex their hours of operation as required.

Medline will continue to process orders and make deliveries as long as the safety of our employees is not jeopardized and local authorities do not impede service. Please note that there are varying levels of notification from local and state authorities and we monitor a number of web sources to help us make these decisions, in addition to contacting the respective agencies from our specific call list. We do move our trucks during times that agencies request all traffic to be off the roads, if there is an urgent need and after we discuss with the agencies. This need will be determined via customer discussions (Customer calls are initiated to Prime Vendor and other customers whose deliveries could be more critical) after discerning the anticipated timing of the road delay or closure and the customers determination of the criticality of their supply needs. This criticality could allow for a delay in delivery, could require a smaller part of an order to be expedited using available premium delivery methods or re-routing to other Medline DC's if delivery options are available. Our Customer Communication is preferred via our Customer Service Team or Sales reps, but can also be delivered via email.

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In times of crisis, customer pickups will be available as long as the distribution facility is secure and operational. In the event of a pandemic, some other restrictions may apply in an effort to protect our employees, our customers, and their needs.

Disaster Preparedness and Response Plan

Disaster Preparedness Checklist

- ✓ Identify your needs now. What are the special needs of your patient population? Will that population change in the event of a disaster (i.e. more long-term care needs vs. outpatient surgery)? What happens when the nursing home around the corner gets shut down or can no longer accommodate patients?
- ✓ Establish product formularies for multiple contingencies. Try to have alternates or pre-approved or “qualified” substitutes for the most critical items.
- ✓ Work with your Medline rep to prepare a pre-approved substitution list for any critical custom sterile or non-sterile kit.
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- ✓ Make copies! Keep hardcopies of all product formularies and their corresponding par levels, emergency orders ready to be placed and standing POs already placed. Be sure others who need to know will know where to find them and what needs to be done.
- ✓ If a disaster is imminent, place your orders early: 96 hours in advance if possible, 72 hours at the latest. The closer we get to an impending disaster or a known danger, the more difficult it becomes for us to do everything for everyone.
- ✓ Consolidate your orders. Multiple orders can potentially slow operations.
- ✓ Think about how supplies will get to you. Identify a back-up receiving area. Make sure other plans don’t get in the way of your own. Are you prepared to handle alternate or flexible delivery times (after hours, weekends, etc.)?
- ✓ Designate a point person to be responsible for your disaster preparedness plan for your facility. Who is the person who will lead your facility’s response? Who is responsible for coordinating with your suppliers for supply chain continuity? Your Medline rep will continue to be your primary contact for the coordination of all orders, deliveries, backorder relief as well as special needs just as they are today. Make sure your rep knows who to contact and how, and if that person isn’t available, who is next, and so on.
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- ✓ Know who to call at Medline. In addition to your Medline sales rep the only number you need is 1-800-MEDLINE.

Disaster Preparedness and Response Plan

Key Contacts

Name	Role/Hours	Primary
Customer Service	Monday-Friday 8:00 a.m. – 8:00 p.m. (EST)	800-633-5463 563-589-7977
Customer Service Extended Hours	Monday-Friday 8:00 a.m. – 8:00 p.m. (EST) & 24 hours Saturday-Sunday	563-543-0558
Steve Miller	Chief Operating Officer	440-876-7875
Brian Bevers	SVP Operations	847-708-7676
Mike Collins	SVP Transportation	847-208-5588
Jeff Brennan	VP Transportation	847-372-7352
Chris Goodenough	SVP Distribution Operations and Southwest Region	706-302-5437
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Will Ingalls	VP Operations-Northeast	224-406-7764
Paul Niederkorn	VP Operations-Southeast and Central Regions	214-762-6385
Alejandro Arguelles	VP Transportation-Third Party	847-757-3209
Roger Polanco	VP Regional Operations-CSC	646-431-0736
Peter Saviola	VP National Field Sales-SCO	815-814-7883

Medline Customer Service

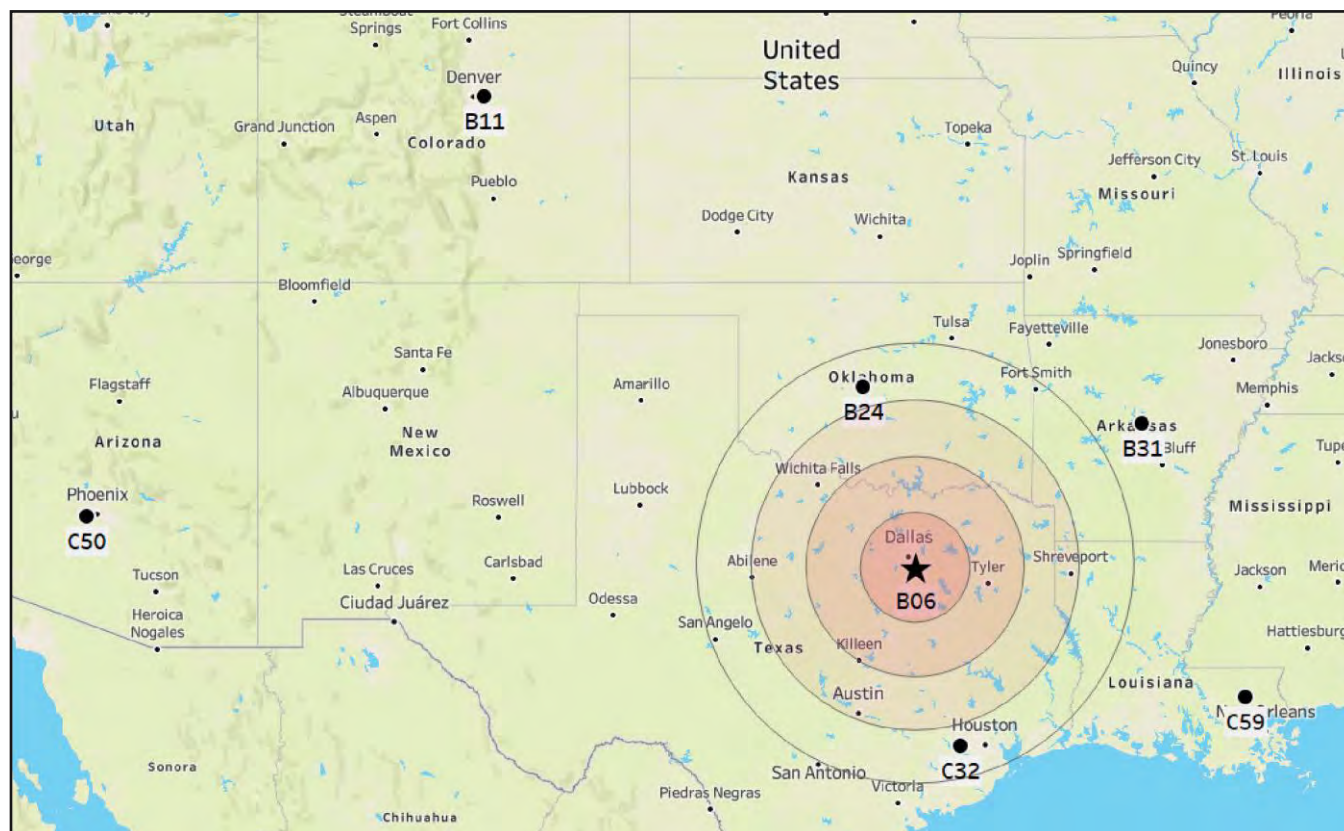
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Disaster Preparedness and Response Plan

SOUTHWEST REGION DISTRIBUTION CENTERS



Wilmer, TX – B06

1 Medline Drive
Wilmer, TX 75172

Maumelle, AR – B31

500 Sharkey Drive
Maumelle, AR 72113

Hammond, LA – C59

2100 Industrial Park Road
Hammond, LA 70401

Aurora, CO – B11

21111 E. 36th Drive
Aurora, CO 80011

Katy, TX – C32

29895 US Hwy. 90 Business
Katy, TX 77494

Oklahoma City, OK – B24

8001 SW 47th Street
Oklahoma City, OK 73179

Tolleson, AZ – C50

8787 W. Buckeye Road
Tolleson, AZ 85353



Medline Industries, LP

Disaster preparedness and response plan for the continued availability of essential medical and surgical supplies.

West Region Disaster Plan
Updated January 2025

Disaster Preparedness and Response Plan

PURPOSE AND SCOPE

Medline Industries, LP is committed to our customers' needs in time of crisis. Our substantial investment in specialized equipment, systems and other resources has allowed us to actively and immediately respond to a wide range of disasters over the past years, playing a key or leading role for our customers in many of them. This Disaster Preparedness and Response Plan contains general, but key, information pertaining to Medline's readiness, capabilities, and service parameters in the event and/or anticipation of a disaster including a pandemic or epidemic. Medline maintains a proprietary, internal, detailed plan that is used during activation of the Disaster Response Team.

This Disaster Preparedness and Response Plan provides guidance for customers who are developing their own response plan. This information should be used in conjunction with your own Internal Supply Chain Team and your Director of Emergency Preparedness, along with any of your other internal (Infection Control, Legal, Occupational Health, etc.) and external (Governmental, Homeland Security, State Police, Other 3rd Parties, etc.) entities. Medline is available to coordinate with these internal and external teams and resources for discussion and planning purposes, in addition to working with them in times of disaster.

A Disaster Preparedness checklist can be found on Page 6 of this document. The checklist was developed to help customers prepare for a catastrophic event and includes pre- and post-event recommendations.

There is a Medline Customer Service and Operations Key Contact List on page 7. This list identifies individuals within our organization who are dedicated to meeting your needs. Branch information on page 8 is included to reassure you that Medline is well positioned to protect continuity of service. Combined, this information should help your customer partner with Medline before, during, and after catastrophic events.

Medline Operations and Inventory Management encourage you to escalate calls whenever you experience a breakdown in communication. Our expert team is dedicated to serving your needs.

Disaster Preparedness and Response Plan

Medline Capabilities

Medline's experience includes leading air and ground efforts to move both supplies and patients during hurricanes, middle of the night inventory replenishment for customers who have experienced floods and fires, as well as massive efforts to support customers in specific geographic regions who were hit by fire, floods, ice storms, tornados and hurricanes. We've assisted customers in bringing their own facilities back online after catastrophic damage.

Our greatest strengths include our network of 40+ distribution centers with nearly 26 million square feet of storage, thousands of dedicated Team Members, 1,600+ power units in our owned fleet, more than \$3 billion in domestic inventory, critical disaster response equipment, and our detailed internal disaster response plan. This is in addition to strategic contractual agreements with third party transportation providers and world class emergency preparedness and response partners that we train and work with.

MedTrans is our private truck fleet, which can provide Medline with complete control over delivery capabilities, particularly in an emergency period when there is severe competition for transportation resources. In addition to our private fleet, Medline has contractual agreements with over 100 transportation providers throughout the country, including the highest- rated, same- day/emergency delivery carriers, both ground and air.

Medline's inventory management system helps us achieve the highest service levels in the Healthcare industry. In the event of a disaster, the same system can be used to redirect any portion of more than \$3 billion of inventory into a targeted geographic area. For the West region, our distribution centers in Gresham, OR; Lacey, WA; Anchorage, AK; Lathrop, CA; Temecula, CA; Salt Lake City, UT; Lacey, WA; and Kapolei, HI; combined with the Tracy, CA and Rialto, CA distribution centers (two of our largest central stocking locations or "Hubs"), offer a logistical advantage in times of crisis. As situations occur, inventory is immediately re directed to the areas with the most critical need. We have also developed programs which allow our customers the option of stockpiling inventory on items of their choosing without incurring the additional expense of self- storage. Please let us know if you would like to review this option for your facility.

We have expanded our production facilities which are now strategically located across three continents. We also have exclusive partnerships with leading suppliers of domestic branded raw materials. Medline is a major contractor with the Department of Defense, FEMA and the CDC National Stockpile programs.

From our Disaster Response Centers in Mundelein, IL and Dubuque, IA, we have repeatedly demonstrated our ability to successfully marshal action across our entire network of resources: products, facilities, trucks, and team members. In the event of a pandemic or other major disaster, Medline Industries, LP will work closely with your facility, as well as other medical facilities in the area, to ensure all customer needs are responded to as promptly as possible.

Disaster Preparedness and Response Plan

MEDLINE EMERGENCY ACTION PLAN

In the event of a disaster or other crisis, Medline will activate its Emergency Action Plan or EAP. The Corporate Disaster Response Team (DRT) is preapproved by the Medline Board of Directors to take whatever actions and commit whatever resources (financial and operational) are required to respond in a manner consistent with Medline's Mission, Vision, and Core Values.

Medline's Disaster Response Team (DRT)

The DRT will meet to determine the nature and scope of the event and initiate an appropriate response. The DRT consists of the Operations Senior Leadership Team, CIO, Sales EVP, Operations VPs, VP Inventory Management, Transportation VPs, Director of Customer Service, and the Director Operations and Warehouse Manager of affected distribution centers and their back-up centers.

Senior Operations Leaders will lead the DRT and utilize the detailed internal disaster plan for the specific disaster and assign action items to each member of the DRT, who will then engage all internal and external resources that are part of their response plan. The DRT or members of the team will be dispatched to the affected site by air, if it is determined that would be more effective.

The DRT will continue to meet twice daily to reassess the situation and redirect resources when and where appropriate. This will include communications discussed below.

Customer Communications

1. Once the nature and scope of the event is determined, the VP of Operations and the local Distribution Center Director will contact Senior Salesperson(s) for the geographical area. Please note that Medline Operations sends notifications to Customer Service and Field Sales in advance and tracks any disasters that can be anticipated.
2. The Senior Salesperson and VP Operations will contact customers (contacts and methods of communication vary by Customer and Request) to determine short and long-term critical needs.
3. Based on Customer requirements and intensity of event, plans will be developed to ensure the requested inventory is delivered as early as possible to ensure continuity of business. All members of the DRT will be utilized (Transportation, Inventory Management, IS, Customer Service.) Please note that before we even get customer orders (except for Standing Emergency Orders which we strongly encourage customers to consider), we have already begun redirecting additional inventory to the affected area.
4. If any portion of the plan changes for any reason, the Medline VP Operations is accountable to notify Medline Senior Sales and the customer to discuss cause of change and develop alternative actions. Most of these communications occur during the twice daily Internal Medline DRT Calls and pre or post calls can also be made to any customers who so request.

Disaster Preparedness and Response Plan

In the event that a natural or other disaster destroys or renders a Medline facility inoperable, the following procedures are in place to maintain continuity of service:

1. One of three assigned back-up distribution centers will act as a temporary distribution center for a designated service area. Within 2 (two) hours all orders will be moved to the back-up branch until such time as the primary branch can resume operations.
2. MedTrans fleet assets, distribution personnel, and additional third party transportation assets may be repositioned to provide additional transportation and support services in areas with the most critical need.
3. As the situation dictates, inventory will be reallocated to the appropriate back-up distribution center to accommodate the increased demand.

Medline will extend its hours of operation in all appropriate locations to ensure all customers' needs are met. Medline has contractual agreements with both LTL (common) carriers and same-day express – ground and air delivery services – that will also flex their hours of operation as required.

Medline will continue to process orders and make deliveries as long as the safety of our employees is not jeopardized and local authorities do not impede service. Please note that there are varying levels of notification from local and state authorities and we monitor a number of web sources to help us make these decisions, in addition to contacting the respective agencies from our specific call list. We do move our trucks during times that agencies request all traffic to be off the roads, if there is an urgent need and after we discuss with the agencies. This need will be determined via customer discussions (Customer calls are initiated to Prime Vendor and other customers whose deliveries could be more critical) after discerning the anticipated timing of the road delay or closure and the customers determination of the criticality of their supply needs. This criticality could allow for a delay in delivery, could require a smaller part of an order to be expedited using available premium delivery methods or re-routing to other Medline DC's if delivery options are available. Our Customer Communication is preferred via our Customer Service Team or Sales reps, but can also be delivered via email.

The DRT will provide updates to our Sales and Customer Service Teams twice daily, or any time there is a significant change in our service capabilities. These teams will then handle customer communications. As noted above, there are customers who may specifically request Medline and their DRT to provide direct updates or direct participation in their internal planning, and these will be handled as they arise.

In times of crisis, customer pickups will be available as long as the distribution facility is secure and operational. In the event of a pandemic, some other restrictions may apply in an effort to protect our employees, our customers, and their needs.

Disaster Preparedness and Response Plan

Disaster Preparedness Checklist

- ✓ Identify your needs now. What are the special needs of your patient population? Will that population change in the event of a disaster (i.e. more long-term care needs vs. outpatient surgery)? What happens when the nursing home around the corner gets shut down or can no longer accommodate patients?
- ✓ Establish product formularies for multiple contingencies. Try to have alternates or pre-approved or “qualified” substitutes for the most critical items.
- ✓ Work with your Medline rep to prepare a pre-approved substitution list for any critical custom sterile or non-sterile kit.
- ✓ Prepare your emergency order(s) in advance. Your Medline rep can help you develop a par level of commonly ordered items or those most likely needed in responding to a particular disaster. Medline has systems in place to block, for review, orders that exceed historical usage for a customer, distribution center or geographic region. This mechanism is in place to prevent hoarding during the response phase of any disaster. Stockpiling in preparation of a disaster is encouraged, and your Medline rep can help you with programs designed to mitigate the expense of carrying additional inventory. Many customers prefer the security of having additional inventory on hand but lack the storage space to “stock up.” Medline can help arrange a trailer with supplies of your choosing and stage it at your facility. (Account will be responsible for trailer detention and appropriate return/restocking fees should the inventory not be utilized.)
- ✓ Place standing purchase orders. Medline will retain standing orders to release under a set of prior agreed-upon circumstances unless otherwise notified.
- ✓ Make copies! Keep hardcopies of all product formularies and their corresponding par levels, emergency orders ready to be placed and standing POs already placed. Be sure others who need to know will know where to find them and what needs to be done.
- ✓ If a disaster is imminent, place your orders early: 96 hours in advance if possible, 72 hours at the latest. The closer we get to an impending disaster or a known danger, the more difficult it becomes for us to do everything for everyone.
- ✓ Consolidate your orders. Multiple orders can potentially slow operations.
- ✓ Think about how supplies will get to you. Identify a back-up receiving area. Make sure other plans don’t get in the way of your own. Are you prepared to handle alternate or flexible delivery times (after hours, weekends, etc.)?
- ✓ Designate a point person to be responsible for your disaster preparedness plan for your facility. Who is the person who will lead your facility’s response? Who is responsible for coordinating with your suppliers for supply chain continuity? Your Medline rep will continue to be your primary contact for the coordination of all orders, deliveries, backorder relief as well as special needs just as they are today. Make sure your rep knows who to contact and how, and if that person isn’t available, who is next, and so on.
- ✓ Provide a list of all facility emergency contact numbers to your Medline representative. This will ensure communication channels remain open.
- ✓ Know who to call at Medline. In addition to your Medline sales rep the only number you need is 1-800-MEDLINE.

