coretrust
PUBLIC SECTOR

CONTRACT SUMMARY

Contract: -2025-0010 Multi-function Devices (MFD) And Managed Print Services

CoreTrust Tracking Number: 24COR-003

Lead Agency: City of Houston, TX

Cooperative Program: CoreTrust Public Sector

Type of Solicitation: Best Value Request for Proposal (RFP)

Vendor Information			
DEX IMAGING LLC 5 Rachel Drive Nashville, TN 37214			
Contract Administration Contact *(for Lead Agency and CoreTrust use Only)*		**Contract Sales Contact** *(Agency Ordering and Support)*	
Contact:	Chance Dunleavy Executive VP of Major Accounts	**Contact:**	
Email:	Chance.Dunleavy@deximaging.com	**Email:**	
Phone:	615-636-2829	**Phone:**	

Initial Term: August 19, 2026 to August 18, 2029

Renewal Options: Two (2) additional one (1) year terms or portions thereof, not to exceed a total aggregate contract term of five (5) consecutive years.

Maximum Extension Date: 8/18/2031

Scope of Contract: Consulting services to right-size multifunction device (MFD) needs.

REVISED 4/22/2025

NOTICE TO RESPONDENTS

Request for Proposals

Issued by:

CITY OF HOUSTON, TX

for

MULTI-FUNCTION DEVICES AND MANAGED PRINT SERVICES
SUBMITTAL DEADLINE: May 8, 2025 at 4:00 p.m. (CT)

CORETRUST

REQUEST FOR PROPOSALS (RFP)

SOLICITATION TITLE: Multi-function Devices (MFD) And Managed Print Services
SOLICITATION NO.: RFP-2025-0010

Date Issued:	February 14, 2025
Pre-Proposal Conference:	March 13, 2025 @ 10:00 AM (CT) Microsoft Teams Meeting Join on your computer or mobile app https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting Meeting ID: 265 713 167 324 Passcode: r6wi3Wg2 Or call in (audio only) Conference Number: +1 936-755-1521 Conference ID: 947 010 457# (Please mute your phone for the duration of the call)
Pre-Proposal Questions Deadline:	March 27, 2025@ 4:00 PM (CT)
Solicitation Due Date:	May 8, 2025@ 4:00 PM(CT)
Solicitation Contact Person:	Wesley White Wesley.White@houstontx.gov 832-393-8008

Project Summary: The City of Houston ("City") is requesting proposals from qualified contractors to provide multi-function devices and managed print services at various City locations and facilities. The City plans to enter into one contract with an initial term of three (3) years, with the option to renew annually for up to two (2) additional one-year periods, making a total potential contract term of five (5) years.

NIGP Code: 204-74, 600-72, 939-27, 985-58

M/WBE Goal: 0%

Important Notice About the City's Early Payment Discount Program: The City's standard payment term is to pay 30 days after the receipt of the invoice or receipt of goods or services, whichever is later, according to the requirements of the Texas Prompt Payment Act (Tx. Gov't Code, Ch. 2251). However, the City may pay in less than 30 days, at its option, in return for an early payment discount from the vendor.

DocuSigned by:
Yesenia Chuca
8D73A80C652E465...

for **Jedediah Greenfield, Chief Procurement Officer**

DS
Dk

CORETRUST

TABLE OF CONTENTS

GENERAL CONTRACT DOCUMENTS AND INFORMATION

The following sets forth the contract documents contained in this suite of documents as applicable to CoreTrust, Lead Agency, Supplier, and the applicable participating agency.

<table>
<tr><th>DOCUMENT</th><th>TITLE</th><th>PARTIES</th><th>PURPOSE</th></tr>
<tr><td colspan="4">APPENDIX A</td></tr>
<tr><td>Section A*
Section A1</td><td>Participating Agency Requirements
Participating Agency's Service Agreement</td><td rowspan="5">Participating Agency, Lead Agency, and Supplier</td><td rowspan="5">These Sections provide the Participating Agency's and Lead Agency's respective statutory and regulatory requirements with which the Supplier must comply.

*Sections A and B may be modified as necessary to meet an individual participating public entity's statutory and regulatory requirements.</td></tr>
<tr><td>Section B*</td><td>Lead Agency Requirements</td></tr>
<tr><td>Section C</td><td>Federal Contract Terms and Conditions</td></tr>
<tr><td>Section D</td><td>New Jersey Business Compliance</td></tr>
<tr><td>Section E</td><td>State Notice Addendum</td></tr>
<tr><td colspan="4">APPENDIX B</td></tr>
<tr><td>Section F</td><td>Background & Scope</td><td rowspan="3">Lead Agency, Supplier, and CoreTrust</td><td rowspan="3">These Sections provide the solicitation purpose(s), general scope, submission requirements, and evaluation and award information.</td></tr>
<tr><td>Section G</td><td>Submission Protocol; Evaluation; Award</td></tr>
<tr><td>Section H</td><td>Requirements for National Cooperative Contract</td></tr>
<tr><td>Section I</td><td>Form of Master Agreement</td><td>Lead Agency and Supplier</td><td>The Master Agreement defines: (i) the relationship between Lead Agency and Supplier; and (ii) the terms and pricing of Supplier's products and/or services offered to Participating Agencies.</td></tr>
<tr><td>Section J</td><td>Master Agreement Acceptance Form</td><td>Lead Agency and Supplier</td><td>The Master Agreement defines: (i) the relationship between Lead Agency and Supplier; and (ii) the terms and pricing of Supplier's products and/or services offered to Participating Agencies.</td></tr>
<tr><td>Section K</td><td>Form of Administration Agreement</td><td>Supplier and CoreTrust</td><td>The Administration Agreement defines the roles and obligations of CoreTrust and Supplier regarding marketing and selling CoreTrust's cooperative purchasing program to Participating Agencies.</td></tr>
</table>

Section L	Form of Master Intergovernmental Cooperative Purchasing Agreement	Lead Agency and CoreTrust	The Master Intergovernmental Cooperative Purchasing Agreement allows Lead Agency's Participating Agencies to acquire Supplier's products and/or services through CoreTrust's cooperative purchasing program.
Section M	Lead Public Agency Certificate	Lead Agency, Supplier, and CoreTrust	The Lead Public Agency Certificate is the Lead Agency's agreement to adhere to the terms of the Master Intergovernmental Cooperative Purchasing Agreement (MICPA)
Section N	Technical Proposal		Sections N and O are designated for the Supplier's use when developing their technical and cost proposals.
Section O	Cost Proposal		

CORETRUST

ORDERS OF PRECEDENCE

This contract is composed of the documents set forth in the Table of Contents. For purposes of this solicitation, conflicts among these documents shall be resolved in the following order of precedence:

1. Section F – Background & Scope
2. Section G – Submission Protocol; Evaluation; Award
3. Section A – Participating Agency Requirements
4. Section A1 - Participating Agency's Service Agreement
5. Section B – Lead Agency Requirements
6. Section C – Federal Contract Terms and Conditions
7. Section D – New Jersey Business Compliance
8. Section E – State Notice Addendum
9. Section K – Form of Administration Agreement
10. Section L – Form of Master Intergovernmental Cooperative Purchasing Agreement
11. Section I – Form of Master Agreement
12. Section N – Technical Proposal
13. Section O – Cost Proposal
14. Section H – Requirements for National Cooperative Contract
15. Section J – Master Agreement Acceptance Form
16. Section M – Lead Public Agency Certificate

For the purposes of the awarded contract, conflicts among these documents shall be resolved in the following order of precedence:

1. Section A – Participating Agency Requirements
2. Section A1 - Section A1 - Participating Agency's Service Agreement
3. Section B – Lead Agency Requirements
4. Section C – Federal Contract Terms and Conditions
5. Section D – New Jersey Business Compliance
6. Section E – State Notice Addendum
7. Section F – Background & Scope
8. Section K – Administration Agreement
9. Section L – Master Intergovernmental Cooperative Purchasing Agreement
10. Section I – Master Agreement
11. Section N – Technical Proposal
12. Section O – Cost Proposal

APPENDIX A – REQUIREMENTS

SECTION A – PARTICIPATING AGENCY REQUIREMENTS

INTENTIONALLY LEFT BLANK

CORETRUST

SECTION A1 – PARTICIPATING AGENCY'S SERVICE AGREEMENT

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SECTION B – LEAD AGENCY REQUIREMENTS

GENERAL INFORMATION

1. GENERAL INFORMATION

The City of Houston ("City") is seeking proposals from qualified Contractors to provide multi-function devices and managed print services at various City locations and facilities.

The City plans to enter into one contract with an initial term of three (3) years, with the option to renew annually for up to two (2) additional one-year periods, making a total potential contract term of five (5) years

2. CITY OF HOUSTON BACKGROUND

The City is the fourth largest City in the United States and is composed of 23 departments with multiple physical locations throughout the geographical boundaries of the City. The City has approximately 23,000 employees with approximately 500 employees involved in the procurement and/or contracting process. Contracts where the City must pay in excess of $50,000 are routed to City Council for approval. The annual volume of contracts and purchase orders issued by the City in the last five years has ranged from 19,000 to 23,000.

3. TEXAS PUBLIC INFORMATION ACT

All information submitted to the City is subject to the provisions of the Texas Public Information Act (TPIA), located in Chapter 552 of the Texas Government Code. Proposers may mark any information submitted, including their financial information, as confidential, trade secret, proprietary, or any other designation of choice. The City will notify any proposer should their information be requested under the TPIA and proposers will have an opportunity to assert their own arguments to the Texas Attorney General as to why their information should be excepted from public disclosure.

SPECIAL CONDITIONS

1. NO CONTACT PERIOD

Neither Proposer(s) nor any person acting on Proposer(s)'s behalf shall attempt to influence the outcome of the award by the offer, presentation or promise of gratuities, favors, or anything of value to any appointed or elected official or employee of the City, their families or staff members. All inquiries regarding the solicitation are to be directed to the designated City Representative identified on the first page of the solicitation.

With the exception of Proposer's formal response to the solicitation and written requests for clarification during the period officially designated for such purpose by the City Representative, neither Proposer(s) nor persons acting on their behalf shall communicate with any appointed or elected official or employee of the City, their families, or staff through written or oral means in an attempt to persuade or attempt to persuade or influence the outcome of the award or to obtain or deliver information intended to or which could reasonably result in an advantage to any Proposer from the time of issuance of the solicitation through the pre-award phase and up to the date the City Secretary publicly posts notice of any City Council agenda containing the applicable award. However, nothing in this paragraph shall prevent a Proposer from making public statements to the City Council convened for a regularly scheduled session after the official selection has been made and placed on the City Council agenda for action, or to a City Council committee convened to discuss a recommendation regarding the solicitation.

2. MINORITY AND WOMAN BUSINESS ENTERPRISES ("M/WBE")

It is the City of Houston's policy to ensure that Minority and Women Business Enterprises (MWBE) have full opportunity to compete for and participate in City Contracts. Contractor shall comply with the City's MWBE Program as set forth in Chapter 15, Article V of the City of Houston Code of Ordinances, as well as the Policies and Procedures of the Office of Business Opportunity (OBO) found on OBO's website at https://www.houstontx.gov/obo/policies-procedures.html. Contractor shall make good faith efforts to award subcontracts and supply agreements in at least **0%** of the value of the Agreement to certified MWBEs. If the Contractor is a certified MBE or WBE, Contractor may count its self-performance to meet a portion of the overall goal. Contractor acknowledges that they have reviewed the requirements for good faith efforts on file with OBO, available at https://www.houstontx.gov/obo/docsandforms/goodfaithefforts.pdf, and will comply with the set forth requirements.

Contractor shall maintain records of subcontracts and supply agreements with certified M/WBEs, containing language required herein. In addition, Contractor shall submit all disputes that may arise with M/WBE subcontractors/supplies to mediation provided by OBO if other attempts do not result in a resolution.

3. PROTESTS

Protests shall be filed in accordance with the City of Houston Administrative Policy No. 5-12 http://www.houstontx.gov/adminpolicies/5-12.pdf.

4. CANCELLATION

The City has sole discretion and reserves the right to cancel this RFP, or to reject any or all Proposals received prior to contract award.

5. EXECUTIVE ORDER 1-56 ZERO TOLERANCE FOR HUMAN TRAFFICKING IN CITY SERVICE CONTRACTS AND PURCHASING

The City has a zero tolerance for human trafficking and, per Executive Order 1-56, City funds shall not be used to promote human trafficking. City vendors are expected to comply with this Executive Order and notify the City's Chief Procurement Officer of any information regarding possible violation by the vendor or its subcontractors providing services or goods to the City. The Executive Order is available on the City's website: http://www.houstontx.gov/execorders/1-56.pdf.

6. PRESERVATION OF CONTRACTING INFORMATION

The requirements of Subchapter J, Chapter 552, Texas Government Code, may apply to this solicitation and the contractor or vendor agrees that the contract can be terminated if the contractor or vendor knowingly or intentionally fails to comply with a requirement of that subchapter.

7. COMPLIANCE WITH CERTAIN STATE LAW REQUIREMENTS

Anti-Boycott of Israel. Vendor certifies that vendor is not currently engaged in, and agrees for the duration of this Agreement not to engage in, the boycott of Israel as defined by Section 808.001 of the Texas Government Code.

Anti-Boycott of Energy Companies. Vendor certifies that Vendor is not currently engaged in and agrees for the duration of this Agreement not to engage in, the boycott of energy companies as defined by Section 809.001 of the Texas Government Code.

Anti-Boycott of Firearm Entities or Firearm Trade Associations. Vendor certifies that vendor does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association, or will not discriminate against a firearm entity or firearm trade association for the duration of this Agreement, as defined by Section 2274.001 of the Texas Government Code.

Certification of No Business with Foreign Terrorist Organizations. For purposes of Section 2252.152 of the Code, Vendor certifies that, at the time of this Agreement neither vendor nor any wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of vendor, is a company listed by the Texas Comptroller of Public Accounts under Sections 2252.153 or 2270.0201 of the Code as a company known to have contracts with or provide supplies or to a foreign terrorist organization.

INSTRUCTIONS TO PROPOSERS

1. PRE-PROPOSAL CONFERENCE

A Pre-Proposal Conference will be held at the date, time, and location indicated on the second page of the RFP document. Interested Proposer(s) are encouraged to attend. It will be assumed that potential Proposer(s) attending this meeting have reviewed the RFP in detail and are prepared to bring up any substantive questions not already addressed by the City.

2. ADDITIONAL INFORMATION AND SPECIFICATION CHANGES

Requests for additional information and questions shall be addressed to the Finance Department, Strategic Procurement Division, **Wesley White**, preferably by e-mail to wesley.white@houstontx.gov or by telephone at **(832) 393-8008** no later than the date and time shown on page two of this document. The City shall provide written responses to all questions received by Proposers prior to the RFP submittal deadline. Questions received from all Proposer(s) shall be answered by the City and made available to Proposer(s) who are listed as having obtained the RFP. Proposer(s) shall be notified in writing of any changes in the specifications contained within this RFP.

3. LETTER(S) OF CLARIFICATION

3.1 All Letters of Clarification and interpretations to this Solicitation shall be in writing. Any Letter of Clarification(s) or interpretation that is not in writing shall not legally bind the City. Only information supplied by the City in writing or in this RFP shall be used in preparing Proposal responses.

3.2 The City does not assume responsibility for the receipt of any Letters of Clarification sent to Proposer(s).

3.3 Proposers may submit no more than 25 questions relating to this solicitation. Should more than 25 questions be received from a single Proposer, the City will only respond to the first 25 questions received.

4. EXAMINATION OF DOCUMENTS AND REQUIREMENTS

4.1 Each Proposer shall carefully examine all RFP documents and familiarize themselves with all requirements prior to submitting a Proposal to ensure that the Proposal meets the intent of this RFP.

4.2 Before submitting a Proposal, each Proposer shall be responsible for making all investigations and examinations that are necessary to ascertain conditions and affecting the requirements of this RFP. Failure to make such investigations and examinations shall not relieve the Proposer from obligation to comply, in every detail, with all provisions and requirements of the RFP.

5. POST-PROPOSAL DISCUSSIONS WITH PROPOSER(S)

It is the City's intent to commence final negotiation with the Proposer(s) deemed most advantageous to the City. The City reserves the right to conduct post-Proposal discussions with any Proposer(s).

REQUIRED FORMS TO BE SUBMITTED WITH PROPOSAL

1. Offer and Submittal, List of References, and List of Proposed Subcontractors (Exhibit I)
2. Declaration of Hire Houston First Designation (Exhibit II – Attachment "D")
3. City of Houston Ownership Information Form (Exhibit III)
4. Anti-Collusion Statement (Exhibit IV)
5. Conflict of Interest Questionnaire (Exhibit V)
6. Section N – Technical Proposal - MFD Technical Competence Questionnaire Worksheet
7. Section O – Cost Proposal
8. Federal Contract Terms and Conditions Certification Form (Section C)
9. New Jersey Business Compliance (Section D)
    - Attachments 1-7
10. Master Agreement Acceptance Form (Section J)
11. Appendix B, Section G – Submission Protocol, Evaluation, Award, 4. Evaluation Process and Criteria, 9.0 Other Required Information.
12. Appendix B, Section F – Background & Scope, 6. Scope of Work, 6.6 Technical Competence, 6.6.2 Technical Specifications Sheet

PART 10 – REQUIRED FORMS TO BE SUBMITTED BY RECOMMENDED VENDOR ONLY

Required forms shall be supplied to the Contractor after the award recommendation:

1. Insurance Requirements and Insurance Certificate

2. Drug Policy Compliance Agreement (Exhibit "B"); Contractor's Certification of No Safety Impact Positions in Performance of a City Contract (Exhibit "C"); Drug Policy Compliance Declaration (Exhibit "D")

3. City Contractors' Pay or Play Acknowledgement Form (POP-1) pop1.pdf (houstontx.gov), Certification of Compliance with Pay or Play Program (POP-2) pop2.pdf (houstontx.gov), and List of Participating Subcontractors (POP-3) pop3.pdf (houstontx.gov).

4. Requested information outlined in the scope of work and other additional relevant/supporting information, or alternate Proposal.

5. Texas Ethics Commission, Certificate of Interested Parties (Form 1295). Create a certificate at https://www.ethics.state.tx.us/filinginfo/1295/.

6. Signed M/WBE Forms (Exhibit II): Attachment "A" M/WBE Participation Plan/Good Faith Efforts, Attachment "B" Letter of Intent; Attachment "C" Certified M/WBE Subcontracting Agreement Terms

7. Form of Administration Agreement (Section K)

   - Administration Agreement
   - Attachment A – Terms and Conditions
   - Schedule 1 To Attachment A - Form of Administrative Fee Report

EXHIBIT I
OFFER AND SUBMITTAL

NOTE: PROPOSAL MUST BE SIGNED AND NOTARIZED BY AN AUTHORIZED REPRESENTATIVE(S) OF THE PROPOSER, WHICH MUST BE THE ACTUAL LEGAL ENTITY THAT WILL PERFORM THE CONTRACT IF AWARDED AND THE TOTAL FIXED PRICE CONTAINED THEREIN SHALL REMAIN FIRM FOR A PERIOD OF ONE-HUNDRED EIGHTY (180) DAYS.

"THE PROPOSER WARRANTS THAT NO PERSON OR SELLING AGENCY HAS BEEN EMPLOYED OR RETAINED TO SOLICIT OR SECURE THIS CONTRACT UPON AN AGREEMENT OR UNDERSTANDING FOR A COMMISSION, PERCENTAGE, BROKERAGE, OR CONTINGENT FEE, EXCEPTING BONA FIDE EMPLOYEES. FOR BREACH OR VIOLATION OF THIS WARRANTY, THE CITY SHALL HAVE THE RIGHT TO ANNUL THIS AGREEMENT WITHOUT LIABILITY OR, AT ITS DISCRETION, TO DEDUCT FROM THE CONTRACT PRICES OR CONSIDERATION, OR OTHERWISE RECOVER THE FULL AMOUNT OF SUCH COMMISSION, PERCENTAGE, BROKERAGE OR CONTINGENT FEE."

Respectfully Submitted:

DEX Imaging, LLC
(Print or Type Name of Contractor – Full Company Name)

City of Houston Vendor No. (If already doing business with City):
____

Federal Identification Number:
59-3251429

By: Chance Dunleavy (May 8, 2025 15:54 CDT)
(Signature of Authorized Officer or Agent)

Printed Name: Chance Dunleavy
Title: Executive VP of Major Accounts
Date: 05/08/2025
Address of Contractor: 50 Rachel Drive
Street Address or P.O. Box
Nashville, tN 37214
City – State – Zip Code

Telephone No. of Contractor: (615) 636-2829

Signature, Name and title of Affiant: Chloe Dixon

Chloe Dixon
(Notary Public in and for)

Rutherford County, TN County, Texas

My Commission Expires: July day of 8 2028

CHLOE DIXON STATE OF TENNESSEE NOTARY PUBLIC RUTHERFORD COUNTY
My Commission Expires 07-08-2028

EXHIBIT I
REFERENCES
LIST OF PREVIOUS CUSTOMERS

1. Name: Baker Nissan Phone No.: (832) 768-7858
Address: 19630 NW Freeway Houston, TX 77065
Contract Award Date: ______ Contract Completion Date: ______
Contract Name/Title: Alex Valdex, IT Manager
Email: Avaldez@bakernissan.com
Project Description: ______

2. Name: Dream Motor Group Phone No.: (205) 848-7170
Address: ______
Contract Award Date: ______ Contract Completion Date: ______
Contract Name/Title: Luke Powell, IT Director
Email: LPowell@dreammotorgroup.com
Project Description: ______

3. Name: West Point Lincoln Phone No.: (281) 579-4300
Address: ______
Contract Award Date: ______ Contract Completion Date: ______
Contract Name/Title: Jennifer Richardson, Controller
Email: JRichardson@westpointbuickgmc.com
Project Description: ______

4. Name: Akron Metropolitan Housing Authority Phone No.: (330) 762-9631
Address: 100 West Cedar Ave. Akron, OH 44307
Contract Award Date: ______ Contract Completion Date: ______
Contract Name/Title: Jason Colon
Email: JColon@akronhousing.org
Project Description: ______

Due to the public nature of bids and in consideration of client confidentiality, we have limited the level of derail included in our project references. However, we want to assure you that addition insights are available and can be shared upon request during contract negotiations or agreement execution.

EXHIBIT II
ATTACHMENT "D"
DECLARATION OF HIRE HOUSTON FIRST DESIGNATION

DIRECTIONS: Execute the declaration below regarding your company's status as a Hire Houston First (HHF) designated company. **Fill out the appropriate box below and leave the other blank.**

If your company does not have a HHF designation and would like to apply for designation go to: www.houstontx.gov/obo/hirehoustonfirst.html at least 10 working days prior to submitting a bid or proposal.

1.	This certifies that Bidder/Proposer, ______________________, is a Hire Houston First designated **City Business (CB).** A valid certificate of designation is attached. ______________________ ______________________ ______/__________ Print Name Signature Date
2.	This certifies that Bidder/Proposer, Dex Imaging,LLC, is a Hire Houston First designated **Local Business (LB).** A valid certificate of designation is attached. Chance Dunleavy — Chance Dunleavy (Chance Dunleavy (May 8, 2025 13:54 CDT)) — 05/08/2025 Print Name Signature Date

DEX Imaging
50 Rachel Drive
Nashville, TN 37214

Chance Dunleavy
Executive VP of Major Accounts
(615) 636-2829
Chance.Dunleavy@deximaging.com

EXHIBIT III

CITY OF HOUSTON OWNERSHIP INFORMATION FORM

REV. 12/23/2019

The City of Houston Ownership Information Form is used to gather information to comply with:

a. The City of Houston Contractor Ownership Disclosure Ordinance (Chapter 15 of the Code of Ordinances, Article VIII. City Contracts; Indebtedness to City);
b. The City of Houston Fair Campaign Ordinance (Chapter 18 of the Code of Ordinances); and,
c. The State of Texas Statement of Residency Requirements (Tex. Govt. Code Chapter 2252).

Please complete the form, in its entirety, and submit it with the Official Bid or Proposal Form. Except as noted below regarding the Statement of Residency, failure to provide this information may be just cause for rejection of your bid or proposal.

NOTICE OF AFFIRMATIVE ACCEPTANCE OF THE CITY OF HOUSTON FAIR CAMPAIGN ORDINANCE

By submitting a bid or proposal to the City of Houston for a Contract in excess of $50,000 or for which a request is presented to City Council for approval, all respondents agree to comply with the Chapter 18 of the Code of Ordinances.

Further, pursuant to Section 18-36 of the Code of Ordinances, it shall be unlawful either for any person who submits a bid or proposal to contribute or offer any contribution to a candidate or for any candidate to solicit or accept any contribution from such person for a period commencing at the time of posting of the City Council Meeting Agenda including an item for the award of the Contract and ending upon the 30th day after the award of the Contract by City Council.

INSTRUCTIONS

1. Please **type** or **legibly print in dark ink** responses. Individuals and entities shall disclose their full, legal names (not initials) and all required corporate letters ("Inc", "LLP", etc.).
    a. If a firm is operating under an assumed name, the following format is recommended: *Corporate/Legal Name* DBA *Assumed Name*.
2. Full addresses are required, including street types ("St", "Rd", etc.) and unit number.
3. Individuals or entities with 10% or more ownership of the corporation, partnership, or joint venture (including persons who own 100%) are required to be disclosed with their full name and full address. All officers and directors are also required to be disclosed with their full name and full address.

CITY OF HOUSTON OWNERSHIP INFORMATION FORM

REV. 12/23/2019

PROJECT AND BID/PROPOSAL PREPARER INFORMATION

Project or Matter Being Bid: MultiFunction Devices and Managed Print Services

Bidder's complete firm/company business information

Name: Dex Imaging, LLC
Business Address [*No./Street]* 50 Rachel Drive
City / State / Zip Code Nashville, TN 37214
Telephone Number (615) 636-2829

Bidder's email address Chance.Dunleavy@deximaging.com
Email Address: Chance.Dunleavy@deximaging.com

STATEMENT OF RESIDENCY

(THE STATEMENT OF RESIDENCY PORTION OF THIS DOCUMENT IS ***NOT APPLICABLE IF*** *THE SOLICITATION INDICATES FEDERAL FUNDS WILL BE USED)*

TEX. GOV'T CODE §2252.001, §(4) defines a **"Resident bidder"** as a bidder whose principal place of business* is in this state, and includes a contractor whose ultimate parent company or majority owner has its principal place of business in this state.

TEX. GOV'T CODE §2252.001§ (3) defines a **"Nonresident bidder"** as a bidder who is not a resident in this state.

* Principal Place of Business in Texas means that the business entity:

- has at least one permanent office located within the **State of Texas,** from which business activities other than submitting bids to governmental agencies are conducted and from which the bid is submitted; and
- has at least one employee who works in the Texas office.

Based on the definitions above, your business is a:

☐ TEXAS RESIDENT BIDDER
☑ NONRESIDENT BIDDER

If you are a Nonresident Bidder, does your home state have a statute giving preference to resident bidders? If so, you must attach a copy of the statute to this Document.

A copy of the State of FL statute is attached.

NOTE: The State of residency of a bidder is not used in the decision-making criteria for the award of contracts for projects receiving federal funding, whether in whole or in part.

CITY OF HOUSTON OWNERSHIP INFORMATION FORM

REV. 12/23/2019

CONTRACTING ENTITY ORGANIZATIONAL ENTITY TYPE

FOR PROFIT ENTITY:

- ☐ SOLE PROPRIETORSHIP
- ☐ CORPORATION
- ☐ PARTNERSHIP
- ☐ LIMITED PARTNERSHIP
- ☐ JOINT VENTURE
- ☑ LIMITED LIABILITY COMPANY
- ☐ OTHER *(specify in space below)*

NON-PROFIT ENTITY:

- ☐ NON-PROFIT CORPORATION
- ☐ UNINCORPORATED ASSOCIATION

LISTING OF ADDRESSES

List all current and prior addresses where the bidder does/has done business or owns property (real estate and/or business personal property) in the city of Houston ("Houston") in the past 3 years from the date of submittal of this form. If within the past 3 years from the date of submitting this form, the bidder does not and has not done business and has not or does not own property (real estate and/or business personal property) in Houston, please state "None" on the first line below.

104 Lockhaven Dr., Houston, TX 77073
Address

5821 W Sam Houston Pkwy N Suite 400, Houston, TX 77041
Address

Address

ATTACH ADDITIONAL SHEETS AS NEEDED.

CITY OF HOUSTON OWNERSHIP INFORMATION FORM
REV. 12/23/2019

LISTING OF OFFICERS

LIST ALL OFFICERS OF THE ENTITY, REGARDLESS OF THE AMOUNT OF OWNERSHIP (IF NONE STATE "NONE")

	Officer	Address
Name	Dan Doyle Sr. President - MINORITY STAKE	5109 Lemon Street Tampa, FL 33609
Name	Dan Doyle Jr, CEO - MINORITY STAKE	5109 Lemon Street Tampa, FL 33609
Name	Nancy Lycan, CMO - NONE	5109 Lemon Street Tampa, FL 33609
		5109 Lemon Street Tampa, FL 33609
Name	Paul Natale, COO - NONE	5109 Lemon Street Tampa, FL 33609
Name	Patrick Adesso, CIO - NONE	
Name		

LISTING OF DIRECTORS OR MEMBERS

LIST ALL DIRECTORS OF THE ENTITY, REGARDLESS OF THE AMOUNT OF OWNERSHIP (IF NONE STATE "NONE")

	Director or Member	Address
Name	NONE	
Name		
Name		
Name		
Name		

CITY OF HOUSTON OWNERSHIP INFORMATION FORM
REV. 12/23/2019

DISCLOSURE OF OWNERSHIP (OR NON-PROFIT OFFICERS)

Bidders are required to disclose all owners of 10% or more of the Contracting Entity. For non-profit entities, please provide the complete information for the President, Vice-President, Secretary, and Treasurer.

IN ALL CASES, USE FULL NAMES, LOCAL BUSINESS AND RESIDENCE ADDRESSES AND TELEPHONE NUMBERS. DO NOT USE POST OFFICE BOXES FOR ANY ADDRESS. INCLUSION OF E-MAIL ADDRESSES IS OPTIONAL, BUT RECOMMENDED.

ATTACH ADDITIONAL SHEETS AS NEEDED.

Contracting Entity: NONE

Name:
Business Address [*No./Street]*
City / State / Zip Code
Telephone Number
Email Address:

DISCLOSURE OF OWNERSHIP (OR NON-PROFIT OFFICERS) *continued.*

Owner(s) of 10% or More (IF NONE, STATE "NONE."):

Name: NONE
Business Address [*No./Street]*
City / State / Zip Code
Telephone Number
Email Address:
Residence Address *[No./Street]*
City / State / Zip Code

Owner(s) of 10% or More (IF NONE, STATE "NONE."):

Name: NONE
Business Address [*No./Street]*
City / State / Zip Code
Telephone Number
Email Address:
Residence Address *[No./Street]*
City / State / Zip Code

ATTACH ADDITIONAL SHEETS AS NEEDED.

CITY OF HOUSTON OWNERSHIP INFORMATION FORM
REV. 12/23/2019

OPTIONAL: TAX APPEAL INFORMATION

If the firm/company or an owner/officer is actively protesting, challenging, or appealing the accuracy and/or amount of taxes levied with a tax appraisal district, please provide the following information:

Debtor (Firm or Owner Name):	
Tax Account Nos.:	
Case or File Nos.:	
Attorney/Agent Name:	
Attorney/Agent Phone No.:	
Tax Years:	

Status of Appeal *[DESCRIBE]*:

If an appeal of taxes has been filed on behalf of your company, please include a copy of the official form receipted by the appropriate agency.

REQUIRED: UNSWORN DECLARATION

I certify that I am duly authorized to submit this form on behalf of the firm, that I am associated with the firm in the capacity noted below, and that I have personal knowledge of the accuracy of the information provided herein. I affirm that all the information contained herein is true and correct to the best of my knowledge. I understand that failure to submit accurate information with my submission may result in my submission being considered non-responsive and non-responsible.

Chance Dunleavy
Chance Dunleavy (May 8, 2025 14:47 CDT)
05/08/2025

Preparer's Signature **Date**

Chance Dunleavy

Printed name

Executive VP of Major Accounts

Title

NOTE: This form constitutes a **governmental record,** as defined by Section 37.01 of the Texas Penal Code. Submission of a false government record and falsification of a governmental record are crimes, punishable as provided in Section 37.10 of the Texas Penal Code.

Select Year: 2024 Go

The 2024 Florida Statutes (including 2025 Special Session C)

Title XIX	Chapter 287	View Entire Chapter
PUBLIC BUSINESS	PROCUREMENT OF PERSONAL PROPERTY AND SERVICES	

287.084 Preference to Florida businesses.—

(1)(a) When an agency, university, college, school district, or other political subdivision of the state is required to make purchases of personal property through competitive solicitation and the lowest responsible and responsive bid, proposal, or reply is by a vendor whose principal place of business is in a state or political subdivision thereof which grants a preference for the purchase of such personal property to a person whose principal place of business is in such state, then the agency, university, college, school district, or other political subdivision of this state shall award a preference to the lowest responsible and responsive vendor having a principal place of business within this state, which preference is equal to the preference granted by the state or political subdivision thereof in which the lowest responsible and responsive vendor has its principal place of business. In a competitive solicitation in which the lowest bid is submitted by a vendor whose principal place of business is located outside the state and that state does not grant a preference in competitive solicitation to vendors having a principal place of business in that state, the preference to the lowest responsible and responsive vendor having a principal place of business in this state shall be 5 percent.

(b) Paragraph (a) does not apply to transportation projects for which federal aid funds are available.

(c) As used in this section, the term “other political subdivision of this state” does not include counties or municipalities.

(2) A vendor whose principal place of business is outside this state must accompany any written bid, proposal, or reply documents with a written opinion of an attorney at law licensed to practice law in that foreign state, as to the preferences, if any or none, granted by the law of that state to its own business entities whose principal places of business are in that foreign state in the letting of any or all public contracts.

(3)(a) A vendor whose principal place of business is in this state may not be precluded from being an authorized reseller of information technology commodities of a state contractor as long as the vendor demonstrates that it employs an internationally recognized quality management system, such as ISO 9001 or its equivalent, and provides a warranty on the information technology commodities which is, at a minimum, of equal scope and length as that of the contract.

(b) This subsection applies to any renewal of any state contract executed on or after July 1, 2012.

History.—s. 1, ch. 77-460; s. 117, ch. 79-400; s. 215, ch. 95-148; s. 3, ch. 95-420; ss. 16, 53, ch. 99-228; s. 6, ch. 2000-340; s. 23, ch. 2002-207; s. 14, ch. 2012-32.

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Chance Dunleavy
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Chance.Dunleavy@deximaging.com

EXHIBIT IV
ANTI-COLLUSION STATEMENT

The undersigned, as Proposer, certifies that the only person or parties interested in this Proposal as principals are those named herein; that the Proposer has not, either directly or indirectly entered into any Agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the award of this Contract.

05/08/2025	Chance Dunleavy Chance Dunleavy (May 8, 2025 14:51 CDT)
Date	Proposer Signature

EXHIBIT V
CONFLICT OF INTEREST QUESTIONNAIRE

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. *See* Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 **Name of vendor who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 **Name of local government officer about whom the information is being disclosed.**

Name of Officer

4 **Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.**

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

5 **Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.**

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

Signature of vendor doing business with the governmental entity

Date

Form provided by Texas Ethics Commission www.ethics.state.tx.us Revised 1/1/2021

EXHIBIT V
CONFLICT OF INTEREST QUESTIONNAIRE

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

(A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;

(B) a transaction conducted at a price and subject to terms available to the public; or

(C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

***

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds $2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than $100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

Form provided by Texas Ethics Commission www.ethics.state.tx.us Revised 1/1/2021

Page 2 of 3

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Exhibit VI
Equal Opportunity Clause

The applicant/Contractor hereby agrees that it will incorporate or cause to be incorporated into any contract for construction work, or modification thereof, as defined in the regulations of the Secretary of Labor at 41 CFR Chapter 60, which is paid for in whole or in part with funds obtained from the Federal Government or borrowed on the credit of the Federal Government pursuant to a grant, contract, loan, insurance, or guarantee, or undertaken pursuant to any Federal program involving such grant, contract, loan, insurance, or guarantee, the following equal opportunity clause:

During the performance of this Agreement, the Contractor agrees as follows:

(1) The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:

Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

(2) The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

(3) The Contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the Contractor's legal duty to furnish information.

(4) The Contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other agreement or understanding, a notice to be provided advising the said labor union or workers' representatives of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(5) The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(6) The Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(7) In the event of the Contractor's noncompliance with the nondiscrimination clauses of this Agreement or with any of the said rules, regulations, or orders, this Agreement may be canceled,

terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government Agreements or federally assisted construction Agreements in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(8) The Contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontract or vendor. The Contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

The applicant/Contractor further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the Agreement.

The applicant/Contractor agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of Contractor and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant/ Contractor further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a Contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon Contractor and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

DEX Imaging, LLC
Contractor Company Name

Chance Dunleavy, Executive VP of Major Accounts
Name and Title

Chance Dunleavy
Chance Dunleavy (May 8, 2025 14:55 CDT)
Signature

05/08/2025
Date

TEXAS SECRETARY of STATE
JANE NELSON

BUSINESS ORGANIZATIONS INQUIRY - VIEW ENTITY

Filing Number:	804386110	**Entity Type:**	Foreign Limited Liability Company (LLC)
Original Date of Filing:	January 13, 2022	**Entity Status:**	In existence
Formation Date:	N/A		
Tax ID:	32066230494	**FEIN:**	593251429

Name:	Dex Imaging, LLC
Address:	500 Staples Drive Farmingham, MA 01702 USA
Fictitious Name:	N/A
Jurisdiction:	DE, USA
Foreign Formation Date:	February 28, 2019

REGISTERED AGENT | FILING HISTORY | NAMES | MANAGEMENT | ASSUMED NAMES | ASSOCIATED ENTITIES | INITIAL ADDRESS

Last Update	Name	Title	Address
April 17, 2026	JOHN LEDERER	EXECUTIVE CH	500 STAPLES DR - 5 WEST FRAMINGHAM, MA 01702 USA
April 17, 2026	JEFFREY HALL	CFO	500 STAPLES DR - 5 WEST FRAMINGHAM, MA 01702 USA
April 17, 2026	CRISTINA GONZALEZ	OTHER	500 STAPLES DR - 5 WEST FRAMINGHAM, MA 01702 USA

Order | Return to Search

Instructions:
- To place an order for additional information about a filing press the 'Order' button.

SECTION C – FEDERAL CONTRACT TERMS AND CONDITIONS

[Attachment to Follow]

FEDERAL CONTRACT TERMS AND CONDITIONS

When a participating agency seeks to procure goods and services using funds under a Federal grant or contract, specific Federal laws, regulations, and requirements may apply in addition to those under state law, including without limitation the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 CFR 200 (sometimes referred to as the "**Uniform Guidance**" or "**EDGAR**" requirements).

All Respondents submitting proposals must complete this Federal Contract Terms and Conditions certification form regarding Respondent's compliance with certain requirements which may be applicable to specific participating agency purchases using Federal grant funds. This completed form shall be made available to Participating Agencies for their use while considering their purchasing options when using Federal grant funds. Participating Agencies may also require supplier partners to enter into ancillary agreements, in addition to the Master Agreement's general terms and conditions, to address the Participating Agency's specific contractual needs, including contract requirements for a procurement using Federal grants or contracts.

For each of the items below, Respondent should certify its agreement and ability to comply, where applicable, by having its authorized representative sign the acknowledgment at the end of this form. If Respondent fails to complete any item in this form, CoreTrust shall consider Respondent's response to be that it is unable or unwilling to comply. A negative response to any of the items may, if applicable, impact the ability of a participating agency to purchase from the supplier partner using Federal funds.

1. SUPPLIER PARTNER VIOLATION OR BREACH OF CONTRACT TERMS

Contracts for more than the simplified acquisition threshold currently set at one hundred fifty thousand dollars ($150,000), which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 USC 1908, must address administrative, contractual, or legal remedies in instances where supplier partners violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Any contract award shall be subject to the Master Agreement, as well as any additional terms and conditions in any purchase order, participating agency ancillary contract, or Participating Agency construction contract agreed upon by supplier partner and the Participating Agency which must be consistent with and protect the Participating Agency at least to the same extent as the Master Agreement.

The remedies under this agreement are in addition to any other remedies that may be available under law or in equity. By submitting a proposal, you agree to these supplier partner violation and breach of contract terms.

Does vendor agree? CD (Initials of Authorized Representative)

2. TERMINATION FOR CAUSE OR CONVENIENCE

When a participating agency expends Federal funds, the participating agency reserves the right to immediately terminate any agreement in excess of ten thousand dollars ($10,000) resulting from this procurement process in the event of a breach or default of the agreement by supplier partner in the event supplier partner fails to: (1) meet schedules, deadlines, and / or delivery dates within the time specified in the procurement solicitation, contract, and / or a purchase order; (2) make any payments owed; or (3) otherwise perform in accordance with the contract and / or the procurement solicitation. Participating agency also reserves the right to terminate the contract immediately, with written notice to supplier partner, for convenience, if participating agency believes, in its sole discretion that it is in the best interest of participating agency to do so. Respondent shall be compensated for work performed and accepted and goods accepted by participating agency as of the termination date if the contract is terminated for convenience of participating agency. Any award under this procurement process is not exclusive and participating agency reserves the right to purchase goods and services from other supplier partners when it is in participating agency's best interest.

Does vendor agree? CD (Initials of Authorized Representative)

3. EQUAL EMPLOYMENT OPPORTUNITY

Except as otherwise provided under 41 CFR Part 60, all participating agency purchases or contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 shall be deemed to include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246

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Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR Part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

The equal opportunity clause provided under 41 CFR 60-1.4(b) is hereby incorporated by reference. Supplier partner agrees that such provision applies to any participating agency purchase or contract that meets the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 and supplier partner agrees that it shall comply with such provision.

Does vendor agree? CD (Initials of Authorized Representative)

4. DAVIS-BACON ACT

When required by Federal program legislation, supplier partner agrees that, for all participating agency prime construction contracts / purchases in excess of two thousand dollars ($2,000), supplier partner shall comply with the Davis-Bacon Act (40 USC 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, supplier partner is required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determinate made by the Secretary of Labor. In addition, supplier partner shall pay wages not less than once a week.

Current prevailing wage determinations issued by the Department of Labor are available at www.wdol.gov. Supplier partner agrees that, for any purchase to which this requirement applies, the award of the purchase to the supplier partner is conditioned upon supplier partner's acceptance of the wage determination.

Supplier partner further agrees that it shall also comply with the Copeland "Anti-Kickback" Act (40 USC 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States.") The Act provides that each supplier partner or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled.

Does vendor agree? CD (Initials of Authorized Representative)

5. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT

Where applicable, for all participating agency contracts or purchases in excess of one hundred thousand dollars ($100,000) that involve the employment of mechanics or laborers, supplier partner agrees to comply with 40 USC 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 USC 3702 of the Act, supplier partner is required to compute the wages of every mechanic and laborer on the basis of a standard work week of forty (40) hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one-and-a-half times the basic rate of pay for all hours worked in excess of forty (40) hours in the work week. The requirements of 40 USC 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

Does vendor agree? CD (Initials of Authorized Representative)

6. RIGHT TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT

If the participating agency's Federal award meets the definition of "funding agreement" under 37 CFR 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance or experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts, and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

Supplier partner agrees to comply with the above requirements when applicable.

Does vendor agree? CD (Initials of Authorized Representative)

7. CLEAN AIR ACT AND FEDERAL WATER POLLUTION CONTROL ACT

Clean Air Act (42 USC 7401-7671q.) and the Federal Water Pollution Control Act (33 USC 1251-1387), as amended – Contracts and subgrants of amounts in excess of one hundred fifty thousand dollars ($150,000) must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 USC 7401-7671q.) and the Federal Water Pollution Control Act, as amended (33 USC 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

When required, supplier partner agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act and the Federal Water Pollution Control Act.

Does vendor agree? _CD_____ (Initials of Authorized Representative)

8. DEBARMENT AND SUSPENSION

Debarment and Suspension (Executive Orders 12549 and 12689) - A contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1966 Comp. p. 189) and 12689 (3CFR Part 1989 Comp. p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Supplier partner certifies that supplier partner is not currently listed on the government-wide exclusions in SAM, is not debarred, suspended, or otherwise excluded by agencies or declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier partner further agrees to immediately notify CoreTrust and all Participating Agencies with pending purchases or seeking to purchase from supplier partner if supplier partner is later listed on the government-wide exclusions in SAM, or is debarred, suspended, or otherwise excluded by agencies or declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Does vendor agree? _CD_____ (Initials of Authorized Representative)

9. BYRD ANTI-LOBBYING AMENDMENT

Byrd Anti-Lobbying Amendment (31 USC 1352) - Supplier partners that apply or bid for an award exceeding one hundred thousand dollars ($100,000) must file the required certification. Each tier certifies to the tier above that it shall not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 USC 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award. As applicable, supplier partner agrees to file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 USC 1352).

Chance Dunleavy

Respondent SIGNATURE

10. PROCUREMENT OF RECOVERED MATERIALS

For participating agency purchases utilizing Federal funds, Supplier partner agrees to comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act where applicable and provide such information and certifications as a participating agency may be required to confirm estimates and otherwise comply. The requirements of Section 6002 includes procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds ten thousand dollars ($10,000) or the value of the quantity acquired during the preceding fiscal year exceeded ten thousand dollars ($10,000); procuring solid waste management services in a manner that maximizes energy and resource recovery, and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

Does vendor agree? _CD_____ (Initials of Authorized Representative)

11. PROFIT AS A SEPARATE ELEMENT OF PRICE

For purchases using Federal funds in excess of one hundred fifty thousand dollars ($150,000), a participating agency may be required to negotiate profit as a separate element of the price. See, 2 CFR 200.324(b). When required by a participating agency, supplier partner agrees to provide information and negotiate with the participating agency regarding profit as a separate element of the price for a particular purchase. However, supplier partner agrees that the total price, including profit, charged by supplier partner to the participating agency shall not exceed the awarded pricing, including any applicable discount, under supplier partner's Master Agreement.

Does vendor agree? CD (Initials of Authorized Representative)

12. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT

Supplier partner agrees that recipients and subrecipients are prohibited from obligating or expending loan or grant funds to procure or obtain, extend, or renew a contract to procure or obtain, or enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system from companies described in Public Law 115-232, section 889. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country are also prohibited.

Does vendor agree? CD (Initials of Authorized Representative)

13. DOMESTIC PREFERENCES FOR PROCUREMENTS

For participating agency purchases utilizing Federal funds, Respondent agrees to provide proof, where applicable, that the materials, including but not limited to, iron, aluminum, steel, cement, and other manufactured products are produced in the United States.

"**Produced in the United States**" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

"**Manufactured products**" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

Does vendor agree? CD (Initials of Authorized Representative)

14. GENERAL COMPLIANCE AND COOPERATION WITH PARTICIPATING AGENCIES

In addition to the foregoing specific requirements, supplier partner agrees, in accepting any purchase order from a Participating Agency, it shall make a good faith effort to work with Participating Agencies to provide such information and to satisfy such requirements as may apply to a particular participating agency purchase or purchases including without limitation applicable recordkeeping and record retention requirements.

Does vendor agree? CD (Initials of Authorized Representative)

15. APPLICABILITY TO SUBCONTRACTORS

Supplier partner agrees that all contracts it awards pursuant to the Master Agreement shall be bound by the foregoing terms and conditions.

Does vendor agree? CD (Initials of Authorized Representative)

By my signature below, I certify that the information in this form is true, complete, and accurate and that I am authorized by my company to make this certification and all consents and agreements contained herein.

Chance Dunleavy	Chance Dunleavy	05/08/2025
Printed Name of Representative	*Signature*	*Date*
DEX Imaging, LLC	50 Rachel Drive Nashville, TN 37214	
Company Name	*Address*	*DUNS No. (if applicable)*

SECTION D – NEW JERSEY BUSINESS COMPLIANCE

[Attachment to Follow]

CORETRUST

NEW JERSEY BUSINESS COMPLIANCE

Respondents intending to do business in the State of New Jersey shall comply with policies and procedures required by New Jersey statutes. All Respondents must complete and submit the following forms to meet the requirements of doing business in this state. Failure to comply shall affect the ability to promote the Master Agreement in the State of New Jersey as required hereunder.

INCLUDED IN PROPOSAL	ATTACHMENT	FORM
	Attachment 1	Ownership Disclosure Form
	Attachment 2	Non-Collusion Affidavit
	Attachment 3	Affirmative Action Affidavit
	Attachment 4	Political Contribution Disclosure Form
	Attachment 5	Stockholder Disclosure Certification
	Attachment 6	Certification of Non-Involvement in Prohibited Activities in Iran
	Attachment 7	New Jersey Business Registration Certificate

New Jersey vendors are required to comply with the following New Jersey statutes when applicable:

(1) All anti-discrimination laws, including those contained in N.J.S.A. 10:2-1 through N.J.S.A. 10:2-14, N.J.S.A. 10:5-1, and N.J.S.A. 10:5-31 through 10:5-38;

(2) Prevailing Wage Act, N.J.S.A. 34:11-56.26, for all contracts within the contemplation of the Act;

(3) Compliance with Public Works Contractor Registration Act, N.J.S.A. 34:11-56.26; and

(4) Bid and Performance Security, as required by the applicable municipal or state statutes.

[Attachments to Follow]

CORETRUST

ATTACHMENT 1 – OWNERSHIP DISCLOSURE FORM
(N.J.S.A. 52:25-24.2)

Pursuant to the requirements of P.L. 1999, Chapter 440, Respondent shall complete the form attached to these specifications listing the persons owning ten percent (10%) or more of the firm presenting the proposal.

Respondent Full Name:	Dex Imaging LLC
Respondent Address:	5109 W. Lemon Street, Tampa, FL 33609

Please complete the below, as applicable:

I, Jonathan Barr, an authorized representative of Dex Imaging LLC, a corporation, hereby certify that the following is a list of the names and addresses of all stockholders in the corporation who own ten percent (10%) or more of its stock of any class. I further certify that if one (1) or more of such stockholders is itself a corporation or partnership, that there is also set forth the names and addresses of the stockholders holding ten percent (10%) or more of the corporation's stock or the individual partners owning a ten percent (10%) or greater interest in that partnership.

**Note: if there are no partners or stockholders owning ten percent (10%) or more interest, indicate "None."*

NAME	ADDRESS	INTEREST
GCM Magnolia Topco LLC	5109 W. Lemon Street, Tampa, FL 33609	100%

I further certify that the statements and information contained herein are complete and correct to the best of my knowledge and belief.

Authorized Signature

Jonathan Barr
Printed Name

Corporate Controller
Title

July 14, 2026
Date

ATTACHMENT 2 – NON-COLLUSION AFFIDAVIT
(N.J.S.A. 52:34-15)

Respondent Name: Chance Dunleavy	[TO BE COMPLETED BY RESPONDENT]
Respondent Address: 50 Rachel Drive Nashville, TN 37214	[TO BE COMPLETED BY RESPONDENT]

State of New Jersey
County of [COUNTY]

Chance Dunleavy Nashville Davidson TN
I, [NAME], residing in [MUNICIPALITY] in the County of [COUNTY], State of [STATE] of full age, being duly sworn according to law on my oath depose and say that:

Executive VP of Major Accounts DEX Imaging, LLC
I am the [JOB TITLE] of the firm of [COMPANY NAME], the Respondent making the Proposal for the goods, services, or public work specified under the [TITLE OF BID PROPOSAL] MFP and MPS Solution attached proposal, and that I executed the said proposal with full authority to do so; that said Respondent has not directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above proposal; and that all statements contained in said bid proposal and in this affidavit are true and correct, and made with full knowledge that the [NAME OF CONTRACTING UNIT] relies upon the truth of the statements contained in said bid proposal and in the statements contained in this affidavit in awarding the contract for the said goods, services, or public work.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by DEX Imaging .

Subscribed and sworn to
before me this day
May 8, 20 25

Chloe Dixon
Notary Public Signature

My Commission expires July 8,
20 28

(Seal) CHLOE DIXON STATE OF TENNESSEE NOTARY PUBLIC RUTHERFORD COUNTY My Commission Expires 07-08-2028

Chance Dunleavy
Signature
Chance Dunleavy
Chance Dunleavy (May 8, 2025 14:35 CDT)
Type or print name of affiant under signature

ATTACHMENT 3 – AFFIRMATIVE ACTION AFFIDAVIT
(P.L. 1975, c. 127)

Respondent Full Name: Chance Dunleavy	[TO BE COMPLETED BY RESPONDENT]
Respondent Address: 50 Rachel Drive Nashville, TN 37214	[TO BE COMPLETED BY RESPONDENT]

Proposal Certification: Indicate below your company's compliance with the New Jersey Affirmative Action regulations. Respondent's proposal shall be accepted even if not in compliance at this time. No contract and / or purchase order may be issued, however, until all Affirmative Action requirements are met.

Required Affirmative Action Documentation:
Respondent shall submit with its proposal:

(1) Letter of Federal Affirmative Action Plan Approval

OR

(2) Certificate of Employee Information Report

OR

(3) Employee Information Report Form AA302

Public Work – Project Cost over $50,000:

(1) If Respondent has no approved Federal or New Jersey Affirmative Action Plan, Company shall complete New Jersey Form AA-201 upon award; or
(2) Respondent has a federal or New Jersey Affirmative Action Plan, and the certificate is enclosed.

I further certify the statements and information contained herein are complete and correct to the best of my knowledge and belief.

Chance Dunleavy
Chance Dunleavy (May 8, 2025 14:35 CDT)
Authorized Signature

Chance Dunleavy
Printed Name

Executive VP of Major Accounts
Title

05/08/2025
Date

MANDATORY AFFIRMATIVE ACTION LANGUAGE
N.J.S.A. 10:5-31 *et seq.* (P.L. 1975, c. 127)
N.J.A.C. 17:27

PROCUREMENT, PROFESSIONAL, AND SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, shall not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. The contractor shall take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this non-discrimination clause.

The contractor or subcontractor, where applicable shall, in all solicitations or advertisement for employees placed by or on behalf of the contractor, state that all qualified applicants shall receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation.

The contractor or subcontractor, where applicable, shall send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to attempt in good faith to employ minority and female workers trade consistent with the applicable county employment goal prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time.

The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and that it shall discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the state of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading, and lay-off to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor and its subcontractors shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (NJAC 17:27).

Chance Dunleavy
Chance Dunleavy (May 6, 2025 14:35 CDT)

Signature of Respondent

DEX Imaging
50 Rachel Drive
Nashville, TN 37214

Chance Dunleavy
Executive VP of Major Accounts
(615) 636-2829
Chance.Dunleavy@deximaging.com

ATTACHMENT 4 – C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Public Agency Instructions

This page provides guidance to public agencies entering into contracts with business entities that are required to file Political Contribution Disclosure forms with the agency. **It is not intended to be provided to contractors.** What follows are instructions on the use of form local units can provide to contractors that are required to disclose political contributions pursuant to N.J.S.A. 19:44A-20.26 (P.L. 2005, c. 271, s.2). Additional information is available in Local Finance Notice 2006-1 (https://www.nj.gov/dca/divisions/dlgs/resources/lfns_2006.html).

1. The disclosure is required for all contracts in excess of $17,500 that are **not awarded** pursuant to a "fair and open" process (N.J.S.A. 19:44A-20.7).

2. Due to the potential length of some contractor submissions, the public agency should consider allowing data to be submitted in electronic form (i.e., spreadsheet, pdf file, etc.). Submissions must be kept with the contract documents or in an appropriate computer file and be available for public access. **The form is worded to accept this alternate submission.** The text should be amended if electronic submission shall not be allowed.

3. The submission must be **received from the contractor and** on file at least 10 days prior to award of the contract. Resolutions of award should reflect that the disclosure has been received and is on file.

4. The contractor must disclose contributions made to candidate and party committees covering a wide range of public agencies, including all public agencies that have elected officials in the county of the public agency, state legislative positions, and various state entities. The Division of Local Government Services recommends that contractors be provided a list of the affected agencies. This shall assist contractors in determining the campaign and political committees of the officials and candidates affected by the disclosure.

a) The Division has prepared model disclosure forms for each county. They can be downloaded from the "County PCD Forms" link on the Pay-to-Play web site at_https://www.state.nj.us/dca/divisions/dlgs/programs/pay_2_play.html. They shall be updated from time-to-time as necessary.

b) A public agency using these forms **should edit them to properly reflect the correct legislative district(s).** As the forms are county-based, **they list all legislative districts** in each county. **Districts that do not represent the public agency should be removed from the lists.**

c) Some contractors may find it easier to provide a single list that covers all contributions, regardless of the county. These submissions are appropriate and should be accepted.

d) The form may be used "as-is", subject to edits as described herein.

e) The "Contractor Instructions" sheet is intended to be provided with the form. It is recommended that the Instructions and the form be printed on the same piece of paper. The form notes that the Instructions are printed on the back of the form; where that is not the case, the text should be edited accordingly.

f) The form is a Word document and can be edited to meet local needs, and posted for download on web sites, used as an e-mail attachment, or provided as a printed document.

5. It is recommended that the contractor also complete a "Stockholder Disclosure Certification." This shall assist the local unit in its obligation to ensure that contractor did not make any prohibited contributions to the committees listed on the Business Entity Disclosure Certification in the 12 months prior to the contract. (See Local Finance Notice 2006-7 for additional information on this obligation) A sample Certification form is part of this package and the instruction to complete it is included in the Contractor Instructions. **NOTE: This section is not applicable to Boards of Education.**

ATTACHMENT 4 – C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Contractor Instructions

Business entities (contractors) receiving contracts from a public agency in the state of New Jersey that are NOT awarded pursuant to a "fair and open" process (defined at N.J.S.A. 19:44A-20.7) are subject to the provisions of P.L. 2005, c. 271, s.2 (N.J.S.A. 19:44A-20.26). This law provides that 10 days prior to the award of such a contract, the contractor shall disclose contributions to:

- any State, county, or municipal committee of a political party
- any legislative leadership committee*
- any continuing political committee (a.k.a., political action committee)
- any candidate committee of a candidate for, or holder of, an elective office:
    - of the public entity awarding the contract;
    - of that county in which that public entity is located;
    - of another public entity within that county; or
    - of a legislative district in which that public entity is located or, when the public entity is a county, of any legislative district which includes all or part of the county.

The disclosure must list reportable contributions to any of the committees that exceed $300 per election cycle that were made during the 12 months prior to award of the contract. See N.J.S.A. 19:44A-8 and 19:44A-16 for more details on reportable contributions.

N.J.S.A. 19:44A-20.26 itemizes the parties from whom contributions must be disclosed when a business entity is not a natural person. This includes the following:

- individuals with an "interest" ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit
- all principals, partners, officers, or directors of the business entity or their spouses
- any subsidiaries directly or indirectly controlled by the business entity
- IRS Code Section 527 New Jersey based organizations, directly or indirectly controlled by the business entity and filing as continuing political committees (PACs).

When the business entity is a natural person, "a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity." [N.J.S.A. 19:44A-20.26(b)] The contributor must be listed on the disclosure.

Any business entity that fails to comply with the disclosure provisions shall be subject to a fine imposed by ELEC in an amount to be determined by the Commission which may be based upon the amount that the business entity failed to report.

The enclosed list of agencies is provided to assist the contractor in identifying those public agencies whose elected official and/or candidate campaign committees are affected by the disclosure requirement. It is the contractor's responsibility to identify the specific committees to which contributions may have been made and need to be disclosed. The disclosed information may exceed the minimum requirement.

The enclosed form, a content-consistent facsimile, or an electronic data file containing the required details (along with a signed cover sheet) may be used as the contractor's submission and is disclosable to the public under the Open Public Records Act.

The contractor must also complete the attached Stockholder Disclosure Certification. This shall assist the agency in meeting its obligations under the law. **NOTE: This section does not apply to Board of Education contracts.**

*N.J.S.A. 19:44A-3(s): "The term "legislative leadership committee" means a committee established, authorized to be established, or designated by the President of the Senate, the Minority Leader of the Senate, the Speaker of the General Assembly or the Minority Leader of the General Assembly pursuant to section 16 of P.L.1993, c.65 (C.19:44A-10.1) for the purpose of receiving contributions and making expenditures."

ATTACHMENT 4 – C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Required Pursuant to N.J.S.A. 19:44A-20.26

This form or its permitted facsimile must be submitted to the local unit no later than 10 days prior to the award of the contract.

Part I – Vendor Information

Vendor Name:	[TO BE COMPLETED BY RESPONDENT] DEX Imaging		
Address:	[TO BE COMPLETED BY RESPONDENT] 50 Rachel Drive		
City:	[CITY] Nashville	State: [ST TN	Zip: 37214

The undersigned, being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.

Chance Dunleavy Chance Dunleavy (May 8, 2025 14:35 CDT)	Chance Dunleavy	[TITLE] Executive VP of Major Accounts
Signature of Vendor	Printed Name	Title

Part II – Contribution Disclosure

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than $300 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by the local unit.

☐ Check here if disclosure is provided in electronic form.

Contributor Name	Recipient Name	Date	Dollar Amount
N/A	N/A	N/A	$ N/A

☐ Check here if the information is continued on subsequent page(s).

ATTACHMENT 4

List of Agencies with Elected Officials Required for Political Contribution Disclosure

N.J.S.A. 19:44A-20.26

County Name:

State: Governor, and Legislative Leadership Committees

Legislative District #s:

State Senator and two members of the General Assembly per district.

County:

Freeholders	County Clerk	Sheriff
{County Executive}	Surrogate	

Municipalities (Mayor and members of governing body, regardless of title):

USERS SHOULD CREATE THEIR OWN FORM, OR DOWNLOAD FROM THE PAY TO PLAY SECTION OF THE DLGS WEBSITE A COUNTY-BASED, CUSTOMIZABLE FORM.

DEX Imaging has no political affiliations.

ATTACHMENT 5 – STOCKHOLDER DISCLOSURE CERTIFICATION

Name of Business: [TO BE COMPLETED BY RESPONDENT]

☐ I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR

☑ I certify that no one stockholders owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:

☐ Partnership ☐ Corporation ☐ Sole Proprietorship
☐ Limited Partnership ☑ Limited Liability Corporation ☐ Limited Liability Partnership
☐ Subchapter S Corporation

Sign and notarize the form below and, if necessary, complete the stockholder list below. Use more space as necessary.

Stockholders:

Name: ______________________ Name: ______________________
Home Address: ______________________ Home Address: ______________________
______________________ ______________________

Name: ______________________ Name: ______________________
Home Address: ______________________ Home Address: ______________________
______________________ ______________________

Subscribed and sworn to before me this day May 8, 2025

Chloe Dixon
Notary Public Signature

My Commission expires July 8, 2028

Chance Dunleavy
Affiant

Chance Dunleavy
Chance Dunleavy (May 8, 2025 14:35 CDT)
Type or print name of affiant under signature

(Seal)

DEX Imaging
50 Rachel Drive
Nashville, TN 37214

DEX imaging

Chance Dunleavy
Executive VP of Major Accounts
(615) 636-2829
Chance.Dunleavy@deximaging.com

ATTACHMENT 6 - CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN IRAN

Pursuant to N.J.S.A. 52:32-58, Suppliers must certify that neither Supplier, nor any of its parents, subsidiaries, and/or affiliates (as defined in N.J.S.A. 52:32-56(e)(3)), is listed on the Department of Treasury's List of Persons or Entities Engaging in Prohibited Investment Activities in Iran and that neither is involved in any of the investment activities set forth in N.J.S.A. 52:32-56(f).

Suppliers wishing to do business in New Jersey through this contract must fill out the Certification of Non-Involvement in Prohibited Activities in Iran here:

https://www.nj.gov/treasury/purchase/forms/DisclosureofInvestmentActivitiesinIran.pdf

Suppliers should submit the above completed form as part of their proposal.

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN FORM

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY - DIVISION OF PURCHASE AND PROPERTY
33 WEST STATE STREET, P.O. BOX 230 TRENTON, NEW JERSEY 08625-0230

BID SOLICITATION # AND TITLE: Multi Function Devices and Managed Print Services

VENDOR NAME: Dex Imaging

Pursuant to N.J.S.A. 52:32-57, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4) any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must certify that neither the person nor entity, nor any of its parents, subsidiaries, or affiliates, is identified on the New Jersey Department of the Treasury's Chapter 25 List as a person or entity engaged in investment activities in Iran. The Chapter 25 list is found on the Division's website at https://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf. Vendors/Bidders must review this list prior to completing the below certification. If the Director of the Division of Purchase and Property finds a person or entity to be in violation of the law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CHECK THE APPROPRIATE BOX

☑ I certify, pursuant to N.J.S.A. 52:32-57, et seq. (P.L. 2012, c.25 and P.L. 2021, c.4), that neither the Vendor/Bidder listed above nor any of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List of entities determined to be engaged in prohibited activities in Iran.

OR

☐ I am unable to certify as above because the Vendor/Bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's Chapter 25 List. I will provide a detailed, accurate and precise description of the activities of the Vendor/Bidder, or one of its parents, subsidiaries or affiliates, has engaged in regarding investment activities in Iran by completing the information requested below.

Entity Engaged in Investment Activities ____________________
Relationship to Vendor/ Bidder ____________________
Description of Activities ____________________

Duration of Engagement ____________________
Anticipated Cessation Date ____________________
**Attach Additional Sheets If Necessary.*

CERTIFICATION

I, the undersigned, certify that I am authorized to execute this certification on behalf of the Vendor, that the foregoing information and any attachments hereto, to the best of my knowledge are true and complete. I acknowledge that the State of New Jersey is relying on the information contained herein, and that the Vendor is under a continuing obligation from the date of this certification through the completion of any contract(s) with the State to notify the State in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I may be subject to criminal prosecution under the law, and it will constitute a material breach of my contract(s) with the State, permitting the State to declare any contract(s) resulting from this certification void and unenforceable.

Chance Dunleavy
Chance Dunleavy (May 8, 2025 14:22 CDT)
Signature

Date

Chance Dunleavy
Print Name and Title

ATTACHMENT 7 – NEW JERSEY BUSINESS REGISTRATION CERTIFICATE
(N.J.S.A 52:32-44)

Suppliers wishing to do business in New Jersey must submit their State Division of Revenue issued Business Registration Certificate as part of their proposal. Failure to do so shall disqualify Supplier from offering products or services in New Jersey through any resulting contract.

State of NJ - Department of the Treasury - Division of Revenue Business Registration Certificate

DEX will share upon agreement and/or negotiations.

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	DEX IMAGING INC.
Trade Name:	
Address:	5100 W CYPRESS STREET TAMPA, FL 33607
Certificate Number:	1866537
Effective Date:	February 05, 2018
Date of Issuance:	July 13, 2026

For Office Use Only:

20260713110240820

Return

CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS PURSUANT TO P.L.2022, c.3

CONTRACT / BID SOLICITATION TITLE Dex Imaging LLC Milti-function Devices and Print Services

CONTRACT / BID SOLICITATION No. RFP-2025-0010

CHECK THE APPROPRIATE BOX

☑ I, the undersigned, am authorized by the person or entity seeking to enter into or renew the contract identified above, to certify that the Vendor/Bidder is not engaged in prohibited activities in Russia or Belarus as such term is defined in P.L.2022, c.3,[1] section 1.e, except as permitted by federal law.

I understand that if this statement is willfully false, I may be subject to penalty, as set forth in P.L.2022, c.3, section 1.d.

OR

☐ I, the undersigned am unable to certify above because the person or entity seeking to enter into or renew the contract identified above, or one of its parents, subsidiaries, or affiliates may have engaged in prohibited activities in Russia or Belarus. A detailed, accurate and precise description of the activities is provided below.

Failure to provide such description will result in the Quote being rendered as non-responsive, and the Department/Division will not be permitted to contract with such person or entity, and if a Quote is accepted or contract is entered into without delivery of the certification, appropriate penalties, fines and/or sanctions will be assessed as provided by law.

Description of Prohibited Activity

Attach Additional Sheets If Necessary.

If you certify that the bidder is engaged in activities prohibited by P.L. 2022, c. 3, the bidder shall have 90 days to cease engaging in any prohibited activities and on or before the 90th day after this certification, shall provide an updated certification. If the bidder does not provide the updated certification or at that time cannot certify on behalf of the entity that it is not engaged in prohibited activities, the State shall not award the business entity any contracts, renew any contracts, and shall be required to terminate any contract(s) the business entity holds with the State that were issued on or after the effective date of P.L. 2022, c. 3.

Signature of Vendor's Authorized Representative

7/13/2026
Date

Jonathan Barr, Corporate Controller
Print Name and Title of Vendor's Authorized Representative

Dex Imaging LLC
Vendor Name

813 288 8080
Vendor Phone Number

5109 W Lemon Str.
Vendor Address (Street Address)

813 336 2083
Vendor Fax Number

Tampa, FL 33609
Vendor Address (City/State/Zip Code)

johnny.barr@deximaging.com
Vendor Email Address for Authorized Representative

[1] Engaged in prohibited activities in Russia or Belarus" means (1) companies in which the Government of Russia or Belarus has any direct equity share; (2) having any business operations commencing after the effective date of this act that involve contracts with or the provision of goods or services to the Government of Russia or Belarus; (3) being headquartered in Russia or having its principal place of business in Russia or Belarus, or (4) supporting, assisting or facilitating the Government of Russia or Belarus in their campaigns to invade the sovereign country of Ukraine, either through in-kind support or for profit.