Disaster Preparedness and Response Plan

Key Contacts

Name	Role/Hours	Primary
Customer Service	Monday-Friday 8:00 a.m. – 8:00 p.m. (EST)	800-633-5463 563-589-7977
Customer Service Extended Hours	Monday-Friday 8:00 a.m. – 8:00 p.m. (EST) & 24 hours Saturday-Sunday	563-543-0558
Steve Miller	Chief Operating Officer	440-876-7875
Brian Bevers	SVP Operations	847-708-7676
Mike Collins	SVP Transportation	847-208-5588
Jeff Brennan	VP Transportation	847-372-7352
Chris Goodenough	SVP Distribution Operations and Southwest Region	706-302-5437
Jim Eveland	VP Operations-West	330-421-0058
Will Ingalls	VP Operations-Northeast	224-406-7764
Paul Niederkorn	VP Operations-Southeast and Central Regions	214-762-6385
Alejandro Arguelles	VP Transportation-Third Party	847-757-3209
Roger Polanco	VP Regional Operations-CSC	646-431-0736
Peter Saviola	VP National Field Sales-SCO	815-814-7883

Medline Customer Service

Medline's customer service department is available 24 hours a day, 365 days a year for assistance with emergency orders.

Customer service representatives have access to all DRT members as well as the most senior management of the company. Rest assured these representatives will get you to the right person within Medline to handle your special needs during a crisis.

Often the ability to dial toll-free exchanges is disrupted following a service outage. If you are unable to connect with a service representative using the toll-free number, please use the secondary (direct exchange number).

Disaster Preparedness and Response Plan

WEST REGION DISTRIBUTION CENTERS



Rialto, CA – C09
1960 W. Miro Way
Rialto, CA 92376

Gresham, OR – B27
92 SE. 223rd Avenue
Gresham, OR 97030

Anchorage, AK – B34
9501 King Street
Anchorage, AK 99515

Tracy, CA – C46
24550 Hansen Road
Tracy, CA 95377

Lathrop, CA – D46
18601 Christopher Way
Lathrop, CA 95330

Temecula, CA – B49
42500 Winchester Road
Temecula, CA 95950

Salt Lake City, UT – C71
264 South 5750 West
Salt Lake City, UT 84101

Lacey, WA – C75
3770 Hogum Bay Rd. NE
Lacey, WA 98516

Kapolei, HI – B80
2341 Lauwiliwili Street
Kapolei, HI 96707

Product Return Goods Policy

Authorization

All returns must be authorized by Distributor prior to receipt. Product must be returned within 90 day of purchase. Authorizations are valid for 30 days. Return goods authorizations (RGAs) may be arranged either phoning Service at **1 800-307-8386** or by contacting a Distributor sales representative. Unauthorized returns may be returned to Member at Member's expense, destroyed by Distributor's at Distributor's discretion, or subject to additional charges without credit being issued to Member. **This policy applies to all Members unless superseded by a separate written agreement that includes specific return goods terms and conditions.**

Return Procedure

After obtaining an RGA, each return must include the following information:

- Member's name, address, and account number.
- RGA number.
- Original PO number or original Distributor order number.
- Lot number and expiration dates where applicable.

Return Policy

Defective Products are returnable with prior authorization. Non-defective Products may be returned, provided Member has obtained prior authorization from Distributor, if such Products are in salable condition and suitable for restocking. Freight and restocking may apply as noted in the Restocking Fee Scheduled listed below. Product must be returned within 90 days of receipt.

The following conditions will not be considered for return.

- Products purchased more than three months prior to return request.
- Products considered hazardous materials.
- Special or custom Products made to Member specifications or sold as non-returnable.
- Products returned in altered or damaged packaging, or in packaging other than original packaging.
- Refrigerated items.
- Packs broken, breached or damaged.
- Items in unsalable units of measure where Product cannot be resold.
- Returns prohibited by state law*.
- Products with less than 6 months shelf life remaining based on expiration dates.
- Third party vendor Products that require a vendor return authorization are subject to the vendor's return policy and applicable fees.
- Issuance of an RGA number does not guarantee credit. Credit issuance is dependent on confirmed receipt/review of returned Products and is subject to the other terms of this policy.

*Each state has individual Pharmacy laws, all returns are subject to approval Regulatory Affairs.

Damages or Shortages

In an effort to minimize any delay in resolving a damage or shortage claim, Member is required to count all receipts prior to Member's acceptance of delivery from the carrier. All damages or shortages must be noted on the carrier's freight bill or bill of lading and be countersigned by the Member. The damaged Products must remain in the original carton, in the event inspection is required by the transportation company. Member must notify Distributor of any damages in transit or Product shortages within two (2) business days of receipt, or Distributor shall have no obligation to process credit or arrange for Product replacement. Contact Medline Customer Service at 1-800-MEDLINE or a Distributor sales representative to report damages or shortages.

Products Shipped in Error by Distributor

Member must notify Distributor of any shipping errors or disputes within two (2) business days of receipt. Products shipped in error by Distributor are freely returnable for full credit, provided that such returns are made within thirty (30) days of receipt.

Defective Product

Defective Product, properly noted damaged Product and returns that are the result of a Distributor error may be returned at Distributor's expense, with no restocking fee, and for a full credit, subject to the other provisions of this policy.

Restocking Fee Schedule

<u>Return from Date of Invoice</u>	<u>Re-stocking fee Percentage</u>
0 – 30 Days	5% / \$25 minimum + Freight
31 – 60 Days	10% / \$25 minimum + Freight
61 – 90 Days	20% / \$25 minimum + Freight
Greater than 90 days	not returnable unless expressly approved prior to receipt – contact your Medline Representative for additional information

coretrust | Public Sector

SECTION O – COST PROPOSAL

- The Cost Proposal Form, also known as the Section O – Cost Proposal Workbook, is provided as a separate document alongside the solicitation document.
- The selected Vendor's pricing details shall be integrated into and designated as Section O – Cost Proposal. The awarded Suppliers Section O – Cost Proposal Workbook shall become the Contract Price List.
- Fees - The proposer's response must clearly present the basis for the proposer's compensation or fee structure for all services described in the proposal. If a particular service is "value added" the proposal shall so state. The fees shall include all ordinary operating expenses incurred by the firm. Extraordinary expenses incurred at the request of and with the consent of the county will be reimbursed.



Medline Industries, LP.
Three Lakes Drive
Northfield, IL 60093

1.847.949.5500
1.800.MEDLINE (633.5463)

medline.com

April 1, 2026

CoreTrust Purchasing Group and County of Broome

Subject: Bid #: 24COR-044

To whom it may concern:

Medline Industries, LP is excited to respond to your invitation for bid. We hope to provide Broome County with high quality medical supplies and great customer service.

Please use the following password to unlock the USB Flash Drive: BID#24COR-044

Contract Questions:

Name: Elizabeth Gordon

Email: ecgordon@Medline.com

Phone: 847-949-2696

Sales, Ordering, and Account Basis Questions:

Name: Dan Clinton

Email: Dclinton@medline.com

Phone: 847-970-8163

Tracking Shipment, Invoices, etc.:

Name: Customer Service

Email: customerservice@medline.com

Phone: 800-636-8150

Proposer:

Name: Troy Lother, Sr. Dir., National Field Sales

Email: govbids@medline.com

Phone: 800-633-5463

We look forward to working with Broome County!

Sincerely,

Elizabeth Gordon
Project Manager
Medline Industries, LP

Failure to complete Section O - Cost Proposal Workbook as indicated may deem the Supplier submission non-responsive and ineligible for Contract award. Deletion of columns or alteration of any embedded formulas in this Workbook may deem the Supplier's submission non-responsive and ineligible for Contract award.

GENERAL INSTRUCTIONS

Supplier is responsible for submitting all required information for all Lots included on their Supplier submission.

Supplier shall familiarize themselves with all terms and conditions of the Solicitation, Appendices, and any Attachments prior to completing Section O - Cost Proposal Workbook.

Supplier will complete the following workbook tabs and provide supporting or supplemental information (as applicable) in a searchable PDF format.

Suppliers are is ultimately responsible for reviewing the completed price pages prior to submittal and ensuring that all necessary fields have been populated correctly.

Contractor Information Tab - MANDATORY

Supplier to provide their Contract contacts including emergency contact and escalation points of contact.

Subcontractor Information Tab - MANDATORY

Supplier to disclose all authorized Subcontractors, Resellers, or other business partners who will be utilized to fulfill obligations of the resulting Contract.

Failure to disclose the identity of a Subcontractor or to obtain required approvals for additions or changes to Subcontractors may, at the sole discretion of CoreTrust or a Participating Agency, result in disqualification of the Subcontractor, suspension of work, or termination of the Contract for cause if not promptly cured.

Categories - Scope - INFORMATIONAL

Describes Lots and Product Categories within Lots.

Supplier is strongly encouraged to familiarize themselves with this tab.

Discount Chart - MANDATORY

Supplier must enter all discounts that will apply to the resulting Contract award if their proposal is selected.

If any field is not applicable, please enter "N/A."

If additional discounts are offered that are not addressed in this tab, Supplier may add information.

Proposed Price List - MANDATORY

Suppliers to provide a complete catalog of Products in response to the Solicitation scope (App B, Sec F, 13 Scope of Work).

Use the drop down lists to assign the following identifiers:

-Lot 1 (Medical Supplies); Lot 2 (Medical Laboratory Supplies); or Additional Offerings

-Lot 1 or Lot 2 Product Category

Complete proposed Product information including Manufacturer, Manufacturer's Part Number (or SKU); Supplier's Part Number (or SKU, if different); Product Name; Product Description; Unit of Measure (UOM); Count per UOM; List Price (MSRP or catalog price); Discount Percentage Off List; and Proposed Net Not-to-exceed (NTE) Price.

Prices shall be in US dollars and must not exceed two decimal places.

Discount Percentages must not exceed two decimal places.

Quote for Broome County, Lead Agency - MANDATORY

Suppliers must review the Broome Ref Tab first.

Suppliers to review the Broome-specific requirements and respond where requested.

After fully reviewing and responding to Broome Ref Tab, Suppliers must complete the Quote for Broome tab.

Proposed pricing to Broome shall not exceed the proposed net NTE pricing on the Proposed Price List tab.

Bidders shall complete the highlighted blue columns E, F, I, J, and K. Column L to be used for any comments (if different from requested manufacturer, quantity/size).

Contractor Information**Business Entity Information**

Company Name:	Medline Industries, LP
Doing Business As:	
Address:	3 Lakes Drive, Northfield, IL 60093
Website:	www.medline.com
Federal ID #:	36-2596613
Phone Number:	8006335463

Contract Administrator/Manager Information

Contract Administrator Name:	Phillip Reed
Title:	Strategic Accounts Manager
Address:	3 Lakes Drive Northfield, IL 60093
Telephone #:	843-602-6584
E-Mail:	preed@medline.com
Availability:	M-F

Account Manager Information

Account Manager Name:	Dan Clinton
Title:	Sales Division Manager
Address:	3 Lakes Drive Northfield, IL 60093
Telephone #:	847-970-8163
E-Mail:	DCClinton@medline.com
Availability:	M-F

Solicitation Contact Information

E-Mail(s):	govbids@medline.com
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Contract Issue Escalation Point #1

Type of Issue:	Problems with Orders, Product Quality; Wrong Item; Damaged on Arrival; Price Discrepancies, etc.
Contact Name:	Phillip Reed
Title:	Strategic Accounts Manager
Address:	3 Lakes Drive Northfield, IL 60093
Telephone #:	843-602-6584
E-Mail:	preed@medline.com
Resolution Time:	Example: 24-48 Hours

Contract Issue Escalation Point #2

Type of Issue:	Product Information
Contact Name:	Troy Lother
Title:	Sr. Director National Field Sales
Address:	3 Lakes Drive Northfield, IL 60093
Telephone #:	(847)204-1982
E-Mail:	TLother@medline.com
Resolution Time:	

Contract Issue Escalation Point #3

Type of Issue:	Technical Support, Unsatisfactory Support or Performance
Contact Name:	Troy Lother
Title:	Sr. Director National Field Sales
Address:	3 Lakes Drive

Sales Manager Information	
Contact Name:	Dan Clinton
Title:	Sales Division Manager
Address:	3 Lakes Drive Northfield, IL 60093
Telephone #:	847-970-8163
E-Mail:	DCClinton@medline.com
Availability:	M-F

Billing Manager Information	
Contact Name:	Phillip Reed
Title:	Strategic Accounts Manager
Address:	3 Lakes Drive Northfield, IL 60093
Telephone #:	843-602-6584
E-Mail:	preed@medline.com
Availability:	M-F

Emergency Contact Information	
Telephone #:	
Toll Free Telephone #:	
E-Mail:	govbids@medline.com

	Northfield, IL 60093
Telephone #:	(847)204-1982
E-Mail:	TLothar@medline.com
Resolution Time:	

LOTS	DEFINITION
LOT 1	Medical Supplies shall consist of Products to be used in point-of-care medical settings such as hospitals and clinics. This includes equipment (e.g. beds; mobility and assistive devices; bath chairs and commodes; surgical instruments; etc.), consumables (e.g. bandages; gloves; needles; syringes; IV tubing), nutritional items, over-the-counter (OTC) medications (e.g. ibuprofen), emergency and trauma Products (e.g. defibrillators, first aid kits) and so on.
LOT 2	Medical Laboratory Supplies shall consist of Products to be used in laboratory settings. This includes equipment, chemical supplies and biologics. This includes equipment (e.g. centrifuges; glassware; magnetic stirrers; culture media; etc.), biologics (that is, Products derived from living cells), and chemicals (that is, Products consisting of synthesized molecules, such as reagents).
Additional Offerings	Proposed Products or value-added services that do not belong in Lots 1 or 2 but enhance the resulting Contract, such as Product Management or Inventory Control tools. Not mandatory.
CATEGORIES - LOT 1	EXAMPLES OR DEFINITIONS
Equipment	Beds; wheelchairs, crutches, rollators and other mobility/assistive devices; bath chairs; commodes; surgical instruments like scalpels and forceps
Equipment - Diagnostics	EKG machines; glucose meters; blood pressure monitors; pulse oximeters; thermometers
Consumables	Bandages; gloves (surgical, exam); masks; face shields; needles; syringes; IV tubing; gauze; incontinence products
OTC Medication	Ibuprofen; acetaminophen; distilled water; glucose tabs
Emergency/Trauma	First Aid Kits; defibrillators
Nutritional Items	Dietary and nutritional supplements used in medical settings including oral nutritional supplements, enteral nutrition, and hydration solutions
Apparel	Patient gowns; protective barrier gowns; bio-protective apparel
Infection Control	Specialty soaps; hand sanitizer; sharps containers; spill kits; surface disinfectants and wipes
Other	Does not fit in assigned product categories but belongs in the Lot
CATEGORIES - LOT 2	EXAMPLES OR DEFINITIONS
Equipment	Centrifuges; culture media; glassware; magnetic stirrers; digital dry baths; cold storage; rockers; transport media
Apparel	Safety apparel such as chemical protective coveralls (with or without boots) from manufacturers such as 3M, Kleenguard, Alphatec, Dupont and Microchem; cleanroom hoods; cleanroom coats; chemical resistant aprons; boot covers; sleeves
Consumables	Gloves; masks; fume hoods; respirators
Cleanroom Supplies	Cleaning chemicals and wipes; cleanroom mops
Chemicals	Reagents; solvents; acids; bases
Biologics	Biological products include a wide range of products such as vaccines, blood and blood components, allergenics, somatic cells, gene therapy, tissues, and recombinant therapeutic proteins. Biologics can be composed of sugars, proteins, or nucleic acids or complex combinations of these substances, or may be living entities such as cells and tissues. Biologics are isolated from a variety of natural sources - human, animal, or microorganism - and may be produced by biotechnology methods and other cutting-edge technologies. Gene-based and cellular biologics, for example, often are at the forefront of biomedical research, and may be used to treat a variety of medical conditions for which no other treatments are available. (FDA)
Other	Does not fit in assigned product categories but belongs in the Lot

CATEGORIES - LOT 1	Product Category Discount
Equipment	See Proposed Price List
Equipment - Diagnostics	See Proposed Price List
Consumables	See Proposed Price List
OTC Medication	See Proposed Price List
Emergency/Trauma	See Proposed Price List
Nutritional Items	See Proposed Price List
Apparel	See Proposed Price List
Infection Control	See Proposed Price List
Other	See Proposed Price List

CATEGORIES - LOT 2	Product Category Discount
Equipment	See Proposed Price List
Apparel	See Proposed Price List
Consumables	See Proposed Price List
Cleanroom Supplies	See Proposed Price List
Chemicals	See Proposed Price List
Biologics	See Proposed Price List
Other	See Proposed Price List

Volume Discount Tiers at the Transaction Level	
Volume Discounts - \$500.00 - \$1,000.00	To be determined by item and quantity
Volume Discounts - \$1,000.01 - \$2,500.00	To be determined by item and quantity
Volume Discounts - \$2,500.01 - \$5,000.00	To be determined by item and quantity
Volume Discounts - \$5,000.01 - \$7,500.00	To be determined by item and quantity
Volume Discounts - \$7,500.01 - \$10,000.00	To be determined by item and quantity
Volume Discounts - \$10,000.01 - \$15,000.00	To be determined by item and quantity
Volume Discounts - \$15,000.01 - \$20,000.00	To be determined by item and quantity
Volume Discounts - \$20,000.01 - \$30,000.00	To be determined by item and quantity
Volume Discounts - \$30,000.01 - \$40,000.00	To be determined by item and quantity
Volume Discounts - \$40,000.01 - \$50,000.00	To be determined by item and quantity
Volume Discounts - Over \$50,000.00	To be determined by item and quantity

ADDITIONAL DISCOUNTS:	DISCOUNT:
Purchasing Card (P-Card)	0.0000%
Early Payment	0.0000%
Prompt Payment	0.0000%

ADDITIONAL INFORMATION:	
Minimum purchase amount required for orders placed using a P-Card	
Maximum acceptable purchase amount for orders placed using a P-Card	

STOP! Bidders must review this tab before proceeding to the Quote for Broome tab.