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE AND ENTERPRISE SERVICES
ANNUAL REPORT CERTIFICATE

DEX IMAGING INC.
0400650287

The Division of Revenue and Enterprise Services hereby affirms that the following annual reports for DEX IMAGING INC. was submitted on 05/01/2026 for the years: 2021-2026

Registered Agent and Office

Corporation Service Company
100 Charles Ewing Blvd.
Princeton S. Corporate Ctr, STE 160
Ewing, NJ 08628

Main Business Address

5109 W LEMON ST
TAMPA, FL 33609

Officers and Directors

PRESIDENT
Daniel M Doyle, Jr.
5109 W Lemon Street
Attn: Tax Department
Tampa, FL 33609-1105

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal, this 1st day of May, 2026

Aaron Binder

Certificate Number : 2987205192
Verify this certificate online at
https://www1.state.nj.us/TYTR_StandingCert/JSP/Verify_Cert.jsp

Aaron Binder
State Treasurer

SECTION E – STATE NOTICE ADDENDUM

[Attachment to Follow]

CORETRUST

STATE NOTICE ADDENDUM

Pursuant to certain state notice provisions, including but not limited to Oregon Revised Statutes Chapter 279A.220, the following public agencies and political subdivisions of the referenced public agencies are eligible to register with CoreTrust and access the Master Agreement made pursuant to this solicitation, and hereby given notice of the foregoing solicitation for purposes of complying with the procedural requirements of said statutes:

Nationwide:

State of Alabama	State of Hawaii	Commonwealth of Massachusetts	State of New Mexico	State of South Dakota
State of Alaska	State of Idaho	State of Michigan	State of New York	State of Tennessee
State of Arizona	State of Illinois	State of Minnesota	State of North Carolina	State of Texas
State of Arkansas	State of Indiana	State of Mississippi	State of North Dakota	State of Utah
State of California	State of Iowa	State of Missouri	State of Ohio	State of Vermont
State of Colorado	State of Kansas	State of Montana	State of Oklahoma	Commonwealth of Virginia
State of Connecticut	Commonwealth of Kentucky	State of Nebraska	State of Oregon	State of Washington
State of Delaware	State of Louisiana	State of Nevada	Commonwealth of Pennsylvania	State of West Virginia
State of Florida	State of Maine	State of New Hampshire	State of Rhode Island	State of Wisconsin
State of Georgia	State of Maryland	State of New Jersey	State of South Carolina	State of Wyoming
District of Columbia	Commonwealth of Puerto Rico			

Lists of political subdivisions, local governments, and tribal governments in the above referenced states / districts may be found at https://www.usa.gov/state-governments. Notwithstanding anything to the contrary herein, the aforementioned lists are not exhaustive; to the extent any new public agency, entity, or political subdivision is formed after the publication date of this solicitation, such new agency, entity, or subdivision shall be deemed contemplated hereunder.

[Remainder of page intentionally left blank.]

CORETRUST

CITIES, TOWNS, VILLAGES, AND BOROUGHS INCLUDING BUT NOT LIMITED TO:

BAKER CITY GOLF COURSE, OR
CITY OF ADAIR VILLAGE, OR
CITY OF ASHLAND, OR
CITY OF AUMSVILLE, OR
CITY OF AURORA, OR
CITY OF BAKER, OR
CITY OF BATON ROUGE, LA
CITY OF BEAVERTON, OR
CITY OF BEND, OR
CITY OF BOARDMAN, OR
CITY OF BONANAZA, OR
CITY OF BOSSIER CITY, LA
CITY OF BROOKINGS, OR
CITY OF BURNS, OR
CITY OF CANBY, OR
CITY OF CANYONVILLE, OR
CITY OF CLATSKANIE, OR
CITY OF COBURG, OR
CITY OF CONDON, OR
CITY OF COQUILLE, OR
CITY OF CORVALLI, OR
CITY OF CORVALLIS PARKS AND RECREATION DEPT., OR
CITY OF COTTAGE GROVE, OR
CITY OF DONALD, OR
CITY OF EUGENE, OR
CITY OF FOREST GROVE, OR
CITY OF GOLD HILL, OR
CITY OF GRANTS PASS, OR
CITY OF GRESHAM, OR
CITY OF HILLSBORO, OR
CITY OF INDEPENDENCE, OR
CITY AND COUNTY OF HONOLULU, HI
CITY OF KENNER, LA
CITY OF LA GRANDE, OR
CITY OF LAFAYETTE, LA
CITY OF LAKE CHARLES, OR
CITY OF LEBANON, OR
CITY OF MCMINNVILLE, OR
CITY OF MEDFORD, OR
CITY OF METAIRIE, LA
CITY OF MILL CITY, OR
CITY OF MILWAUKIE, OR
CITY OF MONROE, LA
CITY OF MOSIER, OR
CITY OF NEW ORLEANS, LA
CITY OF NORTH PLAINS, OR
CITY OF OREGON CITY, OR
CITY OF PILOT ROCK, OR
CITY OF PORTLAND, OR
CITY OF POWERS, OR
CITY OF PRINEVILLE, OR
CITY OF REDMOND, OR
CITY OF REEDSPORT, OR
CITY OF RIDDLE, OR CITY OF ROGUE RIVER, OR
CITY OF ROSEBURG, OR
CITY OF SALEM, OR
CIT OF SANDY, OR
CITY OF SCAPPOOSE, OR
CITY OF SHADY COVE, OR
CITY OF SHERWOOD, OR
CITY OF SHREVEPORT, LA
CITY OF SILVERTON, OR
CITY OF SPRINGFIELD, OR
CITY OF ST. HELENS, OR
CITY OF ST. PAUL, OR
CITY OF SULPHUR, LA
CITY OF TIGARD, OR
CITY OF TROUTDALE, OR
CITY OF TUALATIN, OR
CITY OF WALKER, LA
CITY OF WARRENTON, OR
CITY OF WEST LINN, OR
CITY OF WILSONVILLE, OR
CITY OF WINSTON, OR
CITY OF WOODBURN, OR
LEAGUE OF OREGON CITES
THE CITY OF HAPPY VALLEY OREGON
ALPINE, UT
ALTA, UT
ALTAMONT, UT
ALTON, UT
AMALGA, UT
AMERICAN FORK CITY, UT
ANNABELLA, UT
ANTIMONY, UT
APPLE VALLEY, UT
AURORA, UT
BALLARD, UT
BEAR RIVER CITY, UT
BEAVER, UT
BICKNELL, UT
BIG WATER, UT
BLANDING, UT
BLUFFDALE, UT
BOULDER, UT
CITY OF BOUNTIFUL, UT
BRIAN HEAD, UT
BRIGHAM CITY CORPORATION, UT
BRYCE CANYON CITY, UT
CANNONVILLE, UT
CASTLE DALE, UT
CASTLE VALLEY, UT
CITY OF CEDAR CITY, UT

CEDAR FORT, UT
CITY OF CEDAR HILLS, UT
CENTERFIELD, UT
CENTERVILLE CITY CORPORATION, UT
CENTRAL VALLEY, UT
CHARLESTON, UT
CIRCLEVILLE, UT
CLARKSTON, UT
CLAWSON, UT
CLEARFIELD, UT
CLEVELAND, UT
CLINTON CITY CORPORATION, UT
COALVILLE, UT
CORINNE, UT
CORNISH, UT
COTTONWOOD HEIGHTS, UT
DANIEL, UT
DELTA, UT
DEWEYVILLE, UT
DRAPER CITY, UT
DUCHESNE, UT
EAGLE MOUNTAIN, UT
EAST CARBON, UT
ELK RIDGE, UT
ELMO, UT
ELSINORE, UT
ELWOOD, UT
EMERY, UT
ENOCH, UT
ENTERPRISE, UT
EPHRAIM, UT
ESCALANTE, UT
EUREKA, UT
FAIRFIELD, UT
FAIRVIEW, UT
FARMINGTON, UT
FARR WEST, UT
FAYETTE, UT
FERRON, UT
FIELDING, UT
FILLMORE, UT
FOUNTAIN GREEN, UT
FRANCIS, UT
FRUIT HEIGHTS, UT
GARDEN CITY, UT
GARLAND, UT
GENOLA, UT
GLENDALE, UT
GLENWOOD, UT
GOSHEN, UT
GRANTSVILLE, UT
GREEN RIVER, UT
GUNNISON, UT
HANKSVILLE, UT
HARRISVILLE, UT
HATCH, UT
HEBER CITY CORPORATION, UT
HELPER, UT
HENEFER, UT
HENRIEVILLE, UT
HERRIMAN, UT
HIDEOUT, UT
HIGHLAND, UT
HILDALE, UT
HINCKLEY, UT
HOLDEN, UT
HOLLADAY, UT
HONEYVILLE, UT
HOOPER, UT
HOWELL, UT
HUNTINGTON, UT
HUNTSVILLE, UT
CITY OF HURRICANE, UT
HYDE PARK, UT
HYRUM, UT
INDEPENDENCE, UT
IVINS, UT
JOSEPH, UT
JUNCTION, UT
KAMAS, UT
KANAB, UT
KANARRAVILLE, UT
KANOSH, UT
KAYSVILLE, UT
KINGSTON, UT
KOOSHAREM, UT
LAKETOWN, UT
LA VERKIN, UT
LAYTON, UT
LEAMINGTON, UT
LEEDS, UT
LEHI CITY CORPORATION, UT
LEVAN, UT
LEWISTON, UT
LINDON, UT
LOA, UT
LOGAN CITY, UT
LYMAN, UT
LYNNDYL, UT
MANILA, UT
MANTI, UT
MANTUA, UT
MAPLETON, UT
MARRIOTT-SLATERVILLE, UT
MARYSVALE, UT
MAYFIELD, UT

MEADOW, UT
MENDON, UT
MIDVALE CITY INC., UT
MIDWAY, UT
MILFORD, UT
MILLVILLE, UT
MINERSVILLE, UT
MOAB, UT
MONA, UT
MONROE, UT
CITY OF MONTICELLO, UT
MORGAN, UT
MORONI, UT
MOUNT PLEASANT, UT
MURRAY CITY CORPORATION, UT
MYTON, UT
NAPLES, UT
NEPHI, UT
NEW HARMONY, UT
NEWTON, UT
NIBLEY, UT
NORTH LOGAN, UT
NORTH OGDEN, UT
NORTH SALT LAKE CITY, UT
OAK CITY, UT
OAKLEY, UT
OGDEN CITY CORPORATION, UT
OPHIR, UT
ORANGEVILLE, UT
ORDERVILLE, UT
OREM, UT
PANGUITCH, UT
PARADISE, UT
PARAGONAH, UT
PARK CITY, UT
PAROWAN, UT
PAYSON, UT
PERRY, UT
PLAIN CITY, UT
PLEASANT GROVE CITY, UT
PLEASANT VIEW, UT
PLYMOUTH, UT
PORTAGE, UT
PRICE, UT
PROVIDENCE, UT
PROVO, UT
RANDOLPH, UT
REDMOND, UT
RICHFIELD, UT
RICHMOND, UT
RIVERDALE, UT
RIVER HEIGHTS, UT
RIVERTON CITY, UT
ROCKVILLE, UT
ROCKY RIDGE, UT
ROOSEVELT CITY CORPORATION, UT
ROY, UT
RUSH VALLEY, UT
CITY OF ST. GEORGE, UT
SALEM, UT
SALINA, UT
SALT LAKE CITY CORPORATION, UT
SANDY, UT
SANTA CLARA, UT
SANTAQUIN, UT
SARATOGA SPRINGS, UT
SCIPIO, UT
SCOFIELD, UT
SIGURD, UT
SMITHFIELD, UT
SNOWVILLE, UT
CITY OF SOUTH JORDAN, UT
SOUTH OGDEN, UT
CITY OF SOUTH SALT LAKE, UT
SOUTH WEBER, UT
SPANISH FORK, UT
SPRING CITY, UT
SPRINGDALE, UT
SPRINGVILLE, UT
STERLING, UT
STOCKTON, UT
SUNNYSIDE, UT
SUNSET CITY CORP, UT
SYRACUSE, UT
TABIONA, UT
CITY OF TAYLORSVILLE, UT
TOOELE CITY CORPORATION, UT
TOQUERVILLE, UT
TORREY, UT
TREMONTON CITY, UT
TRENTON, UT
TROPIC, UT
UINTAH, UT
VERNAL CITY, UT
VERNON, UT
VINEYARD, UT
VIRGIN, UT
WALES, UT
WALLSBURG, UT
WASHINGTON CITY, UT
WASHINGTON TERRACE, UT
WELLINGTON, UT
WELLSVILLE, UT
WENDOVER, UT
WEST BOUNTIFUL, UT
WEST HAVEN, UT

WEST JORDAN, UT
WEST POINT, UT
WEST VALLEY CITY, UT
WILLARD, UT
WOODLAND HILLS, UT
WOODRUFF, UT
WOODS CROSS, UT

COUNTIES AND PARISHES INCLUDING BUT NOT LIMITED TO:

ASCENSION PARISH, LA
ASCENSION PARISH, LA, CLEAR OF COURT
CADDO PARISH, LA
CALCASIEU PARISH, LA
CALCASIEU PARISH SHERIFF'S OFFICE, LA
CITY AND COUNTY OF HONOLULU, HI
CLACKAMAS COUNTY, OR
CLACKAMAS COUNTY DEPT OF TRANSPORTATION, OR
CLATSOP COUNTY, OR
COLUMBIA COUNTY, OR
COOS COUNTY, OR
COOS COUNTY HIGHWAY DEPARTMENT, OR
COUNTY OF HAWAII, OR
CROOK COUNTY, OR
CROOK COUNTY ROAD DEPARTMENT, OR
CURRY COUNTY, OR
DESCHUTES COUNTY, OR
DOUGLAS COUNTY, OR
EAST BATON ROUGE PARISH, LA
GILLIAM COUNTY, OR
GRANT COUNTY, OR
HARNEY COUNTY, OR
HARNEY COUNTY SHERIFFS OFFICE, OR
HAWAII COUNTY, HI
HOOD RIVER COUNTY, OR
JACKSON COUNTY, OR
JEFFERSON COUNTY, OR
JEFFERSON PARISH, LA
JOSEPHINE COUNTY GOVERNMENT, OR
LAFAYETTE CONSOLIDATED GOVERNMENT, LA
LAFAYETTE PARISH, LA
LAFAYETTE PARISH CONVENTION & VISITORS COMMISSION
LAFOURCHE PARISH, LA
KAUAI COUNTY, HI
KLAMATH COUNTY, OR
LAKE COUNTY, OR
LANE COUNTY, OR
LINCOLN COUNTY, OR
LINN COUNTY, OR
LIVINGSTON PARISH, LA
MALHEUR COUNTY, OR
MAUI COUNTY, HI
MARION COUNTY, SALEM, OR
MORROW COUNTY, OR
MULTNOMAH COUNTY, OR
MULTNOMAH COUNTY BUSINESS AND COMMUNITY SERVICES, OR
MULTNOMAH COUNTY SHERIFFS OFFICE, OR
MULTNOMAH LAW LIBRARY, OR
ORLEANS PARISH, LA
PLAQUEMINES PARISH, LA
POLK COUNTY, OR
RAPIDES PARISH, LA
SAINT CHARLES PARISH, LA
SAINT CHARLES PARISH PUBLIC SCHOOLS, LA
SAINT LANDRY PARISH, LA
SAINT TAMMANY PARISH, LA
SHERMAN COUNTY, OR
TERREBONNE PARISH, LA
TILLAMOOK COUNTY, OR
TILLAMOOK COUNTY SHERIFF'S OFFICE, OR
TILLAMOOK COUNTY GENERAL HOSPITAL, OR
UMATILLA COUNTY, OR
UNION COUNTY, OR
WALLOWA COUNTY, OR
WASCO COUNTY, OR
WASHINGTON COUNTY, OR
WEST BATON ROUGE PARISH, LA
WHEELER COUNTY, OR
YAMHILL COUNTY, OR
COUNTY OF BOX ELDER, UT
COUNTY OF CACHE, UT
COUNTY OF RICH, UT
COUNTY OF WEBER, UT
COUNTY OF MORGAN, UT
COUNTY OF DAVIS, UT
COUNTY OF SUMMIT, UT
COUNTY OF DAGGETT, UT
COUNTY OF SALT LAKE, UT
COUNTY OF TOOELE, UT
COUNTY OF UTAH, UT
COUNTY OF WASATCH, UT
COUNTY OF DUCHESNE, UT
COUNTY OF UINTAH, UT
COUNTY OF CARBON, UT
COUNTY OF SANPETE, UT

COUNTY OF JUAB, UT
COUNTY OF MILLARD, UT
COUNTY OF SEVIER, UT
COUNTY OF EMERY, UT
COUNTY OF GRAND, UT
COUNTY OF BEVER, UT
COUNTY OF PIUTE, UT
COUNTY OF WAYNE, UT
COUNTY OF SAN JUAN, UT
COUNTY OF GARFIELD, UT
COUNTY OF KANE, UT
COUNTY OF IRON, UT
COUNTY OF WASHINGTON, UT

OTHER AGENCIES INCLUDING ASSOCIATIONS, BOARDS, DISTRICTS, COMMISSIONS, COUNCILS, PUBLIC CORPORATIONS, PUBLIC DEVELOPMENT AUTHORITIES, RESERVATIONS AND UTILITIES INCLUDING BUT NOT LIMITED TO:

BANKS FIRE DISTRICT, OR
BATON ROUGE WATER COMPANY
BEND METRO PARK AND RECREATION DISTRICT
BIENVILLE PARISH FIRE PROTECTION DISTRICT 6, LA
BOARDMAN PARK AND RECREATION DISTRICT
CENTRAL CITY ECONOMIC OPPORTUNITY CORP, LA
CENTRAL OREGON INTERGOVERNMENTAL COUNCIL
CITY OF BOGALUSA SCHOOL BOARD, LA
CLACKAMAS RIVER WATER
CLATSKANIE PEOPLE'S UTILITY DISTRICT CLEAN WATER SERVICES
CONFEDERATED TRIBES OF THE UMATILLA INDIAN RESERVATION
COOS FOREST PROTECTIVE ASSOCIATION
CHEHALEM PARK AND RECREATION DISTRICT
DAVID CROCKETT STEAM FIRE COMPANY #1, LA
EUGENE WATER AND ELECTRIC BOARD
HONOLULU INTERNATIONAL AIRPORT
HOODLAND FIRE DISTRICT #74
HOUSING AUTHORITY OF PORTLAND
ILLINOIS VALLEY FIRE DISTRICT
LAFAYETTE AIRPORT COMMISSION, LA
LAFOURCHE PARISH HEALTH UNIT – DHH-OPH REGION 3
LOUISIANA PUBLIC SERVICE COMMISSION, LA
LOUISIANA WATER WORKS
MEDFORD WATER COMMISSION
MELHEUR COUNTY JAIL, OR
METRO REGIONAL GOVERNMENT
METRO REGIONAL PARKS
METROPOLITAN EXPOSITION RECREATION COMMISSION
METROPOLITAN SERVICE DISTRICT (METRO)
MULTNOMAH EDUCATION SERVICE DISTRICT
NEW ORLEANS REDEVELOPMENT AUTHORITY, LA
NORTHEAST OREGON HOUSING AUTHORITY, OR
PORT OF BRANDON, OR
PORT OF MORGAN CITY, LA
PORTLAND DEVELOPMENT COMMISSION, OR
PORTLAND FIRE AND RESCUE
PORTLAND HOUSING CENTER, OR
OREGON COAST COMMUNITY ACTION
OREGON HOUSING AND COMMUNITY SERVICES
OREGON LEGISLATIVE ADMINISTRATION
ROGUE VALLEY SEWER, OR
SAINT LANDRY PARISH TOURIST COMMISSION
SAINT MARY PARISH REC DISTRICT 2
SAINT MARY PARISH REC DISTRICT 3
SAINT TAMMANY FIRE DISTRICT 4, LA
SALEM MASS TRANSIT DISTRICT
SEWERAGE AND WATER BOARD OF NEW ORLEANS, LA
SOUTH LAFOURCHE LEVEE DISTRICT, LA
TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON
TUALATIN HILLS PARK & RECREATION DISTRICT
TUALATIN VALLEY FIRE & RESCUE
TUALATIN VALLEY WATER DISTRICT
WILLAMALANE PARK AND RECREATION DISTRICT
WILLAMETTE HUMANE SOCIETY

CORETRUST

K-12 INCLUDING BUT NOT LIMITED TO:

ACADIA PARISH SCHOOL BOARD
BEAVERTON SCHOOL DISTRICT
BEND-LA PINE SCHOOL DISTRICT
BOGALUSA HIGH SCHOOL, LA
BOSSIER PARISH SCHOOL BOARD
BROOKING HARBOR SCHOOL DISTRICT
CADDO PARISH SCHOOL DISTRICT
CALCASIEU PARISH SCHOOL DISTRICT
CANBY SCHOOL DISTRICT
CANYONVILLE CHRISTIAN ACADEMY
CASCADE SCHOOL DISTRICT
CASCADES ACADEMY OF CENTRAL OREGON
CENTENNIAL SCHOOL DISTRICT
CENTRAL CATHOLIC HIGH SCHOOL
CENTRAL POINT SCHOOL DISTRICT NO.6
CENTRAL SCHOOL DISTRICT 13J
COOS BAY SCHOOL DISTRICT NO.9
CORVALLIS SCHOOL DISTRICT 509J
COUNTY OF YAMHILL SCHOOL DISTRICT 29
CULVER SCHOOL DISTRICT
DALLAS SCHOOL DISTRICT NO.2
DAVID DOUGLAS SCHOOL DISTRICT
DAYTON SCHOOL DISTRICT NO.8
DE LA SALLE N CATHOLIC HS
DESCHUTES COUNTY SCHOOL DISTRICT NO.6
DOUGLAS EDUCATIONAL DISTRICT SERVICE
DUFUR SCHOOL DISTRICT NO.29
EAST BATON ROUGE PARISH SCHOOL DISTRICT
ESTACADA SCHOOL DISTRICT NO.10B
FOREST GROVE SCHOOL DISTRICT
GEORGE MIDDLE SCHOOL
GLADSTONE SCHOOL DISTRICT
GRANTS PASS SCHOOL DISTRICT 7
GREATER ALBANY PUBLIC SCHOOL DISTRICT
GRESHAM BARLOW JOINT SCHOOL DISTRICT
HEAD START OF LANE COUNTY
HIGH DESERT EDUCATION SERVICE DISTRICT
HILLSBORO SCHOOL DISTRICT
HOOD RIVER COUNTY SCHOOL DISTRICT
JACKSON CO SCHOOL DIST NO.9
JEFFERSON COUNTY SCHOOL DISTRICT 509-J
JEFFERSON PARISH SCHOOL DISTRICT
JEFFERSON SCHOOL DISTRICT
JUNCTION CITY SCHOOLS, OR
KLAMATH COUNTY SCHOOL DISTRICT
KLAMATH FALLS CITY SCHOOLS
LAFAYETTE PARISH SCHOOL DISTRICT
LAKE OSWEGO SCHOOL DISTRICT 7J
LANE COUNTY SCHOOL DISTRICT 4J
LINCOLN COUNTY SCHOOL DISTRICT
LINN CO. SCHOOL DIST. 95C
LIVINGSTON PARISH SCHOOL DISTRICT
LOST RIVER JR/SR HIGH SCHOOL
LOWELL SCHOOL DISTRICT NO.71
MARION COUNTY SCHOOL DISTRICT
MARION COUNTY SCHOOL DISTRICT 103
MARIST HIGH SCHOOL, OR
MCMINNVILLE SCHOOL DISTRICT NOAO
MEDFORD SCHOOL DISTRICT 549C
MITCH CHARTER SCHOOL
MONROE SCHOOL DISTRICT NO.1J
MORROW COUNTY SCHOOL DIST, OR
MULTNOMAH EDUCATION SERVICE DISTRICT
MULTISENSORY LEARNING ACADEMY
MYRTLE PINT SCHOOL DISTRICT 41
NEAH-KAH-NIE DISTRICT NO.56
NEWBERG PUBLIC SCHOOLS
NESTUCCA VALLEY SCHOOL DISTRICT NO.101
NOBEL LEARNING COMMUNITIES
NORTH BEND SCHOOL DISTRICT 13
NORTH CLACKAMAS SCHOOL DISTRICT
NORTH DOUGLAS SCHOOL DISTRICT
NORTH WASCO CITY SCHOOL DISTRICT 21
NORTHWEST REGIONAL EDUCATION SERVICE DISTRICT
ONTARIO MIDDLE SCHOOL

OREGON TRAIL SCHOOL DISTRICT NOA6
ORLEANS PARISH SCHOOL DISTRICT
PHOENIX-TALENT SCHOOL DISTRICT NOA
PLEASANT HILL SCHOOL DISTRICT
PORTLAND JEWISH ACADEMY
PORTLAND PUBLIC SCHOOLS
RAPIDES PARISH SCHOOL DISTRICT
REDMOND SCHOOL DISTRICT
REYNOLDS SCHOOL DISTRICT
ROGUE RIVER SCHOOL DISTRICT
ROSEBURG PUBLIC SCHOOLS
SCAPPOOSE SCHOOL DISTRICT 1J
SAINT TAMMANY PARISH SCHOOL BOARD, LA
SEASIDE SCHOOL DISTRICT 10
SHERWOOD SCHOOL DISTRICT 88J
SILVER FALLS SCHOOL DISTRICT 4J
SOUTH LANE SCHOOL DISTRICT 45J3
SOUTHERN OREGON EDUCATION SERVICE DISTRICT
SPRINGFIELD PUBLIC SCHOOLS
SUTHERLIN SCHOOL DISTRICT
SWEET HOME SCHOOL DISTRICT NO.55
TERREBONNE PARISH SCHOOL DISTRICT
THE CATLIN GABEL SCHOOL
TIGARD-TUALATIN SCHOOL DISTRICT
UMATILLA MORROW ESD
WEST LINN WILSONVILLE SCHOOL DISTRICT
WILLAMETTE EDUCATION SERVICE DISTRICT
WOODBURN SCHOOL DISTRICT
YONCALLA SCHOOL DISTRICT
ACADEMY FOR MATH ENGINEERING & SCIENCE (AMES), UT
ALIANZA ACADEMY, UT
ALPINE DISTRICT, UT
AMERICAN LEADERSHIP ACADEMY, UT
AMERICAN PREPARATORY ACADEMY, UT
BAER CANYON HIGH SCHOOL FOR SPORTS & MEDICAL SCIENCES, UT
BEAR RIVER CHARTER SCHOOL, UT
BEAVER SCHOOL DISTRICT, UT
BEEHIVE SCIENCE & TECHNOLOGY ACADEMY (BSTA), UT
BOX ELDER SCHOOL DISTRICT, UT
CBA CENTER, UT
CACHE SCHOOL DISTRICT, UT
CANYON RIM ACADEMY, UT
CANYONS DISTRICT, UT
CARBON SCHOOL DISTRICT, UT
CHANNING HALL, UT
CHARTER SCHOOL LEWIS ACADEMY, UT
CITY ACADEMY, UT
DAGGETT SCHOOL DISTRICT, UT
DAVINCI ACADEMY, UT
DAVIS DISTRICT, UT
DUAL IMMERSION ACADEMY, UT
DUCHESNE SCHOOL DISTRICT, UT
EARLY LIGHT ACADEMY AT DAYBREAK, UT
EAST HOLLYWOOD HIGH, UT
EDITH BOWEN LABORATORY SCHOOL, UT
EMERSON ALCOTT ACADEMY, UT
EMERY SCHOOL DISTRICT, UT
ENTHEOS ACADEMY, UT
EXCELSIOR ACADEMY, UT
FAST FORWARD HIGH, UT
FREEDOM ACADEMY, UT
GARFIELD SCHOOL DISTRICT, UT
GATEWAY PREPARATORY ACADEMY, UT
GEORGE WASHINGTON ACADEMY, UT
GOOD FOUNDATION ACADEMY, UT
GRAND SCHOOL DISTRICT, UT
GRANITE DISTRICT, UT
GUADALUPE SCHOOL, UT
HAWTHORN ACADEMY, UT
INTECH COLLEGIATE HIGH SCHOOL, UT
IRON SCHOOL DISTRICT, UT
ITINERIS EARLY COLLEGE HIGH, UT
JOHN HANCOCK CHARTER SCHOOL, UT
JORDAN DISTRICT, UT
JUAB SCHOOL DISTRICT, UT
KANE SCHOOL DISTRICT, UT
KARL G MAESER PREPARATORY ACADEMY, UT
LAKEVIEW ACADEMY, UT

LEGACY PREPARATORY ACADEMY, UT
LIBERTY ACADEMY, UT
LINCOLN ACADEMY, UT
LOGAN SCHOOL DISTRICT, UT
MARIA MONTESSORI ACADEMY, UT
MERIT COLLEGE PREPARATORY ACADEMY, UT
MILLARD SCHOOL DISTRICT, UT
MOAB CHARTER SCHOOL, UT
MONTICELLO ACADEMY, UT
MORGAN SCHOOL DISTRICT, UT
MOUNTAINVILLE ACADEMY, UT
MURRAY SCHOOL DISTRICT, UT
NAVIGATOR POINTE ACADEMY, UT
NEBO SCHOOL DISTRICT, UT
NO UT ACAD FOR MATH ENGINEERING & SCIENCE (NUAMES),UT
NOAH WEBSTER ACADEMY, UT
NORTH DAVIS PREPARATORY ACADEMY, UT
NORTH SANPETE SCHOOL DISTRICT, UT
NORTH STAR ACADEMY, UT
NORTH SUMMIT SCHOOL DISTRICT, UT
ODYSSEY CHARTER SCHOOL, UT
OGDEN PREPARATORY ACADEMY, UT
OGDEN SCHOOL DISTRICT, UT
OPEN CLASSROOM, UT
OPEN HIGH SCHOOL OF UTAH, UT
OQUIRRH MOUNTAIN CHARTER SCHOOL, UT
PARADIGM HIGH SCHOOL, UT
PARK CITY SCHOOL DISTRICT, UT
PINNACLE CANYON ACADEMY, UT
PIUTE SCHOOL DISTRICT, UT
PROVIDENCE HALL, UT
PROVO SCHOOL DISTRICT, UT
QUAIL RUN PRIMARY SCHOOL, UT
QUEST ACADEMY, UT
RANCHES ACADEMY, UT
REAGAN ACADEMY, UT
RENAISSANCE ACADEMY, UT
RICH SCHOOL DISTRICT, UT
ROCKWELL CHARTER HIGH SCHOOL, UT
SALT LAKE ARTS ACADEMY, UT
SALT LAKE CENTER FOR SCIENCE EDUCATION, UT
SALT LAKE SCHOOL DISTRICT, UT
SALT LAKE SCHOOL FOR THE PERFORMING ARTS, UT
SAN JUAN SCHOOL DISTRICT, UT
SEVIER SCHOOL DISTRICT, UT
SOLDIER HOLLOW CHARTER SCHOOL, UT
SOUTH SANPETE SCHOOL DISTRICT, UT
SOUTH SUMMIT SCHOOL DISTRICT, UT
SPECTRUM ACADEMY, UT
SUCCESS ACADEMY, UT
SUCCESS SCHOOL, UT
SUMMIT ACADEMY, UT
SUMMIT ACADEMY HIGH SCHOOL, UT
SYRACUSE ARTS ACADEMY, UT
THOMAS EDISON - NORTH, UT
TIMPANOGOS ACADEMY, UT
TINTIC SCHOOL DISTRICT, UT
TOOELE SCHOOL DISTRICT, UT
TUACAHN HIGH SCHOOL FOR THE PERFORMING ARTS, UT
UINTAH RIVER HIGH, UT
UINTAH SCHOOL DISTRICT, UT
UTAH CONNECTIONS ACADEMY, UT
UTAH COUNTY ACADEMY OF SCIENCE, UT
UTAH ELECTRONIC HIGH SCHOOL, UT
UTAH SCHOOLS FOR DEAF & BLIND, UT
UTAH STATE OFFICE OF EDUCATION, UT
UTAH VIRTUAL ACADEMY, UT
VENTURE ACADEMY, UT
VISTA AT ENTRADA SCHOOL OF PERFORMING ARTS AND TECHNOLOGY, UT
WALDEN SCHOOL OF LIBERAL ARTS, UT
WASATCH PEAK ACADEMY, UT
WASATCH SCHOOL DISTRICT, UT
WASHINGTON SCHOOL DISTRICT, UT
WAYNE SCHOOL DISTRICT, UT
WEBER SCHOOL DISTRICT, UT
WEILENMANN SCHOOL OF DISCOVERY, UT

HIGHER EDUCATION INCLUDING, BUT NOT LIMITED TO:

ARGOSY UNIVERSITY
BATON ROUGE COMMUNITY COLLEGE, LA
BIRTHINGWAY COLLEGE OF MIDWIFERY
BLUE MOUNTAIN COMMUNITY COLLEGE

BRIGHAM YOUNG UNIVERSITY - HAWAII
CENTRAL OREGON COMMUNITY COLLEGE
CENTENARY COLLEGE OF LOUISIANA
CHEMEKETA COMMUNITY COLLEGE
CLACKAMAS COMMUNITY COLLEGE
COLLEGE OF THE MARSHALL ISLANDS
COLUMBIA GORGE COMMUNITY COLLEGE
CONCORDIA UNIVERSITY
GEORGE FOX UNIVERSITY
KLAMATH COMMUNITY COLLEGE DISTRICT
LANE COMMUNITY COLLEGE
LEWIS AND CLARK COLLEGE
LINFIELD COLLEGE
LINN-BENTON COMMUNITY COLLEGE
LOUISIANA COLLEGE, LA
LOUISIANA STATE UNIVERSITY
LOUISIANA STATE UNIVERSITY HEALTH SERVICES
MARYLHURST UNIVERSITY
MT. HOOD COMMUNITY COLLEGE
MULTNOMAH BIBLE COLLEGE
NATIONAL COLLEGE OF NATURAL MEDICINE
NORTHWEST CHRISTIAN COLLEGE
OREGON HEALTH AND SCIENCE UNIVERSITY
OREGON INSTITUTE OF TECHNOLOGY
OREGON STATE UNIVERSITY
OREGON UNIVERSITY SYSTEM
PACIFIC UNIVERSITY
PIONEER PACIFIC COLLEGE
PORTLAND COMMUNITY COLLEGE
PORTLAND STATE UNIVERSITY
REED COLLEGE
RESEARCH CORPORATION OF THE UNIVERSITY OF HAWAII
ROGUE COMMUNITY COLLEGE
SOUTHEASTERN LOUISIANA UNIVERSITY
SOUTHERN OREGON UNIVERSITY (OREGON UNIVERSITY SYSTEM)
SOUTHWESTERN OREGON COMMUNITY COLLEGE
TULANE UNIVERSITY
TILLAMOOK BAY COMMUNITY COLLEGE
UMPQUA COMMUNITY COLLEGE
UNIVERSITY OF HAWAII BOARD OF REGENTS
UNIVERSITY OF HAWAII-HONOLULU COMMUNITY COLLEGEUNIVERSITY OF OREGON-GRADUATE SCHOOL
UNIVERSITY OF PORTLAND
UNIVERSITY OF NEW ORLEANS
WESTERN OREGON UNIVERSITY
WESTERN STATES CHIROPRACTIC COLLEGE
WILLAMETTE UNIVERSITY
XAVIER UNIVERSITY
UTAH SYSTEM OF HIGHER EDUCATION, UT
UNIVERSITY OF UTAH, UT
UTAH STATE UNIVERSITY, UT
WEBER STATE UNIVERSITY, UT
SOUTHERN UTAH UNIVERSITY, UT
SNOW COLLEGE, UT
DIXIE STATE COLLEGE, UT
COLLEGE OF EASTERN UTAH, UT
UTAH VALLEY UNIVERSITY, UT
SALT LAKE COMMUNITY COLLEGE, UT
UTAH COLLEGE OF APPLIED TECHNOLOGY, UT

STATE AGENCIES INCLUDING BUT NOT LIMITED TO:

ADMIN. SERVICES OFFICE
BOARD OF MEDICAL EXAMINERS
HAWAII CHILD SUPPORT ENFORCEMENT AGENCY
HAWAII DEPARTMENT OF TRANSPORTATION
HAWAII HEALTH SYSTEMS CORPORATION
OFFICE OF MEDICAL ASSISTANCE PROGRAMS
OFFICE OF THE STATE TREASURER
OREGON BOARD OF ARCHITECTS
OREGON CHILD DEVELOPMENT COALITION
OREGON DEPARTMENT OF EDUCATION
OREGON DEPARTMENT OF FORESTRY
OREGON DEPT OF TRANSPORTATION
OREGON DEPT. OF EDUCATION
OREGON LOTTERY
OREGON OFFICE OF ENERGY
OREGON STATE BOARD OF NURSING

OREGON STATE DEPT OF CORRECTIONS
OREGON STATE POLICE
OREGON TOURISM COMMISSION
OREGON TRAVEL INFORMATION COUNCIL
SANTIAM CANYON COMMUNICATION CENTER
SEIU LOCAL 503, OPEU
SOH- JUDICIARY CONTRACTS AND PURCH
STATE DEPARTMENT OF DEFENSE, STATE OF HAWAII
STATE OF HAWAII
STATE OF HAWAII, DEPT. OF EDUCATION
STATE OF LOUISIANA
STATE OF LOUISIANA DEPT. OF EDUCATION
STATE OF LOUISIANA, 26TH JUDICIAL DISTRICT ATTORNEY
STATE OF UTAH

CORETRUST

APPENDIX B – REQUEST FOR PROPOSAL SOLICITATION

SECTION F – BACKGROUND & SCOPE

1. OVERVIEW

This Request for Proposals solicitations ("**solicitation**") is published by the city of Houston, TX ("**Lead Agency**") for the purpose of awarding a master cooperative purchasing agreement (the "**Master Agreement**") and creating a cooperative purchasing program for Suppliers with related products and services (the "**Program**") that shall be available to Participating Agencies (as defined below). Companies and organizations which respond to this solicitation ("**Respondents**") and are awarded a Master Agreement are referred to throughout this solicitation and supporting documentation as a "**Supplier**."

By purchasing Products & Services (as defined herein) under the Master Agreement through the Program administered by CoreTrust Purchasing Group LLC ("**CoreTrust**"), a public entity is a "**Participating Agency**" and agrees to be bound by the terms of the Master Agreement, which includes and is subject to the **Master Intergovernmental Cooperative Purchasing Agreement** attached hereto as Section L. Each Participating Agency may be required to acknowledge or certify its agreement to additional statutory terms in writing as may be required by CoreTrust and/or Lead Agency. Where any public entity pursuing benefits of the Program hereunder is previously registered with or is otherwise an existing member of CoreTrust's cooperative purchasing program, the terms of this solicitation (and all documents attached hereto) shall control over all prior agreements with respect to such public entity's enrollment in CoreTrust's cooperative purchasing program and the benefits afforded to members thereof.

CoreTrust is a cooperative purchasing organization working together with public procurement leaders to create high quality, cooperative contracts that optimize cost savings, drive compliance and efficiency, and provide effective outcomes to public sector agencies. CoreTrust cooperative contracts also actively support local labor markets, ensuring a holistic approach to sustainable growth and impact.

By leveraging the CoreTrust suite of cooperative contracts, you will gain access to contracts and discounts from leading suppliers of products and services across a wide variety of industries and benefit from a streamlined procurement process.

2. PRODUCTS AND SERVICES

The Products & Services contemplated under this solicitation are as described below:

Product & Service Category	Product & Service Description
NIGP 60072 - Multi-Function Office Machines NIGP 20474 - Printer Sharing Devices, Multi-function Devices NIGP 98558 - Office Machines, Multi-Function, Rental or Lease NIGP 93927 - Equipment Maintenance and Repair Services for Office Equipment	Managed Print Services And Multi-Function Devices

3. PURPOSE

The City and CoreTrust seeks proposals from qualified Vendors capable of offering consulting services to right-size Multifunction Device (MFD) needs and managed printing services for The City of Houston, TX ("the City") and for other participating entities utilizing the resulting Contract; the ability for the City and other participating entities to purchase manufacturer-agnostic MFDs of various sizes (from desktop units to large, industrial printing machines) bundled with managed print services; the ability for the City and other participating entities to lease manufacturer-agnostic MFDs bundled with managed print services; and the ability for the City and other participating entities to lease manufacturer-agnostic MFDs bundled with managed print services and all relevant supplies (excluding paper).

4. BACKGROUND

The City of Houston is partnering with CoreTrust to receive proposals from qualified vendors for multi-function devices and managed services.

5. SCHEDULE OF EVENTS

Event	Date
RFP Issuance	February 14, 2025
Pre-Proposal Conference	March 13, 2025 @ 10:00 am (CT)
Deadline for Questions	March 27, 2025 @ 4:00 pm (CT)
Solicitation Due Date	May 8, 2025 @ 4:00 pm (CT)
Notification of Intent to Award (estimated)	August 2025
Approval Date	September 2025
Contract Effective Date	September 2025

6. SCOPE OF WORK

6.1 Proposal Requirements

6.1.1 General Requirements: All proposals must be made based on and either meet or exceed the requirements included herein.
6.1.2 Submission Scope: Qualified Proposers must submit proposals within the scope of work in order to support differing, scalable needs nationwide.

6.2 Multifunction Devices (MFDs)

6.2.1 Definition and Features: For the purpose of this solicitation and resulting contract, Multifunction Devices (MFDs) are defined as manufacturer-agnostic machines that can print, copy, and scan. These devices have faster print speeds and may also offer additional functionalities such as scan to email, hole punching, stapling, and finishing, or faxing. The size of MFDs ranges from desktop unit size to large, industrial print machines

6.3 Proposer Qualifications

6.3.1 National Support: Qualified Proposers must be able to support multiple clients on a national scale.
6.3.2 Authorized Sellers: Qualified Proposers must be manufacturers, wholesalers, dealers, distributors, or resellers of A3 MFDs, A4 MFDs, or other equipment within the solicitation's scope.
6.3.3 OR If the Proposer is not a manufacturer of A3 MFDs, A4 MFDs, or other equipment within scope of this solicitation, the Proposer must submit written proof from the manufacturer of the Proposer's authorization to sell the manufacturer's products and materials.

6.4 Proposal Submission Details: Qualified Proposers must offer and detail the following in their bid submission proposals:

6.4.1 Consulting Services: Their process and methodology for consulting services to provide right-size printing and MFD fleet for a participating entity and provide transparent pricing for consulting services and the available variations of solutions;

6.5 Pricing: Transparent pricing for consulting; purchasing MFDs; leasing MFDs; MFD maintenance and repair services;

6.5.1 Transparent pricing for participating entities who wish to purchase MFDs and compatible accessories, upgrades, or consumables;
6.5.2 Transparent pricing for participating entities who wish to lease MFDs (participating entities may have differing needs, therefore, pricing structures will show various lengths from 12 month leases to 60 month leases);
6.5.3 Transparent pricing for participating entities who wish to procure managed print services, that is, services which are inclusive of maintenance and repair, device & user reporting, training, and fully supplied (excluding paper);
6.5.4 Proposed pricing for consulting services including but not limited to project planning, implementation, and travel;
6.5.5 Proposed pricing shall clearly and transparently communicate the total cost of acquisition for the benefit of participating entities and shall be inclusive of shipping and delivery, regular maintenance and repair (parts & labor, where applicable), repair services (where applicable) and consumables (where applicable, excluding paper);
6.5.6 Proposers shall clearly identify any associated costs that are not accounted for in the Line Item Pricing Pages in order to provide the best total cost picture for participating entities;
6.5.7 Proposers shall provide Section O – Cost Proposal (.xlsx) for ease of pricing transparency and methodology for evaluation purposes;
6.5.8 Proposers shall detail the scalability of pricing based on number of machines purchased or leased;

6.6 Technical Competence

6.6.1 Proposers shall provide a complete Section N – Technical Proposal - MFD Technical Competence Questionnaire.

6.6.2 Technical Specifications Sheet - Proposers shall provide technical specification sheets in searchable PDF format for all proposed hardware/MFDs.

6.7 Product Options

6.7.1 Proposers shall offer all MFDs within scope. These may be desktop sized units scaling up to large freestanding units. The goal is to obtain a variety of manufacturer-agnostic options available for purchase or lease to Participating Entities;
6.7.2 All proposed MFDs (and associated hardware) must be new (not refurbished or remanufactured) and current. Proposers may offer certain close-out MFDs (and associated hardware) if specifically noted in their proposal. All items must comply with applicable safety or regulatory standards or codes;

6.8 Warranty and References

6.8.1 All proposed MFDs, associated hardware, products, supplies, and services must be covered by a warranty that is the industry standard or better;
6.8.2 Proposers must provide documentation for the reasonableness of price;
6.8.3 Proposers must provide a minimum of three (3) references of past satisfactory contract performance from contracts similar in scope described in this solicitation and resulting Contract;

6.9 Maintenance and Security

6.9.1 Proposers shall offer full maintenance (parts & labor) and repair services for all proposed pricing options as part of the roll-up per print costs. Proposers shall clearly describe the maintenance and repair services pertaining to all proposed pricing options;

6.9.2 Proposers shall do due diligence to ensure that user data is protected from unauthorized access; Proposers shall provide information regarding their data protection and cyber security plans and protocols;

6.9.3 Proposers shall provide a copy of their Data Breach plan;

6.9.4 Proposers shall affirm that, if awarded a Contract, that all firmware of bought or leased hardware shall be kept up to date throughout the life of the Contract;

6.9.5 Proposer shall affirm that, if awarded a Contract, they shall work with The City and participating entities to safely and correctly configure MFDs and associated hardware and software for their intended use;

6.9.6 Proposer shall provide proof of insurance for Cyber Liability covering claims and losses with respect to network, internet (Cloud) or other data disclosure risks (such as data breaches, releases of Confidential Information, unauthorized access/use of information, and identity theft) with minimum limits of not less than $1,000,000 per occurrence and $2,000,000 aggregate. Coverage shall be written on an occurrence basis. Proposers shall acquire insurance from an insurance carrier or carriers having a rating of A-, Class VII or better, with A. M. Best Company. The awarded Proposer shall maintain in force and effect, this insurance throughout the life of the Contract resulting from this solicitation. Proposers and awarded Contractor shall solely bear the costs of acquiring and maintaining this insurance;

6.10 Customer Service and Termination Options

6.10.1 Proposers shall outline their customer service response plan in the event of downtime or emergency;

6.10.2 Proposers agree they shall include, if awarded a Contract, a Buyout to Keep early termination option on an FMV Lease that involves the acquisition of the MFD by the participating purchasing entity, and consists of any current and past due amount, plus the remaining stream of MFD device payments;

6.11 Scalable Pricing: Proposers are strongly encouraged to consider how they may flex scalable pricing to promote equity and accessibility of the resultant Contract (e.g.: how pricing can be reachable to underserved regions).

6.12 Proposers may choose to include any supporting documentation related to their proposed submissions. This will be limited to 10 pages in searchable PDF format.

6.13 Data Ownership: Participating entities retain all rights, title, and interest in the data.

6.14 Location of Data – CONUS or OCONUS: Unless otherwise authorized or agreed to by prospective participating entities, the Contractor shall meet the following requirements:

6.14.1 All data shall remain in the Continental United States (CONUS).

6.14.2 All data stored or acted upon shall be solely located in data centers within CONUS.

6.14.3 Any services that directly or indirectly access data shall be performed only from locations within CONUS.

6.14.4 All data in transit shall remain in CONUS and shall be encrypted, at a minimum, in accordance with the most current NIST FIPS-140 standard, with key access restricted to the participating entities only, unless with the express written permission of the participating entities.

6.14.5 All helpdesk, online, and support services that may access data shall be performed only from locations within CONUS.

6.14.6 No "Follow the Sun" support shall be allowed to access data directly or indirectly from locations outside CONUS (OCONUS)

6.15 OCONUS Consideration: Awarded Contractor must specify whether prospective participating entities will allow data to be located outside of the Continental United States (OCONUS). Unless otherwise authorized or agreed to by prospective participating entities, the awarded Contractor may not store, act upon, or access data outside of the Continental United States (OCONUS) and may not perform support services that may access data from OCONUS.

6.16 Contractor Access to Data

6.16.1 The awarded Contractor shall not copy or transfer data unless authorized by the participating entities. The awarded Contractor is prohibited from data mining, cross-tabulating, monitoring the participating entities' usage and/or access, or performing any other data analytics other than those mutually agreed upon in writing.

6.16.2 The awarded Contractor shall not access any data for any purpose other than fulfilling the Contract. The awarded Contractor is allowed to perform industry-standard backups of data. Documentation of backups must be provided to the participating entities upon request. The awarded Contractor must comply with any and all security requirements within the Contract.

6.16.3 At the time of solicitation response, Proposers shall identify their monitoring practices for the participating entities’ written acceptance, which includes but is not limited to those that will monitor the participating entities’ usage to facilitate system maintenance, service, fixes, and other such solution functionality-based services. Unless otherwise agreed to in writing with the participating entities, at no time shall any data or processes (e.g., workflow, applications, etc.), which either are owned or used by the participating entities, be copied, disclosed, or retained by the awarded Contractor or any party related to the awarded Contractor.

6.17 Requests for Data by Third Parties

6.17.1 Unless prohibited by law, the awarded Contractor shall notify the participating entities in writing within 24 hours of any request for data (including the requestor's name/organization, nature of data requested, and timeframe of response) by a person or entity other than the participating entities. The awarded Contractor shall secure written acknowledgment of such notification from the participating entities before responding to the request for data. Unless compelled by law, the awarded Contractor shall not release data without the participating entities’ prior written approval.

6.18 Data Breach: Unless otherwise provided by law, in the event of a data breach, the awarded Contractor shall:

6.18.1 Notify any potentially affected participating entities’ representatives by telephone as soon as possible from the time the Contractor confirms the data breach. The participating entities may specify a maximum notification time in their Contract agreement.

6.18.2 Consult with the participating entities and receive authorization from the participating entities as to the content of any notice to affected parties prior to notifying any affected parties to whom notice of the data breach is required, either by statute or by the participating entities.

6.18.3 Coordinate all communications regarding the data breach with the participating entities and their IT support.

6.18.4 Cooperate with the participating entities to determine the scope of the data breach, the cause of the data breach, and determine how to prevent the future recurrence of such security breaches.

6.18.5 Promptly take commercially reasonable steps to mitigate the effects and minimize any damages resulting from the data breach. The Contractor shall provide written notice to the participating entities as to all such corrective actions taken by the Contractor to remedy the data breach.

6.19 Return of Data

6.19.1 The awarded Contractor shall return data in a format as agreed to with the participating entities upon the expiration of the Contractor-participating entities Contract agreement. This can, if agreed to in writing with the participating entities, be carried out by providing an application programmable interface or other such efficient electronic tools. The awarded Contractor must certify that all data has been removed from its system and removed from backups within timeframes as agreed to with the participating entities.

6.20 Secure Data Disposal

6.20.1 After 60 days from the expiration of the Contract, or at a time mutually agreed upon by the awarded Contractor and the participating entities, the awarded Contractor shall destroy data in all forms, including all backups. Data shall be permanently deleted and shall not be recoverable, according to National Institute of Standards and Technology (NIST) 800-88, or its successor, as designated by the participating entities, as applicable. If requested by the participating entities, certificates of destruction, in a form acceptable to the participating entities, shall be provided by the awarded Contractor to the participating entities.

6.21 Additional Scope/Offerings:

6.21.1 Proposers may offer any type or number of MFDs and related supplies, products, and services so long as they are within the broad scope of this solicitation and they are authorized to provide them under the resulting Contract.

6.21.2 Related products and services shall include, but are not limited to:
- Remote administration of devices;
- Consumables (such as ink, toner, staples);
- Tech Support;
- Uninterruptible Power Supply (UPS)

7. ATTACHMENTS

The following document is provided as an aid in responding to this solicitation:

Section N - Technical Proposal
Section O – Cost Proposal
Sample Contract

8. MASTER AND ADMINISTRATION AGREEMENT

a. Master Agreement. A response to this solicitation is an offer to establish a Master Agreement with Lead Agency. This Master Agreement defines: (i) the terms of the relationship between Lead Agency and Supplier; and (ii) the terms, conditions, and pricing of Products & Services and related capabilities offered to Participating Agencies. The form of **Master Agreement** is attached hereto as Section I. The products and services made available in this contract are defined by the contents of Supplier's Cost Proposal submission ("**Products & Services**"). Any contract with Supplier resulting from the issuance of this solicitation is subject to the terms and conditions as provided in this solicitation and Master Agreement. Many of the terms and conditions contained in the Master Agreement template are required by state and federal law; however, Respondents may propose changes to the Master Agreement by communicating any exceptions or deviations in the **Master Agreement Acceptance Form** provided in Section J of this solicitation. Any proposed changes are subject to Lead Agency review and written approval.

The Respondent must submit a signed **Master Agreement Signature Form** with the response.

b. Administration Agreement. CoreTrust and Supplier shall enter into a separate Administration Agreement which defines the roles and obligations of each of CoreTrust and Supplier with respect to the marketing and selling of the Program to prospective Participating Agencies and the financial terms between CoreTrust and Supplier. The form of **Administration Agreement** is provided as Section K hereto.

9. CONTRACT AS AN ASSET IN CORPORATE CHANGES

a. The Contractor must consider this contract as an asset. If the Contractor is being acquired or undergoing a change in corporate structure, the Contractor must include CoreTrust and the lead agency in discussions prior to any change in legal status. This contract must be regarded as an asset and included in the transfer of assets plan.

10. INTERCHANGEABLE TERMS

a. For the purposes of this solicitation, the following terms are used interchangeably:

- Proposer
- Supplier
- Vendor
- Offeror
- Proposer
- Respondent
- Contractor

b. This list is a good faith effort to include all relevant terms, but please note that some items may have been inadvertently missed.

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SECTION G – SUBMISSION PROTOCOL; EVALUATION; AWARD

1. PROPOSAL SUBMISSION

a. All Respondents must complete and submit a proposal consisting of all required forms and attachments referenced in this solicitation. Respondent's complete proposal must be submitted no later than the submission deadline date specified on the cover page of this solicitation. Proposals must be prepared and submitted in accordance with the instructions found in Section G.

b. All documentation shall be submitted in accordance with the specifications below.

Cost Proposal and Financial Stability documents. In the appropriate section within the Submission Requirements attach the Cost Proposal and Financial Stability documents. No printed copies are required to be submitted within the Proposal.

The City shall bear no responsibility for submitting responses on behalf of any Proposer. Proposer(s) may submit their Proposal any time prior to the stated deadline.

Time for Submission. Proposals shall be submitted no later than the date and time indicated for submission in this solicitation. Late submittals will not be considered.

Format. Material shall be organized following the order of the submission requirements outlined in Section 2.0.

Complete Submission. Proposers are advised to carefully review all the requirements and submit all documents and information as indicated in this solicitation. Incomplete proposals may lead to a proposal being deemed non-responsive. Non-responsive proposals will not be considered.

Proposer's Responsible for Timely Submission. Proposer remains responsible for ensuring that its Proposal is received by the time and date specified. The City assumes no responsibility for any Proposal not received, regardless of whether the delay is caused by some other act or circumstance.

The City reserves the right to request that the Proposer(s) provide a final presentation handout of its Proposal at their scheduled meeting. No Proposer may attend presentations of any other Proposer. If necessary, Proposers may be scheduled for more than one presentation, demonstration, or interview.

2.0 SUBMISSION REQUIREMENTS

This section details the requirements for submitting all required information to the City. Adherence to these submission requirements will provide a degree of uniformity in submissions. Therefore, please tab sections accordingly and follow the format below. All documents must be organized as follows.

Tab 1 - Cover Letter: The cover letter shall be signed by an authorized representative of the Proposer. The letter should indicate the Proposer's commitment to provide the services proposed.

Tab 2 - Executive Summary: The executive summary should include a brief overview of the proposed plan to achieve the City's objective, the overall strategy for implementing the plan, and the key personnel who will be responsible for seeing the project through completion.

Tab 3 - General Company Information: Provide the name of Proposer's company (including the name of any parent company), business address, e-mail address, Federal Tax ID number, and telephone number.

Tab 4 - Subcontractor Management/Engagement: Proposer's statement to requirements as described in Section N – Technical Proposal. See Appendix B – Request for Proposals, Section G – Submission Protocol, Evaluation, Award,5.0 Evaluation Criteria, 5.5 Technical Competence, 5.5.1.

Tab 5 – Product Options/Variety/Availability and Service Capability: Proposer's statement to requirements as described in Section N – Technical Proposal. See Appendix B – Request for Proposals, Section G – Submission Protocol, Evaluation, Award, 5.0 Evaluation Criteria, 5.5 Technical Competence, 5.5.2, including 5.5.2.1 to 5.5.2.9.

Tab 6 – Data Protection Requirements: Proposer's statement to requirements as described in Section N – Technical Proposal. See Appendix B – Request for Proposals, Section G – Submission Protocol, Evaluation, Award, 5.0 Evaluation Criteria, 5.5 Technical Competence, 5.5.3, including 5.5.3.1 to 5.5.3.3.

Tab 7 - Exceptions to Sample Contract: Provide any exceptions to the Sample contract and include the rationale for taking the exception. If alternate language is proposed, include the proposed language for consideration, along with the corresponding Article Nos. within the RFP.

Tab 8 - Legal Actions: Provide a list of any pending litigation and include a brief description of the reason for legal action.

Tab 9 - Conflict of Interest: Provide information regarding any real or potential conflict of interest(s). Failure to disclose any potential conflict of interest at the outset may be cause for rejection of the Proposal.

Tab 10 - Forms and Certifications: Complete and return all forms and certifications provided in Section B – Lead Agency Requirements – REQUIRED FORMS TO BE SUBMITTED WITH PROPOSAL.

Tab 11 - Cost Proposal and Financial Stability documents: Complete and return the Cost Proposal, as described in 5.0 Evaluation Criteria, 5.6 Cost Proposal, and Financial Stability documents, as described in 5.0 Evaluation Criteria, 5.3 Financial Stability.

Part 6 – EXCEPTIONS TO TERMS AND CONDITIONS

All exceptions to the Sample Contract shall be submitted in a clearly identified separate section of the Proposal in which the Proposer clearly cites the specific paragraphs within the Sample Contract where the exceptions occur. Any exceptions not included in such a section shall be without force and effect in any resulting contract unless such exception is specifically approved by the Chief Procurement Officer or designee, City Attorney, Director(s) or designee in a written statement. The Proposer's preprinted or standard terms will not be considered by the City as a part of any resulting contract. Please review and include any exceptions to the terms and conditions contained in the Sample Contract (Attachment (insert)).

a. All proposals shall be valid for a period of 120 days from the date the proposals are received by Lead Agency in compliance with the submission instructions set forth above.

b. All proposals shall be reviewed for responsiveness to the material requirements of the solicitation. A proposal that is not materially responsive shall not be eligible for further consideration and the Respondent shall receive notice of the non-award of its proposal from Lead Agency.

c. Subject to the requirements set forth in Sections A and B of the solicitation, during the period between the date Lead Agency issues this solicitation and the selection of Supplier, if any, Lead Agency must restrict all contact with Lead Agency and its personnel and shall direct any and all questions regarding this solicitation to the personnel identified in the solicitation Contact section below in the manner specified in such section. Contact with any of prohibited individuals after issuance of this solicitation and before selection is made may result in disqualification of the Respondent.

d. Respondents may submit questions regarding this solicitation in writing to the contact listed in Section 2 of this Section G during the Q&A Period outlined in the estimated time table in Section F above. All questions and answers will be posted to he solicitation can be found at https://www.houstontx.gov/bizwithhou/. Respondents may be required to affirmatively acknowledge receipt of answers in the manner specified by Lead Agency. Respondents are responsible for regularly viewing the website to review all questions and answers prior to submitting proposals. Oral communications concerning this solicitation shall not be binding and shall in no way excuse a Respondent of the obligations set forth in this solicitation.

e. In the event Lead Agency decides to conduct negotiations, exclusive or concurrent negotiations may be conducted with multiple respondents reasonably susceptible for award. Except to the extent otherwise required by law, during negotiations, no Respondent's proposal, including pricing, shall be revealed to any other party or to any other person who is not involved with the evaluation process.

f. In the event Lead Agency in its sole discretion deems negotiations are not progressing, Lead Agency may formally terminate negotiations and may enter into subsequent exclusive or concurrent negotiations with the next most-qualified Respondent.

g. **Lead Agency shall consider all proposals voluntarily submitted in response to this solicitation to be free of trade secrets and such proposals shall, in their entirety, be made a part of the public record in compliance with applicable open records policies and laws.** However, notwithstanding the foregoing, if a proposal is submitted in response to this solicitation, and the proposal contains trade secret information as defined under applicable law, then such trade secret information is entitled to all protections granted under applicable law or, if such applicable law requires such information to be expressly identified, such trade secret information must be clearly and conspicuously marked and/or identified as "Trade Secret Information" at the time that such proposal is submitted. If such trade secret information is so marked and/or identified, then, in accordance with applicable state law, Lead Agency shall designate such information as trade secret information and shall maintain and keep such trade secret information. Subject to the foregoing, all proposals and any other documents submitted in response to this solicitation shall become the property of Lead Agency. This solicitation and proposals submitted in response to the solicitation, except for all CoreTrust and/or Respondent pricing, processes, and information that qualifies as trade secret information under applicable law and such portions, sections, or parts of a proposal that are clearly and conspicuously marked and/or identified as Trade Secret Information, are deemed to be public records pursuant to applicable state law. For purposes of this Section, "**proposal**" shall mean both the forms submitted by the Respondent in connection with this solicitation and any attachments, addenda, appendices, or sample products. Except to the extent any information contained in a proposal is considered trade secret information under applicable law, any proposal submitted in response to this or any Lead Agency solicitation that fails to clearly and conspicuously mark and/or identify trade secret information at the time that such proposal is submitted to Lead Agency for consideration shall be deemed and considered by Lead Agency to not contain trade secret information and such proposals shall be deemed to be public records in their entirety in accordance with this Section and applicable state law.

h. Lead Agency may, in its sole discretion, waive minor errors or omissions in a Respondent's proposals when those errors do not unreasonably obscure the meaning of the content, or the competitive nature of the proposal submitted in response to this solicitation.

i. CoreTrust and/or Lead Agency, in their sole discretion, may request Respondents reasonably susceptible for award to submit a best-and-final offer. In such case, Respondents shall submit their best-and-final offers in writing. If a Respondent does not respond to the request for a best-and-final offer, that Respondent's most recent submission will be considered its best-and-final offer.

j. By submitting a proposal, Respondent expressly agrees to waive any claim it has or may have against CoreTrust, its directors, officers, members, managers, employees, or agents arising out of or in connection with: (i) the administration, evaluation, or recommendation of any proposal; (ii) any requirements under the solicitation, proposal package, or related documents; (iii) the rejection of any proposal or any part of any proposal; and/or (iv) the award of a contract, if any. CoreTrust shall not be responsible or liable for any costs incurred by Respondents or the successful Respondent in connection with responding to the solicitation, preparing for oral presentations, preparing and submitting a proposal, entering or negotiating the terms of a contract, or any other expenses incurred by a Respondent. The Respondent is wholly responsible for any such costs and expenses and shall not be reimbursed in any manner by CoreTrust.

2. SOLICITATION CONTACT

a. Key Contact.

Wesley White
Senior Procurement Specialist
wesley.white@houstontx.gov

3. REPRESENTATIONS. The Respondent hereby represents the following:

a. It has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with this proposal and any subsequent award.

b. It shall include in the Technical Proposal a complete description of any and all relationships that might be considered a conflict of interest in doing business with Lead Agency.

c. To the best of Respondent's knowledge, the proposal has been arrived at independently, and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give an unfair advantage over other respondents or potential respondents in any award resulting from this solicitation.

d. It is not currently delinquent in the payment of any franchise taxes.

e. The individual signing the submittal (whether electronically or in paper form) is an authorized agent of the Respondent and has the authority to bind the Respondent to the Award.

f. Where the solicitation contains a specification that states no substitutions, no deviation from this requirement shall be permitted. The Respondent shall comply with the true intent of the specifications and drawings and not take advantage of any unintentional error or omission. In cases where no type and kind of product is specified, specifications have been developed to indicate minimal standards as to the usage, materials, and contents based on the needs of the Participating Agencies. References to manufacturer's specifications ("**Specifications**") are to be considered informative to give Lead Agency information as to the general style, type, and kind requested. Lead Agency shall, in its sole discretion, determine whether proposed goods, materials, or equipment are substantially equivalent to the Specifications, considering quality, workmanship, economy of operation, and suitability for the purpose intended. Respondents should include all documentation required to evaluate whether their proposed goods, materials, or equipment are substantially equivalent to the Specifications.

g. Respondent shall state the brand name and number of the materials being provided. If none is indicated, it is understood that the Respondent is proposing the exact brand name and number specified or mentioned in the solicitation. However, unless specifically stated otherwise, comparable substitutions shall be permitted in cases where the material is equal to that specified, considering quality, workmanship, economy of operation, and suitability for the purpose intended.

h. Lead Agency reserves the right to award contract(s) to multiple Respondents. The decision to award multiple contracts, award only one contract, or to make no awards rests solely with Lead Agency. No exclusivity is implied in connection with this solicitation unless expressly stated otherwise. Lead Agency reserves the right to obtain like goods and services from other sources.

4. EVALUATION PROCESS AND CRITERIA

1.0 EVALUATION COMMITTEE

An evaluation committee shall evaluate Proposers' submissions in accordance with the evaluation criteria listed in Section 5.0 below. Upon completion of the evaluation, the committee may develop a short list of Proposer(s) meeting the technical competence requirements. Shortlisted Proposers will be evaluated to determine whether each is responsible, as defined below. The shortlisted Proposer(s) may be scheduled for a structured oral presentation, demonstration, and interview. Following these City-to-Proposer(s) meetings, the evaluation committee will summarize their findings and recalculate their scores, if needed. However, the evaluation committee reserves the right to issue letter(s) of clarification when deemed necessary to any or all Proposer(s). The oral presentations, demonstrations and/or interviews may be recorded and/or videotaped.

2.0 INTERVIEWS/ORAL PRESENTATIONS/DEMONSTRATIONS

The City reserves the right to request that Proposer(s) provide a final presentation handout of its Proposal at their scheduled meeting. No Proposer may attend presentations of any other Proposer. If necessary, Proposers may be scheduled for more than one presentation, demonstration, or interview.

3.0 SELECTION PROCESS

The City intends to select a Proposal(s) that best meets the needs of the City and that provides the best overall value. The City reserves the right to check references on any projects performed by Proposers, whether provided by Proposers or known by the City. Upon review of all information provided by Proposers, the evaluation committee will make a recommendation for selection to City officials. Upon approval of the selected Proposer(s), a contract(s) shall be executed by the appropriate City officials.

4.0 BEST AND FINAL OFFER ("BAFO")

The City reserves the right to request a BAFO(s) from one or more finalist.

5.0 EVALUATION CRITERIA

5.1 RESPONSIVE (PASS/FAIL)

A vendor that responds to all material requirements of any solicitation will be deemed responsive. The Proposal shall be responsive to all material requirements that will enable the evaluation committee to evaluate it in accordance with the evaluation criteria and make a recommendation to City officials.

5.2 RESPONSIBLE (PASS/FAIL)

A business entity or individual who has the integrity and reliability as well as the financial and technical capacity to perform the requirements of the solicitation and subsequent contract will be deemed responsible.

5.2.1 This assessment will involve a review of all references, as outlined in Section F – Background & Scope 6.8.3. This includes projects performed by a business entity or individual, whether the references were provided by the entity or individual themselves or are otherwise known by the City.

Proposers are required to supply detailed information regarding the number of private and public customers they serve, organized by region and scale. Additionally, please emphasize customers whom you have successfully supported for three (3) years or more.

5.2.2 Insurance Documentation Compliance: The Proposers and subsequently awarded Contractor shall obtain and maintain in full force and effect, throughout the life of the resulting Contract, at their own expense, their own insurance policies. All insurers shall be rated “A-,” Class “VII” or better by A.M. Best Company or a comparable rating service.

5.2.3 Notwithstanding other standard insurance requirements required in this solicitation, such as CGL or Workers Compensation, these are the additional insurance requirements specific to this solicitation as set forth, below:

5.2.4Proposer shall provide proof of insurance for Cyber Liability covering claims and losses with respect to network, internet (Cloud) or other data disclosure risks (such as data breaches, releases of Confidential Information, unauthorized access/use of information, and identity theft) with minimum limits of not less than $1,000,000 per occurrence and $2,000,000 aggregate. Coverage shall be written on an occurrence basis. The awarded Proposer shall maintain in force and effect, this insurance throughout the life of the Contract resulting from this solicitation. Proposers submitting their proposals and awarded Contractor shall solely bear the costs of acquiring and maintaining this insurance.

5.3 FINANCIAL STABILITY (PASS/FAIL)

If Proposer is an entity that is required to prepare audited financial statements, Proposer shall submit an annual report that includes:

5.3.1 Last two years of audited accrual-basis financial statements, including an income statement, cash flow statement, and balance sheet.
5.3.2 If applicable, last two years of consolidated statements for any holding companies or affiliates.
5.3.3 An audited or unaudited accrual-basis financial statement of the most recent quarter of operation; and
5.3.4 A full disclosure of any events, liabilities, or contingent liabilities that could affect the Proposer’s financial ability to perform this contract.

If Proposer is a privately-owned entity or sole proprietorship for which audited financial statements are not required, Proposer shall submit an annual report that includes:

5.3.5 Last two years of un-audited accrual-basis financial statements, including an income statement, cash flow statement, and balance sheet.
5.3.6 An audited or un-audited accrual-basis financial statement of the most recent quarter of operation; and
5.3.7 A full disclosure of any events, liabilities, or contingent liabilities that could affect the Proposer’s financial ability to perform this contract.