Broome Requirements and Reference:	Supplier Response:
Product Specifications: The following specifications or requested manufacturer for each Medical Nursing Supply item are MINIMUM SPECIFICATIONS ONLY and are NOT meant to be exclusionary. All Bidders must indicate, however, after each specification, whether their proposed equipment meets, does not meet, or exceeds said specification. Explanation and justification of any differences thus noted will be made on Column B, Supplier Response, where the field is open. Additional sheets may be used, when necessary. NOTE: "Justification," as used above, includes all available printed literature which would show the advantages gained by accepting the proposed equipment. Some of items listed in the bid may become a mandated purchase from Industries for the Blind or other NYS Preferred Sources.	
Minimum Specifications for Concentrators: The Bidder must review and answer the following list or specifications. Any deviations from the bid specifications must be noted in Column B. Broome County may ask for verification of the responses given below during an interview with the bidder(s) and/or site inspections.	
Oxygen Flow: ILL up to 5L (Portable and 5L Stationary) ----- indicate YES or NO	Yes
ILL up to 10L (10L Stationary) ----- indicate YES or NO	Yes
Power Sensing: AC Power Supply 100-240V, 50-60 Hz -----indicate YES or NO DC Power Cable: for mobile use -----indicate YES or NO	Yes
Battery Life: 5 hrs. for continuous feed -----indicate YES or NO 8 hrs. on 16 cell battery ----- indicate YES or NO	No
USE Designed for 24/7 use, at home or away ----- indicate YES or NO	Yes
Self-Diagnostics: Complete monitoring of system with easy download ability ----- indicate YES or NO	No
Warranty: 1-year warranty covers field-replaceable sieve beds -----indicate YES or NO 3-year warranty, no hour limit -----indicate YES or NO	Yes
Compressor Life: 25000 to 30000 hrs -----indicate YES or NO	Yes
Minimum Specifications for Fingertip Pulse Oximeters	
Battery: 16 cell or double battery ----- indicate YES or NO	No
Display Type: OLED Display -----indicate YES or NO	Yes
Power Option: Equipped with a function switch, through which the oximeter can be powered off automatically if no signal is detected for more than seven (7) seconds ----- indicate YES or NO	Yes
Minimum Specification for the Vital Sign Monitor Machine: All vital sign monitoring machines MUST include the following. Machines offered without WILL NOT BE AWARDED.	
Operate with a Lithium-Ion battery	Yes
Include Blood Pressure	Yes
Include SpO2	Yes
Digital Display	Yes
Stand	Yes
BP cuffs - including Pediatric, Adult, and Large Adult	Yes
Warranty	3-year warranty (1-year warranty on accessories)
OPTIONAL - Oral or Tympanic Thermometer Attachment	

MEDICAL AND NURSING SUPPLIES SPECIFICATIONS (EXCEL TAB REFERENCE - QUOTE FOR BROOME)

- A. Antiseptic Scrubs, Solutions, Swabs and Peri-Wash
- B. Applicators, Depressors, and Orangewood Sticks
- C. Band-Aids, Bandages, Cotton Balls, Dressings and Tape
- D. Basins, Bowls and Pans
- E. Blood Pressure Test Equipment and Stethoscope
- F. Gloves, Isolation Gowns, Medicine Cups, Swipes, Papers, Under-pads
- G. Enemas, Kits and Laxatives
- H. Irrigation Supplies
- I. Urinary Drainage Supplies
- J. Lotions & Medicated Ointments
- K. Mouthwash, Denture Cups, Disposable Razors, Toothbrushes, Toothpaste, Combs and Shampoo
- L. Needles & Syringes
- M. Oxygen & Suction Supplies
- N. Thermometer Probe Covers.
- O. Diabetic Testing
- P. Skin Prep Pads, Tucks, Instrument Paks, Staple Remover, Lozenges, Safety Pins, Shrouds, Face Masks and Incontinent Pads
- Q. Miscellaneous Items: Flex straws, Spoons and Drain Tube Attachment Device, Etc.
- R. Vital Sign Digital Machine Monitors & Accessories
- S. Oxygen Concentrators

Quantities:

The bidder will furnish to Broome County Government such quantities as are required at the County's sole discretion, whether greater or lesser than the estimated quantities set forth in this specification and/or proposal sheet(s), at the prices bid. Payment will be made for those products ordered, delivered to, and accepted by the requesting departments.

The County uses a formal purchase order system, as such, only vendors who accept purchase orders should respond to this solicitation. Broome County will not award vendors who do not accept purchase orders.

Broome's estimated spend is \$300,000.00

Pricing:

Pricing for Broome County to be fixed-price for one (1) year and not subject to price escalations or de-escalations.

All prices will include all expenses involved in furnishing items as ordered by and delivered to the above noted Broome County departments. Broome County will not accept any additional delivery or minimum order charges.

All prices will exclude taxes since Broome County is, by law, exempt from all taxes.

Product Substitutions:

In the event a specified manufacturer's product listed in the contract becomes unavailable or cannot be supplied by the contractor for any reason (except as provided for in the Savings/Force Majeure Clause), a product deemed in writing by the Broome County to be equal to or better than the specified product must be substituted by the contractor at no additional cost or expense. Unless otherwise specified, any substitution of product prior to Broome County's approval may be cause for termination of Contract.

Product Equivalents and Samples: SAMPLES ARE REQUIRED WITH BIDS WHEN ITEM OFFERED IS DIFFERENT THAN REQUESTED MANUFACTURER. SAMPLES BECOME THE PROPERTY OF BROOME COUNTY. All items offered shall be the brand specified or acceptable equivalent. Samples of items proposed as equivalent must be furnished to the Division of Purchasing for approval by requesting department at time of bid. Items proposed as "equivalents", without samples, will be rejected as indicative of non-responsiveness and nonresponsibility. SAMPLES SENT VIA THE MANUFACTURER MUST BE IDENTIFIED WITH YOUR COMPANY NAME AND CORRECTLY LABELED AS TO PRODUCT, MANUFACTURER, CATALOG NUMBER, ETC. Failure to properly label samples may be considered indicative of non-responsibility. Proposing items that are "NOT EQUAL" which Broome County has documented a negative history, or previously rejected will be rejected as indicative of nonresponsiveness and non-responsibility and may result in the vendor(s) removal from consideration of award. GLOVES - Due to infection control reasons, no substitutes will be accepted without prior approval.
Extenuating Circumstances: If during the contract period, extenuating circumstances arise proving awarded pricing to be detrimental to the vendor, Broome County may consider the vendors cost to supply items in the bid. The awarded vendor shall provide any documentation requested by Broome County to justify a price increase. Approval of any requested increase is not guaranteed and will be determined by the Broome County Board of Acquisition and Contract. If a price adjustment is granted, it is the expectation the price adjustment will revert to the original bid award pricing when the circumstance allows. Broome County may request documentation at any time to reconsider any price adjustment that was granted.
Rejected Product: When product is rejected, it must be removed by the contractor from the premises within three calendar days of notification of rejection. Upon notification of rejection, risk of loss of rejected or nonconforming product shall remain with contractor. Rejected items not removed by the contractor within ten calendar days of notification shall be regarded as abandoned by the contractor, and Broome County shall have the right to dispose of the product as its own property. If requested, the contractor shall promptly reimburse Broome County for all costs and expenses incurred in storage or effecting removal or disposition after the ten-calendar-day period.
Payment: Successful Bidder(s) will send monthly invoices to each (ordering) Broome County Department covering items purchased for that month, and will be paid, by Broome County, on a "Net 30 Days" basis. Payment will be made in accordance with the terms on the face of the order, or the Seller's invoice, whichever are more favorable to Broome County. For purposes of any applicable cash discount, payment date therefore shall be calculated from the receipt of invoice or final acceptance of the goods, whichever is later.
Packaging: Bidders will indicate, on the Quote for Broome, (under proposed MFG. & size/case pack) any variance from requested manufacturer, unit size or case size. Should the unit size be different than shown on the Quote for Broome tab, (12 oz., or 20 oz. instead of 16 oz., e.g.). Bidders must so indicate, so that awards may be made using a common denominator (in this case: per/oz.)
Delivery: The submission of a bid will be construed to mean that the Bidder is fully informed as to the extent and character of the medical supplies, and a representation that the Bidder can furnish the supplies, from the first scheduled delivery date after award, satisfactorily, and in complete compliance with the specifications. If the Successful Bidder fails to deliver within the time specified, or within reasonable time as interpreted by Broome County or fails to make immediate replacement of rejected items when so requested or as directed by the County department, Broome County may purchase from other sources to replace the item rejected or not delivered. On all such purchases, the Bidder agrees to reimburse the County, promptly, for excess costs occasioned by such purchases. Should the cost be less, the successful Bidder shall have no claim to the difference. Such purchases will be deducted from the estimated quantity. A recurring tendency to "back order" or be "out-of-stock" shall be considered sufficient cause for cancellation of contract and for the vendor to be considered non-responsible for future bids.
Inspection: Broome County reserves the right to inspect all supplies ordered prior to acceptance and reserves the right to reject any and all non-conforming goods.

Bidders shall review the Broome Ref Tab before proceeding.

Proposed pricing to Broome shall not exceed the proposed net NTE pricing on the Proposed Price List tab.

Bidders shall complete the highlighted blue columns E, F, I, J, and K. Column L to be used for any comments (if different from requested manufacturer, quantity/size).

Bidders shall NOT remove the formula in Column G.

				Enter Vendor Name & Number							
	ITEM DESCRIPTION	1 Yr Est Qty	Requested Mfg.	Quantity Per Case	Case Price	Calculated Unit Price	Size - Case/Pk/Box	Manufacturer	Manufacturer Part Number	Vendor Part Number	Please make note if different than requested (oz/quantity/mfg.)
A1	Alcohol, 16 oz. Isopropyl, 70%	40 Cases	Generic	12	\$15.09	1.2575	12/16 oz Case	Medline	MDS098003Z	MDS098003Z	
A2	Alcohol Swab Preps, Medium	45 Cases	Kendall 5150	2400	\$126.04	0.0525	4M/Cs. 200 Bx	Medline	CUR45585RB	CUR45585RB	We are bidding Medline brand, 100 per box, 24 boxes per case
A3	Hydrogen Peroxide, 3% solution 16 oz	10 cases	Generic	12	\$8.10	0.6750	12 Case	Medline	MDS098001Z	MDS098001Z	
A4	Distilled White Vinegar	10 cases	Generic	1	#N/A	#N/A	6 Case	Troy	S25623A	IOF1404050	
A5	Aloe Vesta, Body Wash & Shampoo, 8 oz.	300 Cases	Dynarex	36	\$42.37	1.1769		Medline	MSC0925BW08	MSC0925BW08	We are bidding Medline brand
A6	Povidone-Iodine Prep Pads	2 Cases	Triad 10-3201	1000	\$31.03	0.0310	2/M/ Cs 100/Bx	Medline	MDS093917	MDS093917	We are bidding Medline brand
A7	Peri Fresh Rinse 8 oz.	250 Cases	Generic	36	\$54.14	1.5039		Medline	MSC095206	MSC095206	
A8	Hand Disinfectant with moisturizers, 2 oz., Purell 2 in 1	110 Cases	GoJo 9605-24	48	\$51.79	1.0790	24 Case	Medline	HH70G02	HH70G02	We are bidding Medline brand
A9	Hand Disinfectant with moisturizers, 8 oz., Purell 2 in 1, pump	70 Cases	GoJo 9652-12	12	\$29.16	2.4300	12 Case	Medline	HH70G08	HH70G08	We are bidding Medline brand
A10	Hand sanitizer refill for NXT dispenser	50 cases	GoJo 2156-08	8	\$126.03	15.7536	8/ case	GOJO	2156-08	GOJ215608	
B1	Sterile cotton tip Applicators, 6", Wood	3 Cases	Dynarex 4305	2000	\$29.68	0.0148	2/M Case	Medline	MDS202000	MDS202000	We are bidding Medline brand
B2	Unsterile Cotton-Tip Applicators, 6", Wood	1 Case	Critmed 229612	10000	\$38.19	0.0038	1M/Bx 10M/Cs	Medline	MDS202050	MDS202050	We are bidding Medline brand
B3	Sterile Tongue Depressors	1 Case	Critmed 229598	1000	\$29.35	0.0294	1/M Case	Medline	MDS202075	MDS202075	We are bidding Medline brand
B4	Orangewood Manicure Sticks	40 Boxes	Donovan CS-45B	144	\$3.55	0.0247	1 Gross Box	Medline	NON801780	NON801780	We are bidding Medline brand
C1	Shur-Band LF, 4" Bandages	50 Pkg	Hartmann-Conco 59540000	10	\$6.87	0.6870	10 Pkg	Medline	MDS087004LFZ	MDS087004LFZ	We are bidding Medline brand
C2	Shur-Band LF, 6" Bandages	50 Pkg	Medline MDS087006LF	10	\$10.93	1.0930	10 Pkg	Medline	MDS087006LFZ	MDS087006LFZ	
C3	Steri-Strips, 1/2" x 4"	2 Boxes	3M R1546	500	\$51.64	0.1033	500 Box	Medline	NON250414Z	NON250414Z	We are bidding Medline brand
C4	Bandaid Strips, 1/2"	6 Cases	Dynarex 3601	3000	\$43.12	0.0144	2,400 Case	Medline	PRM255008	PRM255008	We are bidding Medline brand
C5	Cotton Balls, Unsterile, Medium	6 Cases	Dynarex 3170	4000	\$13.24	0.0033	4/M Case	Medline	MDS21460	MDS21460	We are bidding Medline brand
C6	Gauze, Sterile, 2" x 2"	5 Cases	Dynarex 3322	3000	\$32.41	0.0108	3/M Case	Medline	PRM2208	PRM2208	We are bidding Medline brand
C7	Gauze, Sterile, 3" x 3"	5 Cases	Dynarex 3333	2400	\$53.14	0.0221	2,400 Case	Medline	PRM3312	PRM3312	We are bidding Medline brand
C8	Gauze, Sterile, 4" x 4"	6 Cases	Dynarex 3342	1200	\$33.39	0.0278	1,200 Case	Medline	PRM4408	PRM4408	We are bidding Medline brand
C9	Gauze, Unsterile, 4" x 4", 8 ply	25 Cases	Dynarex 3264	4000	\$88.41	0.0221	4/M Case	Medline	NON25408	NON25408	We are bidding Medline brand
C10	Kerlix, Roll, Sterile, 4 1/2" x 4.1 yds 6 ply	50 Cases	Dynarex 3161	100	\$65.70	0.6570	100 Case	Medline	PRM25865	PRM25865	We are bidding Medline brand
C11	Abdominal Pads, 5" x 9", Sterile	6 Cases	Dynarex 3501	400	\$32.55	0.0814	400 Case	Medline	PRM21450	PRM21450	We are bidding Medline brand
C12	Tegaderm, thin, 4" x 4.75'	5 Boxes	3M	10	\$16.44	1.6440	10 Box	Medline	MSC5100	MSC5100	We are bidding Medline brand
C13	Tape, Paper, 1"	12 Cases	Dynarex 3552	144	\$47.66	0.3310	144 Case	Medline	PRM260001	PRM260001	We are bidding Medline brand
C14	Medipore Soft Cloth Surgical Tape, 2"x10yd	50 rolls	3M 2862	1	\$6.37	6.3700	600 Case	Medline	MSC4002	MSC4002	We are bidding Medline brand
C15	Telfa, Sterile, 8" x 3"	1 Case	Kendall 123B	600	\$64.98	0.1083	600 Case	Medline	NON25720	NON25720	We are bidding Medline brand
C16	Hot/Cold Packs, Reusable	2 Cases	Jack Frost 0803	16	\$17.96	1.1225	24 Case	Medline	MDS138020	MDS138020	We are bidding Medline brand
C17	Geri Cotton Gloves, Arm Protectors	6 Cases	Glenwood GL1000	1	\$9.47	9.4700	12/pr Case	Medline	NONSLEEVE	NONSLEEVE	We are bidding Medline brand
C18	Allevyn Adhesive, 3 x 3	5 Boxes	Smith & Nephew	10	\$26.10	2.6100	10 Box	Medline	MSC1044Z	MSC1044Z	We are bidding Medline brand
C19	Allevyn Adhesive, 5 x 5	40 Boxes	Smith & Nephew	10	\$55.59	5.5590	Box	Medline	MSC1066Z	MSC1066Z	We are bidding Medline brand
C20	Split Sponge 2 x 2	10 boxes	McKesson	70	\$2.50	0.0357		Medline	PRM256001H	PRM256001H	We are bidding Medline brand
C21	Split Sponge 4 x 4	50 boxes	McKesson16-42426	50	\$3.32	0.0664		Medline	PRM256000H	PRM256000H	We are bidding Medline brand

C22	Wound Measurer	8 Boxes	Trademark Medical B250	250	\$12.59	0.0504	250 Box	Medline	MSC6252	MSC6252	We are bidding Medline brand
D1	Bandage Scissors - Stainless Steel 5 1/2"	200 Each	Medco 81050	1	\$8.07	8.0700	Each	Medline	MDS0890114F	MDS0890114F	We are bidding Medline brand
D2	Basin, Emesis, 10", Plastic	6 Cases		250	\$24.14	0.0966	250 Case	Medline	DYND80367	DYND80367	
D3	Basin, Wash, Merrymint	70 Cases		50	\$61.43	1.2286	50 Case	Medline	DYND80301	DYND80301	
D4	Disposable Water Pitchers w/ lids	12 Cases		100	\$37.48	0.3748	100 Case	Medline	DYND80535	DYND80535	
D5	Disposable Water Pitcher Liners	8 Cases		500	\$38.89	0.0778	500 Case	Medline	DYND80528	DYND80528	
D6	Bed Pan, Conventional, Merrymint	10 Cases		8	\$23.85	2.9813	20 Case	Medline	DYND80281	DYND80281	
D7	Bed Pan, Fracture, Merrymint	18 Cases		24	\$21.09	0.8788	50 Case	Medline	DYNC8522	DYNC8522	
D8	Urinals	15 Cases		48	\$22.23	0.4631	50 Case	Medline	DYND80235S	DYND80235S	
D9	Urine Specimen Collector Pans	10 Cases		100	\$40.22	0.4022	100 Case	Medline	DYND36600	DYND36600	
E1	Pocket Aneroid Blood Pressure, Child, Complete w/cuff	50bx		1	\$19.51	19.5100	each	Medline	MDS9387LF	MDS9387LF	
E2	Adult, Complete w/cuff	50bx		1	\$23.55	23.5500	each	Medline	MDS9380LF	MDS9380LF	
F1	Pocket Aneroid Blood Pressure, Large Adult, Complete w/cuff	50bx		1	\$26.26	26.2600	each	Medline	MDS9388LF	MDS9388LF	
F2	Stethoscope, R.N. Type, Dual Head	25		1	\$2.97	2.9700	Each	Medline	MDS926201	MDS926201	
F3	Gloves, Exam grade, Synthetic, Vinyl, Unsterile, Powder Free, Small	80 Cases		1500	\$39.00	0.0260	1500 Case	Basic Medical	PVC511	PVC511	
F4	Gloves, Exam grade, Synthetic, Vinyl, Unsterile, Powder Free, Medium	750 Cases		1500	\$39.00	0.0260	1500 Case	Basic Medical	PVC512	PVC512	
F5	Gloves, Exam grade, Synthetic, Vinyl, Unsterile, Powder Free, Large	500 Cases		1500	\$39.00	0.0260	1500 Case	Basic Medical	PVC513	PVC513	
F6	Gloves, Exam grade, Synthetic, Vinyl, Unsterile, Powder Free, X - Large	180 Cases		1300	\$39.00	0.0300	1500 Case	Basic Medical	PVC514	PVC514	
F7	Gloves, Nitrile, Unsterile, Powder Free, Medium	50 Cases		1000	\$45.32	0.0453	1000 Case	Medline	FG100M	FG100M	
F8	Gloves, Nitrile, Unsterile, Powder Free, Large	50 Cases		1000	\$45.32	0.0453	1000 Case	Medline	FG100L	FG100L	
F9	Gloves, Nitrile, Unsterile, Powder Free, X-Large	50 Cases		1000	\$45.32	0.0453	1000 Case	Medline	FG100XL	FG100XL	
F10	Cotton Glove Liners, Large	5 Pkgs.	Graham Field 9666	12	\$17.08	1.4233	12 Pr. Pkg.	Medline	MDTGLOVEL	MDTGLOVEL	We are bidding Medline brand
F11	Gloves, Disposable Poly, Powdered, Medium	12 Boxes	Foodhandler 104504	150	\$6.80	0.0453	500 Box	Medline	CLE202H	CLE202H	We are bidding Medline brand
F12	Gloves, Disposable Poly, Powdered, Large	12 Boxes	Foodhandler 104504	150	\$6.80	0.0453	500 Box	Medline	CLE203H	CLE203H	We are bidding Medline brand
F13	Gloves, Disposable Poly, Powdered, X-Large	12 Boxes	Foodhandler 104504	130	\$6.80	0.0523	500 Box	Medline	CLE204H	CLE204H	We are bidding Medline brand
F14	Isolation Gown, Impervious with Long Sleeves	100 Cases	Dynarex 2145	50	\$63.55	1.2710	50 Case	Medline	CRI4010	CRI4010	We are bidding Medline brand
F15	Medicine Cups, Plastic, Poly-propylene Graduated, 1 oz. - Large	75 Cases	Dynarex 4252	5000	\$36.90	0.0074	5M Case	Medline	DYND80000	DYND80000	We are bidding Medline brand
F16	Paper Souffle Cups, 1 oz.	35 Cases	Solo 100	5000	\$44.79	0.0090	5M Case	Medline	NON024220	NON024220	We are bidding Medline brand
F17	Plastic Cups, 7 oz.	250 Cases	Solo Galaxy Y7RH0100	2500	\$58.52	0.0234	2000 Case	Medline	NON03007	NON03007	We are bidding Medline brand
F18	Silent Knight Pill Crusher Pouches	150 Boxes	Links Medical PC 1000	1000	\$39.07	0.0391	1M Box	Medline	NONPC1000	NONPC1000	We are bidding Medline brand
F19	Swipes, Hospital Tissues (30 Box)	200 Cases	Boardwalk BWK6500	30	\$19.41	0.6470	30 Bxs. Case	Medline	NON243277	NON243277	We are bidding Medline brand
F20	Micro Kill Bleach wipes	40 Cases	Medline msc351410A	6	\$51.34	8.5567	6 Case	Medline	MSC351410AN	MSC351410AN	
F21	Antiembotic Stockings, Small	250 pair		6	\$35.45	5.9083		Medline	MDS160824	MDS160824	
F22	Antiembotic Stockings, Medium	250 pair		6	\$35.45	5.9083		Medline	MDS160844	MDS160844	
F23	Antiembotic Stockings, Large	250 pair		6	\$35.45	5.9083		Medline	MDS160864	MDS160864	
G1	Antiembotic Stockings, X-Large	250 pair		6	\$35.45	5.9083		Medline	MDS160884	MDS160884	
G2	Antiembotic Stockings, XX-Large	250 pair		6	\$43.82	7.3033		Medline	MDS160894	MDS160894	
H2	Enema, Phosphate	15 Cases	Triad 10-2112	24	\$22.69	0.9454	48 Case	Medline	CUR095005B	CUR095005B	We are bidding Medline brand
H3	Cleansing Enema Kit	1 Case	Amsino AS330	48	\$49.59	1.0331	50 Case	Medline	DYND70102	DYND70102	We are bidding Medline brand
I1	Irrigation Sets w/Piston Syringe	150 Cases	Amsino AS136	20	\$29.82	1.4910	20 Case	Medline	DYND20302	DYND20302	We are bidding Medline brand
I2	Normal Saline for Irrigation, 100 ML	80 Cases	Amsino AS398	48	\$36.56	0.7617	48 Case	Medline	RD130296	RD130296	We are bidding Medline brand
I3	Normal Saline, 0.9%, 3ML Vial	110 Boxes	Hudson 200-39	100	\$9.87	0.0987	100 Box	Medline	HUDRHU39UZ	HUDRHU39UZ	We are bidding Medline brand

I4	Latex Foley Catheters, 5cc - 14FR	1 Box	Bard 123514A	12	\$49.15	4.0958	12 Box	Medline	DYND11214	DYND11214	We are bidding Medline brand
I5	Latex Foley Catheters, 5cc - 16FR	6 Box	Bard 123516A	12	\$49.15	4.0958	12 Box	Medline	DYND11216	DYND11216	We are bidding Medline brand
I6	Latex Foley Catheters, 5cc - 18FR	2 Box	Bard 123518A	12	\$49.15	4.0958	12 Box	Medline	DYND11218	DYND11218	We are bidding Medline brand
I7	Latex Foley Catheters, 30cc - 16FR	2 Box	Bard 123616A	12	\$13.11	1.0925	12 Box	Medline	DYND11776	DYND11776	We are bidding Medline brand
I8	Latex Foley Catheters, 30cc - 18FR	1 Box	Bard 123618A	12	\$13.11	1.0925	12 Box	Medline	DYND11778	DYND11778	We are bidding Medline brand
I9	Latex Foley Catheters, 5cc - 20FR	1 Box	Bard 123520A	12	\$12.01	1.0008	12 Box	Medline	DYND11760	DYND11760	We are bidding Medline brand
I10	Latex Foley Catheters, 30cc - 20FR	1 Box	Bard 123620A	12	\$13.11	1.0925	12 Box	Medline	DYND11780	DYND11780	We are bidding Medline brand
I11	Latex Foley Catheters, 5cc - 22FR	1 Box	Bard 123522A	12	\$12.01	1.0008	12 Box	Medline	DYND11762	DYND11762	We are bidding Medline brand
I12	Latex Foley Catheters, 30cc - 22FR	1 Box	Bard 123622A	12	\$13.11	1.0925	12 Box	Medline	DYND11782	DYND11782	We are bidding Medline brand
I13	Latex Foley Catheters, 5cc - 24FR	1 Box	Bard 123524A	12	\$12.01	1.0008	12 Box	Medline	DYND11764	DYND11764	We are bidding Medline brand
I14	Latex Foley Catheters, 30cc - 24FR	1 Box	Bard 123624A	12	\$13.11	1.0925	12 Box	Medline	DYND11784	DYND11784	We are bidding Medline brand
I15	Silver Foley Catheters, 5cc - 16FR	12 Each	Kendall KDL605163/C	1	\$11.23	11.2300	Each	Medline	DYND141016H	DYND141016H	We are bidding Medline brand
I16	Silver Foley Catheters, 30cc - 16FR	12 Each	Bard 17685116	1	\$12.49	12.4900	Each	Medline	DYND141216H	DYND141216H	We are bidding Medline brand
I17	Silver Foley Catheters, 5cc - 18FR	12 Each	Kendall KDL605189/C	1	\$11.18	11.1800	Each	Medline	DYND141018H	DYND141018H	We are bidding Medline brand
I18	Silver Foley Catheters, 30cc - 18FR	12 Each	Kendall KDL605187/C	1	\$12.50	12.5000	Each	Medline	DYND141218H	DYND141218H	We are bidding Medline brand
I19	Basic Urethral Catheter Tray with 14 FR Red Rubber Catheter	20 Cases	Amsino AS87114	20	\$52.11	2.6055	20 Case	Medline	DYNC1816	DYNC1816	We are bidding Medline brand
I20	Urinary Drain Bag Privacy Covers	5 Boxes	Medline # DYND15200	20	\$12.20	0.6100	20/bx	Medline	DYND15200	DYND15200	
I21	Urinary Drain Bags	10 Cases	Amsino AS332	20	\$30.62	1.5310	20 Case	Medline	DYNC1674	DYNC1674	We are bidding Medline brand
I22	Foley Catheterization Tray, 30 ML, Syringe	1 Case	Amsino AS890	20	\$41.73	2.0865	20 Case	Medline	DYNC1815	DYNC1815	We are bidding Medline brand
J1	Foley Catheterization Tray, 10 ML, Syringe	12 Cases	Amsino AS880	20	\$39.09	1.9545	20 Case	Medline	DYNC1810	DYNC1810	We are bidding Medline brand
J2	Leg Bags w/Screw Type Closure (Not w/rubber cap or push in plug)	4 Cases	Dynarex 4281	48	\$62.50	1.3021	50 Case	Medline	DYND12574	DYND12574	We are bidding Medline brand
J3	Foley Catheter Tube Holder-Leg Band	5 Boxes	Dyle #316	10	\$37.13	3.7130	10 Box	Medline	DYND16900	DYND16900	We are bidding Medline brand
J4	Lubricating Jelly, 3 Gr.	4 Cases	Triad 10-8344	864	\$49.31	0.0571	12/144 Case	Medline	MDS032273Z	MDS032273Z	We are bidding Medline brand
J5	Aloe Vesta, Skin Conditioner 4 oz.	15 Cases	Medline MSC092MBL04	60	\$31.57	0.5262	60 Case	Medline	MSC092MBL04	MSC092MBL04	
K2	Baby Oil, 4oz	20 Cases	Donovan 3-555-2	60	\$53.03	0.8838	60 Case	Medline	MSC095052	MSC095052	We are bidding Medline brand
K3	Mouthwash, Medical, Alcohol Free 4 oz.	30 cases	Hydrox HDX10210	60	\$18.61	0.3102	60 Case	Medline	CTRD00413	CTRD00413	We are bidding Medline brand
K4	Denture Brush	5 cases		144	\$22.51	0.1563		Medline	NONTBDEN	NONTBDEN	
K5	Denture Adhesive Cream, 2 1/2 oz. Tube	25 Cases	Pfizer 63965	12	\$36.07	3.0058	12 Case	Medline	MDS136408H	MDS136408H	We are bidding Medline brand
K6	Denture Cleaning Tablets	13 Cases	Donovan Den 6290	1080	\$47.16	0.0437	24Bx/Cs 90 Bx	Medline	MDS136405	MDS136405	We are bidding Medline brand
K7	Denture Cups	5 Cases	Vollrath H975-05	250	\$29.50	0.1180	250 Case	Medline	DYND70292	DYND70292	We are bidding Medline brand
K8	Disposable Razors	10 Cases	Personna 750030	500	\$51.88	0.1038	500 Case	Medline	BRN1312	BRN1312	We are bidding Medline brand
K9	Shaving Cream, 1.5 oz.	8 Cases	Donovan SC-15	144	\$85.76	0.5956	144 Case	Medline	MSC095014	MSC095014	We are bidding Medline brand
K10	Toothbrushes, Adult	16 Cases	Donovan TB-28	144	\$8.31	0.0577	144 Case	Medline	MDS136000	MDS136000	We are bidding Medline brand
K11	Toothettes	8 Cases	Sage S602	1000	\$82.71	0.0827	1M Case	Medline	MDS096208	MDS096208	We are bidding Medline brand
K13	Shower Caps	4 Cases	Donovan SC-01	500	\$50.40	0.1008	200 Case	Medline	NON24373	NON24373	We are bidding Medline brand
K14	Speedstick Deodorant, 1.8oz. (No Substitutes will be accepted)	40 Cases	Colgate-Palmolive Company	12	\$28.38	2.3650	12 Case	Colgate Palmolive	194020	EDS94020	
K15	Lady Speed Stick, 2.5 oz. (No Substitutes will be accepted)	130 cases	Colgate-Palmolive Company	12	\$37.27	3.1058	12 Case	Colgate Palmolive	95441	EDS95441	
K16	Finger Nail Clippers, Small	600	Graham-Field GF80- 1790-1	1	\$0.81	0.8100	Each	Medline	TEINI1121H	TEINI1121H	We are bidding Medline brand
K17	Toenail Clippers, Large	400	Graham-Field GF-80- 1790-2	1	\$1.21	1.2100	Each	Medline	TEINI1122H	TEINI1122H	We are bidding Medline brand

K18	Combs, Adult, 7"	15 Gross	Donovan C7	144	\$8.38	0.0582	Gross	Medline	MDS137007	MDS137007	We are bidding Medline brand
K19	Hairbrush, Adult	55 Boxes	Donovan HB-01	12	\$4.16	0.3467	24 Box	Medline	MDS137015ZZ	MDS137015ZZ	We are bidding Medline brand
K20	Shampoo, Baby, 8 oz.	30 Cases	Chester 908	144	\$55.33	0.3842	48 Case	Medline	MSC092FFW02	MSC092FFW02	We are bidding Medline brand
K21	OB Pads & Adhesive Strip	25 Cases	Kendall 2022	240	\$47.55	0.1981	14 Doz. Case	Medline	MSC323950C	MSC323950C	We are bidding Medline brand
K22	Emery Boards	25 Pkgs.	Donovan EB01B	144	\$5.53	0.0384	144 Pkg	Medline	NON801778	NON801778	We are bidding Medline brand
K23	Basis Soap, 4 oz. (No Substitutes will be accepted)	20 Cases	Beiersdorf 85700	24	\$63.65	2.6521	24 Case	Beiersdorf, Inc	BEI2140857005	BEI2140857005	
K24	Double Tread Slipper Socks, Regular - Adult	20 Cases	Dynarex 2191	48	\$32.22	0.6713	48 Pair Case	Medline	MDTDBLTREADM	MDTDBLTREADM	We are bidding Medline brand
K25	Double Tread Slipper Socks, Large - Adult	50 Cases	Dynarex 2192	48	\$32.22	0.6713	48 Pair Case	Medline	MDTDBLTREADL	MDTDBLTREADL	We are bidding Medline brand
K26	Double Tread Slipper Socks, X Large - Adult	50 Cases	Dynarex 2193	48	\$32.22	0.6713	48 Pair Case	Medline	MDTDBLTREADXL	MDTDBLTREADXL	We are bidding Medline brand
K27	Double Tread Slipper Socks, XX Large - Adult	30 Cases	Dynarex 2194	48	\$32.22	0.6713	48 Pair Case	Medline	MDTDBLTREDXXL	MDTDBLTREDXXL	We are bidding Medline brand
K28	Double treat Slipper Sock, XXX-Large - Bariatric	30 Cases	Medline # MDT211218BARI	48	\$81.89	1.7060	48/cs	Medline	MDT211218BARI	MDT211218BARI	
K29	Knt Heel/Elbow Protector	1 Case	Medline # MDT823298	1	\$3.36	3.3600	EACH	Medline	MDT823298	MDT823298	
K30	Shrouds/Patient Gowns	2 Cases	Medline # NON24355	50	\$20.08	0.4016	50/cs	Medline	NON24355	NON24355	
K31	Bariatric Patient Gowns	2 Cases	Medline # NON24247B	25	\$46.71	1.8684	25/cs	Medline	NON24247B	NON24247B	
L1	Ready Bath Shampoo Caps	10 Cases	Medline # MSC095231	30	\$53.25	1.7750	30/cs	Medline	MSC095231	MSC095231	
L2	Hair Picks	5 Cases	Dynarex # 4888	144	\$13.99	0.0972	288 Case	Medline	MDS1372066CS	MDS1372066CS	We are bidding Medline brand
L3	Needles, 18G, 1"	2 Boxes	B-D 305195	100	\$6.14	0.0614	100 Box	Medline	SYR100185Z	SYR100185Z	We are bidding Medline brand
L4	Needles, 19G, 1"	1 Boxes	B-D 305186	100	\$7.28	0.0728	100 Box	Medline	SYR100195Z	SYR100195Z	We are bidding Medline brand
L5	Needles, 20G, 1 1/2"	1 Boxes	B-D 305176	100	\$8.47	0.0847	100 Box	Medline	SYR100207Z	SYR100207Z	We are bidding Medline brand
L6	Needles, 21G, 1"	1 Boxes	B-D 305165	100	\$9.33	0.0833	100 Box	Medline	SYR100215Z	SYR100215Z	We are bidding Medline brand
L7	Needles, 22G, 1 1/2"	3 Boxes	B-D 305156	100	\$6.14	0.0614	100 Box	Medline	SYR100227Z	SYR100227Z	We are bidding Medline brand
L8	Needles, 23G, 1"	1 Boxes	B-D 305145	100	\$14.51	0.1451	100 Box	Medline	SYR100235Z	SYR100235Z	We are bidding Medline brand
L9	Needles, 25G, 5/8"	1 Box	B-D 305122	100	\$8.47	0.0847	100 Box	Medline	SYR100253Z	SYR100253Z	We are bidding Medline brand
L10	Locking Syringes, w/Needles, 22G, 1", 3cc	12 Boxes	B-D 9596	50	\$34.92	0.6984	100 Box	BD	305905	B-D305905Z	
L11	Syringes, 6 cc	3 Boxes	Monoject 516937	125	\$44.17	0.3534	50 Box	BD	309647	B-D309647Z	We are bidding BD
L12	Syringes, 12 cc	3 Boxes	Monoject 512878	200	\$41.34	0.2067	80 Box	BD	302995	B-D302995Z	We are bidding BD
L13	Syringes, 20 cc	2 Boxes	Monoject 520657	50	\$25.44	0.5088	50 Box	BD	303310	B-D303310Z	We are bidding BD
L14	Syringes, 35 cc	3 Boxes	Monoject 535762	56	\$34.18	0.6104	30 Box	BD	302832	B-D302832Z	We are bidding BD
L15	Syringes, 60 cc	2 Boxes	Monoject 560125	40	\$36.19	0.9048	20 Box	Medline	309653	B-D309653Z	We are bidding BD
L16	Vanishpoint Retractable Syringe, 3 cc, 22 G, 1 1/2" (No Substitutes will be accepted)	2 Boxes	Retractable Technologies10341	100	\$39.00	0.3900	100 Box	Retractable Tec	10341	RT110341Z	
L17	Vanishpoint Retractable Syringe, 3 cc, 23 G, 1" (No Substitutes will be accepted)	8 Boxes	Retractable Technologies10311	100	\$39.00	0.3900	100 Box	Retractable Tec	10311	RT110311Z	
L18	Vanishpoint Retractable Syringe, 3 cc, 25 G, 5/8" (No Substitutes will be accepted)	3 Boxes	Retractable Technologies10301	100	\$39.00	0.3900	100 Box	Retractable Tec	10301	RT110301Z	
L19	Vanishpoint Retractable Syringe, Insulin, U100, 29 G, x 1/2" (No Substitutes will be accepted)	25 Boxes	Retractable Technologies10211	800	\$374.40	0.4680	8 Bx/CS 100 Box	Retractable Tec	10211	RT110211	
L20	Vanishpoint Retractable Tuberculin Syringe, 25 G, 5/8" (No Substitutes will be accepted)	12 Boxes	Retractable Technologies10151	800	\$374.40	0.4680	8 Bx/CS 100 Box	Retractable Tec	10151	RT110151	
L21	Syringe, Insulin, 1/2 cc, Lo-Dose, Safety, 29 G x 1/2"	50 Cases	Monoject 8881511136	500	\$131.47	0.2629	5 Bx/CS 100 Box	Medline	SYRSI193292	SYRSI193292	We are bidding Medline brand
L22	Syringe Container, 5 qt	35 Cases	Kendall 8507 SA	20	\$64.56	3.2280	20 Case	Medline	MDS705153	MDS705153	We are bidding Medline brand
L23	10ML Saline Flush Syringe	1 Case	Medline # EMZ111240Z	30	\$9.34	0.3113	30/bx	Medline	EMZ111240Z	EMZ111240Z	We are bidding Medline brand
L24	23GX 1in. IM Safety Hypodermic Needle	20 Boxes	B-D 305902	800	\$143.11	0.1789	50 Box	Medline	SSN100235Z	SSN100235	We are bidding Medline brand
L25	22GX 1 1/2in. IM Safety Hypodermic Needle	10 Boxes	B-D 305900	100	\$27.90	0.2790	50 Box	Medline	SSN100227Z	SSN100227Z	We are bidding Medline brand