OR

5.3.8 Other financial information sufficient for the City, in its sole judgement, to determine if Proposer is financially solvent or adequately capitalized.

5.4 M/WBE PARTICIPATION

Proposers are encouraged to provide information of any M/WBE participation aligned with the project scope.

5.5 TECHNICAL COMPETENCE REQUIREMENTS (70 Points)

5.5.1 Subcontractor Management/Engagement (10 Points):

5.5.1.1 Subcontractor Management

- Expectations for subcontractor performance
- Monitoring, verification, and onboarding processes

5.5.2 Product Options/Variety/Availability and Service Capability (40 Points):

5.5.2.1 Consulting Services Methodology:

- Process for consulting services engagement
- Right-sizing printing and multifunction device fleet
- Transparent pricing of recommended solutions

5.5.2.2 Monitoring Practices:

- Monitoring of participating entities' usage (devices and users)
- System maintenance, service, fixes, and other functionality-based services

5.5.2.3 Customer Service Plan:

- Points of contact and escalation
- Response times for downtime and emergencies

5.5.2.4 Warranties:

- Details of coverage for proposed solutions

5.5.2.5 Technical Specifications (all proposed Devices/MFDs):

- Print speeds (b/w and color)
- Resolution (dpi)
- Connectivity (Ethernet, WiFi, USB, etc.)
- Security features (secure printing, encrypted storage, firmware verification, etc.)
- Other features (energy saving, finishing features, etc.)
- Breadth and depth of proposed offerings (ability to meet a wide variety of use-cases and manufacturer-agnostic MFDs)

5.5.2.6 Technical Specifications (Software/Cloud Solutions):

- Specifications for all proposed software and cloud solution offerings such as, for example, DocuWare or Tungsten TotalAgility

5.5.2.7 Maintenance and Repair Services:

- Inclusions and service tiers

5.5.2.8 Transparency in Reporting:

- Detailed reporting down to site and device level

5.5.2.9 Sustainability Efforts:

- Policies and practices to reduce waste and minimize carbon footprint
- Positive environmental impact initiatives

5.5.3 Data Protection, Cyber Security, and Data Breach Plan Requirements (20 Points):

Proposers shall demonstrate how they will adhere to data protection requirements as outlined below:

5.5.3.1 Data Ownership: Participating entities will own all rights, title, and interest in the data.

5.5.3.1.1 Location of Data (CONUS or OCONUS):

- Data must remain within the Continental United States (CONUS) unless otherwise authorized.
- All data actions (storage, processing, transit, etc.) must be performed within CONUS.
- Support services accessing data must also be located within CONUS.

5.5.3.1.2 Contractor Access to Data:

- Contractors cannot copy, transfer, mine, or analyze data without authorization.
- Data access is limited to fulfilling the contract's purposes.
- Industry-standard backups are allowed, with documentation provided upon request.

5.5.3.1.3 Requests for Data by Third Parties:

- Contractors must notify participating entities within 24 hours of any third-party data requests and secure written acknowledgment before responding.

5.5.3.1.4 Data Breach:

- Proposers shall provide a copy of their data breach plans and protocols.
- Contractors must notify potentially affected entities immediately upon confirming a data breach.
- Contractors must coordinate communications, consult entities regarding notices, and cooperate to mitigate and prevent future breaches.

5.5.3.1.5 Return of Data:

- Upon contract expiration, contractors must return data in an agreed format and certify data removal from their systems.

5.5.3.1.6 Secure Data Disposal:

- Within 60 days post-contract expiration, contractors must destroy data in all forms, making it non-recoverable, and provide certificates of destruction if requested.

5.5.3.2 Proposer to provide cyber security plan and protocols to protect user data

5.5.3.3 Proposer to demonstrate general, broad effectiveness in their protection of user data in a wide variety of use-cases (in accordance with PII, HIPAA, FERPA, etc.)

5.6 Cost Proposal (30 Points)

Cost Proposal Requirements. The Proposer shall provide a detailed cost proposal in the forms required in Section O ("Cost Proposal").

5.6.1 Proposal Submission

- All Proposers must include the Section O – Cost Proposal excel document for financial evaluation. Line-Item Pricing will detail each Bidder's proposed consulting, MFD offerings (purchased and leased), software solutions, consumables, managed print services offerings, and discount offerings. Line-Item Pricing also contains a pricing exercise to be completed by all Proposers for evaluation purposes. Each Proposer shall provide, with its proposal, descriptive literature and brochures on all products being proposed to the City in response to this solicitation. The Proposer may also attach a list of additional products for the City's consideration.

5.6.2 Scalable Pricing

- Proposers must offer scalable pricing beyond the City's immediate procurement to meet future needs and volumes for future participating entities nationwide.

5.6.3 Buyout to Keep Early Termination Option

- Proposers agree they shall include, if awarded a Contract, a Buyout to Keep early termination option on an FMV Lease that involves the acquisition of the MFD by the participating purchasing entity and consists of any current and past due amount, plus the remaining stream of MFD device payments.

5.6.4 Competitive Pricing

- Proposers are strongly encouraged to offer competitive pricing to account for vastly differing buying environments throughout the country.

5.6.5 Reasonableness of Price

Proposers must demonstrate the reasonableness of price with their cost proposal.

5.6.6 Acceptable Documentation

Acceptable documentation of the reasonableness of price includes the following, <u>in order of precedence</u>:

5.6.6.1 A Contract executed by another Government Entity or Cooperative Purchasing Entity

- If the Contract has expired, the expiration date of the Contract shall be no more than 1 year prior to the date of this Solicitation release.
- Contract price list and a copy of the Contract will be included in the Proposer submission in searchable format (Excel/PDF, respectively).
- Proposer will include, against the Contract price list, highlighted references to proposed products and services offered in response to this Solicitation

.

5.6.6.2 A Contract executed by a Business Entity

- If the Contract has expired, the expiration date of the Contract shall be no more than 1 year prior to the date of this Solicitation release.
- Contract price list and a copy of the Contract will be included in the Proposer submission in searchable format (Excel/PDF, respectively).
- Proposer will include, against the Contract price list, highlighted references to proposed products and services offered in response to this Solicitation.

5.6.6.3 Paid Invoices from a Government Entity

- Paid invoices (amounts that have been paid and funds have been collected) identifying proposed products and services offered in response to this Solicitation.

- The invoice date must be no more than 12 months old prior to the date of this Solicitation release.
- If submitting multiple paid invoices, they must be provided in PDF searchable format.

5.6.6.4 Paid Invoices from a Business Entity

- Paid invoices (amounts that have been paid, and funds have been collected) identifying proposed products and services offered in response to this Solicitation.
- The invoice date must be no more than 12 months old prior to the date of this Solicitation release.
- If submitting multiple paid invoices, they must be provided in PDF searchable format.

5.6.6.5 Proposer's Price List/MSRP/Catalog

- Must be current and in searchable Excel or PDF format. Proposed products and services offered in response to this solicitation will be highlighted.

5.6.7 Contract Price List

- The proposed pricing submitted in Section O – Cost Proposal of the awarded Proposer shall become the Contract Price List for the resulting Contract, and the proposed pricing shall become the awarded Contractor's ceiling, or Not to Exceed (NTE) price. That is, the ceiling or NTE price will be the highest price the awarded Contractor may bill to participating entities. The awarded Contractor may sell at a price that is lower than the Contract price, but not higher.

5.7 LOCAL PREFERENCE POINTS

To be eligible for the preference, a company must be designated as a City Business (CB) or Local Business (LB) under the Hire Houston First Program prior to submittal of proposal. Proposers must provide Declaration of Hire Houston First Designation with proposal submission. Note: At the conclusion of scoring Proposals, preference points shall be distributed in the following manner:

• 5 Points: For Proposer firm designated as a Hire Houston First "City Business" (CB);
• 3 Points: For Proposer firm designated as a Hire Houston First "Local Business" (LB);
• 0 Points: For proposer firm not designated as either a "City Business" (CB) or a "Local Business" (LB).

5.8 EVALUATION MATRIX

Evaluation Criteria	**Max Points**
5.1 Responsive	Pass/Fail
5.2 Responsible	Pass/Fail
5.3 Financial Stability	Pass/Fail
5.4 Technical Competence Requirements	70
5.5 Cost Proposal	30
5.6 Local Preference Points	5
TOTAL AVAILABLE POINTS	**105 POINTS**

6.0 ADDITIONAL RELATED SERVICES

In submitting its Proposal, Proposer(s) shall indicate a willingness to negotiate future potential additional services deemed appropriate for the scope of work, as provided herein, or deemed necessary and/or desirable by the City and CoreTrust.

7.0 INTERLOCAL AGREEMENT

Under the same terms and conditions, the resulting contract may be expanded to other government entities through inter-local agreements between the City and the respective government entity that encompasses all or part of the products/services provided under this contract. Separate contracts will be drawn to reflect the needs of each participating entity.

i. A Respondent's performance and actions under previously awarded contracts to schools, local, state, or federal agencies are relevant in determining whether the Respondent is likely to provide quality Products & Services to Participating Agencies; including the administrative aspects of performance; the Respondent's history of reasonable and cooperative behavior and commitment to customer satisfaction; and generally, the Respondent's businesslike concern for the interests of the customer.

b. Information Requirements. The Respondent shall provide the information, documentation, forms, and other materials required in Section N ("**Technical Proposal**").

c. Estimated Quantities. Estimated quantity IDIQ. While no minimum volume is guaranteed to Supplier, the estimated annual volume is projected based on the current annual volumes among Lead Agency and other Participating Agencies that are anticipated to utilize the resulting Master Agreement to be made available to them through the Program and volume growth into other public agency members through a coordinated marketing approach between Supplier and CoreTrust.

d. Cost Proposal Requirements. The Respondent shall provide a detailed cost proposal in the form required in Section O ("**Cost Proposal**").

e. Pricing Information. The below details should be taken into consideration when developing any cost proposal in connection with this solicitation and the Cost Proposal.

f. Complete Proposal. It is the responsibility of the Respondent to provide a complete Cost Proposal that includes pricing based on a verifiable pricing methodology for all Products & Services to be considered part of the final Master Agreement offered to the Participating Agencies.

   i. Value. Lead Agency requests that Respondents offer Products & Services at lower prices that are scalable and with better value than what they would ordinarily offer to a single government agency, educational institution, or regional cooperative.
   ii. Maximum Price. Lead Agency requests that pricing be submitted as not-to-exceed. The Respondent may adjust pricing lower if needed but cannot exceed the pricing submitted. Supplier commits the not-to-exceed pricing provided under the Master Agreement pricing is its lowest available (net to buyer) to public agencies nationwide and further commits that if a Participating Agency is eligible for lower pricing through a national, state, regional, or local or cooperative contract, Supplier shall match such lower pricing to that Participating Agency under the Master Agreement.
   iii. Indefinite Quantity. This solicitation requests pricing for an indefinite quantity of Products & Services.
   iv. Total Acquisition Cost. The pricing included in the Cost Proposal must be clearly understood, complete, and fully describe the total cost of acquisition (*e.g.*, cost of the proposed equipment, products, and services delivered and operational for its intended purpose in the Participating Agency's location).
   v. Prevailing Wage. Supplier and any of its subcontractors agree to comply with all laws regarding prevailing wage rates applicable to construction of public work, and any related federal requirements, including the Davis-Bacon Act, applicable to this solicitation and Participating Agencies.
   vi. Administrative Fee. Pricing provided shall include the administrative fee payable to CoreTrust.
   vii. Descriptions. All line items included in your Cost Proposal should be described by, but not limited to, characteristics such as manufacture name, stock or part number, size, or functionality.

viii. Discounts. Discounts shall be clearly defined. Pricing with multiple discounts levels based on quantity, sales volume, or any other factor is allowable and must be based on a fixed or defined price or sales range or configuration of Products & Services.

ix. No Cost-Plus Pricing. Cost-Plus Pricing is not acceptable as the primary pricing methodology for the solutions provided in your Cost Proposal. Cost-Plus Pricing can be defined as adding a markup to the cost of goods or services to arrive at a selling price. Using this pricing methodology is not accepted by Participating Agencies using Federal grant funds to purchase the Products & Services offered by Supplier.

g. Lead Agency reserves the right to make additional investigations as it deems necessary to establish the capability of any Respondent.

8.0 AWARD

a. Depending upon the proposals received in a given category, Lead Agency may need to organize responses into subcategories based on specific geographies, products, or services in order to provide the broadest coverage of the requests in scope of this solicitation. Awards may be based on a subcategory.

b. Lead Agency is under no obligation to issue a contract as a result of this solicitation if, in the opinion of Lead Agency and the proposal review team, none of the proposals are sufficiently responsive to the objectives and needs of Lead Agency. Lead Agency reserves the right to not select any Respondent should Lead Agency decide not to proceed for any reason.

c. In the event a Respondent's proposal is not selected, Respondent may, simultaneous to or in lieu of a protest, request in writing that Lead Agency and Respondent engage in a debriefing process, the purpose of which is to provide Lead Agency's general feedback on the Respondent's proposal in order to aid the Respondent in preparing future proposals.

REMAINDER OF PAIGE INTENTIONALLY LEFT BLANK

9.0 OTHER REQUIRED INFORMATION

a. Certifications And Licenses: Provide a copy of all current licenses, registrations and certifications issued by federal, state and local agencies, and any other licenses, registrations or certifications from any other governmental entity with jurisdiction, allowing Respondent to perform the covered services including, but not limited to licenses, registrations or certifications. M/WBE, HUB, DVBE, small and disadvantaged business certifications and other diverse business certifications, as well as manufacturer certifications for sales and service must be included if applicable.

b. **Contractor's Employment Eligibility**

By entering the contract, Contractor warrants compliance with the Federal Immigration and Nationality Act (FINA), and all other federal and state immigration laws and regulations. The Contractor further warrants that it is in compliance with the various state statutes of the states it will operate this contract in.

Participating Government Entities including School Districts may request verification of compliance from any Contractor or subcontractor performing work under this Contract. These Entities reserve the right to confirm compliance in accordance with applicable laws.

Should the Participating Entities suspect or find that the Contractor or any of its subcontractors are not in compliance, they may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Contract for default, and suspension and/or debarment of the Contractor. All costs necessary to verify compliance are the responsibility of the Contractor.

The Respondent complies and maintains compliance with the appropriate statutes which requires compliance with federal immigration laws by State employers, State contractors and State subcontractors in accordance with the E-Verify Employee Eligibility Verification Program.

Contractor shall comply with governing board policy of the Participating entities in which work is being performed.

Chance Dunleavy (Jul 28, 2026 10:23:13 CDT)

Respondent Signature

c. **Fingerprint & Criminal Background Checks**

If required to provide services on school district property at least five (5) times during a month, contractor shall submit a full set of fingerprints to the school district if requested of each person or employee who may provide such service. Alternately, the school district may fingerprint those persons or employees. An exception to this requirement may be made as authorized in Governing Board policy. The district shall conduct a fingerprint check in accordance with the appropriate state and federal laws of all contractors, subcontractors or vendors and their employees for which fingerprints are submitted to the district. Contractor, subcontractors, vendors and their employees shall not provide services on school district properties until authorized by the District.

The Respondent shall comply with fingerprinting requirements in accordance with appropriate statutes in the state in which the work is being performed unless otherwise exempted.

Contractor shall comply with governing board policy in the school district or Participating Entity in which work is being performed.

Chance Dunleavy (Jul 28, 2026 10:23:13 CDT)

Respondent Signature

d. **ANTITRUST CERTIFICATION STATEMENTS**

(Tex. Government Code § 2155.005)

I affirm under penalty of perjury of the laws of the State of Texas that:

(1) I am duly authorized to execute this contract on my own behalf or on behalf of the company, corporation, firm, partnership or individual (Company) listed below;

(2) In connection with this proposal, neither I nor any representative of the Company has violated any provision of the Texas Free Enterprise and Antitrust Act, Tex. Bus. & Comm. Code Chapter 15;

(3) In connection with this proposal, neither I nor any representative of the Company has violated any federal antitrust law; and

(4) Neither I nor any representative of the Company has directly or indirectly communicated any of the contents of this proposal to a competitor of the Company or any other company, corporation, firm, partnership or individual engaged in the same line of business as the Company.

Chance Dunleavy (Jul 28, 2026 10:23:13 CDT)

Respondent Signature

e. **IMPLEMENTATION OF HOUSE BILL 1295**

Certificate of Interested Parties (Form 1295):

In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least $1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The commission does not have any additional authority to enforce or interpret House Bill 1295.

Filing Process:

Staring on January 1, 2016, the commission will make available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract.

The governmental entity or state agency must notify the commission, using the commission's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 30th day after the date the contract binds all parties to the contract. The commission will post the completed Form 1295 to its website within seven business days after receiving notice from the governmental entity or state agency.

Information regarding how to use the filing application will be available on this site starting on January 1, 2016.
https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

f. BOYCOTT CERTIFICATION

Respondent must certify that during the term of any Agreement, it does not boycott Israel and will not boycott Israel. "Boycott" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

Does vendor agree? Chance Dunleavy (Jul 28, 2026 10:23:13 CDT) (Initials of Authorized Representative)

Respondent must certify that it does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and will not discriminate during the term of the contract against a firearm entity or firearm trade association. Respondent must aslo certify that it does not boycott energy companies; and will not boycott energy companies during the term of the contract.

Does vendor agree? Chance Dunleavy (Jul 28, 2026 10:23:13 CDT) (Initials of Authorized Representative)

g. TERRORIST STATE CERTIFICATION

In accordance with Texas Government Code, Chapter 2252, Subchapter F, REGION 10 ESC is prohibited from entering into a contract with a company that is identified on a list prepared and maintained by the Texas Comptroller or the State Pension Review Board under Texas Government Code Sections 806.051, 807.051, or 2252.153. By execution of any agreement, the respondent certifies to REGION 10 ESC that it is not a listed company under any of those Texas Government Code provisions. Responders must voluntarily and knowingly acknowledge and agree that any agreement shall be null and void should facts arise leading the REGION 10 ESC to believe that the respondent was a listed company at the time of this procurement.

Does vendor agree? Chance Dunleavy (Jul 28, 2026 10:23:13 CDT) (Initials of Authorized Representative)

h. RESIDENT CERTIFICATION

This Certification Section must be completed and submitted before a proposal can be awarded to your company. This information may be placed in an envelope labeled "Proprietary" and is not subject to public view. In order for a proposal to be considered, the following information must be provided. Failure to complete may result in rejection of the proposal:

As defined by Texas House Bill 602, a "nonresident Proposer" means a Proposer whose principal place of business is not in Texas, but excludes a contractor whose ultimate parent company or majority owner has its principal place of business in Texas.
Texas or Non-Texas Resident

- ☐ I certify that my company is a **"resident Proposer"**
- ☑ I certify that my company qualifies as a **"nonresident Proposer"**

If you qualify as a "nonresident Proposer," you must furnish the following information:

What is your resident state? (The state your principal place of business is located.)

Dex Imaging, LLC

Company Name

Address	State	Zip
5300 W Cypress St Tampa	FL	33607

i. **FEMA REQUIREMENTS**

When a participating agency seeks to procure goods and services using funds under a federal grant or contract, specific federal laws, regulations, and requirements may apply in addition to those under state law. This includes, but is not limited to, the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 CFR 200 (sometimes referred to as the "Uniform Guidance" or "EDGAR" requirements). Additionally, Appendix II to Part 200 authorizes FEMA to require or recommend additional provisions for contracts.

All respondents submitting proposals must complete this FEMA Recommended Contract Provisions Form regarding respondent's willingness and ability to comply with certain requirements which may be applicable to specific participating agency purchases using FEMA funds. This completed form will be made available to Members for their use while considering their purchasing options when using FEMA grant funds. Members may also require Supplier Partners to enter into ancillary agreements, in addition to the contract's general terms and conditions, to address the member's specific contractual needs, including contract requirements for a procurement using federal grants or contracts.

For each of the items below, Respondent should certify Respondent's agreement and ability to comply, where applicable, by having respondents authorized representative complete and initial the applicable lines after each section and sign the acknowledgment at the end of this form. If a Respondent fails to complete any item in this form, it will be considered that the Respondent's response will be that they are unable or unwilling to comply. A negative response to any of the items may, if applicable, may impact the ability of a participating agency to purchase from the Supplier using federal funds.

1. *Access to Records*

For All Procurements

The Winning Supplier agrees to provide the participating agency, the pass-through entity (if applicable), the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.

The Winning Supplier agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

The Winning Supplier agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.

Does vendor agree? Chance Dunleavy (Jul 28 __________ (Initials of Authorized Representative)

For Contracts Entered into After August 1, 2017 Under a Major Disaster or Emergency Declaration

In compliance with section 1225 of the Disaster Recovery Reform Act of 2018, the participating agency, and the Winning Supplier acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States."

Does vendor agree? CWD __________ (Initials of Authorized Representative)

2. *Changes*

FEMA recommends that all contracts include a changes clause that describes how, if at all, changes can be made by either party to alter the method, price, or schedule of the work without breaching the contract. The language of the clause may depend on the nature of the contract and the procured item(s) or service(s). The participating agency should also consult their servicing legal counsel to determine whether and how contract changes are permissible under applicable state, local, or tribal laws or regulations.

Does vendor agree? Chance Dunleavy (Jul 28 __________ (Initials of Authorized Representative)

3. *Use of DHS Seal, Logo, and Flags*

The Winning Supplier shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval. The contractor shall include this provision in any subcontracts.

Does vendor agree? CWD __________ (Initials of Authorized Representative)

4. *Compliance with Federal Law, Regulations, And Executive Orders and Acknowledgement of Federal Funding*

This is an acknowledgement that when FEMA financial assistance is used to fund all or a portion of the participating agency's contract with the Winning Supplier, the Winning Supplier will comply with all applicable federal law, regulations, executive orders, FEMA policies, procedures, and directives.

Does vendor agree? Chance Dunleavy (Jul 28 __________ (Initials of Authorized Representative)

5. *No Obligation by Federal Government*

The federal government is not a party to this or any contract resulting from this or future procurements with the participating agencies and is not subject to any obligations or liabilities to the non-federal entity, contractor, or any other party pertaining to any matter resulting from the contract.

6. *Program Fraud and False or Fraudulent Statements or Related Acts*

The Winning Supplier acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the contractor's actions pertaining to this contract.

Does vendor agree? CD Chance Dunleavy (Jul 28, 2025 15:18 CDT) (Initials of Authorized Representative)

7. *Affirmative Socioeconomic Steps*

If subcontracts are to be let, the Winning Supplier is required to take all necessary steps identified in 2 C.F.R. § 200.321(b)(1)-(5) to ensure that small and minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

Does vendor agree? CD Chance Dunleavy (Jul 28, 2025 15:18 CDT) (Initials of Authorized Representative)

8. *License and Delivery of Works Subject to Copyright and Data Rights*

The Winning Supplier grants to the participating agency, a paid-up, royalty-free, nonexclusive, irrevocable, worldwide license in data first produced in the performance of this contract to reproduce, publish, or otherwise use, including prepare derivative works, distribute copies to the public, and perform publicly and display publicly such data. For data required by the contract but not first produced in the performance of this contract, the Winning Supplier will identify such data and grant to the participating agency or acquires on its behalf a license of the same scope as for data first produced in the performance of this contract. Data, as used herein, shall include any work subject to copyright under 17 U.S.C. § 102, for example, any written reports or literary works, software and/or source code, music, choreography, pictures or images, graphics, sculptures, videos, motion pictures or other audiovisual works, sound and/or video recordings, and architectural works. Upon or before the completion of this contract, the Winning Supplier will deliver to the participating agency data first produced in the performance of this contract and data required by the contract but not first produced in the performance of this contract in formats acceptable by the (insert name of the non-federal entity).

Does vendor agree? CD Chance Dunleavy (Jul 28, 2025 15:18 CDT) (Initials of Authorized Representative)

9. *Additional or Alternative Terms and Conditions in a Participating Entity's Contract*

The terms and conditions set forth in the resulting Contract shall govern all transactions by Participating Entities under this Contract.
A Contractor can propose additional or alternative terms to Participating Entities. An Awarded Contractor shall submit their additional or alternative terms to CoreTrust to be maintained in an Additional or Alternative Terms and Conditions Library.
Additional or alternative terms may, in the discretion of Participating Entities, be allowed as part of a Contractor's response to a Participating Entity's Contract or RFQ and incorporated provided that the following conditions are met:
(i) The Contractor identifies where such additional or alternative terms and conditions may be found;

(ii) The Participating Entity determines that the inclusion of such additional or alternative terms and conditions results in a transaction which is, on an overall basis, more favorable to the Participating Entity than if the transaction did not include such additional or alternative terms and conditions; and
(iii) The Participating Entity accepts such additional or alternative terms and conditions.

With respect to fuel surcharges, the Contractor shall be responsible for negotiating any fuel surcharge up-front with all Participating Entities. The Contractor shall provide a cost justification to Participating Entities to be accepted in writing.

SECTION H – REQUIREMENTS FOR NATIONAL COOPERATIVE CONTRACT

1. NATIONAL OFFERING. This Section H defines the expectations for qualifying Suppliers based on CoreTrust's and Lead Agency's requirements to market the resulting Master Agreement nationally to potential Participating Agencies. All transactions, purchase orders, invoices, and payments shall occur directly between Supplier and each Participating Agency, individually, and neither CoreTrust nor Lead Agency, including their respective agents, directors, employees, or representatives, shall be liable to Supplier for any acts, liabilities, damages, etc., of or incurred by any other Participating Agency. Supplier is responsible for knowing the tax laws in each state. These requirements are incorporated into and are considered an integral part of this solicitation and are hereby incorporated into the Administration Agreement and Master Agreement. CoreTrust reserves the right to determine whether to make the Master Agreement awarded by Lead Agency available to any Participating Agency, in its sole and absolute discretion, and any party submitting a response to this solicitation acknowledges that any award by Lead Agency does not obligate CoreTrust to make the Master Agreement available to Participating Agencies.

2. AUTHORIZATION OF CONTRACTORS, SUBCONTRACTORS, DEALERS, RESELLERS, AND DISTRIBUTORS. If Lead Agency or Respondent requires the use of contractors, subcontractors, dealers, resellers, or distributors to sell or service the Products & Services included in their proposal, the proposal should provide a list of or direct the proposal review team to where they can locate a list of the Respondent's dealers, resellers, or subcontractors who shall be authorized to sell through the contract in the event the Respondent receives a contract award. In the event Respondent receives a contract award and, during the term of such Master Agreement, additional or different contractors, subcontractors, dealers, resellers, or distributors are required by Lead Agency, Participating Agency, and/or Respondent (as applicable), the use of such additional or different contractors, subcontractors, dealers, resellers, or distributors shall be subject to the other party's consent (which approval shall not be unreasonably withheld, conditioned, or delayed) as evidenced in a writing signed by an authorized representative of each of Respondent and Lead Agency.

3. AWARD BASIS. The award of any Master Agreement resulting from this solicitation made by Lead Agency shall be the basis through which CoreTrust makes available the Master Agreement on a national level through the CoreTrust national cooperative contract program. If multiple Respondents are awarded by Lead Agency under the Master Agreement, those same Respondents shall be required to extend the Master Agreement to Participating Agencies through CoreTrust. Utilization of the Master Agreement by Participating Agencies shall be at the discretion of the individual Participating Agency. Certain terms of the Master Agreement specifically applicable to Lead Agency (*e.g.* governing law) are subject to modification for each Participating Agency as Supplier, such Participating Agency, and CoreTrust shall agree without being in conflict with the Master Agreement. Participating Agencies may request to enter into a separate supplemental agreement to further define the level of service requirements over and above the minimum defined in the Master Agreement (*i.e.* invoice requirements, order requirements, specialized delivery, diversity requirements such as minority and woman owned businesses, historically underutilized business, governing law, etc.). It shall be the responsibility of Supplier to comply, when applicable, with the prevailing wage legislation in effect in the jurisdiction of the Participating Agency. It shall further be the responsibility of Supplier to monitor the prevailing wage rates as established by the appropriate department of labor for any increase in rates during the term of the Master Agreement and adjust wage rates accordingly. Any supplemental agreement developed as a result of the Master Agreement is exclusively between the Participating Agency and Supplier (contract sales are reported to CoreTrust).

4. MARKETING, SALES, AND ADMINISTRATIVE SUPPORT. CoreTrust shall provide marketing, sales, and administrative support to Supplier as determined by CoreTrust to market and promote the Products & Services on a national level. Such support and Supplier obligations shall be further detailed in the Administrative Agreement and may include, without limitation, training support, marketing collateral, website materials, participation in pitches and sales calls, trade shows, advertising, and social media campaigns.

5. ADMINISTRATIVE FEE. Suppliers shall be obligated to remit an Administrative Fee to CoreTrust in consideration of CoreTrust's support of the Program. Such Administrative Fee shall be paid by Supplier in accordance with the terms of the Administration Agreement.

[Remainder of page intentionally left blank.]

SECTION I – FORM OF MASTER AGREEMENT

[Attachment to Follow]

CORETRUST

MASTER COOPERATIVE PURCHASING AGREEMENT

THIS MASTER COOPERATIVE PURCHASING AGREEMENT (this "**Master Agreement**") is entered into as of the Effective Date (as defined herein) by and between Lead Agency and Supplier (each a "**Party**" and together the "**Parties**").

RECITALS

WHEREAS, city of Houston, TX serves as a lead agency (a "**Lead Agency**") for CoreTrust Purchasing Group LLC ("**CoreTrust**"), a national cooperative purchasing organization, by publicly procuring Master Agreements for products and services (the "**Program**") to be made available to current and prospective CoreTrust cooperative purchase program participants ("**Program Participant**");

WHEREAS, CoreTrust is Lead Agency's third-party procurement administrator and duly authorized agent managing procurement, contract management, marketing, sales, reporting, and financial activities of, for, and on behalf of Lead Agency;

WHEREAS, any Public Sector Entity may participate in the Program as a Program Participant to the extent permitted by applicable state, region, territory, and/or national law. The term "**Public Sector Entity**" includes without limitation state, county, city, special district, and/or local government entities, school districts, private and public educational institutions, political subdivisions, state/regional/territorial agencies, state/regional/territorial governments, and other entities receiving financial support from tax monies and/or public funds;

WHEREAS, CoreTrust makes its Master Agreements available through groups and associations ("**Association Partners**") that contract with CoreTrust to provide additional benefits to such Association Partners' members;

WHEREAS, Program Participants, Association Partners, and Association Partners' members are referred to herein as "**CoreTrust Participants**;"

WHEREAS, Lead Agency issued a best value solicitation ("**solicitation**") on behalf of CoreTrust Participants and solicited responses from companies ("Respondent**(s)**") for MANAGED PRINT SERVICES AND MULTI-FUNCTION DEVICES with related products and services, as further described in Supplier's cost proposal submission (collectively, "**Products & Services**"), and awarded a contract to Supplier; and

WHEREAS, CoreTrust shall make available this Master Agreement to Program Participants for procurement of Supplier's Products & Services, and Supplier shall provide the same to Program Participants subject to this Master Agreement.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the Parties agree as follows:

1. PERSONNEL; EQUIPMENT. Supplier shall provide the Products & Services to all Program Participants at the prices set forth in its cost proposal submission delivered in response to the solicitation. Supplier shall engage such subcontractors, personnel, and/or specialized equipment necessary to furnish Products & Services to all Program Participants throughout the Term of this Master Agreement.

2. SUPPLEMENTAL AGREEMENTS. No separate agreement shall apply to the Products & Services ordered under this Master Agreement.

3. PRICING

a. <u>Charges</u>. All amounts to be paid by Program Participants for Products & Services are provided in the cost proposal attached to the solicitation as <u>Section O</u> ("**Cost Proposal**"). Supplier agrees that there are no other rates, fees, charges, or other monetary incentives for Products & Services except those listed in Supplier's Cost Proposal.

b. <u>Restrictions</u>. All pricing is "Not-To-Exceed," where Program Participants shall receive pricing that does not exceed the per-unit pricing provided in Respondent's Cost Proposal. No price increases are permitted within the first ninety (90) days after the Effective Date hereof. Thereafter, Supplier shall notify CoreTrust in writing immediately upon Supplier's determination of any price increase, and all price increases shall be requested in writing to Lead Agency. Supplier shall deliver to Lead Agency manufacturer documentation or a formal cost justification letter simultaneous with such request. For clarity, price increases must be approved in writing by Lead Agency's authorized representative in order to take effect, and no payment for additional materials or services beyond the amount stipulated in the Cost Proposal shall be paid without such prior approval. Supplier shall maintain all current pricing on file with CoreTrust, and shall provide to CoreTrust all price changes using the same format as was accepted in the original awarded contract.

4. TERM; TERMINATION

a. Term. This Master Agreement commences as of the effective date ("**Effective Date**") identified in the Master Agreement Acceptance Form attached to the solicitation as Section J ("**Master Agreement Acceptance Form**") and continues for the later of: (i) five (5) years; and (ii) the expiration date identified in the Master Agreement Acceptance Form ("**Termination Date**") unless extended, terminated, or canceled as set forth herein ("**Initial Term**"). Thereafter, Lead Agency may opt to renew his Master Agreement for four (4) additional one (1)s year period(s) (each, a "**Renewal Term**") unless this Master Agreement is earlier terminated as set forth herein. By the Parties' mutual written consent, the Term of this Master Agreement may be extended beyond the Initial and Renewal Term(s) ("**Extended Term**"). The Initial Term together with all Renewal Terms and Extended Terms exercised are hereinafter collectively referred to as the "**Term**."

b. Termination. Each Party may terminate this Master Agreement: (i) at any time upon mutual written consent of all Parties' respective authorized representatives; (ii) upon ten (10) additional days' written notice in the event another Party breaches a material obligation hereunder, and (if such breach is curable) such Party fails to cure the breach or provide acceptable reassurance to the non-breaching Party(ies) within thirty (30) calendar days of receiving written notice thereof; and/or (iii) upon five (5) business days' written notice: (1) if another Party is adjudged insolvent or bankrupt or makes any assignment for the benefit of creditors; (2) upon the appointment of a receiver, liquidator, or trustee of another Party's property or assets; or (3) upon liquidation, dissolution, or winding up of another Party's business.

c. Effect of Termination. Upon termination of this Master Agreement for any reason, all Confidential Information shall be promptly returned to the Disclosing Party. Supplier shall immediately cease all sales of Products & Services to any Program Participant under and through the terms of this Master Agreement. Following the effective date of termination, Supplier shall not be precluded from selling its products and services to individuals, businesses, and entities that were Program Participants when this Master Agreement was in effect, either directly or through some other contract vehicle. Following the effective date of termination, Lead Agency and CoreTrust shall not be precluded from transitioning individuals, businesses, and entities that were Program Participants when this Master Agreement was in effect to another agreement or supplier.