L26	Epipen Auto-Injector (Adult-0.3mg/0.3ml) (Two Auto-Injectors and One Trainer)	3 Packs	Mylan 66033	2	\$342.22	171.1100	2 Pkg	Mylan	0093-5986-27	0093-5986-27	
L27	Epipen Auto-Injector (Child, Jr-0.15mg/0.15ml) (Two Auto-Injectors and One Trainer)	2 Packs	Mylan 66032	1	\$755.96	755.9600	2 Pkg	Mylan	49502-501-02	49502-501-02	
L28	Oxygen, Cannula, Unflared with 7' Tubing	70 Cases	Amsino AS75080	50	\$45.23	0.9046	50 Case	Medline	HUD1820	HUD1820	We are bidding Medline brand
L29	Oxygen Mask with 7' Tubing	3 Cases	B & F 64041	50	\$40.66	0.8132	50 Case	Medline	HCS4600B	HCS4600B	We are bidding Medline brand
L30	Aerosol Mask	8 Cases	Hudson 1083	50	\$31.14	0.6228	50 Case	Medline	HUD1083	HUD1083	
L31	Oxygen Tubing, 7'	5 Cases	B & F 64200	50	\$13.42	0.2684	50 Case	Medline	HCS4507	HCS4507	We are bidding Medline brand
L32	Oxygen Tubing Connectors	2 Packs	B & F 65100	200	\$17.25	0.0853	200 Pack	Medline	HCS4701	HCS4701	We are bidding Medline brand
L33	Oxygen Nebulizer System including mouthpiece	18 Cases	B & F 61400	50	\$74.03	1.4806	50 Case	Medline	HUD1882	HUD1882	We are bidding Medline brand
M1	Pulse Oximeter Soft-Touch	100 Units	Medline # HCSM70C	1	\$25.18	25.1800	Each	Medline	HCSM70S	HCSM70S	HCSM70C has been discontinued
M2	Nebulizer Compressor	20 Units	Medline # HCS70004RD	8	\$138.77	17.3463	8/cs	Medline	HCS70004RD	HCS70004RD	
M3	Oxygen Regulator	5 Units	Medline # HCS8708M	1	\$18.67	18.6700	Each	Medline	HCS8708M	HCS8708M	
M4	Mobile Aneroid BP Monitor	8 Units	Medline # MDS9407LF	1	\$102.62	102.6200	Each	Medline	MDS9407	MDS9407	MDS9407LF has been discontinued
M5	Suction Tubing, 1/4", 6'	2 Cases	Kendall 8888-301606	50	\$35.19	0.7038	50 Case	Medline	DYND50246	DYND50246	We are bidding Medline brand
M6	Pre-filled Oxygen Humidifier Bottles - Disposable, 500 ML	30 Cases	Cardinal Health 002620	12	\$54.40	4.5333	12 Case	Vyalre Medical	002620	BXT002620	We are bidding Medline brand
M7	Distilled Water, Gallons	3 Cases	Generic	6	\$17.23	2.8717	6 Case	DB Services of	100585	NLE100585	
M8	Airline Cannula Ear Cover Protectors	28 Cases	Cardinal Health 002016	25	\$24.79	0.9916	50 Pair Case	Medline	HUD1868PRCS	HUD1868PRCS	We are bidding Medline brand
M9	Suction Catheters, 14 FR	2 Cases	Amsino AS365	100	\$30.19	0.3019	50 Case	Medline	DYND41902	DYND41902	We are bidding Medline brand
M10	Yankaeur Tips	2 Cases	Amsino AS835	50	\$18.32	0.3664	50 Case	Medline	DYND52132	DYND52132	We are bidding Medline brand
M11	Disposable Suction Canisters, 1100 ML	1 Case	Gomco 01-90-3696	12	\$30.29	2.5242	48 Case	Medline	HCS7120	HCS7120	We are bidding Medline brand
M12	Probe Covers for Genius 2 Thermometers 1st Temp	15 Cases	Kendall 303030	2112	\$294.01	0.1392	2,112 Case	Cardinal Health	303030	SWD303030	We are bidding Medline brand
M13	Rectal Digital Thermometer	1 Case	Medline # MDS9952	1	\$3.37	3.3700	Each	Medline	MDS9952H	MDS9952H	
M14	Rectal Digital Thermometer Sheaths	1 Case	Medline # MDS9608	100	\$5.99	0.0599	100/bx each	Medline	MDS9604	MDS9604	
M15	Infrared Digital No-Touch Forehead Thermometer	30 units		1	\$33.71	33.7100		Medline	MDSNOTOUCH	MDSNOTOUCH	
M16	Glucose Control solutions	65 Boxes	Medline MPH1560	6	\$31.82	5.3033	2 x 2.5 ML Box	Medline	MPH1560	MPH1560	
M17	Glucose test strips	1,500 Boxes	Medline MPH1550	50	\$7.48	0.1496	50 Box	Medline	MPH1550Z	MPH1550Z	
N1	Blood Glucose System- Provided with test strip purchase		Medline # MPH1540	1	No Cost		Each	Medline	MPH1540	MPH1540	Due to Federal and State compliance laws, cost will be discussed
N3	Blood Lancets, Sterile, Safety	250 Boxes	Medline MPHSTIDE28Z	200	\$20.30	0.1015	Box	Medline	MPHSTIDE28Z	MPHSTIDE28Z	
N4	Skin Prep Pads	20 Cases	Smith & Nephew 420400	1000	\$93.91	0.0939	20 Box/ Case	Medline	MSC1500	MSC1500	
N5	Suture Removal Instrument Pak	2 Cases	Kendall 66200	50	\$24.33	0.4866	50 Case	Medline	MDS707555	MDS707555	We are bidding Medline brand
N6	Skin Staple Remover	2 Cases	Cypress 82-15	1	\$1.53	1.5300	Each	Medline	DYNJ05059H	DYNJ05059H	We are bidding Medline brand
N7	Glass Free Isolation Face Masks with Earloops	20 Cases	Dynarex 2201	300	\$29.06	0.0969	300 Case	Medline	NON27378	NON27378	We are bidding Medline brand
N8	Disposable Incontinent Pads	250 Cases	Attend IP0400	80	\$28.94	0.3618	144 Case	Medline	FITLINER100	FITLINER100	We are bidding Medline brand
O1	Ultrasound Gel Medium viscosity	5 cases	Generic	12	\$20.09	1.6742	1bd	Medline	CTR001305	CTR001305	We are bidding Medline brand
O4	Flex Straws, Individually Wrapped, Plastic, 7 1/4"	12 Cases	Dynarex 4260	10000	\$60.33	0.0060	400Bx 25 Boxes Case	Medline	NON02325	NON02325	We are bidding Medline brand
P1	Spoons, Medium Weight, White	350 Cases	Prime Source 75002494	1000	\$11.91	0.0119	1000 Case	Medline	NON042001	NON042001	We are bidding Medline brand
P2	Lifestyles Non-latex Condoms	5 Cases	Ansell Americas 7800	1008	\$402.42	0.3992	1000 Case	Lifestyles Health	210174	LIE210174	We are bidding Medline brand
P3	Small Disposable Vaginal Specula	40 Boxes	Welch Allyn 59000	25	\$23.42	0.9368	24 Box	Medline	DYND70401SZ	DYND70401SZ	We are bidding Medline brand
P4	Medium Disposable Vaginal Specula	40 Boxes	Welch Allyn 59001	25	\$30.07	1.2028	24 Box	Medline	DYND70401MZ	DYND70401MZ	We are bidding Medline brand
P5	Large Disposable Vaginal Specula	2 Boxes	Welch Allyn 59004	25	\$40.82	1.6328	18 Box	Medline	DYND70401LZ	DYND70401LZ	We are bidding Medline brand

P6	Isolation Stickers	15 boxes	UAL ULHN435	1	\$30.78	30 7800	500/Box	United Ad Label	HN435	UALBHL435A	
P7	Gait Belt	50 Units	Medline # MDT821203L	1	\$5.47	5.4700	Each	Medline	MDT821203L	MDT821203L	
P8	Airline Incentive Spirometers	5 Cases	Medline # BXT001900	12	\$29.44	2.4533	20/cs	Medline	HUD717301	HUD717301	
P9	AA Alkaline Industrial Batteries	30 Cases	Rayovac ALAA-BJ	144	\$35.14	0.2440	96/cs	Medline	MPHBAA	MPHBAA	We are bidding Medline brand
Q1	AAA Alkaline Industrial Batteries	30 Cases	Rayovac ALAAA-BJ	144	\$25.65	0.1781	96/cs	Medline	MPHBAAA	MPHBAAA	We are bidding Medline brand
Q2	9V Zinc Carbon Batteries	20 Cases	Rayovac HD-9VF	72	\$65.46	0.9092	72/cs	Medline	MPHB9V	MPHB9V	We are bidding Medline brand
Q3	C Alkaline Industrial Batteries	10 Cases	Rayovac ALC-6J	72	\$51.53	0.7157	72/cs	Medline	MPHBC	MPHBC	We are bidding Medline brand
Q4	D Alkaline Industrial Batteries	5 Cases	Rayovac ALD-6J	72	\$66.76	0.9272	72/cs	Medline	MPHBD	MPHBD	We are bidding Medline brand
Q5	EZ Assistive Heel Protectors	200 Pair	EZ Assistive	1	\$20.84	20.8400	Pair	Medline	MDT823296	MDT823296	We are bidding Medline brand
Q6	Bestcare Clipped Sling SL-MA4000M-Medium	80	Bestcare	1	\$73.91	73.9100	Each	Medline	MDSCCLPSLING2	MDSCCLPSLING2	We are bidding Medline brand
Q7	Bestcare Clipped Sling SL-MA4000M-Large	80	Bestcare	1	\$78.44	78.4400	Each	Medline	MDSCCLPSLING3	MDSCCLPSLING3	We are bidding Medline brand
Q8	Bestcare Clipped Sling SL-MA4000M-Xlarge	80	Bestcare	1	\$88.26	88.2600	Each	Medline	MDSCCLPSLING4	MDSCCLPSLING4	We are bidding Medline brand
Q10	Disposable Full Face Shield	2000	Medical Nation	96	\$129.00	1.3438	Case	Medline	NONFS300	NONFS300	We are bidding Medline brand
Q11	Hipsaver Hip Pads Nursing Home Style Sm, Md, Lg, XLg, XXLg	200	Hipsaver	1	\$66.69	66.6900	Each	Hipsaver	NHFF-S	HPSNHFFS, M, L, XL	
Q12	Attends Briefs Dermadry Medium	1000	Attends	80	\$26.72	0.3340	96/Case	NO SUBSTITUTION WILL BE ACCEPTED		FITEXTRAMD	We are proposing Medline brand to provide a better value
Q13	Attends Briefs Dermadry Large	1000	Attends	80	\$29.18	0.3648	72/Case	NO SUBSTITUTION WILL BE ACCEPTED		FITEXTRALG	We are proposing Medline brand to provide a better value
Q14	Attends Briefs Dermadry X-Large	1000	Attends	80	\$31.84	0.3980	60/Case	NO SUBSTITUTION WILL BE ACCEPTED		FITEXTRAXLG	We are proposing Medline brand to provide a better value
Q15	Attends Briefs Dermadry 2X-Large	1000	Attends	80	\$43.80	0.5475	48/Case	NO SUBSTITUTION WILL BE ACCEPTED		FITEXTRAXXL	We are proposing Medline brand to provide a better value
Q16	Attends Briefs Dermadry Plus Bariatric 3XL-4XL	1000	Attends	48	\$58.52	1.2192	32/Case	NO SUBSTITUTION WILL BE ACCEPTED		MTB084	We are proposing Medline brand to provide a better value
Q17	Attends Pullups Advanced Small	1000	Attends	88	\$43.10	0.4898	80/Case	NO SUBSTITUTION WILL BE ACCEPTED		MSC33255	We are proposing Medline brand to provide a better value
Q18	Attends Pullups Advanced Medium	1000	Attends	80	\$43.39	0.5424	80/Case	NO SUBSTITUTION WILL BE ACCEPTED		MSC33005	We are proposing Medline brand to provide a better value
Q19	Attends Pullups Advanced Large	1000	Attends	72	\$37.58	0.5219	72/Case	NO SUBSTITUTION WILL BE ACCEPTED		MSC33505	We are proposing Medline brand to provide a better value
Q20	Attends Pullups Advanced X-Large	1000	Attends	56	\$42.02	0.7504	56/Case	NO SUBSTITUTION WILL BE ACCEPTED		MSC33600	We are proposing Medline brand to provide a better value
Q21	Attends Pullups Bariatric 2XL	1000	Attends	32	\$86.12	2.6913	40/Case	NO SUBSTITUTION WILL BE ACCEPTED		BARIBRIEF	We are proposing Medline brand to provide a better value
Q22	Attends Pullups Bariatric 3XL	1000	Attends	32	\$86.12	2.6913	40/Case	NO SUBSTITUTION WILL BE ACCEPTED		BARIBRIEF	We are proposing Medline brand to provide a better value

	EQUIPMENT						ALTERNATE BRANDS ACCEPTED. MUST MEET OR EXCEED SPECS PROVIDED				
							Manufacturer	Manufacturer Part Number	Vendor Part Number		
			Qty	Price Per Qty	Calculated Unit Price					Please make note if different than requested (oz/quantity/mfg.)	
R1	Vital Signs Monitor Machine	17	Medline	1	\$2,080.44	2080.4400	Each	MEDLINE	MDSVMSNTT	MDSVMSNTT	
R2	Mobile Stand			1	\$240.00	240.0000	Each	MEDLINE	MDSVMSSTAND01	MDSVMSSTAND01	Basket is included
R3	Basket			1	\$95.91	95.9100	Each	MEDLINE	MDSM3ASSEMBLY	MDSM3ASSEMBLY	
R4	Pediatric Blood Pressure Cuff - Small			5	\$45.49	9.0980	Bag	MEDLINE	MDS9911HPRE	MDS9911HPRE	This is the reusable option, we also have disposable
R5	Adult Blood Pressure Cuff - Large			5	\$45.81	9.1620	Bag	MEDLINE	MDS9913HPRE	MDS9913HPRE	This is the reusable option, we also have disposable
R6	Adult Blood Pressure Cuff - Extra Large			5	\$58.31	11.6620	Bag	MEDLINE	MDS9914HPRE	MDS9914HPRE	This is the reusable option, we also have disposable
S1	Oxygen Concentrators - Portable			1	\$1,672.80	1672.8000	Each	DRIVE DEVLBI	125D	MZ125D	
S2	Oxygen Concentrators - Stationary - 5L			1	\$1,585.40	1585.4000	Each	DRIVE DEVLBI	1025DS	MZ1025DS	
S3	Oxygen Concentrators - Stationary - 10L			1	\$918.86	918.8600	Each	DRIVE DEVLBI	S25DS	DH1525DS	

Bidder Name and d/b/a:	Medline Industries, LP
Bidder FEIN:	36-2596612

Item #	Topic	Requirement/Reference	Check as Completed	Word, PDF or Excel Format
1	Company History and Summary	Appendix B, Section F, 13.2; WORD or PDF Format	X	PDF
2	Section N - Technical Proposal Workbook	This workbook, Technical Proposal tab; Appendix B, Section G, Technical Proposal	X	Excel
2.5	Section N - Technical Proposal Workbook	Supporting documentation for Section N - Technical Proposal Workbook, searchable PDF format	X	PDF
3	Section O - Cost Proposal Workbook	Appendix B, Section F, 13.3 AND Appendix B, Section G, Cost Proposal	X	PDF
4	Proposal Sheet	Appendix A, Section B, Lead Agency Requirements - Required Documents	X	PDF
5	Variation and Justification Sheet	Appendix A, Section B, Lead Agency Requirements - Required Documents	X	PDF
6	Non-Collusive Bidding Certificate	Appendix A, Section B, Lead Agency Requirements - Required Documents	X	PDF
7	Iranian Energy Divestment Certification Election Log	Appendix A, Section B, Lead Agency Requirements - Required Documents	X	PDF
8	Gifts Statement	Appendix A, Section B, Lead Agency Requirements - Required Documents	X	PDF
9	Insurance Acknowledgement	Appendix A, Section B, Lead Agency Requirements - Required Documents	X	PDF
10	W-9	Appendix A, Section B, Lead Agency Requirements - Required Documents	X	PDF
11	Respondent's Check List	Appendix A, Section B, Lead Agency Requirements - Required Documents	X	PDF
12	Federal Contract Terms and Conditions	Appendix A, Section C - Federal Contract Terms and Conditions	X	PDF
13	New Jersey Business Compliance - Attachment 1 - Ownership Disclosure Form	Appendix A, Section D, New Jersey Business Compliance	X	PDF
14	New Jersey Business Compliance - Attachment 2 - Non-Collusion Affidavit	Appendix A, Section D, New Jersey Business Compliance	X	PDF
15	New Jersey Business Compliance - Attachment 3 - Affirmative Action Affidavit	Appendix A, Section D, New Jersey Business Compliance	X	PDF
16	New Jersey Business Compliance - Attachment 4 - Political Contribution Disclosure Form	Appendix A, Section D, New Jersey Business Compliance	X	PDF
17	New Jersey Business Compliance - Attachment 5 - Stockholder Disclosure Certification	Appendix A, Section D, New Jersey Business Compliance	X	PDF
18	New Jersey Business Compliance - Attachment 6 - Certification of Non-Involvement in Prohibited Activities in Iran	Appendix A, Section D, New Jersey Business Compliance	X	PDF
19	New Jersey Business Compliance - Attachment 7 - New Jersey Business Registration Certificate	Appendix A, Section D, New Jersey Business Compliance	X	PDF
20	New Jersey Business Compliance - Attachment 8 - Certification of Non-Involvement in Prohibited Activities in Russia or Belarus	Appendix A, Section D, New Jersey Business Compliance	X	PDF
21	Other Required Information	Appendix B, Section G, 8. Other Required Information	X	PDF
22	Insurance Documentation	Appendix A, Section B, Lead Agency Requirements - Terms and Conditions and additional national requirements found in Appendix F, Section F, Cyber, Technology Error & Omissions (20.5) and Section I, Master Cooperative Purchasing Agreement (7. Insurance)	X	PDF
23	Marketing Plan	Appendix B, Section F, 15. Marketing Plan	X	PDF
24	Cyber Security Plan & Protocols	Appendix B, Section F, 20.4 Cyber Security Plan & Protocols	X	PDF
25	Addenda, if applicable		X	PDF

Supplier Responsibility: While a good faith effort has been made to compile all necessary forms, required information, and signatures needed in the submission requirements as shown in this Checklist, it remains the respondent's responsibility to thoroughly review the solicitation document, submission requirements, and electronic posting, if applicable, to ensure that all required items, information, acknowledgments, and signatures are accurately included in their submission.