5. CONFIDENTIALITY. This Section 5 shall apply solely to the extent permitted by applicable law. The non-public nature and details of the business relationship established hereunder, and each Party's ("**Disclosing Party**") non-public business information to which another Party (the "**Receiving Party**") becomes privy during the Term, constitute the Disclosing Party's confidential and proprietary information ("**Confidential Information**"), the disclosure, copying, or distribution of which in breach of this Master Agreement could result in harm to the Disclosing Party. Each Party shall maintain the other Parties' Confidential Information in the strictest confidence and shall not disclose, copy, or distribute the other Parties' Confidential Information, whether orally or in writing, directly or indirectly, in whole or in part, except to those of the Receiving Party's employees, agents, subcontractors, consultants, and suppliers with a need to know the Confidential Information who are bound: (a) in writing to these confidentiality obligations; and/or (b) by a professional duty of confidentiality. The foregoing shall not limit a Receiving Party, for purposes of marketing, from informing actual or potential CoreTrust Participants of the existence of a general contractual relationship between the Parties. The confidentiality obligations set forth in this Section shall continue in effect for the Term and thereafter for so long as permitted under applicable law. For clarity, "Confidential Information" shall not include information: (i) which is or becomes generally available to the public other than through the fault of the Receiving Party or a third party acting on the Receiving Party's behalf; (ii) which was available on a non-confidential basis prior to its disclosure by the Disclosing Party; and/or (iii) which becomes available to a Receiving Party on a non-confidential basis from a source other than the Disclosing Party or its representatives (provided, such source is not known by the Receiving Party to be subject to any prohibition against transmitting the information). Notwithstanding anything to the contrary herein, if a Receiving Party is required by applicable law, legal process, and/or court of competent jurisdiction to disclose the Disclosing Party's Confidential Information, the Receiving Party shall: (1) promptly notify the Disclosing Party in writing (to the extent legally permitted) so that the Disclosing Party may seek a protective order or other appropriate remedy; (2) furnish only that portion of the Confidential Information which is legally required; and (3) reasonably cooperate with the Disclosing Party's defense against such compelled disclosure (if any), at the Disclosing Party's expense and written request.

6. INDEMNIFICATION. Supplier shall indemnify, defend, and hold harmless Lead Agency and their respective administrators, directors, officers, members, managers, employees, and agents (each, an "**Indemnified Party**") from and against all losses, damages, and expenses (including reasonable attorneys' fees) arising from all claims, proceedings, and/or demands ("**Claims**") asserted against an Indemnified Party resulting from the act(s) and/or omission(s) of Supplier or its employees or subcontractors in the preparation of the solicitation and later performance under this Master Agreement. The Indemnified Party shall: (a) notify Supplier in writing promptly upon discovering a Claim (provided, failure to do so shall not excuse Supplier's obligations under this Section unless Supplier is materially prejudiced by such failure), at which time Supplier shall promptly take control of the defense against such Claim; and (b) reasonably assist Supplier in its defense at Supplier's reasonable request and expense. Supplier shall not settle any Claim without the applicable Indemnified Party's prior written consent, which consent shall not be unreasonably withheld, conditioned, or delayed. The applicable Indemnified Party shall be entitled to participate in the defense of such matter and to employ counsel at its expense to assist in such defense.

7. INSURANCE. During the Term and for two (2) years following expiration or termination of this Master Agreement, Supplier at its own expense shall maintain, and shall require its agents, subcontractors, and suppliers engaged in Supplier's performance of its duties hereunder to maintain, general liability insurance, property insurance, and automobile insurance (at a minimum, in the amount of $1,000,000 per occurrence/$5,000,000 annual aggregate) applicable to any claims, liabilities, damages, costs, and expenses arising out of its performance under this Master Agreement and with respect to, or arising out of, Supplier's provision of Products & Services to Program Participants. Lead Agency, CoreTrust, and their respective officers, directors, employees, and agents shall be named as certificate holders on Supplier's related insurance policies. All such insurance policies shall incorporate a provision requiring written notice to Lead Agency and CoreTrust at least thirty (30) days prior to the cancellation, non-renewal, and/or material modification of any such policies. Supplier shall submit to CoreTrust within ten (10) calendar days after the Effective Date, and prior to furnishing Products & Services to any Program Participants, valid certificates evidencing the effectiveness of the foregoing insurance policies. Supplier shall provide such valid certificates on an annual basis until the terms of this Section are no longer applicable.

8. AUDIT. Lead Agency, whether directly or through an independent auditor or accounting firm, may perform audits of Supplier materials, including inspection of books, records, and computer data relevant to Supplier's provision of Products & Services to Program Participants pursuant to this Master Agreement, to ensure that pricing, inventory, quality, process, and business controls are maintained; provided, such inspections and audits shall be conducted upon reasonable notice to Supplier and in a manner not unreasonably interfering with Supplier's ordinary business operations.

9. MISCELLANEOUS

a. Submission Review. Lead Agency shall review proposed Respondent contract documents. Respondent's contract document shall not become part of Lead Agency's and CoreTrust's contract with Respondent unless and until an authorized representative of each of Lead Agency and CoreTrust reviews and approves it in writing.

b. General. This Master Agreement, together with all solicitation components of the solicitation, the components of Supplier's proposal, attachments, appendices, and exhibits hereto, constitutes the Parties' entire agreement with respect to the subject matter hereof and supersedes all prior oral or written representations and agreements with regard to the same. Supplier's complete and final solicitation response is hereby incorporated into and made part of this Master Agreement. No release, discharge, abandonment, waiver, alteration, or modification of any provision of this Master Agreement shall be binding upon any Party unless set forth in a writing signed by authorized representatives of the Parties. This Master Agreement should be construed without regard to any rule requiring interpretation against the drafting Party. Waiver by any Party(ies) of or the failure of any Party(ies) hereto to enforce at any time its rights with regard to any breach or failure to comply with any provision of this Master Agreement by the other Party(ies) may not be construed as, or constitute, a continuing waiver of such provision, or a waiver of any other future breach of or failure to comply with the same provision or any other provision of this Master Agreement. If any provision hereof is found by a court of competent jurisdiction to be invalid or unenforceable, it shall be enforced to the extent permissible and the remainder of this Master Agreement shall remain in full force and effect. This Master Agreement may be executed in one or more counterparts, each of which shall be deemed an original. For purposes of this Master Agreement, a facsimile, scanned, or electronic signature shall be deemed an original signature. In the event of conflict between terms in this Master Agreement and the terms of the solicitation or any section or attachment thereto, the following order of precedence applies: (i) the terms in the body of this Master Agreement; (ii) specifications and scope of work, as awarded; (iii) attachments and exhibits to the Master Agreement; (iv) the solicitation and all attachments thereto; and (v) Respondent's proposal and all attachments thereto.

c. Force Majeure. The Parties' obligations hereunder shall be temporarily suspended during any period a Party is unable to carry out its obligations under this Master Agreement by reason of a Force Majeure Event. For purposes of this Master Agreement, a "**Force Majeure Event**" means an occurrence negatively affecting a Party's performance hereunder and which is beyond such Party's reasonable control, including an act of God or public enemy, act of terrorism, pandemic or epidemic, fire, flood, civil commotion, or closing of the public highways. No Party shall have any responsibility to the other Party for a delay in performance nor failure to perform to the extent this Master Agreement is so temporarily suspended; provided: (i) nothing contained herein shall apply to payment obligations with respect to obligations which have already been performed under this Master Agreement; and (ii) the affected Party: (1) promptly notifies the other Party of such Force Majeure Event and the reasonably expected duration thereof; (2) exercises commercially reasonable efforts to promptly remedy, remove, or mitigate the effects of such Force Majeure Event to the extent reasonably possible; and (3) promptly resumes performance of any suspended obligation upon cessation of such Force Majeure Event.

d. Assignment. This Master Agreement and the rights and obligations hereunder are not assignable by any Party hereto without the prior written consent of the other Parties, which consent shall not be unreasonably withheld, conditioned, or delayed; provided, Supplier may assign its respective rights and obligations under this Master Agreement without the consent of the other Parties in the event Supplier undergoes a corporate reorganization, consolidation, merger, sale, or transfer of all or substantially all of its assets to another entity. Subject to the preceding sentence, this Master Agreement shall be binding upon, inure to the benefit of, and be enforceable by the Parties and their respective successors and assigns. Any instrument purporting to make an assignment in violation of this Section shall be null and void. This Master Agreement may be extended to additional entities affiliated with the Parties upon the mutual written agreement of the Parties' authorized representatives; provided, no such extension shall relieve the extending Party of its rights and obligations under this Master Agreement.

e. Relationship. Nothing contained in this Master Agreement creates any agency, partnership, or other joint enterprise between the Parties. The Parties shall at all times be independent contractors. No Party has authority to contract for or bind another Party in any manner whatsoever except as expressly permitted under this Master Agreement. This Master Agreement is made solely for the benefit of the Parties, and no third party shall acquire or have any right under or by virtue of this Master Agreement.

f. Governing Law. This Master Agreement shall be governed by and construed in accordance with the laws of the State of Texas and the United States of America, without regard to their respective conflict of laws principles. THE PARTIES EACH EXPRESSLY SUBMIT AND CONSENT TO THE JURISDICTION OF ANY COURT HAVING JURISDICTION OVER HARRIS COUNTY, TX WITH RESPECT TO ANY LEGAL PROCEEDING ARISING OUT OF, OR RELATING TO, THIS MASTER AGREEMENT. EACH PARTY EXPRESSLY WAIVES ANY OBJECTION THAT IT MAY HAVE BASED UPON LACK OF PERSONAL JURISDICTION, IMPROPER VENUE, OR *FORUM NON CONVENIENS*. In the event any Party initiates a suit and that suit is adjudicated by a court of competent jurisdiction, the prevailing Party shall be entitled to pursue recovery of reasonable attorneys' fees and costs from the non-prevailing Party, in addition to any other relief to which such court determines the prevailing Party is entitled or awarded.

g. Survival. In addition to those provisions which by their nature survive the expiration or termination of this Master Agreement, Sections 2 and 4 through 9 shall so survive.

h. Notice. All notices, claims, certificates, requests, demands, and other communications required or permitted hereunder must be in writing and shall be deemed effective: (i) when delivered personally to the recipient; (ii) the next business day following deposit with a nationally recognized overnight courier service; and/or (iii) three (3) days following deposit with the U.S. Postal Service if by certified or registered mail, return receipt requested and postage prepaid. The Parties agree that the day-to-day business communications may be made via electronic communication. Written notices to Supplier shall be sent to the remittance address provided with Supplier's proposal, and written notices to Lead Agency shall be sent to the below address(es), as may be updated from time to time pursuant to this Section.

If to Lead Agency:

Jedediah Greenfield, MPA, CPPO, CTCD, CTCM
Chief Procurement Officer, Jedediah.Greenfield@houstontx.gov.

With a copy to:

CoreTrust Purchasing Group LLC
Attn: Drew Tuller, Senior Director Sales, Public Sector or designee
Senior Director Sales, Public Sector
601 11th Avenue North, 7th Floor
Nashville, Tennessee 37203

CORETRUST

SECTION J – MASTER AGREEMENT ACCEPTANCE FORM

[Attachment to Follow]

MASTER AGREEMENT ACCEPTANCE FORM

RESPONDENTS MUST SUBMIT THIS FORM COMPLETED AND SIGNED WITH THEIR RESPONSE IN ORDER TO BE CONSIDERED FOR AN AWARD.

The undersigned hereby proposes and agrees to furnish Products & Services in strict compliance with the terms, specifications, and conditions contained within this solicitation and the Master Agreement at the prices proposed within the submitted proposal, unless noted in writing. The undersigned further certifies that he/she is an officer of the company and has authority to negotiate and bind the company named below and has not prepared this proposal in collusion with any other Respondent, and that the contents of this proposal as to prices, terms, or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any person engaged in this type of business prior to the official opening of this proposal.

Company Name	[TO BE COMPLETED BY SUPPLIER]	DEX Imaging, LLC
Address	[TO BE COMPLETED BY SUPPLIER]	50 Rachel Drive
City/State/ZIP	[TO BE COMPLETED BY SUPPLIER]	Nashville, TN 37214
Phone Number	[TO BE COMPLETED BY SUPPLIER]	(615) 636-2829
Email Address	[TO BE COMPLETED BY SUPPLIER]	Chance.Dunleavy@deximaging.com
Printed Name	[TO BE COMPLETED BY SUPPLIER]	Chance Dunleavy
Job Title	[TO BE COMPLETED BY SUPPLIER]	Executive VP of Major Accounts
Authorized Signature	Chance Dunleavy Chance Dunleavy (May 8, 2025 14:35 CDT)	

Master Agreement Effective Date	[INSERT HERE]	August 19, 2026
Master Agreement Termination Date	[INSERT HERE]	August 18, 2029
Contract Number	[INSERT HERE]	2025-0010 Multi-funtion Devices (MFD) and Managed Print Services CoreTrust Tracking # 24COR-003

[SUPPLIER]	[LEAD AGENCY]
Chance Dunleavy Chance Dunleavy (May 8, 2025 14:35 CDT)	Signed by: 6121834A077C41A...
Authorized Signature	Authorized Signature
Chance Dunleavy	Jedediah Greenfield
Printed Name	Printed Name
Executive VP of Major Accounts	Chief Procurement Officer
Title	Title
05/08/2025	8/6/2026
Date	Date

CORETRUST

SECTION K – FORM OF ADMINISTRATION AGREEMENT

[Attachment to Follow]

CORETRUST

ADMINISTRATION AGREEMENT

THIS ADMINISTRATION AGREEMENT, including the Terms and Conditions attached hereto as Attachment A (collectively, this "**Admin Agreement**") is entered into as August 19,2026 of ("**Effective Date**") by and between CoreTrust Purchasing Group LLC, a Delaware limited liability company ("**CoreTrust**") and the Party identified in the table below ("**Supplier**") (each a "**Party**" and together the "**Parties**").

This Admin Agreement sets forth certain terms between CoreTrust and Supplier that apply to Supplier's provision of Products & Services to governmental agencies participating in CoreTrust's national cooperative purchasing program ("**Participating Agencies**"). For purposes of this Admin Agreement, any lead agency shall also be a Participating Agency.

Supplier Full Name:	DEX IMAGING LLC
Supplier Address:	5 Rachel Drive, Nashville, TN 37214

Supplier National Account Manager:		**Notice Address(es)* per Section 6(f):**
Name:	Chance Dunleavy	5300 W Cypress St. Tampa, FL 33607
Title:	Executive VP of Major Accounts	
Telephone:	615-636-2829	
Email:	Chance.Dunleavy@deximaging.com	**Please identify above any additional addresses to which a simultaneous copy should be sent.*

CoreTrust Point of Contact:		**Notice Address(es) per Section 6(f):**
Name:	Brian Esposito	CoreTrust Purchasing Group LLC Attn: Chief Revenue Officer 601 11th Avenue North, 7th Floor Nashville, Tennessee 37203 With a copy to: CoreTrust Purchasing Group LLC Attn: General Counsel 601 11th Avenue North, 7th Floor Nashville, Tennessee 37203
Title:	Director of Contract Strategy, Public Sector	
Telephone:	917-498-9828	
Email:	brian.esposito@coretrustpg.com	

IN WITNESS WHEREOF, CoreTrust and Supplier have signed this Admin Agreement by their duly authorized representatives as of the Effective Date.

CORETRUST PURCHASING GROUP LLC

DocuSigned by:
James Hallock
B8E312074BE546B...

Authorized Signature

James Hallock

Printed Name

SUPPLIER

DocuSigned by:
857267890B5A44B...

Authorized Signature

CHANCE DUNLEAVY

Printed Name

ATTACHMENT A – TERMS AND CONDITIONS

1. PARTY OBLIGATIONS

a. Mutual. Each Party shall cooperate in good faith to reasonably enable each Participating Agency's procurement of the Products & Services as contemplated hereunder.

b. CoreTrust. In addition to and without limiting Sections 1(a) and 4, CoreTrust shall conduct the following activities pursuant to this Admin Agreement and (as applicable) the Plan:

(i) Supplier Sales Training. CoreTrust shall during the Term develop, as appropriate and subject to Supplier approval (which approval shall not be unreasonably withheld, conditioned, or delayed), various sales training materials, sales tools, and marketing collateral to promote Supplier's Products & Services. In addition to the foregoing, CoreTrust shall (as appropriate) during the Term, and subject to CoreTrust's scheduling requirements: (1) conduct periodic sales trainings with Supplier sales representatives assigned to sell Products & Services; (2) provide such sales representatives with marketing collateral and sales tools to utilize with the Organizations, with particular focus on CoreTrust's procurement process and Organizations' legal ability in any applicable state (as further described in the Attachments) to purchase Products & Services without having to conduct their own bid or solicitation process; and (3) attend at least one Supplier company-wide sales and / or leadership meeting per year.

(ii) General Sales Support. CoreTrust shall, subject to CoreTrust's scheduling requirements, engage in Supplier sales efforts as agreed in writing between the Parties through participating in: (1) individual sales calls; (2) joint sales calls; (3) communications and customer service; (4) discussions and communication with Organizations during the sales process to address questions related to CoreTrust's procurement process, legal authority to purchase through the Cooperative Program, and Cooperative Program design; (5) trainings for Participating Agencies' teams; (6) regular business reviews to monitor Cooperative Program success; and (7) general contract administration.

(iii) Marketing. CoreTrust shall incorporate information about the Products & Services into CoreTrust's website and general collateral materials. CoreTrust and Supplier shall jointly develop and approve marketing materials to promote Products & Services, such as website content, print materials, talking points, press releases, and general correspondence. Subject to CoreTrust's scheduling requirements, CoreTrust shall market the Products & Services to Organizations as part of CoreTrust's ongoing Cooperative Program and other marketing activities, which may consist of: (1) general marketing of all of CoreTrust's master agreements, including Supplier's Products & Services; (2) marketing of Supplier's Products & Services specifically and / or as part of a package of selected master agreements to targeted Organizations; and (3) attending trade shows, conferences, and meetings, among other activities in CoreTrust's reasonable discretion.

c. Supplier. In addition to and without limiting Sections 1(a) and 4, Supplier shall conduct the following activities pursuant to this Admin Agreement and (as applicable) the Plan:

(i) Contract Administrator; Registration. Supplier shall identify a national account manager on the Cover Page and a separate executive corporate sponsor, each of whom is responsible for the overall management of this Admin Agreement, and notify CoreTrust promptly in writing following any change to such designee(s). Supplier is responsible for ensuring that each Organization has completed CoreTrust's registration process as designated by CoreTrust to Supplier prior to processing such Organization's first order.

(ii) Sales Commitment. Supplier shall market the Cooperative Program in the public sector as more thoroughly described in this Admin Agreement and the Plan. Supplier shall make available to interested Organizations such price lists or quotes as may be necessary for such Organizations to evaluate potential purchases of Products & Services, including without limitation publicizing and directly marketing to the Organizations (through print materials, appearances at conferences and promotional events, and other advertising and marketing activities) the benefits of CoreTrust's Cooperative Program and purchasing Products & Services through Supplier. Where Supplier has an existing contractual relationship for Products & Services with a state, Supplier shall notify such state of the Cooperative Program and transition the state to the pricing, terms, and conditions of a CoreTrust master agreement upon the state's request; provided, regardless of whether the state decides to transition to such master agreement, Supplier shall offer such master agreement to all Organizations located within the state.

(iii) Marketing and Training Commitment. Supplier shall, as more thoroughly set forth in the Plan (as applicable): (1) conduct training and education services about the Cooperative Program for the Organizations according to CoreTrust's reasonable scheduling requirements; (2) provide CoreTrust access to and use of Supplier's documents, presentations, and other materials applicable to this Admin Agreement and the services contemplated hereunder to enable CoreTrust to promote its Cooperative Program as contemplated hereunder; and (3) upon CoreTrust's reasonable request, provide information about the Participating Agencies' procurement of Products & Services which CoreTrust may use to improve its procurement processes.

(iv) Plan. Supplier shall work with CoreTrust to develop a Plan within the first ninety (90) days of the Term.

(v) Supplier Content. As requested by CoreTrust, Supplier shall provide Supplier Content for use on CoreTrust websites and for general marketing and publicity purposes as contemplated hereunder. During the Term, Supplier hereby grants to CoreTrust and its affiliates a non-exclusive, worldwide, royalty-free, transferable and sublicensable right and license to reproduce, modify, distribute, publicly perform, publicly display, and use Supplier Content to perform CoreTrust's obligations under this Admin Agreement.

(vi) Performance Review. During the Term, upon CoreTrust's reasonable request, Supplier shall participate in a performance review meeting with CoreTrust to evaluate Supplier's performance hereunder with respect to the marketing of the Program.

2. TERM; TERMINATION

a. Term. The Term of this Admin Agreement is five (5) years.

b. Termination. Supplier's failure to maintain its covenants and commitments contained in this Admin Agreement shall constitute a material breach of this Admin Agreement. If such breach is not cured within thirty (30) days of written notice to Supplier, in addition to any and all remedies available at law or equity, CoreTrust shall have the right to terminate this Admin Agreement, at CoreTrust's sole discretion.

c. Effects of Termination. Upon termination of this Admin Agreement for any reason: (i) Supplier shall continue making Administrative Fee payments to CoreTrust generated by Participating Agencies' purchase of Products & Services to the extent that Supplier continues to generate revenue from each Participating Agency's purchase of such Products & Services; and (ii) each Party shall immediately cease use of the other Party's trademarks, names, and logos.

3. FEES

a. Administrative Fee. Supplier shall pay CoreTrust the Administrative Fee for the preceding calendar month no later than thirty (30) days following the end of such calendar month. The Administrative Fee is payable in U.S. Dollars via wire to the payment account designated in writing by CoreTrust. All Administrative Fees not paid when due shall bear interest at a rate equal to the lesser of one-and-one-half percent (1.5%) per month or the maximum rate permitted by law until paid in full.

b. Reporting. No later than thirty (30) days after the end of each calendar month during the Term, Supplier shall deliver to CoreTrust the Administrative Fee Report. CoreTrust may compare Supplier's Administrative Fee Report with Participating Agencies' records and, if CoreTrust identifies a material discrepancy, CoreTrust shall notify Supplier in writing, and Supplier shall have thirty (30) days thereafter to resolve such discrepancy to CoreTrust's reasonable satisfaction. If such resolution requires payment of additional Administrative Fee amounts, Supplier shall remit payment of such balance to CoreTrust no later than fifteen (15) days thereafter; provided, if Supplier disputes CoreTrust's finding(s) of a discrepancy and / or the underlying Participating Agency documentation, the Parties shall engage an independent auditor to evaluate such discrepancy, and the cost of such independent audit shall be borne by Supplier. Additionally, in an effort to provide Participating Agencies transparency, Supplier will work with CoreTrust in providing transactional reporting via SFTP process or API connection ("**Agency Report**"). The Agency Report will capture itemized spend information, to the extent possible, identified by a Participating Agency, and will occur at a cadence set by CoreTrust, not to exceed monthly.

c. Audit. CoreTrust, whether directly or through an independent auditor or accounting firm, shall have the right to perform audits of Supplier's records related to its performance under this Admin Agreement, including inspection of books, records, and computer data relevant to Supplier's provision of Products & Services to Participating Agencies, to ensure that pricing, inventory, quality, process, and business controls are maintained; provided, such inspections and audits shall be conducted upon reasonable notice to Supplier and so as not to unreasonably interfere with Supplier's business or operations.

4. REPRESENTATIONS & WARRANTIES

a. Mutual. Each Party hereby represents, warrants, and covenants that it does as of the Effective Date and shall during the Term comply with all applicable federal, state, and local laws, rules, regulations, and ordinances.

b. By Supplier. Supplier hereby represents and warrants that: (i) this Admin Agreement has received all necessary corporate authorizations and support of Supplier's executive management; (ii) it shall promote and market CoreTrust's Cooperative Program to Organizations; (iii) its sales force shall be trained, engaged, and committed to offering a master agreement to Organizations through CoreTrust in the geographies agreed between the Parties; (iv) all sales under such master agreement shall be accurately and timely reported to CoreTrust; (v) its sales force shall be compensated, including sales incentives, for sales to Participating Agencies under the master agreement in a consistent or better manner compared to sales to Organizations if Supplier were not awarded such master agreement; (vi) it is the owner of or otherwise has the unrestricted right to grant the rights in and to Supplier Content as contemplated hereunder; and (vii) Supplier Content and any other materials or services provided to CoreTrust as contemplated hereunder shall not infringe, misappropriate, or otherwise violate the intellectual property or proprietary rights of any third party.

5. INDEMNIFICATION; LIMITATION OF LIABILITY

a. Indemnification. Supplier shall indemnify, defend, and hold harmless each Participating Agency and CoreTrust, and their respective administrators, directors, officers, members, managers, employees, and agents ("**Indemnified Parties**") from and against all losses, damages, and expenses (including reasonable attorneys' fees) ("**Losses**") arising from all claims, proceedings, and / or demands ("**Claims**") resulting from Supplier's breach of its representations, warranties, and / or covenants under this Admin Agreement, and / or the actions of Supplier and its employees or subcontractors in the performance of Supplier's obligations under this Admin Agreement.

b. Disclaimer. With respect to any purchases by any Participating Agency, CoreTrust shall not be: (i) construed as a dealer, re-marketer, representative, partner, or agent of any type of Supplier or any Participating Agency; (ii) obligated by, liable for, or in any way responsible for the Products & Services or any order of Products & Services made by any Participating Agency or any employee thereof or for any payment required to be made with respect to such order for Products & Services; and / or (iii) obligated by, liable for, or in any way responsible for any failure by any Participating Agency to comply with procedures or requirements of applicable law or to obtain the due authorization and approval necessary to purchase Products & Services. CoreTrust makes no representation or guaranty with respect to any minimum purchases by any Participating Agency, whether individually or collectively, or any employee thereof under this Admin Agreement. CORETRUST EXPRESSLY DISCLAIMS ALL EXPRESS AND IMPLIED REPRESENTATIONS AND WARRANTIES REGARDING CORETRUST'S PERFORMANCE AS A CONTRACT ADMINISTRATOR. CORETRUST SHALL NOT BE LIABLE IN ANY WAY FOR ANY SPECIAL, INCIDENTAL, INDIRECT, CONSEQUENTIAL, EXEMPLARY, PUNITIVE, OR RELIANCE DAMAGES, EVEN IF CORETRUST IS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. The terms of this Section 5 shall survive the termination of this Admin Agreement.

6. MISCELLANEOUS

a. General. This Admin Agreement constitutes the entire agreement of the Parties with respect to the subject matter hereof, and supersedes all prior agreements, arrangements, representations, and understandings relating to the same (written or oral). All Attachments hereto are hereby incorporated and made a part of Admin Agreement. Any conflict among the terms and conditions of any document associated herewith shall be resolved in the following order of precedence: (i) any Attachment; (ii) these Terms and Conditions; and (iii) any other such associated document. This Admin Agreement may be amended, modified, or supplemented only by a written document expressly indicating such intent of the Parties that is executed and delivered by an authorized representative of each Party. No failure or delay by a Party in exercising any right, power, or privilege hereunder shall operate as a waiver, nor shall any single or partial exercise thereof preclude any further exercise of any right, power, or privilege. If a court of competent jurisdiction finds any provision of this Admin Agreement unenforceable or invalid, then such provision shall be ineffective to the extent of the court's ruling, and all remaining portions of the Admin Agreement remain in full force and effect. This Admin Agreement may be executed in two or more counterparts, and manually-executed counterparts may be delivered in electronic form, each of which is deemed an original, and all of which together constitute one and the same instrument. Paragraph headings contained herein are for reference only and are not substantive parts of this Admin Agreement. The use of the singular or plural shall include the other form. As used in this Admin Agreement, all references to "include" or "including" mean inclusive by way of example, and not restrictive by way of limitation, and all references to "day(s)" mean calendar days unless otherwise indicated. This Admin Agreement shall not be construed as prepared by one Party, but rather as if the Parties jointly prepared the same.

b. <u>Relationship</u>. Nothing contained in this Admin Agreement creates any agency, partnership, or other joint enterprise between the Parties. The Parties shall at all times be independent contractors. Neither Party has authority to contract for or bind the other in any manner whatsoever except as expressly set forth in this Admin Agreement. This Admin Agreement is made solely for the benefit of the Parties, and no other persons shall acquire or have any right under or by virtue of this Admin Agreement. Except as otherwise provided herein, all representations, warranties, covenants, and agreements of the Parties shall remain in full force and effect regardless of any termination of this Admin Agreement, in whole or in part.

c. <u>Assignment</u>. Supplier shall not assign this Admin Agreement nor its rights or obligations hereunder without CoreTrust's advance written consent. CoreTrust may in its sole discretion assign this Admin Agreement and / or its rights or obligations hereunder, if to a legal entity that has the authority and capacity to perform CoreTrust's obligations under this Admin Agreement. Any assignment in violation of this Section shall be null and void. This Admin Agreement shall bind upon and inure to the benefit of the Parties, their successors, and permitted assigns.

d. <u>Governing Law</u>. This Admin Agreement shall be governed by and construed in accordance with the laws of the State of Tennessee and the United States of America, without regard to their respective conflict of laws principles. SUPPLIER AND CORETRUST EACH EXPRESSLY SUBMIT AND CONSENT TO THE JURISDICTION OF ANY TENNESSEE STATE COURT SITTING IN NASHVILLE, TENNESSEE OR THE UNITED STATES DISTRICT COURT FOR THE MIDDLE DISTRICT OF TENNESSEE WITH RESPECT TO ANY LEGAL PROCEEDING ARISING OUT OF, OR RELATING TO, THIS ADMIN AGREEMENT. EACH PARTY EXPRESSLY WAIVES ANY OBJECTION THAT IT MAY HAVE BASED UPON LACK OF PERSONAL JURISDICTION, IMPROPER VENUE, OR *FORUM NON CONVENIENS*.

e. <u>Force Majeure</u>. The Parties' obligations hereunder shall be temporarily suspended during any period a Party is unable to carry out its obligations under this Admin Agreement by reason of a Force Majeure Event. Neither Party shall have any liability to the other Party for a delay in performance nor failure to perform to the extent this Admin Agreement is so temporarily suspended; provided: (i) nothing contained herein shall apply to payment obligations with respect to obligations which have already been performed under this Admin Agreement; and (ii) the affected Party: (1) promptly notifies the other Party of such Force Majeure Event and the reasonably expected duration thereof; (2) exercises commercially reasonable efforts to promptly remedy, remove, or mitigate the effects of such Force Majeure Event to the extent reasonably possible; and (3) promptly resumes performance of any suspended obligation upon cessation of such Force Majeure Event.

f. <u>Notices</u>. Each Party shall deliver all notices hereunder to the respective address provided on the Cover Page (as a Party may update pursuant to this <u>Section 6(f)</u>), by: (i) personal h, effective on delivery; (ii) certified mail, return receipt requested and postage prepaid, effective three (3) days following deposit with the U.S. Postal Service; or (iii) nationally recognized overnight courier service, effective the next business day following deposit therewith. The Parties may exchange correspondence via email concerning ordinary business matters hereunder; provided, formal notices due under this Admin Agreement are not effective unless sent pursuant to this Section 6(f).

g. Publicity. A Party may issue press releases or other public announcements with respect to this Admin Agreement only with the prior written consent of the other Party's authorized representative. CoreTrust may use Supplier's trademarks, names, and logos as provided by Supplier to CoreTrust. CoreTrust authorizes Supplier to use CoreTrust's trademarks, names, and logos solely as provided by CoreTrust to Supplier and for the purposes of this Admin Agreement. Each Party's use of the other Party's trademarks, names, and logos shall be limited to standard communication, including correspondence, newsletters, and website material, and joint marketing efforts, including, but not limited to, utilizing the same on correspondence, collateral, agreements, websites, newsletters, or other marketing materials promoting the Products & Services pursuant to this Admin Agreement. Notwithstanding the foregoing, the Parties understand and agree that except as provided herein, no Party shall have any right, title, or interest in the other Party's trademarks, names, and/or logos.

7. DEFINITIONS

(a) "**Administrative Fee**" means an amount equal to three percent (3%) of the total sales price of all Products & Services purchased by the Participating Agencies and billed by Supplier (excluding taxes).

(b) "**Administrative Fee Report**" means an electronic report summarizing all sales made under the Cooperative Program during the preceding calendar month, in the form attached hereto as Schedule 1.

(c) "**Attachment**" means the appendices attached hereto and made a part of this Admin Agreement.

(d) "**Force Majeure Event**" means an occurrence negatively affecting a Party's performance hereunder and which is beyond a Party's reasonable control, including an act of God or public enemy, act of terrorism, pandemic or epidemic, fire, flood, civil commotion, or closing of the public highways.

(e) "**Cooperative Program**" means CoreTrust's group purchasing organization operations, including without limitation its arrangements with certain vendors, strategic service partners, and other group purchasing entities.

(f) "**Organization(s)**" means (collectively) state, county, city, special district, and / or local government entities, school districts, private and public educational institutions, political subdivisions, state / regional / territorial agencies, state / regional / territorial governments, and other governmental agencies and nonprofit organizations.

(g) "**Plan**" means the sales and marketing plan through which the Parties shall advertise the Cooperative Program and benefits associated therewith to the Organizations, which plan shall include without limitation details concerning: (i) issuing co-branded press releases; (ii) publishing Cooperative Program details and contact information on both CoreTrust and Supplier websites; (iii) scheduling and holding training on any master purchasing agreement for the sales teams of both CoreTrust and Supplier; (iv) jointly participating in national and regional conferences; (v) jointly attending national and regional Participating Agency networking events; and (vi) designing, publishing, and distributing co-branded marketing materials; (vii) engaging in ongoing marketing and promotion of the Cooperative Program for the entire Term (*e.g.*, developing and presenting case studies, collateral pieces, and presentations).

(h) "**Products & Services**" means those products and services provided or otherwise made available by Supplier under this Admin Agreement.

(i) "**Supplier Content**" means graphics, media, and other content Supplier provides or otherwise makes available to CoreTrust hereunder.

CORETRUST

SCHEDULE 1 TO ATTACHMENT A - FORM OF ADMINISTRATIVE FEE REPORT

	File Type:	**ADMIN**	**Lead Agency ID:**	
	Supplier Name:		**Related Check/Wire #:**	
	Contract Number:		**Check/Wire Amount:**	
	Month:		**Total Fees for this Month for this contract:**	
	Year:			
	NOTE: For a complete list of Participating Agency ID's please check the CoreTrust Participating Agency Roster that is emailed to you by the CoreTrust. Every Participating Agency must have an ID listed with it. Please contact Customer Service at gethelp@coretrustpg.com if you need assistance.			
	DO NOT DELETE THIS ROW OR MARK IN CELL "A10" OR THE SYSTEM WILL NOT ACCEPT THE FILE.			
	Participating Agency ID (Provided by CoreTrust)	**Participating Agency Name**	**Monthly Net Sales**	**Monthly Admin Fees**

**All amounts to be stated in U.S. Dollars.*

Section L – Form of Master Intergovernmental Cooperative Purchasing Agreement

[Attachment to Follow]

CORETRUST

MASTER INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENT

THIS MASTER INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENT (this "**Agreement**") is entered into by and between those certain government agencies that execute a Lead Public Agency Certificate ("**Lead Agency(ies)**") with CoreTrust Purchasing Group LLC ("**CoreTrust**") to be appended and made a part hereof, and other government agencies (collectively, with Lead Agency, a "**Program Participant**") who participate in the cooperative purchasing programs administered by CoreTrust and / or its affiliates and subsidiaries (collectively, "**Program**") in the manner designated by Lead Agency and/or CoreTrust.