Supplier Responsibility: Supplier solicitation responses must be verified for accuracy and reliability by humans prior to submission. Suppliers are responsible for producing reliable and accurate solicitation responses without misrepresented or fabricated information or data. Suppliers are responsible for reading and understanding the solicitation. Supplier shall notify Lead Agency solicitation contact(s) in writing with their solicitation response if it: (1) utilized GenAI to complete all or a portion of their solicitation response; (2) intends to utilize GenAI in a way that materially impacts resulting Contract performance.

Bidder Name and d/b/a:	Medline Industries, LP
Bidder FEIN:	36-2596612

Item #	Topic	Response
	Bidder Capacity and Capability (15 %) (App B, Sec F, 13.2 Company History - b. Supplier Distribution and Capacity, c. Support and Quality Control)	
1	Describe in detail your capabilities to satisfy the characteristics and administrative requirements of this Solicitation;	Medline is a manufacturer and distributor of healthcare supplies in the United States, with annual company revenue of \$28.4 billion (2025), and over 1,300 prime vendor distribution partners. Medline is strategically positioned to provide flexible models that support health care supply chain transformation and its evolving needs. Medline has the flexibility to make long-term investments focused on our customers' needs versus short-term decisions balance-sheet based decisions. These investments include our manufacturing capabilities delivering greater value over the life of the relationship while also providing a deeper than industry standard inventory position. Medline's momentum and growth has afforded us the opportunity to continue to make significant capital investments to our supply chain to support our customer's future.
	Provide brief description of in-scope offerings for Lots 1 and 2;	Medline provides more than 335,000 products and clinical solutions that serve the entire continuum of care, of which over 190,000 are Medline manufactured products.
2	Detail the total number and location of salespeople employed by Supplier;	Today, Medline employs over 45,000 team members worldwide, with 24,000+ of those team members working in the US. Medline has 695 sales representatives, including specialty reps.
	Provide number and location of support centers (if applicable) and location of corporate office;	In order to best support our customers, Medline has a national footprint of distribution centers, customer service centers and manufacturing sites in addition to our corporate headquarters located in Northfield, IL.
	Provide the number, size and location of Supplier's distribution facilities, warehouses, and retail network as applicable;	Medline's network of 45 distribution centers in the United States range in size up to 1.4 million square feet, with an average square footage of 650,000.
	Provide a description of how you propose to distribute in-scope Products/Services nationwide. Include any states where products and services will not be offered under the Master Agreement, including U.S. Territories and Outlying Areas;	Medline's distribution network can ship inventory to all 50 states.
	Please provide a detailed list or map of all your full-service stocking distribution centers in the United States, U.S. Territories and Outlying Areas and describe your delivery network, along with your order-fill rate and on-time delivery rate. Additionally, please describe any unique capabilities or logistics that set your distribution network apart from competitors in the market;	Medline prides ourselves on the ability to ship next day to our customers over 95% of the time. Key to this is our network of over 45+ distribution centers (spanning 26,000,000 square feet of distribution space), increased inventory on hand (over \$4B across our national network) and owned delivery fleet of over 2,000 vehicles. Other capabilities that differentiate Medline from competitors include:
	Identify all other companies that will be involved in processing, handling or shipping the products/service to the end user.	Medline's preferred method of delivery is our company owned fleet of trucks and employed drivers (MedTrans). Using our own fleet allows Medline to utilize the onboard GPS systems with Dynamic Route Planning to monitor on-time delivery, and provides greater logistical flexibility. Today, MedTrans has over 2,000 vehicles ranging from full 53' tractors and trailers to parcel vehicles. Depending on size of the location and freight along with proximity to distribution center, Medline could also use a FedEx or another LTL provider. For parcel deliveries, Medline utilizes our owned MedTrans parcel fleet or FedEx.
	Bidders must have a Quality Assurance and Quality Control planDescribe the company's quality control policies and include copies of these policies; describe the measures taken to ensure that all personnel assigned are capable and qualified;	Medline has an extensive quality assurance program that places quality at the center of every product. All products manufactured for Medline must have a robust quality management system and processes. Each manufacturer is qualified according to the risks of the product. This includes a robust supplier surveillance program that trends and monitors production activities, complaints, reportable events, and recalls. This may include either a paper or onsite audit by Medline's quality audit program. All Medline auditors are ISO 13485 lead auditor certified and go through an extensive training program that allows them to audit products globally and to assure the highest quality of products are being sold by Medline. Medline maintains a 13485 and MDSAP compliant system as well as certify certain products to be sold globally.

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What kind of quality assurance documentation can you provide to Participating Entities, if requested?	Medline has a documented Quality Management System to control the design, manufacturing and distribution of healthcare products. We are committed to maintain the effectiveness of the quality system in accordance with the requirements of ISO13485:2016 and other applicable regulatory requirements. This includes the establishment, implementation and maintenance of all procedures and activities requiring documentation by the applicable standards and regulations. Please see attached for Medline's ISO Certification.
How often do you self-audit?	Medline has an internal audit program, which includes annual audits of each of our product divisions, corporate quality/regulatory groups, and manufacturing sites.
Do you perform your own product testing, rely on third-party certification, or a mix of both? Bidders must have a product testing protocol (in-house or third party) that verifies the quality of products. Bidders must maintain records for their products including origin of materials, test results, and production data;	Medline verifies manufacturing locations are registered with the FDA and have the appropriate state licensure when applicable. For Wholesale distributors, Medline verifies the shipping location is appropriately licensed per the state websites and they have reported to the FDA as a wholesale distributor or 3PL if applicable
Describe your company's efficiency and accuracy rates in inventory management. What tools do you use to improve accuracy? What is your inventory accuracy percentage? Do you use barcodes, RFID tags, and/or other tools? What technology investments have you made to streamline operations? How do you ensure staff are well-trained on inventory management?	Medline has partnerships with several inventory management technology companies that can help drive efficiencies in how supplies are managed in storage locations (i.e., supply rooms and PAR areas) as well as replenishment activities. The implementation of an inventory management system is based on a number of planning factors and considerations and Medline will work Broome County to understand inventory requirements and make appropriate recommendations.

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Next Business Day delivery; detail geographic area where Participating Entities qualify;	Medline's network of 45+ distribution center gives us the ability to ship next day to our customers in the US over 95% of the time.
Rush/Expedited delivery; detail geographic area where Participating Entities qualify;	Medline's Dedicated Service Rep (DSR) dedicated to Broome County agencies will be the initial point of contact for emergency or rush requests. Emergency Orders: The customer service representative will take care of contacting the local distribution center personnel who will in turn arrange for the delivery of the order. Customers who call the emergency phone number are connected with customer service and key distribution center personnel that can assist them. Each Medline distribution center has its own private delivery fleet and each driver in that fleet is equipped with a GPS enabled direct-connect cell phone. Medline will determine if the specific delivery is best made by our private fleet or contract carrier. Rush Orders: Similarly, to emergency orders, Medline asks that these are called in to our DSR team. Medline does not have a rush order fee or charge. If the rush order can be accommodated on an existing Medline delivery, there will be no additional freight. If the rush order cannot be shipped on an existing delivery, then Broome County would be asked to pay the freight.
98% or better Delivery Accuracy;	Our approach to delivery accuracy includes: • Real-time order monitoring and proactive issue resolution during implementation and ongoing operations • System-wide KPI dashboards published daily to monitor performance indicators such as order volumes, pricing accuracy, rejections, and fill rates • Network-wide inventory controls that maintain synchronization between warehouse management and enterprise systems to reduce picking, shipping, and billing discrepancies • Standardized cut-off times, carrier reliability monitoring, and delivery execution processes to support consistent, on-time performance These controls provide transparency across the delivery lifecycle and allow our teams to identify and correct exceptions quickly to maintain 98% or better Delivery Accuracy. We have many customers where established governance structures are developed and maintained to ensure performance remains at or above 98%. In the instance of a dip in performance the executive sponsorship committee designed to govern performance will work to present root cause as well as solutions to improve and prevent future disruptions. This has worked successfully with customers such as Northwestern Medicine, Mayo Clinic, Ohio State University, and more.

	98% or better On-Time Delivery;	Our delivery network is purpose-built to support consistent, on-time performance through direct control of infrastructure, transportation, and execution. A national distribution footprint, supported by cross-dock operations and significant on-hand inventory, enables predictable transit times and reduces delays caused by shortages or network congestion. On-time delivery is further strengthened by our owned transportation fleet and dynamic route planning, which allow us to manage schedules, capacity, and carrier performance more effectively than third-party-dependent models. Dedicated logistics teams actively manage order cut-off times, shipment execution, and delivery timing to protect customer delivery windows.
	98% or better Fill Rate;	Fill rate guarantees will be on all stock products, and service is guaranteed at 96% unadjusted. Medline's national network of 45 distribution centers consists of over 26,000,000 million square feet of medical-grade warehouse space and utilizes advanced technology to drive operational accuracy and efficiency, leading to higher service levels for our customers. This philosophy, coupled with our average inventory on hand of \$4B allows our Prime Vendor customers the ability to achieve consistent and higher than industry average fill rates.
	98% or better Customer Satisfaction; and	Medline believes the ultimate attestation of customer satisfaction is our 98% retention rate across Prime Vendor relationships over the last three years. Medline's fundamental differences in relentless customer focus, commitment to long-term partnership and industry leading resource structure focused on all areas of the care-continuum have enabled Medline to maintain our customer base while continuing to grow as a distributor.
	98% or better Invoice/Billing Accuracy	Medline's foundational price management program, "Price Assurance," highlights price exception lines and prevents invoice lines from generating when the PO price and contract price do not match. Leveraging our Price Assurance program, health systems typically achieve a 98% price accuracy rate or greater.
5	Please provide three (3) references; Describe experience in providing the services described in this Solicitation. Which organizations do you currently provide a similar or same service. Include names, addresses, email and phone numbers of the appropriate contact persons.	State of New Jersey Christine Murphy Christine.Murphy@treas.nj.gov Illinois Public Higher Education Cooperative (IPHEC) Graham LaMontagne (217) 300-6452 State of Massachusetts Kelly Thompson Clark 617-720-3184
Ordering & E-Commerce Capabilities (15 %) (App B, Sec F, 19. Online Orders/E-Commerce)		
6	The successful Respondent shall provide a fully integrated online ordering system that ensures:	
	A. Secure electronic catalog functionality with real-time pricing and inventory updates;	Yes, Medline's B2B e-commerce website, Medline.com, allows customers 24/7 access to shop our product catalog, see pricing, use the secure checkout, view product inventory, track shipments, and many more self-service features and account management capabilities.
	B. Compliance with PCI DSS for secure payment processing;	Medline's B2C platform is HITRUST certified. Medline follows the NIST industry-standard security framework. Additionally, our data security systems are audited annually, and we implement appropriate internal policies and technical measures (e.g., pseudonymization and anonymization of data, privacy by design, and limits on access to data) to comply with data privacy laws.

	C. SOCII certification or equivalent for system security;	Medline is SOCII certified.
	D. Multi-tier approval workflows tailored for agency needs;	Medline.com offers pre-defined user roles, such as standard (with ordering capabilities), supervisor (with approval capabilities), and view only (catalog visibility only). We also offer the ability to add/remove permissions to users above and beyond our pre-defined roles. The flexibility is in the hands of our customer to define what their users have access and visibility to online.
	E. Full integration capabilities with e-procurement platforms (e.g., Coupa, SAP Ariba, PeopleSoft, etc.)	Medline has connected with over 80 eProcurement applications such as Jaggaer, Coupa, SAP-Ariba, etc. over the last two decades. We support a variety of electronic ordering options such traditional EDI connected via AS2, SFTP or VAN
7	Supplier must show evidence of a high level of data and access control, including at a minimum PCI compliance for credit card transactions and SOC II compliance or equal for technology systems. Proof of SOC II or equivalent audits should be provided, and the current reports will remain available for inspection during the term of the contract. Response must include precautions in place to prevent supplier punch outs or connectivity to financial systems from being used as an unauthorized entry point to government data systems. The successful Respondent shall provide appropriate data security to safeguard orders placed online. See 20. Data Protections and Data Breach. Qualified Bidders shall provide a copy of their cyber security plan and protocols to protect Lead Agency and future Participating Entity information (e.g. Personally Identifiable Information (PII), SOC 2, ISO 27001, ISO 27108, etc.).	Please see Medline's SOC II documents. Additional details can be covered in virtual or in-person meetings should Broome County request.
8	The online ordering system shall be populated with all appropriate and correct pricing for, based on the respondent's consortium pricing. In the event an error in pricing is discovered in favor of the user, the successful contractor shall provide a refund and/or credit memo to be issued within ten (10) days after the discovery of the discrepancy.	Medline's foundational price management program, "Price Assurance," highlights price exception lines and prevents invoice lines from generating when the PO price and contract price do not match. Leveraging our Price Assurance program, health systems typically achieve a 98% price accuracy rate or greater. Lines that hit Price Assurance are also sent daily. Credits/rebills are requested, reviewed, and routed for approval after initiation through Medline's DSR Team by Broome County. Cycle time to completion varies dependent on the research required, however, a majority of credits are processed within 5 business days. The length of time it takes to release a credit varies depending on the type of credit. Return Goods enters return requests within 24-48 hours, but many of these credits require approval outside of our department before they can be released by Medline's credit department.
	The online ordering system shall be structured in such a manner to allow for multiple approval levels which may be customized for individual agencies.	Medline.com offers pre-defined user roles, such as standard (with ordering capabilities), supervisor (with approval capabilities), and view only (catalog visibility only). We also offer the ability to add/remove permissions to users above and beyond our pre-defined roles. The flexibility is in the hands of our customer to define what their users have access and visibility to online.
	The online ordering system shall be set-up to provide for billing to a specific address and shall be capable of accepting procurement cards ("p-card") as a means of payment at the time of order entry.	Medline will provide billing to a specific address and has the ability to accept p-cards.

	It is preferable that the online ordering system be capable of providing the appropriately discounted price to individuals who may wish to purchase supplies at one of the respondent's retail stores. The system shall provide pricing based on the entry of an entity's account number, or by the use of an entity p-card.	Medline's B2B e-commerce website, Medline.com, serves the entire healthcare continuum. Customers have 24/7 access to shop our product catalog, see pricing, use the secure checkout, view product inventory, track shipments, and many more self-service features and account management capabilities. Medline.com also provides punchout connectivity to Medline.com which allows customers to shop and create shopping carts that are transmitted back to their procurement applications. Medline.com is a full featured web store with access to over 335,000 products, live pricing, and availability (by distribution branch) as well as rich product information that allows quick and easy research. Customers also get access to features like shopping lists and real-time order status and order tracking. Additionally, Medline can provide custom product access through formularies (for physician offices, etc.) that allow facilities to order from a specified set of products quickly and easily.
	In addition to the use of p-cards for payment, the successful respondent's e-commerce system shall be capable of receiving payment via Electronic Funds Transfer (EFT) from the entity.	Medline accepts electronic payment via ACH.
9	Upon delivery of the order, the successful respondent's e-commerce system shall be capable of providing electronic invoicing if desired.	All Medline invoices are transmitted electronically.
Customer Service, Billing and Invoicing (15 %) (App B, Sec F, 17. Customer Service, Billing and Invoicing.; 16. E. Return Policy)		
10	Participating Entities require responsive and proactive customer service under the resulting Contract. The successful Respondent must:	
	A. Provide 24/7 customer support via phone, email, and live chat. The 24/7 customer service/support must, at a minimum, be accessible to Participating Entities across all CONUS time zones during normal business hours;	Medline will offer support to Broome County 24/7, 365 days per year for customer service-related needs. For after-hour support and ordering, each Prime Vendor customer is provided with the Medline emergency phone number, which is monitored after hours, over the weekend, and on holidays to ensure proper response time and coverage.
	B. Designate a single point of contact (Account Manager) for issue resolution;	Medline will provide Broome County with an Account Manager to assist with managing day-to-day operations and problem resolution, as well as escalate to our Divisional Managers to ensure any issues are addressed correctly. Medline also offers significant value in our flat organizational structure and customer first culture. Our local Sales Representative, dedicated to the State and Local Government sector, has a Division Manager, Strategic Account Manager, sales VP, and Executive VP to support them with day to day needs. This results in quick response times as well as expedited resolutions whenever faced with a challenge.
	C. Ensure response times within 1 business day for non-urgent requests and within two (2) hours for urgent matters; and	Medline's DSR for Broome County will be the first point of contact for all customer service-related needs (Order Processing, Backorders, Credit Issues, and Report Running). Broome County will continue to have a direct line of communication (phone and email) to the Dedicated DSR, and Medline confirms that initial responses would be received within a two hour window. Should the Medline dedicated DSR for Broome County be unavailable, our full team of Customer Service Reps becomes available to act as ancillary support. Due to the urgent needs of Broome County, Medline's Customer Service is staffed to answer all of our calls LIVE with minimal wait time.

	D. Implement a customer satisfaction tracking system with performance metrics (e.g., response time, issue resolution rate, Net Promoter Score).	Medline tracks the following KPI's to measure performance, and provides real time access to each through both our reporting software, and reports distributed by our customer support team: - Unadjusted Fill Rate % - On-Time Delivery % - Pick Accuracy Rate - Operational Service Issue - Count of Order and lines - Fill Rate by Manufacturer - Vendor Fill Rates to Medline - Pick Errors Per Thousand Lines - Price Accuracy Medline is a firm believer in customizing KPI's to each of our partners. As a result, Medline would request a meeting with Broome County to discuss service level agreements that Medline will agree to. We have many customers where established governance structures are developed and maintained to ensure performance remains at or above 98%. In the instance of a dip in performance the executive sponsorship committee designed to govern performance will work to present root cause as well as solutions to improve and prevent future disruptions. This has worked successfully with customers such as Northwestern Medicine, Mayo Clinic, Ohio State University, and more.
11	The successful Respondent shall provide a hassle-free return policy that includes:	Please see Medline's Return Goods Policy.
	A. No-cost returns for incorrect, defective, or damaged products;	Medline's standard policy is to replace defective products at no charge, once the defect and proof of purchase from Medline are both confirmed.
	B. 30-day return window for standard products;	Please see Medline's Return Goods Policy.
	C. Expedited refund processing within 5 business days; and D. A dedicated return portal for tracking return status and refund issuance.	Products shipped in error by Distributor are freely returnable for full credit, provided that such returns are made within Medline's DSR will be the first point of contact for return tracking.
12	Service provided by the Respondent, including past customer service history, services available, reduced paperwork, easily understood invoicing, and quick turnaround time for orders as well as inquiries will be a factor in the determination of the successful respondent to this request.	Since our customer service center location in Dubuque, IA opened in April of 2000, we have grown our support service staffing from 25 general Customer Service Reps to a team of over 500 including employees and management providing general, dedicated and ancillary support for our Medline Customers and Sales Reps. In addition, we have built Customer Service teams in satellite locations in Libertyville, Illinois and Temecula, California with a team of almost 500 employees serving as dedicated customer service. Due to the urgent needs of our customers, Medline Customer Service is staffed to answer all of our customer calls LIVE with minimal wait time. Our Customer Service team receives an average of 3,700 calls per day or 18,500 calls per week. We utilize traffic management and quality assurance software to continually monitor Customer Service performance. Our Customer Service goal is to answer all calls within 20 seconds or less with an abandoned rate of 8% or less.
	It is highly desirable that the successful Respondent utilize dedicated inside and outside representatives to service this Agreement. The Respondent may utilize multiple representatives to cover the nation but shall appoint a single point of contact to provide for consistency and continuity of service.	In addition to local account representation, Medline will provide Broome County with appoint a single point of contact for this Agreement.
	Additionally, the successful Respondent shall also provide individual dedicated inside and outside representatives to service this Agreement on a national basis for members of who utilize this Agreement.	Medline agrees.
13	The successful Respondent shall provide for accurate billing of items ordered, timely credits (within 24 hours), and invoices that are easy to understand.	Credits/rebills are requested, reviewed, and routed for approval after initiation through Medline's DSR Team by Broome County. Cycle time to completion varies dependent on the research required, however, a majority of credits are processed within 5 business days. The length of time it takes to release a credit varies depending on the type of credit. Return Goods enters return requests within 24-48 hours, but many of these credits require approval outside of our department before they can be released by Medline's credit department.

Reporting Capabilities & Third Party Audits (10 %) (App B, Sec F, 21. Reporting Capabilities & Third-Party Audits)		
14	The successful Respondent shall provide comprehensive reporting and data analytics tools that include:	
	A. Detailed spend analysis reports (including agency-wide purchase trends);	Medline's online reporting platform, Medline Insight, provides customers an automated, self-service model to deliver over 100 reports relevant to a customer's purchases/spend through Medline as a distributor. Reports can be viewed at several levels (local facility, markets, or entire networks) and there is no additional fee to use Medline Insight. This tool is a core component of our distribution program. Frequently used reports include purchase by manufacturer (detailed and summarized), GPO contract compliance, product usage, usage by ship-to location, fill rates, price assurance/accuracy reports, price parity report for contract alignment across the continuum of care, and purchases by product category for product standardization across the continuum of care. Medline's MPower program consists of a partnership with Microsoft and provides data and analysis not offered by any other medical supply distributor and manufacturer. The program combines real-time data with AI generated tools to analyze and provide valuable information to enhance overall performance related to service levels and inventory management.
	B. Real-time dashboards for tracking orders, deliveries, and budget allocations;	Medline.com is an online portal that will allow customers to place orders, give live pricing and contract details, stock availability, live allocation status (amount ordered, amount remaining to order), and live order line status, if it's in progress to be shipped, on backorder, or if it's been fully shipped. All fully shipped order lines will have downloadable PDF documents of the packing slip or delivery document.
	C. Customizable reports for tracking cost savings and sustainability compliance; and	For identifying cost savings, Medline can generate what is called an 'Opportunity Report' that outlines all product categories and individual SKU's that have cost savings opportunities. This report also looks at all Broome County classes of trade to track conversion items being used within the Broome County network, resulting in opportunities for enterprise-wide standardization. In addition to customizable reports, Medline has a team of Corporate Business Analysts whose primary focus is to provide data and analytics on cost savings and sustainability compliance initiatives..
15	D. Automated monthly and quarterly reports accessible via an online portal.	Medline's online reporting platform, Medline Insight, provides customers an automated, self-service model to deliver over 100 reports relevant to a customer's purchases/spend through Medline as a distributor. Reports can be viewed at several levels (local facility, markets, or entire networks) and there is no additional fee to use Medline Insight. This tool is a core component of our distribution program. Frequently used reports include purchase by manufacturer (detailed and summarized), GPO contract compliance, product usage, usage by ship-to location, fill rates, price assurance/accuracy reports, price parity report for contract alignment, and purchases by product category for product standardization across the systems. Additionally, Medline offers our Mobile Supply Chain dashboard, which gives customers real time access to key metrics and KPI's from any mobile device. Medline has leveraged Tableau for this technology and continues to invest in this application for the value it provides our customers.
	A listing of standard reports available should be provided with the proposal response.	Please see attached for Medline's Insight Overview.

16	The Contractor shall obtain a third-party firm at no additional cost to Lead Agency to conduct external price audits on this contract. The third-party firm shall provide a quarterly report to Lead Agency indicating a Price Accuracy Percentage Rate of 98% or higher.	Medline would measure and audit any savings, fees, or value added service guarantees during quarterly business reviews with Broome County. Medline's plan involves monitoring mutually agreed upon KPIs, which include, but are not limited to, contract and non-contract spend, YTD savings analysis, best unit of measure purchases opportunities, customer overall satisfaction, current distribution costs/terms, customer strategic direction, future savings opportunities, fill rates, pricing, and delivery times/days. Medline will utilize quarterly business reviews to review any quality KPI's that are in place. All goals and initiatives from the previous quarter would serve as the beginning of the subsequent review and Broome County/Medline would review the progress and outcomes of those initiatives, including any challenges or barriers to accomplishing the goals. Medline feels this is the best way to progress a relationship: plan, act, review, and improve.
Contract Risk & Miscellaneous (10 %) (App B, Sec F, 22. Contract Risk and Miscellaneous)		
17	A. Please describe your firm's approach to contract risk management. Include how your organization identifies, assesses, and mitigates risks throughout the life of a contract, especially for public sector clients.	Please see attached for Medline's Disaster Response Plan and IS Recovery Plan.
	B. Has your company ever defaulted, failed to perform, or been terminated for cause on a government contract within the last five (5) years? If yes, please explain the circumstances and how the issue was resolved or mitigated.	No.
	C. Describe the insurance coverage your firm maintains, including general liability, professional liability, workers' compensation, and any other relevant coverages. Include policy limits and whether these meet or exceed the requirements typically set forth in public procurement contracts.	Please see Medline's Certificates of Insurance for information on coverage.
	D. Explain how your organization ensures contract compliance across multiple clients or jurisdictions. Include specific tools, systems, or personnel used to monitor and ensure performance, timelines, reporting, and contractual obligations.	Medline will analyze spend data and look for contract compliance. Customers also have 24/7 access to Medline's online reporting platform, Medline Insight, which provides data on your direct activities including key measurements of ongoing contract compliance.
	E. The Proposer shall provide a supply chain risk mitigation plan, including: i. Tariff impact analysis, including pricing strategies for tariff adjustments;	With the constantly evolving landscape surrounding tariffs, Medline commits to maintaining transparent communication and pricing models with Broome County and will include specific language surrounding tariffs as part of our Service Agreement. Medline routinely evaluates sourcing options and has an expansive global sourcing and manufacturing footprint. Medline relies on such diverse sourcing capabilities and economies of scale in reducing the effects of inflationary pressures on our customers, as well as potential assessment for tariffs.
	ii. Information regarding supply chain diversity, detailing multiple sourcing options to prevent disruptions; iii. Information regarding business continuity planning, including contingency measures for shortages, natural or technological disasters, or global supply chain issues;	Medline believes in dual / multi sourcing to build resilience in manufacturing and supply availability. As a result, 52% of Medline branded product is manufactured in North America leaving approximately 48% manufactured outside of North America. Medline invests considerable resources to help ensure that we can continue our mission of serving healthcare providers under the most extreme conditions. Based on decades of experience, Medline maintains the procedures, equipment, trained professionals and committed partners to plan for, prepare, mitigate, respond to and recover from the full spectrum of natural disasters, industrial accidents and criminal/terrorist attacks. Please see Medline's Disaster Preparation Plan.

	iv. Information regarding sustainability - What are the sustainability goals you have as an organization? How do you measure success? What has been the progress to your goals? How do you help your customers be more sustainable?	Medline's sustainability mission is to promote a sustainable and resilient healthcare supply chain that supports healthcare providers and communities. Our strategy balances the need to deliver immediate, high-quality patient care with the responsibility to reduce the environmental and social impacts of our operations. Informed by global challenges and regulatory shifts, our sustainability strategy provides a framework to positively impact the environment, advance social equity, and maintain good governance. In 2023, we completed our first global GHG inventory across all scopes and applied lessons learned in 2024 to improve data collection and strengthen our ability to develop targeted decarbonization plans. – Renewable Energy: Our renewable energy portfolio includes over 66,000 solar panels worldwide, generating more than 16.1 million kWh of renewable energy annually. We are LEED certified or pending certification at over 25 North American distribution centers and continue expanding energy efficiency efforts across our operations. – Transportation & Emissions: Through MedTrans, our U.S. transportation network, we optimize routes, reduce empty miles, and manage fuel use. We've begun electrifying our fleet to further lower emissions while maintaining reliable service. – Logistics Optimization: Our Tote-Cart Initiative consolidates shipments, reduces trailers on the road, cuts diesel consumption, and decreases greenhouse gas emissions. – Waste Reduction: Medline's ReNewal Medical Device Reprocessing program helps customers reduce hospital waste by safely reprocessing single-use devices, integrating sustainability into healthcare supply chains. We publish public annual ESG reports that disclose our Scope 1, 2, and 3 emissions and other tracked data, including solar energy generation, reprocessing numbers, and gender-related data. We leverage tools like Watershed and Workiva for consistent data management and transparency. Sustainability is increasingly integrated into our operations and reflected in how we support our customers, and our progress can help advance our customers' own sustainability goals and initiatives.
	Marketing Plan (5 %)	
18	Marketing Plan provided in accordance with App B, Sec F, 15. Marketing Plan	While Medline remains contract agnostic, Medline has marketing and educational materials available in print format and online. In addition, Medline is able and willing to collaborate and/or customize based on what the needs are for content.



By Royal Charter

Certificate of Registration

QUALITY MANAGEMENT SYSTEM - ISO 13485:2016

This is to certify that:

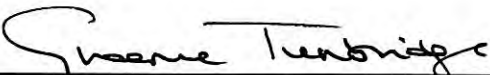
Medline Industries, LP
Three Lakes Drive
Northfield
Illinois
60093
USA

Holds Certificate Number: FM 702756

and operates a Quality Management System which complies with the requirements of ISO 13485:2016 for the following scope:

Please see scope page.

For and on behalf of BSI:


Graeme Tunbridge, Senior Vice President Global Regulatory & Quality

Original Registration Date: 2009-10-01

Latest Revision Date: 2025-07-16

Effective Date: 2025-08-19

Expiry Date: 2028-08-18

Page: 1 of 4



...making excellence a habit.™

This certificate was issued electronically and remains the property of BSI and is bound by the conditions of contract.

An electronic certificate can be authenticated [online](#).

Printed copies can be validated at www.bsigroup.com/ClientDirectory

Information and Contact:

BSI Group The Netherlands B.V., John M. Keynesplein 9, 1066 EP Amsterdam, The Netherlands | Tel: +31 20 3460 780

BSI Group The Netherlands B.V. is registered in The Netherlands under number 33264284 | A Member of the BSI Group Holdings B.V.

Americas Headquarters: 12950 Worldgate Drive, Suite 800, Herndon, VA 20170-6007 USA

Certificate No: FM 702756

Registered Scope:

Design, manufacturing, and distribution of disposable medical devices and associated equipment. Durable Medical Equipment: Wheelchairs and Patient Aids. Respiratory Products and Accessories for Oxygen and Medicine Delivery, Airway Management, Bronchial Hygiene, and Ventilation: Regulators, Masks, Nebulizers, Breathing Bags, Humidifiers, Incentive Spirometers, Aerosol Heaters, Adaptors, Connectors, Oxygen Supply Tubing, Aerosol Tubing, Nasal Cannulas, Respiratory Circuits (Heated Wire and Non-Heated), Single Unit Dose Vials, Sterile Water Reservoirs and Columns, Temperature Probes. Furniture Products: Pressure Relief Mattresses, Furniture and Beds Wound Care Gels and Dressings. Measuring Products: Thermometers, Blood Pressure and Glucose Testing Systems. Electrosurgical and Surgical Instruments and Supplies. Hot/Cold Therapy Products, Restraints, Urological and Suction/Irrigation Products, Sterile and Non-Sterile Procedure Trays and Components for Anesthesia, and Face Masks.

Design, manufacture, service and distribution of Enteral feeding devices (fluid feeding pathways) and components such as machines, tubing, valves, bags, adapters, clamps, connectors, and accessories. Tubes, pumps and sets, Deep Vein Thrombosis Systems including Garments, and Sterilization containers, and vascular items (angiography, cardiovascular, cath lab products).

Manufacture and distribution of sterile, pre-filled saline flush syringes for IV lines. Sterile and Non-Sterile Procedure Trays and Components for Anesthesia, Airways, Angiography, Arthroscopy, Basin, Biopsy, Breast Reduction, Bronchoscopy, Cardiovascular, Cath Lab, Dental, Dressing, Endoscopy, ENT, Extremity, Eye, Gastro/Urology, General Surgery, Gynecology, Hemodialysis, Irrigation, Obstetrics, Laceration, Laparoscopy, Neurology, Ophthalmic, Orthopedic (washers, staples, plates and screws), Trach Care, Thoracic, Urethral Applications. Bone Wax, Sutures, Collagen Medical Patch, Ligation Clips, external ECG Electrodes, Patient Warming Mattress, High Viscosity Tissue Adhesive, Skin Staplers. Personal Hygiene wipes and associated cleaning products, Bag/Liners, Blankets, Bibs, Catheters, Disposable Apparel, Disposable Incontinence Products, Draperies, Drapes, Examination and Surgical Gloves Gauze/Bandages, Needles/Syringes, Reusable Underpads and Briefs, Tapes, Scrubs, Sharps Containers, Sheets, Sponges, Slippers, Table Linen, Towels, Towels/Washcloths, Tubing, Cotton Tipped Applicators, Sterile and Non-Sterile Lubricating Jelly and nonsterile Ultrasound Gel, and Sterile pre filled saline for injection syringes.

Reprocessing of single-use surgical instruments.

Original Registration Date: 2009-10-01

Latest Revision Date: 2025-07-16

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Page: 2 of 4

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Americas Headquarters: 12950 Worldgate Drive, Suite 800, Herndon, VA 20170-6007 USA

Certificate No: FM 702756

Location	Registered Activities
Medline Industries, LP 10 Glens Falls Technical Park Drive Glens Falls New York 12801 USA	Design and development, manufacture, and regulatory activities of sterile and nonsterile, disposable and reusable, active and non-active medical devices and kits, including: guide wires; torque devices, fluid administration devices; fluid management devices, high pressure lines; pressure monitoring devices and associated accessories for the area of cardiovascular and radiological intervention procedures for the access, diagnosis and treatment of vascular and non-vascular diseases and conditions.
Medline Industries, LP 12001 General Milton Drive Laredo Texas 78045 USA	Manufacturing and distribution of sterile and non-sterile procedure trays/kits and associated components/equipment. Sterile and Non-Sterile Procedure Trays/Kits and Components/Equipment for: Anesthesia, Airways, Angiography, Arthroscopy, Basin, Biopsy, Breast Reduction, Bronchoscopy, Cardiovascular, Cath Lab, Dental, Dressing, Endoscopy, ENT, Extremity, Eye, Gastro/Urology, General Surgery, Gynecology, Hemodialysis, Irrigation, Obstetrics, Laceration, Laparoscopy, Neurology, Ophthalmic, Orthopedic (washers, staples, plates, and screws), Trach Care, Thoracic, Urethral Applications. Re-processing Single-use Surgical Instruments.
Medline Industries, LP Calle Circuito Del Desierto 71 Parque Industrial Del Desierto Mexicali Baja California 21383 Mexico	Manufacturing of sterile and non-sterile procedure trays/kits and associated components/equipment. Sterile and Non-Sterile Procedure Trays/Kits and Components/Equipment for: Anesthesia, Airways, Angiography, Arthroscopy, Basin, Biopsy, Breast Reduction, Bronchoscopy, Cardiovascular, Cath Lab, Dental, Dressing, Endoscopy, ENT, Extremity, Eye, Gastro/Urology, General Surgery, Gynecology, Hemodialysis, Irrigation, Obstetrics, Laceration, Laparoscopy, Neurology, Ophthalmic, Orthopedic (washers, staples, plates, and screws), Trach Care, Thoracic, Urethral Applications.
Medline Industries, LP Three Lakes Drive Northfield Illinois 60093 USA	Regulatory, Administration, Design activity.
Medline Industries, LP 1170 Northpoint South Waukegan Illinois 60085 USA	Manufacturing, and distribution of disposable medical devices and associated equipment.