RECITALS

WHEREAS, after a competitive solicitation and selection process conducted by Lead Agencies, Lead Agencies enter into master agreements ("**Master Agreements**") with awarded suppliers to provide a variety of goods, products, and services ("**Products & Services**") to the applicable Lead Agency and Program Participants;

WHEREAS, Master Agreements are made available to Program Participants by Lead Agencies through the Program and provide that Program Participants may voluntarily purchase Products & Services on the same terms, conditions, and pricing as Lead Agency, subject to any applicable federal and / or local purchasing ordinances and the laws of the state of purchase;

WHEREAS, the parties hereto desire to comply with the requirements of any intergovernmental cooperative act, if applicable, to the laws of the state of purchase; and

WHEREAS, in addition to Master Agreements, the Program may from time-to-time offer Program Participants the opportunity to acquire Products & Services through other group purchasing agreements.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants contained herein and of the mutual benefits to result, the parties hereto agree as follows:

1. COOPERATION. Each party shall facilitate the cooperative procurement of Products & Services.

2. COMPLIANCE WITH LAWS. The procurement of Products & Services by the Program Participant shall be conducted in accordance with and subject to the relevant federal, state, and local statutes, ordinances, rules, and regulations that govern Program Participant's procurement practices.

3. COMPLIANCE WITH CONTRACTUAL REQUIREMENTS. The cooperative use of Master Agreements and other group purchasing agreements shall be conducted in accordance with the terms and conditions of such agreements, except as modification of those terms and conditions is otherwise allowed or required by applicable federal, state, or local law.

4. INFORMATION SHARING. The Lead Agencies shall make available, upon reasonable request, information about Master Agreements which may assist in facilitating and improving the procurement of Products & Services by the Program Participant.

5. AGREEMENT ACCESS. Program Participant agrees that the Program may provide access to group purchasing organization ("**Cooperative**") agreements directly or indirectly by enrolling Program Participant in another Cooperative's purchasing program; provided, the purchase of Products & Services shall be at Program Participant's sole discretion.

6. PAYMENT. Program Participant shall make timely payments to the distributor, manufacturer, or other vendor (each a "**Supplier**") for Products & Services procured and received through any Master Agreement (each a "**CoreTrust Agreement**") in accordance with the terms and conditions of the Master Agreement.

7. ADMINISTRATIVE FEE. Program Participant acknowledges and agrees that CoreTrust may receive fees ("**Administrative Fees**") from Suppliers, which are typically calculated as a percentage of the dollar value of purchases made by a Program Participant under a CoreTrust Agreement.

8. RESTRICTIONS. Program Participant agrees that Products & Services purchased under any Master Agreements are for Program Participant's own use in the conduct of its business, and in no event shall Program Participant sell, resell, lease, or otherwise transfer goods purchased through CoreTrust Agreements to an unrelated third party unless expressly permitted by the terms of the applicable CoreTrust Agreement.

9. REMEDY; DISPUTE. Payment for Products & Services and inspections and acceptance of Products & Services ordered by Program Participant shall be the exclusive obligation of Program Participant. Disputes between Program Participant and any Supplier shall be resolved in accordance with the law and venue rules of the state of purchase unless otherwise agreed to by Program Participant and Supplier. The exercise of any rights or remedies by Program Participant shall be the exclusive obligation of Program Participant.

10. NON-CIRCUMVENTION. Program Participant shall not use this Agreement or the terms and conditions of any CoreTrust Agreement as a method for obtaining additional concessions or reduced prices for similar products or services.

11. DISCLAIMER. Program Participant shall be responsible for the ordering of Products & Services under this Agreement. A non-procuring party shall not be liable in any fashion for any violation by a party procuring Products & Services under this Agreement. WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, CORETRUST MAKES NO REPRESENTATIONS OR WARRANTIES REGARDING ANY PRODUCTS & SERVICES OR CORETRUST AGREEMENT AND SHALL HAVE NO LIABILITY FOR ANY ACT OR OMISSION BY SUPPLIER OR OTHER PARTY UNDER A CORETRUST AGREEMENT.

12. TERMINATION. This Agreement shall remain in effect unless terminated by one party giving thirty (30) days' written notice to the other party. The provisions of Sections 5, 6, 7, 8, and 9 hereof shall survive any such termination.

13. SEVERABILITY. If any term or provision of this Agreement is held invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction.

14. ASSIGNMENT. This Agreement and the rights and obligations hereunder are not assignable by either party hereto without the prior written consent of the other party (which consent shall not be unreasonably withheld, conditioned, or delayed); provided, Program Participant and CoreTrust may assign their respective rights and obligations under this Agreement without the consent of the other party in the event either Program Participant or CoreTrust shall hereafter effect a corporate reorganization, consolidation, merger, merge into, sell to, or transfer all or substantially all of its properties or assets to another entity. Subject to the preceding sentence, this Agreement shall be binding upon, inure to the benefit of, and be enforceable by the parties and their respective successors and assigns. Any instrument purporting to make an assignment in violation of this Section 14 shall be null and void.

15. ENTIRE AGREEMENT. This Agreement, together with any other documents incorporated herein by reference, constitutes the sole and entire agreement of the parties to this Agreement with respect to the subject matter contained herein, and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to such subject matter.

16. LIABILITY. To the extent not prohibited by law, Program Participant shall indemnify, defend, and hold harmless CoreTrust and its directors, officers, members, managers, employees, and agents ("**Indemnified Parties**") from and against all losses, damages, and expenses (including reasonable attorneys' fees) ("**Losses**") arising from all third-party claims, proceedings, and / or demands ("**Claims**") resulting from the activities of Supplier and its employees or subcontractors in connection with the Program. CORETRUST SHALL NOT BE LIABLE IN ANY WAY FOR ANY SPECIAL, INCIDENTAL, INDIRECT, CONSEQUENTIAL, EXEMPLARY, PUNITIVE, OR RELIANCE DAMAGES, EVEN IF CORETRUST IS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. FURTHER, THE PARTIES ACKNOWLEDGE AND AGREE CORETRUST SHALL NOT BE LIABLE FOR ANY ACTION, OR FAILURE TO TAKE ACTION, OF SUPPLIER IN CONNECTION WITH THE PERFORMANCE OF SUPPLIER'S OBLIGATIONS UNDER A CORETRUST AGREEMENT.

17. ACKNOWLEDGMENT. Each party to this Agreement acknowledges it has read the Agreement and represents and warrants that it has the necessary legal authority and is legally authorized to execute and enter into this Agreement.

18. COMMENCEMENT. This Agreement shall take effect upon: (i) executing a Lead Public Agency Certificate; or (ii) the Program Participant registering on any Program website or other formal written means, as applicable.

CORETRUST

SECTION M – LEAD PUBLIC AGENCY CERTIFICATE

[Attachment to Follow]

CORETRUST

LEAD PUBLIC AGENCY CERTIFICATE

In its capacity as a Lead Agency for the CoreTrust Program, the city of Houston, TX has read and agrees to the general terms and conditions set forth in the Master Intergovernmental Cooperative Purchasing Agreement ("**MICPA**") regulating the use of the Master Agreements and purchase of Products & Services that from time to time are made available by Lead Agency to Program Participants nationwide through CoreTrust. Copies of Master Agreements and any amendments thereto made available by Lead Agency shall be provided to Suppliers and CoreTrust to facilitate use by Program Participants.

I understand that the purchase of one or more Products & Services under the provisions of the MICPA is at the sole and complete discretion of the Program Participant.

LEAD AGENCY

Signed by:
6121834A077C41A...

Authorized Signature

Jedediah Greenfield
Printed Name

Chief Procurement Officer
Title

Reference: 2025-0010 Multi-function Devices (MFD) And Managed Print Services / CoreTrust #24COR-003

SECTION N – TECHNICAL PROPOSAL

ATTACHED AS A SEPARATE FILE

DEX imaging

May 1, 2026

Wesley White
Senior Procurement Specialist
Finance Department/Strategic Procurement Division City of Houston

RE: RFP-2025-0010 Multi-function Devices and Print Services

Dear Mr. White,

This letter is to certify that Britt Sikes, Executive Vice President, is duly authorized to represent DEX imaging, LLC in all business transactions related to the above-referenced contract. This authorization includes, but is not limited to, executing the contract on behalf of DEX imaging, LLC.

Sincerely,

Daniel M. Doyle, Jr.
CEO

Corporate Office – 5109 W. Lemon Street, Tampa, FL 33609
Telephone – 813-288-8080
Fax – 813-288-0223

DEX imaging

May 1, 2026

Wesley White
Senior Procurement Specialist
Finance Department/Strategic Procurement Division City of Houston

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Sincerely,

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Corporate Office – 5109 W. Lemon Street, Tampa, FL 33609
Telephone – 813-288-8080
Fax – 813-288-0223

TAB 1 – COVER LETTER

The cover letter shall be signed by an authorized representative of the Proposer. The letter should indicate the Proposer's commitment to provide the services proposed.

Wesley White
Strategic Procurement Division

Dear Mr. White,

We would like to start by thanking City of Houston giving DEX Imaging the opportunity to participate in this bid process!

DEX Imaging is an industry pioneer and active community partner with a historical record that extends over four decades. We are headquartered in Tampa, FL and operate over forty branches throughout the United States with nationwide coverage. DEXMPS is committed to providing its clients with a nimble, consultative approach with a local business feel. As the nation's largest independent office equipment dealer, this provides us, and our clients, with all of the resources of a Fortune 500 Company without compromising our agility as a local business provider. Additionally, we believe that our business structure will find us to be the best, if not only, partner positioned to deliver meaningful results, financial and support.

DEXMPS utilizes an evolutionary approach to evaluate and understand the scope and services requested through any Managed Print Services (MPS) initiative. Our experience in all elements of MPS, gained while serving business environments of every size & scope, uniquely positions DEXMPS to be the preeminent imaging partner required to operate in rapidly evolving business climates. DEXMPS's core competencies start with servicing large, complex organizations, delivering significant results that continue throughout our partnerships and that are much greater than traditional solutions in our industry. In our approach to large organizations, such as City of Houston that place an emphasis on cost savings and improvements to existing processes, we focus on providing solutions that combine industry- leading technology with a consultative approach.

Our analysis is accomplished without the bias associated with a manufacturing agenda, a direct result of our private ownership and vendor agnostic business model. This ultimately affords us the ability to provide options that offer informed opportunities to eliminate unnecessary expenses tailored to fit your unique culture. We offer a unique blend of requisite skill sets in order to design, execute, support and improve a document strategy that will place any willing organization on the road to a truly optimized document spend.

We feel very confident that our response will address every aspect of the RFP. The solution we are sharing includes a like for like machine replacement, an optimized partial fleet replacement as well as an option to service the existing fleet of single function print devices. We welcome the opportunity to uncover more details about Washington Local School's print environment and provide alternative solutions as needed. We are positive that our solution will result in significant improvements to existing processes, as well as provide opportunities to reduce overall operational costs.

DEX Imaging is aware that today's print landscape, for many of our clients, is not an accurate representation of what your usual print environment looks like, in light of recent events and is committed to working with City of Houston to ensure we address these challenges. It is our sincere hope to engage, as part of this partnership, in an ongoing dialogue that encompasses not only what is included in the RFP but also the challenges the come with new and exciting innovations. Again, we are grateful and excited for the opportunity to present our response, which we believe will deliver the maximum value available in our industry.

TAB 2 – EXECUTIVE SUMMARY

The executive summary should include a brief overview of the proposed plan to achieve the City's objective, the overall strategy for implementing the plan, and the key personnel who will be responsible for seeing the project through completion.

DEX History

DEX Imaging was formed on February 14, 2002, but we come from a 45-year heritage of selling and servicing office equipment. While DEX Imaging is a bit newer to the market share than some of our competitors, our expertise is not. In 1977, Dan Doyle Sr. founded Danka Business Systems, a single storefront office imaging dealership in Tampa, Florida. Over a 21-year span as Danka's Founder and CEO, Dan Doyle Sr. grew the business from a start-up into the world's largest office equipment and service organization with 750+ offices in 35 countries and annual revenues exceeding $3.5 billion. Today, with over 1600+ employees spread across the United States, we specialize in providing innovative technology that integrates into how you do business. From IT to Facilities Management and specialized print management software, we put together all of these elements to create a complete document management solution that keeps costs low and day-to-day operations flowing smoothly.

About Us

The uniqueness of DEX is in our structure as a fully contained Managed Print organization, acting as your technology provider/developer, manufacturer and service entity to handle all aspects of your imaging environment. DEX's experience in all elements of the required solution, gained while serving similar size & scope environments, uniquely positions us to be the preeminent imaging partner required to operate in this rapidly evolving business climate. Through proper analysis and planning, we improve productivity as it relates to documents, often at a reduced expense. Our approach remains focused on desired outcomes rather than adherence to long-established practices.

DEX Staff

Number of Full Time Employees: DEX Imaging has 1,638 full time employees around the United States.
Number of Part Time Employees: DEX Imaging has 25 part time employees around the United States.
Number of Contractors: DEX Imaging has 128 contractors around the United States.

Strategic Acquisitions

From 2019 to 2023 DEX Imaging has acquired 14 companies, expanding its branch footprint to include the Mountain region. Notable acquisitions included Office Systems of Texas, KMBS locations, CopyNet, BMC in Knoxville, and others. Demonstrating our commitment to expanding our service footprint throughout the United States, DEX has prioritized strategic acquisitions nationwide.

National Footprint

Through our continuous expansion both organically and through acquisitions, our primary aim is to deliver exceptional service for all our clients' device needs. As a testament to our commitment to our customers, we are proud to have DEX-certified, factory-trained service technicians deployed at our clients' facilities across the entire nation. This expansion of DEX's presence reflects our unwavering commitment to meeting and exceeding the needs of our valued clientele.

Vendor Agnostic

DEX Imaging is uniquely positioned to provide City of Houston with an all-encompassing service solution because of our vendor agnostic approach. This allows us to offer our customers a wider range of products to choose from and to find the best product for each customer's specific needs. All relevant technical partners within our industry are considered, examined, and vetted to gauge viability and appropriateness for adoption. Our many partners include Sharp, HP, Brother, Canon, Konica Minolta, Xerox, Lexmark, Kyocera, PaperCut, PrinterLogic, and many more.

COMPANY BACKGROUND

Why Choose DEX?

1. Flexible and Innovative Solutions – DEX Imaging offers an array of workflow solutions to effectively manage your entire print fleet while helping your organization help you print smarter. Clients have multiple programs and options to select from; we offer traditional purchasing, leasing, and equipment rentals. Our Platinum program allows for a flexible and adjustable system that accommodates our client's needs at both contract inception and continuously throughout the life of the agreement. While like for like replacements can be included with no third-party lease structure, allowing devices to be modified as needed without the notification and/or approval of a third-party bank. Software requirements are approached similarly, offering an unparalleled level of flexibility. This device acquisition strategy eliminates a third-party lease structure, allowing for devices to be modified as needed without the notification and/or approval of a third-party bank.

   The key benefits to this program are:

   - Reduction/elimination of capital expenditure
   - Service loaners/replacement units provided
   - Includes brand new printers
   - Utilizes genuine supplies
   - Replacement devices as needed rather than en masse
   - One point-of-contact for service, supplies, and billing
   - Elimination of expensive coterminous leases
   - Simple device adds, removes, changes Superior utilization of assets resulting in a more effective printing infrastructure

2. DEX In the Community – DEX Imaging was founded with two main objectives in mind, one being: "To give back to the community by donating one third of the City of Houston's profits to charities and educational programs within the markets where DEX does business." We value the communities we serve and dedicate one-third of our profits to bettering them through charitable contributions and sponsorships in sports, charities and the arts. We believe this to be an investment into a better world where we can offer more and better products and services. Not only are our customers and communities important to us, but also our people. We developed a Profit-Sharing Program, which awards bonuses to all DEX employees who achieve a high level of excellence each year. Through this strategy we have been able to ensure that customers are getting the very best service possible, our employee turnover keeps to a minimum, and create a productive work environment, City of Houston wide.

3. Service - DEX Imaging employs the industry's strongest guarantee to uphold our solutions and our commitments. We have designed a System of Service as a means for delivering a continuous outcome of excellent performance. We maintain our warehouses with current- model parts & supplies and stock our technician's vehicles daily with an average of $8,000 in parts. We have outstanding relationships with our manufacturers who ensure additional support (if necessary). We offer a Lifetime Performance Guarantee on all products and services. As long as your equipment is maintained and serviced under a DEX Equipment Maintenance & Supply Agreement (EMS), we guarantee it. DEX Imaging's service department has a 99.98% approval rating, due in large part to the exclusive customer care program we have implemented. All DEX

technicians are manufacturer-trained and certified, not only on the specific makes and models that we sell, but also on product lines we do not sell allowing us to provide a complete service solution to clients who have existing equipment from previous vendors. At DEX, we like to get it right the first time. The minute we receive a service call from a client, we immediately assign one of our trained engineers to handle their job. We are able to exceed our clients' expectations because of our localized, automated, inventory replenishment system. Every DEX branch has a fully stocked service warehouse with parts and supplies available to facilitate its local Client base. Unlike many of our competitors who only have regional service warehouses, DEX is able to guarantee service within four hours of the initial service call and we have exceeded that across all markets operating at an unheard of 2.8-hour average response time. If a unit is not performing up to manufacturer specifications/expectations and we are unable to repair the unit, it will be replaced at no charge. Additional service solutions, such as providing hot swap machines, Loaner Protection Program or after hour service, can also be arranged. DEX Imaging will provide device replacements and hot swaps for mission critical areas that require the highest level of uptime. These devices will be replaced on the fly resulting in an overall uptime of 99.9%.

- Devices Preconfigured Prior to Deployment
- Fleet Management Tools Utilized for Large Deployments
- DEX National Service Team Ensure Standard SLA & Experience
- Includes On-site End User Training for Each Facility and Device

What Makes DEX Different?

We start with a unique perspective based on a deeper understanding of the needs of every customer we serve. Rather than push the external corporate objectives of a multinational conglomerate, we maintain a laser-like focus on key market needs and what will make our customers successful, ultimately improving their businesses and their lives.

Our decision to stay independent and offer products across the imaging equipment spectrum is just one example. We understand that the best fit for you may not come from a single manufacturer. We’ve developed extensive experience over many decades and understand that one product lineup doesn’t necessarily fit everyone, so we’ve created a multi-brand dealership that represents only the best.

We back up this commitment with an extensive network of regional headquarters, offices and service personnel that understand your local needs and infrastructure. Parts are warehoused close to you, minimizing delays in supply and allowing us to guarantee service in hours or less. We provide local support by dispatching technicians within minutes utilizing our own cutting-edge GPS-enabled fleet of fully stocked service vehicles. This investment in local infrastructure gives you an edge since you know we’ll be right nearby when you need us.

Just as importantly, we’re overwhelmingly committed to the communities where we do business. Unique in our industry, we invest one-third of our profits back to each one in the form of charitable and philanthropic donations, as well as providing our time and support to the arts, sports, education and charitable organizations of all sizes. This commitment provides better places to live and do business for all our customers, their families and firms.

Key Differentiators

The uniqueness of DEX Imaging is in our structure as a fully contained Managed Print organization, acting as your technology provider/developer, manufacturer, and service entity to handle all aspects of your imaging environment.

Our approach remains focused on desired outcomes rather than adherence to long-established practices. We are experienced in automotive and helping uncover your key metric (transactions for example) to associate your business driver with document output in order to locate opportunities. Using these criteria, we will compare the performance of your locations/departments in order to prioritize and also to highlight the focus areas that offer the greatest return. This practice delivers creativity in an easy to understand metric and exemplifies our approach to reporting.

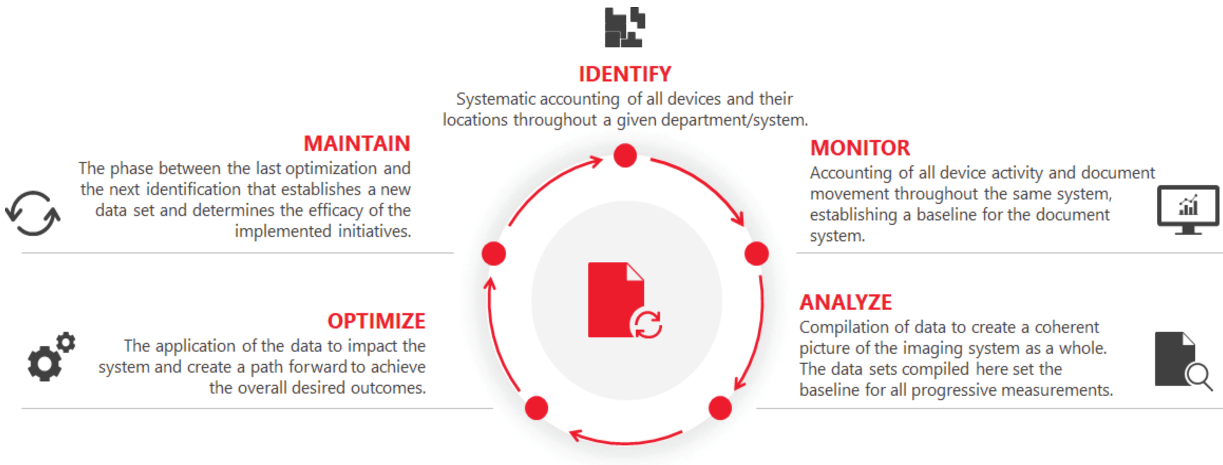
The DEX Imaging solution is an all-encompassing program that provides a holistic view of the imaging system. It encapsulates both the current state and the vision of the organization for the future. We align with these goals to create a system that allows your organization to move flexibly through its goals and plans. These fully customized programs are designed around your print infrastructure to meet the varying nuances of every department. The ultimate result is a sustainable, scalable, and optimized print environment. DEX provides brand new equipment, creating the ultimate end-user experience with no capital expenditure.

IMPLEMENTATION ROADMAP

Initial Assessment Process

Our unique process was designed with your organization in mind to help you achieve your most important strategic initiatives. Our fully customized program is created around your print infrastructure. We pride ourselves on creating these tailor-made solutions that address the various nuances of every client’s organization. The ultimate result being a sustainable, scalable and optimized print infrastructure that will allow you to focus on the truly important tasks.

Our process begins with a full assessment of your print fleet, which is designed to gain visibility into your unmanaged and overlooked budgetary items as well as establish an efficient and sustainable workflow environment that enhances your day-to-day procedures. The initial step includes the installation of our data collection appliance, conducting a walkthrough and collecting valuable end user data. The walkthrough allows us to identify the current fleet, map the location and get a first-hand look at the existing culture to determine what changes would be beneficial as well as areas needing improvement. We monitor and collect information from the data collection appliance. Gathering all output device analytics is essential in this process. Our MPS analysts use all of this information to get a 30-foot view of what your true needs are. From understanding City of Houston current print process to knowing how it’s structured as well as looking for “best” practices, we will work closely with City of Houston to determine both immediate and long-term goals and formulate a mutually agreed upon plan to achieve them.



Optimize the customer's infrastructure - The goal of this stage is to create an environment with the most economically efficient device that meets the needs of the end user. This may entail redeploying current assets to a more strategically valuable area or replacing a current asset with a proven ROI.

Manage the customer's environment - Ongoing engagement and management is key to sustainable returns on your investment. By making continued recommendations and managing scope creep to the original state, DEX vows to offer savings and efficiency gains during the entire term of our partnership. By maintaining a dynamic Print Output Policy and updating requirements during the partnership, we are able to provide a nimble strategy that keeps up with an ever-changing business.

Improve the customer's workflows - an important factor in improving the TCO of a print output environment understands not only where users are printing and copying but why and what type of material. During our initial and ongoing assessments, we interview power users and department management to determine the validity of each paper workflow. With this information, the hospital can make cultural changes that encourage sustainable and cost-effective user behavior. Such policies may include defaulting to black & white output from programs like Microsoft Outlook or Internet Explorer, defaulting to duplex print where possible or from certain applications or restricting color by user or group policy.

Asset Tagging

DEX Imaging employs a range of diverse tagging methods to guarantee the proper tagging of all its assets. If City of Houston opts for on-site tagging, an asset must be onsite during the on-site tagging process or the delivery/installation of new hardware. Regarding legacy devices that will be included in the MPS Program, DEX can ship tags and utilize data gathered through our Data Collection Agent (DCA) appliance or software to provide the appropriate number of labels that includes the any pertinent information needed on the label.

Onboarding Process

The onboarding process at DEX Imaging is designed to be seamless and efficient, ensuring that buyers can start utilizing our services with minimal delay. Upon engagement, our dedicated onboarding team works closely with the buyer to gather necessary information and understand their specific requirements. This typically involves conducting a thorough assessment of their current infrastructure, workflow processes, and desired outcomes.

Once the assessment is complete, we develop a tailored implementation plan that outlines the steps required to onboard the buyer onto our services. This may include tasks such as equipment setup, software installation, user training, and configuration of service agreements.

Throughout the onboarding process, our team remains in constant communication with the buyer to provide updates, address any questions or concerns, and ensure a smooth transition. Our goal is to make the onboarding experience as seamless as possible, allowing buyers to quickly start realizing the benefits of our services.

OVERVIEW OF PROPOSED SOLUTION

In an ever-changing economy, organizations are challenged to develop and maintain technology-investment strategies that maximize process improvements and cost savings without compromising future growth or performance. Leaders who invest wisely can change the economics of technology, lowering costs today in a way that allows them to invest in the future and exponentially increase productivity and reduce costs. These organizations emerge leaner and more competitive through economic cycles and are more likely to have a firm technology foundation capable of adapting over time. Our unique process was designed with your organization in mind to help you achieve your most important strategic initiatives.

The DEX solution is an all-encompassing program that provides a holistic view of the imaging system. It encapsulates both the current state and the vision of the organization for the future. We align with these goals to create a system that allows your organization to move flexibly through its goals and plans. These fully customized programs are designed around your print infrastructure to meet the varying nuances of every department. The ultimate result is a sustainable, scalable, and optimized print environment that spans from the device to the software solutions surrounding your print environment. DEX, due to our vendor agnostic approach, is able to present options that offer informed opportunities to eliminate unnecessary expenses tailored to fit your unique culture.

We have provided multiple solutions for City of Houston in our response to present what was requested within the RFP as well as our recommendations with the intention of reducing costs and eliminating unnecessary expenditures. We chose Sharp and HP as proposed models to provide competitive equipment in order to streamline and standardize the number of models in you fleet.

Program Overviews

Our approach remains focused on desired outcomes rather than adherence to long-established practices that have been outmoded by modern business needs. Our private ownership and vendor agnostic business model allows us to accomplish this analysis without bias associated with a manufacturing agenda. This gives us various opportunities to eliminate unnecessary expenses while tailoring the solution to your unique culture.

Clients have multiple programs and options to select from; we offer traditional purchasing, leasing, and equipment rentals.

Managed Print Services (MPS)

Our device acquisition strategies are best defined by our MPS programs outlined below. Each program includes supplies, service/maintenance, parts, automatic toner replenishment, and automated meter collection.

- Premier: The Walk In Take Over Program is our client owned environment. In this program, the client retains ownership of their print infrastructure. The customer can acquire equipment through a traditional purchase or lease in this MPS program.
  - Break-Fix on all existing equipment
  - Patrol appliance to capture meter data

Chance Dunleavy
Executive VP of Major Accounts
(615) 636-2829
Chance.Dunleavy@deximaging.com

- Simple cost per page model
- Effective supply and parts management
- Detailed billing by department (as needed)
- 4-hour response time
- Periodic executive reviews of all devices
- End of Life device replacements are the responsibilities of the client

- Platinum: In this program, we provide a strategic Take Over of our client's environment only utilizing assets that fit within the desired future state. Under this program, devices are only available as rentals.
  - The program allows for a flexible and adjustable system that accommodates our client's needs at both contract inception and continuously throughout the life of the agreement. While like-for-like replacements can be included with no third-party lease structure, allowing for devices to be modified as needed without the notification and/or approval of a third-party bank. Software requirements are approached similarly, offering an unparalleled level of flexibility.
  - The key benefits to this program are:
    - ✓ Reduction/elimination of capital expenditure
    - ✓ Service loaners/replacement units provided
    - ✓ Includes brand new printers
    - ✓ Utilizes genuine supplies
    - ✓ Replacement devices as needed rather than en masse
    - ✓ One point-of-contact for service, supplies, and billing
    - ✓ Intelligent supply management
    - ✓ Elimination of expensive coterminous leases
    - ✓ Superior utilization of assets resulting in a more effective printing infrastructure

Lease/Purchase

Along with the numerous programs that we offer to our clients, we also offer a variety of funding programs. We offer traditional leasing options through third party banks such as CIT, Great America, HP, Wells Fargo and many more in addition to our own internal leasing or rental program. DEX is committed to working with City of Houston to find the best fit.

Leasing

DEX Imaging offers a variety of funding programs to accommodate our clients' needs. These include:

<u>Traditional Leasing Options:</u> Available through third-party banks such as CIT, Great America, HP, Wells Fargo, and others.

<u>Internal Leasing or Rental Program</u>: Managed directly by DEX Imaging, providing an alternative to third-party leasing.

Our leasing programs emphasize flexibility, which is a core aspect of our business approach. The MPX and Platinum programs offer customers adaptable systems that can be customized at the start of the contract and adjusted throughout its duration. These programs do not rely on third-party lease structures, allowing for modifications to equipment fleets without the need for notification or approval from a third-party bank.

DEX Imaging is committed to working with City of Houston to find the best leasing solution to meet your needs.

Invoicing
DEX provides multiple invoice options to each of our customers. Most of invoices are sent to our customers through email in PDF format or mailed. We can work with City of Houston to integrate with existing billing software or provide detailed invoice breakdown in excel.

Preferred Leasing Partners
DEX Imaging has numerous other financial institutions that we can partner with if necessary.

Funding Flexibility
Flexibility is fundamental to how we do business. Along with the various programs that we offer our clients, we also offer a variety of funding programs. We offer our own internal leasing program as well as providing our clients the ability to work with some of the third-party banks that we have partnered with, such as CIT Bank and Great America. DEX is committed to working with City of Houston to find the best fit.

Key Personnel

Kevin Grunther, Project Manager & Professional Services
Kevin.Grunther@deximaging.com

Jeff Rossi, Regional Service Manager
JRossi@deximaging.com

Hanna Segal, Regional Sales Manager DEXMPS
Hanna.Segal@deximaging.com

David Hobbs, Nashville, TN Sales Manager
David.Hobbs@deximaging.com

Chance Dunleavy, Executive VP of Major Accounts
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(615) 636-2829

Corey Mathis, Software Engineer
Corey.Mathis@deximaging.com
(931) 994-2232

Chloe Dixon, Account Manager
Chloe.Dixon@deximaging.com
(931) 704-3242

Account Management Philosophy
At DEX Imaging, we work toward becoming your strategic partner, understanding your needs and goals, and providing personalized solutions that meet your specific requirements, so we can successfully implement a solution that exceeds your expectations.

The account executive, Chloe Dixon, will be the primary point of contact that will interface and with the customer on a day-to-day basis. His goal is to deliver excellent customer service, addressing any concerns or issues promptly, and continually identifying new opportunities for growth and success. There will be quarterly business reviews in place to discuss the results and methods needed to continuously improve and maintain our superior standard of excellence. Business reviews are paramount in providing Chloe Dixon with periodic, detailed reporting of SLA attainment, performance statistics, and fleet metrics. Our reports can be tailored to fit the unique needs of our clients in order to reflect pertinent data needed to gauge the effectiveness of the program and measure our adherence to the contract. These reviews will be utilized to benchmark all performance, implement further strategies for optimum efficiency and operation.

Escalation Path For Resolution

The account executive, Chloe Dixon, will serve as the primary point of contact, interfacing with the customer on a day-to-day basis. He will handle all daily communications with the customer and escalate relevant matters to the appropriate parties within DEX as needed. Additionally, the account executive will proactively work to identify and resolve potential issues before they arise.

DEX will designate a dedicated team to ensure that any and all issues that may arise during the course of this project are resolved promptly and effectively. Each of these personnel will be informed of the ongoing processes set in place by City of Houston to curtail and resolve issues before they arise. City of Houston dedicated resource team will be comprised of our implementation, service compliance, account management, and customer service teams. The members of this team will assist in providing City of Houston with a transparent path to escalation involving all appropriate parties. Upon contract inception, information regarding the dedicated personnel will be distributed to City of Houston along with the appropriate path of escalation.

The path of escalation is outlined below:

- Chloe Dixon – Account Manager
- Corey Mathis – Systems Engineer
- Chance Dunleavy – Executive VP of Major Accounts

Communication Failures

In addressing communication failures between our City of Houston and our partners or clients, we've implemented a comprehensive approach. From the outset of our partnerships, we establish clear lines of communication, ensuring mutual understanding of roles, responsibilities, and points of contact. Regular meetings, whether in person or via video conferencing, foster open dialogue and address any issues promptly. We leverage a variety of communication channels, including email, phone calls, and collaborative platforms, to provide redundancy and accommodate different preferences. Clear protocols for communication, with designated points of contact and escalation procedures, ensure swift resolution of any issues. Regular reviews of our communication processes help us identify and implement improvements proactively. This commitment to transparent communication and proactive problem-solving allows us to maintain strong relationships and effectively mitigate communication failures with our partners and clients.

Remediation Process

The account executive, Chloe Dixon, will serve as the primary point of contact, interfacing with the customer on a day-to-day basis. He will handle all daily communications with the customer and escalate relevant matters to the appropriate parties within DEX as needed. Additionally, the account executive will proactively work to identify and resolve potential issues before they arise.

DEX will designate a dedicated team to ensure that any and all issues that may arise during the course of this project are resolved promptly and effectively. Each of these personnel will be informed of the ongoing processes set in place by City of Houston to curtail and resolve issues before they arise. Washington Local School's dedicated resource team will be comprised of our implementation, service compliance, account management, and customer service teams. The members of this team will assist in providing City of Houston with a transparent path to escalation involving all appropriate parties. Upon contract inception, information regarding the dedicated personnel will be distributed to City of Houston along with the appropriate path of escalation.

TAB 3 – GENERAL COMPANY INFORMATION

Provide the name of Proposer's company (including the name of any parent company), business address, e-mail address, Federal Tax ID number, and telephone number

DEX imaging LLC is an ultimate parent company to all DEX subsidiaries.

- Email: MajorAccounts@deximaging.com
- Phone: (615) 366-6007

Please see our W9 on the following page.