Original Registration Date: 2009-10-01

Effective Date: 2025-08-19

Latest Revision Date: 2025-07-16

Expiry Date: 2028-08-18

Page: 3 of 4

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Americas Headquarters: 12950 Worldgate Drive, Suite 800, Herndon, VA 20170-6007 USA

Certificate No: FM 702756

Location	Registered Activities
Productos Medline S.A. de C.V. Blvd. World Trade Center No. 106 Parque Industrial Oradel Nuevo Laredo Tamaulipas C.P. 88285 Mexico	Manufacturing and Distribution of Disposable Custom Procedure Trays/kits, associated equipment and the Injection Molding, Extrusion and Assembly of plastic parts for use in Respiratory and Anesthesia Products.
Caring International Three Lakes Drive Northfield Illinois 60093 USA	Design and distribution of disposable medical devices and associated equipment. Wound Care Gels & Dressings, Disposable Incontinence Products, Examination and Surgical Gloves, Gauze/Bandages and Tapes.
Medline Industries, LP 9103 Riverside Parkway Lithia Springs Georgia 30122 USA	Manufacturing of adult disposable incontinence products.
Medline Industries, LP 9101 Riverside Parkway Lithia Springs Georgia 30122 USA	Distribution
Medline Industries, LP 700 W North Shore Drive Hartland Wisconsin 53029 USA	Manufacture of sterile, pre-filled saline flush syringes for IV lines. Manufacturing and packaging of disinfectant wipes for hard non-porous surfaces.
Medline Industries, LP 1200 Townline Road One Medline Place Mundelein Illinois 60060 USA	Injection and Blow molding of medical plastic products such as male urinals, sharps containers, bed pans and emesis basins.

Original Registration Date: 2009-10-01

Latest Revision Date: 2025-07-16

Effective Date: 2025-08-19

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Page: 4 of 4

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Americas Headquarters: 12950 Worldgate Drive, Suite 800, Herndon, VA 20170-6007 USA



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/23/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARSH USA LLC 155 N. WACKER, SUITE 1200 CHICAGO, IL 60661 CN101705524-Stnd-GAWUP-25-26	CONTACT NAME: Medline Industries, LP PHONE (A/C, No, Ext): E-MAIL: riskmanagement@medline.com ADDRESS: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 80%;">INSURER(S) AFFORDING COVERAGE</th> <th style="width: 20%;">NAIC #</th> </tr> <tr> <td>INSURER A : Safety National Casualty Corporation</td> <td>15105</td> </tr> <tr> <td>INSURER B : Endurance Assurance Corporation</td> <td>11551</td> </tr> <tr> <td>INSURER C : See Acord 101 for Carrier Participation</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Safety National Casualty Corporation	15105	INSURER B : Endurance Assurance Corporation	11551	INSURER C : See Acord 101 for Carrier Participation		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : Safety National Casualty Corporation	15105														
INSURER B : Endurance Assurance Corporation	11551														
INSURER C : See Acord 101 for Carrier Participation															
INSURER D :															
INSURER E :															
INSURER F :															
INSURED Medline Industries, LP 3 Lakes Dr Northfield, IL 60093															

COVERAGES **CERTIFICATE NUMBER:** CHI-010710026-10 **REVISION NUMBER:** 7

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:			GL 4065036	07/01/2025	07/01/2026	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 2,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ SEE BELOW \$
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			CA 6675933	07/01/2025	07/01/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTIONS \$ 10,000			ELD10004065212	07/01/2025	07/01/2026	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N		LDS 4065032 (AOS) PS 4065034 (WI)	07/01/2025 07/01/2025	07/01/2026 07/01/2026	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Products/Completed Operations Liability			LSR-PCO-00613-25	07/01/2025	07/01/2026	Limit 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Medline Industries, LP & Subsidiaries is/are included as additional insured (except workers' compensation) where required by written contract. SIR applies per policy terms & conditions. The products/completed operations policy evidenced above is subject to self-insured retentions for various perils covered.

CERTIFICATE HOLDER

Medline Industries, LP & Subsidiaries Insurance Compliance PO Box 5074 Glenview, IL 60025	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Marsh USA LLC</i>
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AGENCY CUSTOMER ID: CN101705524

LOC #: Chicago

**ADDITIONAL REMARKS SCHEDULE**

Page 2 of 2

AGENCY MARSH USA LLC.		NAMED INSURED Medline Industries, LP 3 Lakes Dr Northfield, IL 60093
POLICY NUMBER		
CARRIER	NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

Products/Completed Operations Liability Carrier Participation:

57.86% of the layer is insured by Lloyds of London

17.14% of the layer is insured by AXA XL UK Ltd. (A+)

25% of the layer is insured by Harleysville Insurance Company of NY (A)

Form W-9
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) MEDLINE HOLDINGS, LP F/K/A MOZART HOLDINGS, LP	
	2 Business name/disregarded entity name, if different from above. MEDLINE INDUSTRIES, LP	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate ☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____ Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ <i>(Applies to accounts maintained outside the United States.)</i>
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions _____ ☐	
	5 Address (number, street, and apt. or suite no.). See instructions. 3 LAKES DR 6 City, state, and ZIP code NORTHFIELD, IL 60093 7 List account number(s) here (optional)	Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
			-				-		
or									
Employer identification number									
8	7	-	2	4	7	8	0	3	1

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person		Date	1/28/2026

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

3/31/26, 8:56 AM

N.J. Department of Treasury - Division of Revenue, On-Line Inquiry



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: MEDLINE INDUSTRIES, LP

Trade Name:

Address: 3 LAKES DR
NORTHFIELD, IL 60093

Certificate Number: 2943080

Effective Date: January 23, 2024

Date of Issuance: March 31, 2026

For Office Use Only:

20260331095627501

[Return](#)


**Workers'
Compensation
Board**
**CERTIFICATE OF
NYS WORKERS' COMPENSATION INSURANCE COVERAGE**

1a. Legal Name & address of Insured (use street address only) MEDLINE INDUSTRIES, LP 3 LAKES DR NORTHFIELD, IL 60093 <i>Work Location of Insured (Only required if coverage is specifically limited to certain locations in New York State, i.e. a Wrap-Up Policy)</i>	1b. Business Telephone Number of Insured 1c. NYS Unemployment Insurance Employer Registration Number of Insured 1d. Federal Employer Identification Number of Insured or Social Security Number 362596612
2. Name and Address of the Entity Requesting Proof of Coverage (Entity Being Listed as the Certificate Holder) THE NEW YORK STATE OFFICE OF GENERAL SERVICES BUREAU OF RISK AND INSURANCE MANAGEMENT (BRIM) 32ND FLOOR, CORNING TOWER EMPIRE STATE PLAZA	3a. Name of Insurance Carrier Safety National Casualty Corporation 3b. Policy Number of entity listed in box "1a" LDS4065032 3c. Policy effective period 07/01/2025 to 07/01/2026 3d. The Proprietor, Partners or Executive Officers are ☒ included. (Only check box if all partners/officers included) all excluded or certain partners/officers excluded.

This certifies that the insurance carrier indicated above in box "3" insures the business referenced above in box "1a" for workers' compensation under the New York State Workers' Compensation Law. **(To use this form, New York (NY) must be listed under Item 3A on the INFORMATION PAGE of the workers' compensation insurance policy).** The Insurance Carrier or its licensed agent will send this Certificate of Insurance to the entity listed above as the certificate holder in box "2".

The insurance carrier must notify the above certificate holder and the Workers' Compensation Board within 10 days IF a policy is canceled due to nonpayment of premiums or within 30 days IF there are reasons other than nonpayment of premiums that cancel the policy or eliminate the insured from the coverage indicated on this Certificate. (These notices may be sent by regular mail.) **Otherwise, this Certificate is valid for one year after this form is approved by the insurance carrier or its licensed agent, or until the policy expiration date listed in box "3c", whichever is earlier.**

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policy listed, nor does it confer any rights or responsibilities beyond those contained in the referenced policy.

This certificate may be used as evidence of a Workers' Compensation contract of insurance only while the underlying policy is in effect.

Please Note: Upon the cancellation of the workers' compensation policy indicated on this form, if the business continues to be named on a permit, license or contract issued by a certificate holder, the business must provide that certificate holder with a new Certificate of Workers' Compensation Coverage or other authorized proof that the business is complying with the mandatory coverage requirements of the New York State Workers' Compensation Law.

Under penalty of perjury, I certify that I am an authorized representative or licensed agent of the insurance carrier referenced above and that the named insured has the coverage as depicted on this form.

Approved by: Gus E. Aivaliotis

(Print name of authorized representative or licensed agent of insurance carrier)

Approved by: *Gus E. Aivaliotis*

(Signature)

8/14/2025

(Date)

Title: Deputy Chief Executive Officer

Telephone Number of authorized representative or licensed agent of insurance carrier: 1-888-995-5300

Please Note: Only insurance carriers and their licensed agents are authorized to issue the C-105.2 form. Insurance brokers are NOT authorized to issue it.

Workers' Compensation Law

Section 57. Restriction on issue of permits and the entering into contracts unless compensation is secured.

1. The head of a state or municipal department, board, commission or office authorized or required by law to issue any permit for or in connection with any work involving the employment of employees in a hazardous employment defined by this chapter, and notwithstanding any general or special statute requiring or authorizing the issue of such permits, shall not issue such permit unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that compensation for all employees has been secured as provided by this chapter. Nothing herein, however, shall be construed as creating any liability on the part of such state or municipal department, board, commission or office to pay any compensation to any such employee if so employed.
2. The head of a state or municipal department, board, commission or office authorized or required by law to enter into any contract for or in connection with any work involving the employment of employees in a hazardous employment defined by this chapter, notwithstanding any general or special statute requiring or authorizing any such contract, shall not enter into any such contract unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that compensation for all employees has been secured as provided by this chapter.



**Workers'
Compensation
Board**

CERTIFICATE OF INSURANCE COVERAGE

NYS DISABILITY AND PAID FAMILY LEAVE BENEFITS LAW

PART 1. To be completed by NYS disability and Paid Family Leave benefits carrier or licensed insurance agent of that carrier

1a. Legal Name & Address of Insured (use street address only) Medline Industries, LP Three Lakes Drive Northfield, IL 60093-2753 Work Location of Insured (Only required if coverage is specifically limited to certain locations in New York State, i.e., Wrap-Up Policy)	1b. Business Telephone Number of Insured 864-643-4308 1c. Federal Employer Identification Number of Insured or Social Security Number 36-2596612
2. Name and Address of Entity Requesting Proof of Coverage (Entity Being Listed as the Certificate Holder) The New York State Office of General Services Bureau of Risk of Insurance Management (BRIM) 32nd Floor, Corning Tower Empire State Plaza Albany, NY 12242	3a. Name of Insurance Carrier The Prudential Insurance Company of America 3b. Policy Number of Entity Listed in Box 1a CG-70767-NY - NAIC # 68241 3c. Policy Effective Period 01/01/2026 to 12/31/2026

4. Policy provides the following benefits:

- ☒ A. Both disability and Paid Family Leave benefits.
☐ B. Disability benefits only.
☐ C. Paid Family Leave benefits only.

5. Policy covers:

- ☒ A. All of the employer's employees eligible under the NYS Disability and Paid Family Leave Benefits Law.
☐ B. Only the following class or classes of employer's employees:

Under penalty of perjury, I certify that I am an authorized representative or licensed agent of the insurance carrier referenced above and that the named insured has NYS disability and/or Paid Family Leave benefits insurance coverage as described above.

Date Signed January 27, 2026 By _____
(Signature of insurance carrier's authorized representative or NYS licensed insurance agent of that insurance carrier)

Telephone Number 215-658-7318 Name and Title Jess Gillespie - Vice President - Product

IMPORTANT: If Boxes 4A and 5A are checked, and this form is signed by the insurance carrier's authorized representative or NYS Licensed Insurance Agent of that carrier, this certificate is COMPLETE. Mail it directly to the certificate holder.

If Box 4B, 4C or 5B is checked, this certificate is NOT COMPLETE for purposes of Section 220, Subd. 8 of the NYS Disability and Paid Family Leave Benefits Law. It must be emailed to PAU@wcb.ny.gov or it can be mailed for completion to the Workers' Compensation Board, Plans Acceptance Unit, PO Box 5200, Binghamton, NY 13902-5200.

PART 2. To be completed by the NYS Workers' Compensation Board (Only if Box 4B, 4C or 5B have been checked)

State of New York Workers' Compensation Board

According to information maintained by the NYS Workers' Compensation Board, the above-named employer has complied with the NYS Disability and Paid Family Leave Benefits Law (Article 9 of the Workers' Compensation Law) with respect to all of their employees.

Date Signed _____ By _____
(Signature of Authorized NYS Workers' Compensation Board Employee)

Telephone Number _____ Name and Title _____

Please Note: Only insurance carriers licensed to write NYS disability and Paid Family Leave benefits insurance policies and NYS licensed insurance agents of those insurance carriers are authorized to issue Form DB-120.1. Insurance brokers are NOT authorized to issue this form.



Additional Instructions for Form DB-120.1

By signing this form, the insurance carrier identified in Box 3 on this form is certifying that it is insuring the business referenced in Box 1a for disability and/or Paid Family Leave benefits under the NYS Disability and Paid Family Leave Benefits Law. The insurance carrier or its licensed agent will send this Certificate of Insurance Coverage (Certificate) to the entity listed as the certificate holder in Box 2.

The insurance carrier must notify the above certificate holder and the Workers' Compensation Board within 10 days IF a policy is cancelled due to nonpayment of premiums or within 30 days IF there are reasons other than nonpayment of premiums that cancel the policy or eliminate the insured from coverage indicated on this Certificate. (These notices may be sent by regular mail.) Otherwise, this Certificate is valid for one year after this form is approved by the insurance carrier or its licensed agent, or until the policy expiration date listed in Box 3c, whichever is earlier.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This Certificate does not amend, extend or alter the coverage afforded by the policy listed, nor does it confer any rights or responsibilities beyond those contained in the referenced policy.

This Certificate may be used as evidence of a NYS disability and/or Paid Family Leave benefits contract of insurance only while the underlying policy is in effect.

Please Note: Upon the cancellation of the disability and/or Paid Family Leave benefits policy indicated on this form, if the business continues to be named on a permit, license or contract issued by a certificate holder, the business must provide that certificate holder with a new Certificate of Insurance Coverage for NYS disability and/or Paid Family Leave Benefits or other authorized proof that the business is complying with the mandatory coverage requirements of the NYS Disability and Paid Family Leave Benefits Law.

NYS DISABILITY AND PAID FAMILY LEAVE BENEFITS LAW

§220. Subd. 8

(a) The head of a state or municipal department, board, commission or office authorized or required by law to issue any permit for or in connection with any work involving the employment of employees in employment as defined in this article, and notwithstanding any general or special statute requiring or authorizing the issue of such permits, shall not issue such permit unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that the payment of disability benefits and after January first, two thousand and twenty-one, the payment of family leave benefits for all employees has been secured as provided by this article. Nothing herein, however, shall be construed as creating any liability on the part of such state or municipal department, board, commission or office to pay any disability benefits to any such employee if so employed.

(b) The head of a state or municipal department, board, commission or office authorized or required by law to enter into any contract for or in connection with any work involving the employment of employees in employment as defined in this article and notwithstanding any general or special statute requiring or authorizing any such contract, shall not enter into any such contract unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that the payment of disability benefits and after January first, two thousand eighteen, the payment of family leave benefits for all employees has been secured as provided by this article.

Product Return Goods Policy

Authorization

All returns must be authorized by Distributor prior to receipt. Product must be returned within 90 day of purchase. Authorizations are valid for 30 days. Return goods authorizations (RGAs) may be arranged either phoning Service at **1 800-307-8386** or by contacting a Distributor sales representative. Unauthorized returns may be returned to Member at Member's expense, destroyed by Distributor's at Distributor's discretion, or subject to additional charges without credit being issued to Member. **This policy applies to all Members unless superseded by a separate written agreement that includes specific return goods terms and conditions.**

Return Procedure

After obtaining an RGA, each return must include the following information:

- Member's name, address, and account number.
- RGA number.
- Original PO number or original Distributor order number.
- Lot number and expiration dates where applicable.

Return Policy

Defective Products are returnable with prior authorization. Non-defective Products may be returned, provided Member has obtained prior authorization from Distributor, if such Products are in salable condition and suitable for restocking. Freight and restocking may apply as noted in the Restocking Fee Scheduled listed below. Product must be returned within 90 days of receipt.

The following conditions will not be considered for return.

- Products purchased more than three months prior to return request.
- Products considered hazardous materials.
- Special or custom Products made to Member specifications or sold as non-returnable.
- Products returned in altered or damaged packaging, or in packaging other than original packaging.
- Refrigerated items.
- Packs broken, breached or damaged.
- Items in unsalable units of measure where Product cannot be resold.
- Returns prohibited by state law*.
- Products with less than 6 months shelf life remaining based on expiration dates.
- Third party vendor Products that require a vendor return authorization are subject to the vendor's return policy and applicable fees.
- Issuance of an RGA number does not guarantee credit. Credit issuance is dependent on confirmed receipt/review of returned Products and is subject to the other terms of this policy.

*Each state has individual Pharmacy laws, all returns are subject to approval Regulatory Affairs.

Damages or Shortages

In an effort to minimize any delay in resolving a damage or shortage claim, Member is required to count all receipts prior to Member's acceptance of delivery from the carrier. All damages or shortages must be noted on the carrier's freight bill or bill of lading and be countersigned by the Member. The damaged Products must remain in the original carton, in the event inspection is required by the transportation company. Member must notify Distributor of any damages in transit or Product shortages within two (2) business days of receipt, or Distributor shall have no obligation to process credit or arrange for Product replacement. Contact Medline Customer Service at 1-800-MEDLINE or a Distributor sales representative to report damages or shortages.

Products Shipped in Error by Distributor

Member must notify Distributor of any shipping errors or disputes within two (2) business days of receipt. Products shipped in error by Distributor are freely returnable for full credit, provided that such returns are made within thirty (30) days of receipt.

Defective Product

Defective Product, properly noted damaged Product and returns that are the result of a Distributor error may be returned at Distributor's expense, with no restocking fee, and for a full credit, subject to the other provisions of this policy.

Restocking Fee Schedule

<u>Return from Date of Invoice</u>	<u>Re-stocking fee Percentage</u>
0 – 30 Days	5% / \$25 minimum + Freight
31 – 60 Days	10% / \$25 minimum + Freight
61 – 90 Days	20% / \$25 minimum + Freight
Greater than 90 days	not returnable unless expressly approved prior to receipt – contact your Medline Representative for additional information