TAB 4 – SUBCONTRACTOR MANAGEMENT/ENGAGEMENT

Proposer's statement to requirements as described in Section N – Technical Proposal. See Appendix B – Request for Proposals, Section G – Submission Protocol, Evaluation, Award,5.0 Evaluation Criteria, 5.5 Technical Competence, 5.5.1.

Section N – Technical Proposal

MFD Technical Competence Questionnaire Worksheet
5.5.1.1 – Subcontractor Management/Engagement

Proposer shall describe expectations for subcontractor performance. When you have to use a subcontractor to fulfill obligations under this scope or similar scope, what is your vetting and onboarding process? How do you monitor and verify expectations?

We hold all subcontracted partners to the same high standards of performance, integrity, and customer service that define our own operations. This includes full adherence to the CoreTrust Service Level Agreement (SLA), specifically the four-hour response time requirement. Any subcontractors engaged must meet all contractual obligations, including technical qualifications, response times, service quality metrics, and compliance with reporting standards.

Our subcontractor vetting and onboarding process includes:

- A thorough evaluation of technical capabilities, service experience, and capacity.
- Verification of licensing, insurance, and required certifications.
- Review of references and track record on similar contracts.
- Execution of agreements that bind subcontractors to our operational protocols, SLAs, and performance standards.

Performance is monitored and verified through:

- Real-time tracking via our centralized service management platform.
- Regular performance reviews and quality audits.
- Feedback mechanisms from end users and City representatives.
- Enforcement of corrective actions when expectations are not met.

However, we do not anticipate needing to engage any third-party subcontractors for this contract. The City of Houston falls well within our existing delivery and service footprint, and all installation, training, and ongoing support services will be performed directly by our experienced, in-house team.

TAB 5 – PRODCUT OPTIONS/VARIETY/AVAILABILITY AND SERVICE CAPABILITY

Proposer's statement to requirements as described in Section N – Technical Proposal. See Appendix B – Request for Proposals, Section G – Submission Protocol, Evaluation, Award, 5.0 Evaluation Criteria, 5.5 Technical Competence, 5.5.2, including 5.5.2.1 to 5.5.2.9.

5.5 TECHNICAL COMPETENCE REQUIREMENTS

5.5.1 Subcontractor Management/Engagement

5.5.1.1 Subcontractor Management

- *Expectations for subcontractor performance*

We hold all subcontracted partners to the same high standards of performance, integrity, and customer service that define our own operations. This includes full adherence to the CoreTrust Service Level Agreement (SLA), specifically the four-hour response time requirement. Any subcontractors engaged must meet all contractual obligations, including technical qualifications, response times, service quality metrics, and compliance with reporting standards.

- *Monitoring, verification, and onboarding process*

Our subcontractor vetting and onboarding process includes:

- A thorough evaluation of technical capabilities, service experience, and capacity.
- Verification of licensing, insurance, and required certifications.
- Review of references and track record on similar contracts.
- Execution of agreements that bind subcontractors to our operational protocols, SLAs, and performance standards.

Performance is monitored and verified through:

- Real-time tracking via our centralized service management platform.
- Regular performance reviews and quality audits.
- Feedback mechanisms from end users and City representatives.
- Enforcement of corrective actions when expectations are not met.

However, **we do not anticipate needing to engage any third-party subcontractors** for this contract. The **City of Houston falls well within our existing delivery and service footprint**, and all installation, training, and ongoing support services will be performed directly by our experienced, in-house team.

5.5.2 Product Options/Variety/Availability and Service Capability

5.5.2.1 Consulting Services Methodology

- *Process for consulting services engagement*

- ***Right-sizing printing and multifunction device fleet***
- ***Transparent pricing of recommended solutions***

5.5.2.2 Monitoring Practices

- ***Monitoring of participating entities' usage***

Data Collection Agent (DCA)
DEX Imaging will utilize our patented DEX Data Collection Agent (DCA) appliance and Wi-Fi Patrol to collect meters and manage supply levels on all network capable equipment. The DEX DCA eliminates the need for manual meter readings and supply ordering on all network capable office imaging equipment. The DEX DCA safely and securely receives real-time printer information and provides necessary data for powerful reports on printing efficiency.

- To date over 10 patents are either held or pending relating to the DCA device, Patrol Wi-Fi devices, and the requisite software.
- The DCA box is a completely self-contained, embedded appliance designed to monitor networked printers and copiers.
- The device hardware, firmware and server application were developed by DEX Imaging's internal R&D department.
- Patrol Wi-Fi securely collects and communicates SNMP protocol data from non- networked devices, without exposing the print device to the network.

- ***System maintenance, service, fixes, and other functionality-based services***

Quarterly Business Reviews
DEX Imaging will conduct Executive Business Reviews to discuss the results and methods needed to continuously improve and maintain our superior standard of excellence. Business reviews are paramount in providing Washington Local Schools with periodic, detailed reporting of SLA attainment, performance statistics, and fleet metrics. Our reports can be tailored to fit the unique needs of our clients in order to reflect pertinent data needed to gauge the effectiveness of the program and measure our adherence to the contract. These reviews will be utilized to benchmark all performance, implement further strategies for optimum efficiency and operation.

SERVICE

Service Guarantees
Because service is a driving force behind our organization, we only sell "Best in Class" imaging products and content management solutions. Our warehouses are fully stocked with current- model parts & supplies. We have outstanding relationships with our manufacturers who ensure additional support (if necessary). We offer a Lifetime Performance Guarantee on all products and services. As long as your equipment is maintained and serviced under a DEX Equipment Maintenance & Supply Agreement (EMS), we guarantee it.

At DEX, we like to get it right the first time. The minute we receive a service call from a client, we immediately assign one of our trained engineers to handle their job. We are able to exceed our clients' expectations because of our localized, automated, inventory replenishment system. Once we receive a

service call, it is reviewed and screened by our dispatch team and assigned to the proper technician. The technician will respond to the service request within 1 hour to give an ETA. Technicians are then dispatched to arrive within the contracted SLA to assess the service issue. The point of contact will be updated with the repair details and a follow-up appointment time will be scheduled if required.
Every DEX branch has a fully stocked service warehouse with parts and supplies available to facilitate its local client base. Unlike many of our competitors who only have regional service warehouses, DEX is able to guarantee service within four hours of the initial service call and we have exceeded that across all markets operating at an unheard of 2.8-hour average response time.

From our sales staff to our IT engineers and technicians, all DEX imaging employees have a comprehensive knowledge of "how things work" so that we are accurately consulting and servicing our clients to the very best of our ability.

All DEX Systems Engineers and Field Technicians are Manufacturer-Trained, not only on the specific makes and models that we are licensed to sell, but also on product lines we do not sell, so that we are able to provide a Total Service Solution as one vendor to our clients who have existing equipment from previous vendors.

DEX Imaging's service department has a 99.98% approval rating, due in large part to the exclusive "Customer Care Program" we have implemented. Though each DEX branch has autonomy with regard to dispatching its service staff and maintaining its inventory replenishment system, the Washington Local Schools as a whole has stringent standards that all sales representatives and service engineers must meet before they can be a part of the DEX Customer Service Team. Dependable service is paramount to any business' success, and we take that matter very seriously.

If our engineers are unable to fix any service problem on the first service call, we still have a solution for them that will beat anybody else in the business. It's called our Loaner Protection Program, and what that means is that DEX will provide the client with a loaner equipment of equal or greater value to the equipment they have under contract, installed at their facility, free of charge, until their original equipment has been fixed.

Additional service solutions, such as providing hot swap machines or after-hours service, can also be arranged. DEX Imaging will provide device replacements and hot swaps for mission critical areas that require the highest level of uptime. These devices will be replaced on the fly resulting in an overall uptime of 99.9%.

Technician Training

DEX Imaging has an exclusive training program for our handpicked technicians and support staff through our Performance Development Center, which allows them to support a variety of copier and printer technologies, manufacturers and models. As a result of our vendor agnostic status, our technicians, also known as DEXperts, are trained to fix any model and continuously support your print environment. We certify our technicians to get you up and running without mistakes, in turn, minimizing downtime. With the backing of a Washington Local Schoolsthat highly values efficiency and hard work, our DEXperts are free to shine and provide our customers with a seamless experience.

Certified DEXPERT Training: DEX's training program goes far beyond the basics. Our certified DEXperts develop their skill, knowledge and expertise through a rigorous and comprehensive training program. Technicians and systems engineers must know how to repair and service all makes and models of equipment and software, not just the brands we sell. This gives our customers the option of having one vendor, DEX, to service all of their document imaging assets.

Technician Requirements

Minimum training, educational requirements, required certifications, background checks, bonding etc. for all service technicians.

- Background screening and drug screening
- Factory trained on the manufacturers
- Depending on customer need, we customize certifications required
- No educational requirements

SLA Description

DEX Imaging prioritizes minimizing downtime and exceeding client expectations. Our streamlined service process ensures a prompt response and efficient resolution to your needs.

Rapid Response:

Once we receive a service call, it is reviewed and screened by our dispatch team and assigned to the proper technician. The technician will respond to the service request within 1 hour to give an ETA.

Guaranteed Service Within 4 Hours:

We guarantee on-site service within 4 hours of your initial call. Not only do we meet this standard, but we consistently surpass it, boasting an industry-leading average response time of 2.8 hours across all markets. This means we get your equipment back up and running even faster, minimizing your downtime.

Efficient Resolution:

Our dedicated support team is committed to resolving your service issue as quickly as possible. We work diligently to address the problem within the 4-hour SLA timeframe. We understand the importance of minimizing downtime, and our goal is to restore your operational functionality swiftly and efficiently.

Service Resolution Time

At DEX we prioritize prompt and efficient resolution of any issues encountered by our clients. Our commitment entails ensuring that from the moment end users reach out to us, we work diligently to address and resolve the issue within our four hour SLA. We recognize the importance of minimizing downtime and swiftly restoring operational functionality. Thus, our dedicated team of support professionals endeavors to exceed these service level commitments and provide seamless assistance to our valued customers.

Preventative Maintenance

DEX Imaging will provide both onsite and remote support for the service of the print fleet. All service calls are first routed to our Help Desk and a technician will be dispatched to the site if the issue is not able to be resolved remotely. Preventive maintenance shall be performed as needed to ensure optimal operation of equipment. This includes component replacement, adjustments and cleaning. With the historical data collected by Patrol™, output patterns and inefficiencies can be identified and dealt with - helping reduce costs. Preventative maintenance cycles can be alerted at meter thresholds. At designated duty cycles, device-maintenance kits are required for preventative maintenance. When a notification is received via printer control panel that maintenance kit is required, the onsite coordinator or DEX Imaging Support will be contracted to schedule time for installation.

Proactive Maintenance

DEX Imaging will deploy our patented DEX Data Collection Agent (DCA) appliance in conjunction with Wi-Fi Patrol to collect meters and monitor supply levels across all network-capable equipment. With the DEX DCA, the need for manual meter readings and supply ordering on office imaging equipment is eliminated. This system securely receives real-time printer data and enables the generation of robust reports on printing efficiency. When a device reaches the low toner threshold, typically set at 25%, an automatic toner request will be triggered in our system to dispatch toner to the device in question.

End User Training

End-User Training will be performed at no charge upon delivery of new equipment and offered through the terms of the agreement at no charge to the client. Users will be given key-op training and instruction sheets/online-video training guides for better understanding of the equipment. Initial training happens at installation and should include all users pointed to a specific device. Multilayer training is available for users of different skill levels. Training will include functionality of the device, operating within the workflow of a specific department, responsible use of the equipment, describing policies set forth by the Administration team as well as general use directions. Ongoing training can be scheduled with the account team and is suggested for new employees, workflow changes, departmental changes and new policies implemented by the facility. Should further onsite training or a refresher be requested, or a new device be introduced, DEX can also provide.

Fleet Uptime Guarantee

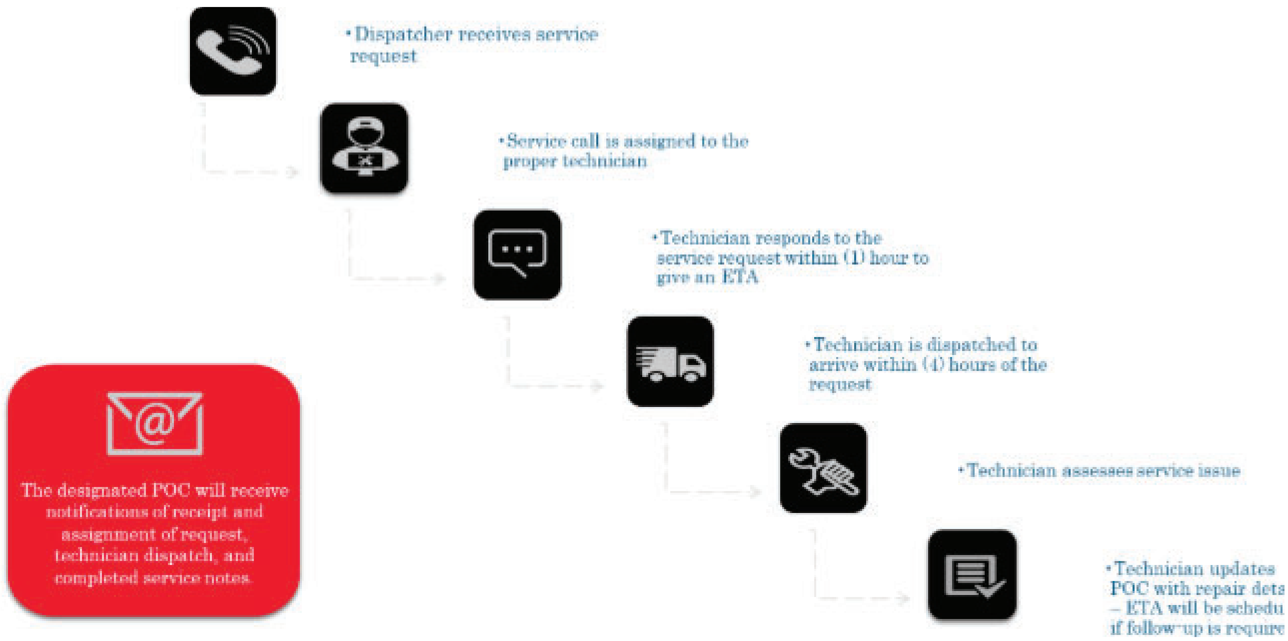
DEX maintains an average fleet uptime percentage of 99.2%. This is determined by evaluating factors such as the quantity of service calls, average response time, and average repair time, which are then compared against the total number of devices in the fleet, work hours, and the reporting period to calculate uptime hours. Uptime is assessed on a quarterly basis during our Executive Business Reviews, conducted by the account manager and support team.

Supply Chain

At DEX Imaging, we prioritize maintaining a resilient supply chain to ensure uninterrupted service delivery to our clients. We proactively identify and assess risks, diversify our supplier base, and cultivate strong supplier relationships for collaborative contingency planning. Our inventory optimization strategies and investment in supply chain visibility technologies enable us to detect and mitigate disruptions swiftly. Through proactive scenario planning and continuous monitoring, we remain agile in adapting to evolving risks. This steadfast commitment to resilience ensures that we uphold our promise of delivering reliable service, even in challenging circumstances.

Service Request Procedure

There are two methods available to our customers to view their service request status. Our E-Info portal allows the user to place and view service calls and also contains information regarding the progress and completion of each call. The customer can also enroll in an email update service that sends updates to the designated email as the status changes for each service call.



Performance Guarantee

Our "Performance Guarantee" provides exceptional service for the life of your device. If our engineers are unable to fix your service problem on the initial service call, our solution will exceed our competitor's options through our Loaner Protection Program. The Loaner Protection Program will provide our clients with loaner equipment that is of equal or greater value to the equipment already on contract; we will install this equipment at your facility, completely free of charge, until the original equipment is repaired.
If a unit is not performing up to manufacturer specifications/expectations and we are unable to repair the unit, it will be replaced at no charge.

Scheduled Maintenance

At DEX, we present an array of maintenance solutions designed to effectively oversee and cater to your fleet's operational needs. DEX has established partnerships with an array of distinguished software vendors, aimed at providing our clientele with a robust service alert system. We are keen to gain a deeper understanding of Washington Local School's existing maintenance schedule, as well as any challenges encountered and desired enhancements. Through collaborative efforts with Washington Local Schools, our intention is to formulate a tailor-made maintenance regimen that precisely aligns with your requirements.

DEX Imaging offers a comprehensive approach to provide and support maintenance management to its clients. This approach involves managing an asset from the time it is acquired through to its disposal or replacement. Preventive maintenance shall be performed as needed to ensure optimal operation of equipment.

Our Services

Our services at DEX Imaging differentiate from our competitors through our innovative and flexible solutions, coupled with industry-leading service guarantees. We offer a range of workflow solutions tailored to efficiently manage print fleets, with programs including traditional purchasing, leasing, and equipment rentals. Our Platinum program provides a customizable system, allowing for adjustments throughout the agreement term without the need for third-party approvals. This eliminates costly coterminous leases and ensures a simplified experience with one point of contact for service, supplies, and billing. Additionally, our robust service commitment sets us apart, with a 99.98% approval rating attributed to our System of Service. Furthermore, our Lifetime Performance Guarantee ensures continuous support for equipment under our maintenance agreements. With features like preconfigured devices, fleet management tools, and on-site end-user training, we deliver comprehensive solutions that prioritize client satisfaction and operational efficiency.

Services interruptions have been exceedingly rare over the past few years, primarily due to the rigorous backup plans we have diligently put in place. Our proactive approach to risk management and contingency planning has allowed us to swiftly address any potential disruptions before they escalate, ensuring uninterrupted service delivery to our clients. We continuously monitor and evaluate our systems to identify and mitigate risks, safeguarding the reliability and continuity of our services. As a result, our clients can have confidence in the stability of our operations.

KPI’s

Upon the closure of each service call, DEX sends out an automatic survey to the end user to measure customer satisfaction. The survey contains questions used to assess the responsiveness, promptness, scheduling, communication, and cleanliness, which we have deemed essential in providing seamless and satisfactory service to our customers. The survey measures performance on a 10-point scale where any score that is seven or lower results in immediate follow up or escalation. Our surveys are customizable to assure that the data we are collecting is germane to the specific environment we are evaluating.

5.5.2.3 Customer Service Plan

- ***Points of contact and escalation***

  Helpdesk

  DEX offers First Level Triage for all units via the Help Desk to ensure quick fixes for all end user related issues to achieve maximum device uptime. Replicated environments in the Help Desk imitate the client environment to quickly and easily solve workflow issues. If our Service Engineers cannot solve the issue remotely, we will escalate it to a service technician and have someone dispatched immediately.

  The DEX Imaging Helpdesk was created to enhance the overall satisfaction of our customers and is staffed by our experienced technicians and system engineers. Through state-of-the-art technology, service requests are quickly routed to the correct queue for fast, remote, phone support. To ensure the customer has their questions or issues resolved quickly, our Helpdesk has the ability to troubleshoot via telephone, remote support through their computer, and/or via the client’s camera on their cell phone using an App called “Remote Lens”. If the issue cannot be repaired remotely, the information gathered by the Helpdesk will assist in drastically reducing troubleshooting time on-site and allow the technician to resolve the issue quickly. As of March 2019, our Helpdesk answered an average of 5,000 calls per month with an 82-85% closure rate. That means 8 out of 10 calls will be resolved over the phone or remotely without having to send an actual technician to the client’s site.

  OR

Our Helpdesk is available to provide technical support on weekdays, Monday through Friday from 8am to 5pm. Our commitment to resolving customer questions and issues promptly is paramount, which is why our Helpdesk is equipped with various troubleshooting tools, including telephone and remote support via the customer's computer or mobile device's camera using the "Remote Lens" App. In situations where remote repair is not feasible, our Helpdesk gathers information that will significantly reduce the troubleshooting time on-site, allowing our technicians to resolve the issue promptly. Furthermore, as of March 2019, our Helpdesk answered an average of 5,000 calls per month with an impressive closure rate of 82-85%. This means that 8 out of 10 calls were resolved over the phone or remotely, thus avoiding the need for an on-site visit from our technician.

Hot Swaps

To ensure a 98% uptime for mission critical devices or in remote locations, we would recommend a dual pronged approach that consists of a depot service program as well as adding 'Hot Swap' devices. Hot Swaps are redundant devices for critical areas that can be used as back-ups in order to avoid downtime should a device require maintenance or a service call. If the device cannot be fixed within set time limits, our best practice usually involves utilizing a hot swap or service loaner to minimize downtime until the primary device can be repaired. Hot swaps are usually stored at the customer's location to be immediately available without the necessity of scheduling a truck to deliver a loaner. We also provide our customers with a loaner protection program. The loaner protection program means that DEX will provide our customers with loaner equipment of equal or greater value to their current equipment, installed at your facility, free of charge, until the original equipment has been repaired.

Loaner Equipment

DEX Imaging can provide loaner equipment under our Premier and Platinum Program. On the loaner protection program, DEX will provide Washington Local Schools with loaner equipment of equal or greater value to their current equipment, installed at your facility, free of charge, until the original equipment has been repaired. If a device is deemed unrepairable under the Premier program – a new device will need to be acquired by Washington Local Schools. Under the Platinum program, a new device can be provided at no additional cost if the current device reaches end of life.
an additional cost.

If additional assistance is required beyond standard support channels, please refer to the escalation table below. These contacts are structured to ensure timely resolution and clear accountability at every level of support. Each tier includes contact information for management and technical resources empowered to assist with escalated service, delivery, or technical issues.

Chance Dunleavy
Executive VP of Major Accounts
(615) 636-2829
Chance.Dunleavy@deximaging.com

Escalation Process

Name	Phone	Email
DEX Help Desk	(800) 886-4339	www.deximaging.com/service
Chloe Dixon, Account Manager	(931) 704-3242	Chloe.Dixon@deximaging.com
Corey Mathis, Systems Engineer (Software)	(931) 994-2232	Corey.Mathis@deximaging.com
Chance Dunleavy, Executive VP of Major Accounts	(615) 636-2829	Chance.Dunleavy@deximaging.com MajorAccounts@deximaging.com

- *Response times for downtime and emergencies*

At DEX we prioritize prompt and efficient resolution of any issues encountered by our clients. Our commitment entails ensuring that from the moment end users reach out to us, we work diligently to address and resolve the issue within our four hour SLA. We recognize the importance of minimizing downtime and swiftly restoring operational functionality. Thus, our dedicated team of support professionals endeavors to exceed these service level commitments and provide seamless assistance to our valued customers.

5.5.2.4 Warranties:

- *Details of coverage for proposed solutions*

Upon delivery of equipment, DEX Imaging will perform a thorough inspection to ensure all devices are received in good working order and meet the required specifications. This includes verifying operational functionality, inspecting for any physical damage, and confirming that all components are present and properly configured.

DEX Imaging defers to the manufacturer's warranty coverage for all equipment, and we work closely with our OEM partners to facilitate any warranty-related repairs or replacements as needed. Throughout the warranty period, our commitment is to ensure customer satisfaction by coordinating prompt resolution of any issues, maintaining clear communication, and minimizing any disruption to operations.

5.5.2.5 Technical Specifications (Devices/MFDs):

- *Print speeds (b/w and color)*
- *Resolution (dpi)*
- *Connectivity (Ethernet, WiFi, USB, etc.)*
- *Security features (secure printing, encrypted storage, firmware verification, etc.)*
- *Other features (energy saving, finishing features, etc.)*

DEX Imaging is pleased to provide the City of Houston with a comprehensive catalog of multi-function device options designed to meet a wide variety of departmental needs. Our catalog includes a full range of models featuring:

- Print speeds from low to high volume for different workload requirements
- Monochrome and color output options
- High-resolution capabilities for professional-quality prints
- Advanced connectivity (including wireless, mobile, and cloud integration)
- Robust security features to protect sensitive data
- Modular finishing accessories such as stapling, hole-punching, booklet-making, and more

This flexible portfolio ensures that every City department can select the right device configuration to support its specific workflow, budget, and performance needs.

5.5.2.6 Technical Specifications (Software/Cloud Solutions):

- *Specifications for offerings like DocuWare or Tungsten TotalAgility*

DEX Imaging offers Tungsten and PrinterLogic, our proprietary document workflow platform. Tungsten and PrinterLogic is designed to enhance productivity, streamline document processes, and improve visibility across print environments. It supports:

- Secure pull printing
- Automated document routing and archiving
- Custom workflow automation
- User authentication and tracking
- Integration with popular business applications

Tungsten and PrinterLogic can be tailored to meet organizational requirements and can be added at any point to support more advanced document management and security needs.

5.5.2.7 Maintenance and Repair Services:

- *Inclusions and service tiers*

DEX Imaging offers a comprehensive maintenance and repair program designed to ensure maximum uptime and optimal device performance. Our service structure is built on tiered support levels that prioritize fast resolution, preventive care, and expert technical assistance.

Service Coverage Includes:

- Full break/fix repair and replacement of defective parts
- Preventive maintenance scheduled according to manufacturer specifications
- Supplies management including toner replenishment and recycling
- Remote diagnostics and automated alerts for proactive service dispatch
- Device firmware and security updates

Support Tiers & Escalation Path

- Tier 1 – Frontline Support: Local field service technicians provide initial diagnostics and onsite repair within contracted SLA (typically 4 hours).
- Tier 2 – Regional Support Management: Escalated issues are managed by regional service supervisors to ensure timely resolution and coordination of additional resources if needed.
- Tier 3 – Technical Specialists & Engineering: For complex hardware or network issues, senior-level specialists and manufacturer-certified engineers provide hands-on resolution or liaise with OEMs when necessary.

5.5.2.8 Transparency in Reporting:

- *Detailed reporting down to site and device level*

Online Reporting and Dashboards

To ensure that we are providing Washington Local Schools with the highest quality of service, DEX Imaging will utilize a variety of tools to provide continuous visibility into your print fleet and measure the effectiveness of our services. DEX Imaging provides customers with unfiltered access to our dashboards, which provide a near real-time view of the current state of your print fleet. These platforms provide Washington Local Schools with a visual representation of their fleet's data at any given time. The data for these dashboards is routed directly from the Enterprise Resource Planning (ERP) software DEX Imaging uses for all of its business functions.

Dashboards offer a great deal of customization. It is common practice to build our dashboards to meet the specific needs of each customer in regard to how the information is presented.

Customizing Reports

Custom reports are available electronically and via our web portal. Additional information regarding what type of information is requested in the report would be required to provide an accurate timeframe. Typically reports are available within a few days, if not available in real time through our dashboards. Our

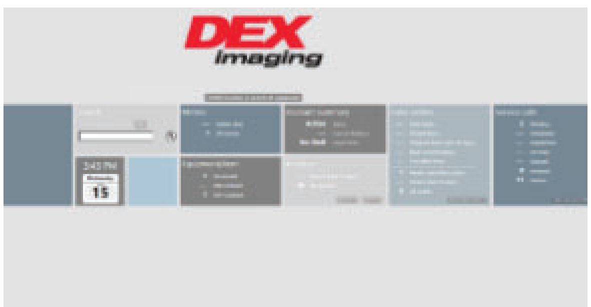
Dashboards offer a great deal of customization. It is common practice to build our dashboards to meet the specific needs of each customer in regard to how the information is presented. This data may include:

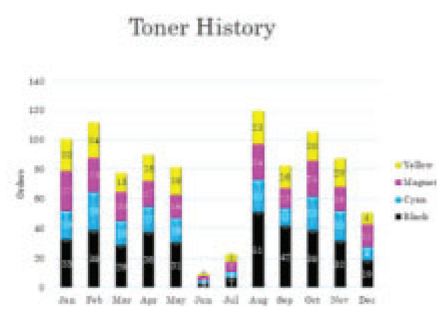
- Print volumes of devices
- Service call history and metrics
- Fleet mix (make, model, ID, Serial Number)
- Supply fulfillment history
- Usage and consumption statistics for monochrome and/or color consumption

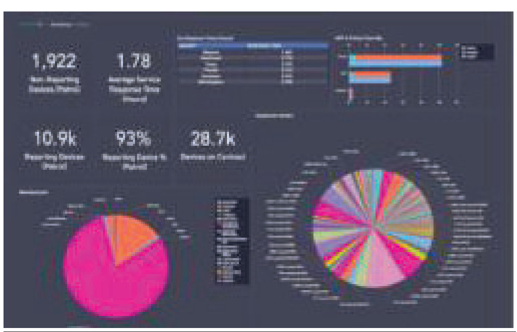
The dashboards offer many options for grouping and organizing information; these modules may be drilled into so users may gain more granular insights. For our customers, it is common to group the data by geographic regions, facilities, etc.; ultimately consolidating data about a small subsection, or even a single device. To provide our customers with custom reports, DEX would typically need 2-4 business days, depending on the complexity of the request.

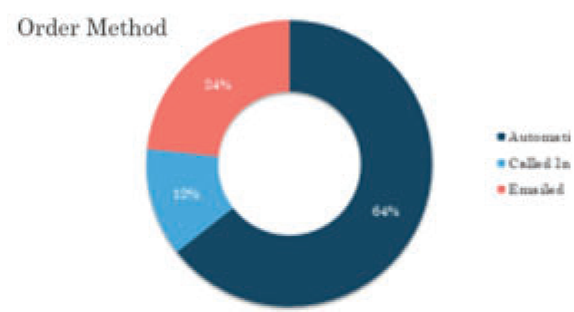
Customizing Reports Samples

All reports are customizable for Washington Local Schools. Please see example reports below:









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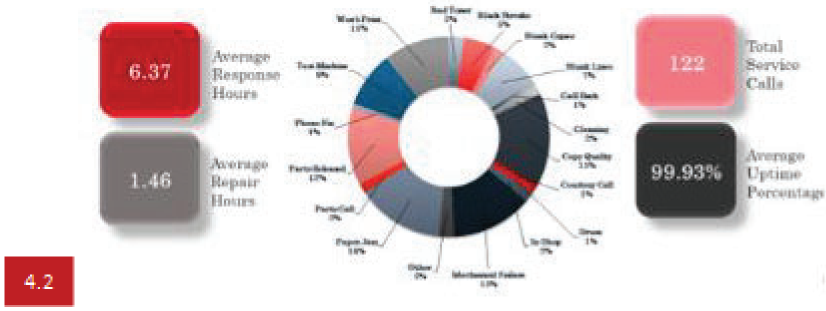

Track Print Volumes and Cost

DEX Imaging tracks print volume and cost by collecting usage data in real time, generating detailed reports, and facilitating cost allocation and chargebacks. This comprehensive approach enables us to gain visibility into Washington Local School's print expenses, identify wasteful practices, reduce costs, and enhance overall productivity.

Cluvio

Cluvio is a portal in e-automate that allows the client-based management of an account. Using e-info gives you the ability to manage devices online by ordering supplies, checking status orders, initiating service requests, inputting meter reads, and generally reviewing all accounting facets. Patrol safely and securely receives real-time printer information from your print network to order supplies and monitor print volumes, providing the necessary information for powerful reports on printing efficiency. Our customers will be permitted access to Cluvio via the issuance of a customized log-on id and password. Under the terms of a Work Order, the designated users may enter Cluvio to submit a Service call, research the status of an open Service call, etc. Reports can be customized to show total number of calls on a specific device, number of calls per facility, response time or restoration time for a device or number of devices, etc. DEX tracks all service requests from time of placement until time of completion close.

You'll have access to a customized dashboard that allows you to pull detailed reports on demand. This includes data such as usage, open service calls, color output by device, SLA performance, supply levels, invoicing, and more. The dashboard is fully tailored to your environment, and we'd be happy to schedule another demo so you can see how it's being used within a similar organization.

5.5.2.9 Sustainability Efforts:

- *Policies and practices to reduce waste and minimize carbon footprint*

DEX Imaging supports environmental responsibility through its toner cartridge recycling program. Customers are provided with prepaid shipping boxes for the return of used cartridges, which are then sent directly to certified recycling facilities. The program accepts most major brands and minimizes landfill waste, helping reduce the carbon footprint associated with print operations. By streamlining returns and promoting responsible disposal, DEX ensures that sustainability is embedded in our service practices.

- *Positive environmental impact initiatives*

DEX Imaging Sustainability Initiatives:

- Device Optimization: Our fleet assessments reduce hardware footprint by consolidating underutilized devices, cutting down on energy use and consumables.
- Automated Supply Management: Toner is only shipped when needed, reducing waste and unnecessary transportation emissions.
- Digital Workflow Transformation: Through solutions like PrinterLogic and Automate Pro, we help clients transition to paperless workflows and reduce their overall print output.
- End-of-Life Device Management: DEX Imaging handles proper recycling and disposal of retired print devices in accordance with e-waste and sustainability regulations.
- Local Service & Support Model: With over 150 service locations nationwide, our decentralized support structure significantly reduces emissions tied to long-distance travel and freight.

TAB 6 – DATA PROTCTION REQUIREMENTS

Proposer's statement to requirements as described in Section N – Technical Proposal. See Appendix B – Request for Proposals, Section G – Submission Protocol, Evaluation, Award, 5.0 Evaluation Criteria, 5.5 Technical Competence, 5.5.3, including 5.5.3.1 to 5.5.3.3.

5.5.3 Data Protection, Cyber Security, and Data Breach Plan Requirements

5.5.3.1 Data Ownership: Participating entities will own all rights, title, and interest in the data.

DEX Imaging fully acknowledges and complies with the requirement that all rights, title, and interest in the data remain with the participating entities. DEX does not claim ownership of any customer data at any point during or after the contract period.

5.5.3.1.1 Location of Data (CONUS or OCONUS):

- *Data must remain within the Continental United States (CONUS) unless otherwise authorized.*
- *All data actions (storage, processing, transit, etc.) must be performed within CONUS.*
- *Support services accessing data must also be located within CONUS.*

DEX understands and will comply.

5.5.3.1.2 Contractor Access to Data:

- *Contractors cannot copy, transfer, mine, or analyze data without authorization.*
- *Data access is limited to fulfilling the contract's purposes.*
- *Industry-standard backups are allowed, with documentation provided upon request.*

DEX understands and will comply.

5.5.3.1.3 Requests for Data by Third Parties:

- *Contractors must notify participating entities within 24 hours of any third-party data requests and secure written acknowledgment before responding.*

DEX understands and will comply.

5.5.3.1.4 Data Breach:

- *Proposers shall provide a copy of their data breach plans and protocols.*
- *Contractors must notify potentially affected entities immediately upon confirming a data breach.*
- *Contractors must coordinate communications, consult entities regarding notices, and cooperate to mitigate and prevent future breaches.*

DEX understands and will comply. Data breach plans and protocols can be provided upon request during negotiations.

5.5.3.1.5 Return of Data:

- *Upon contract expiration, contractors must return data in an agreed format and certify data removal from their systems.*

Upon contract expiration or termination, DEX Imaging will return all data to the participating entity in an agreed-upon format and provide a written certification of its complete removal from our systems.

5.5.3.1.6 Secure Data Disposal:

- ***Within 60 days post-contract expiration, contractors must destroy data in all forms, making it non-recoverable, and provide certificates of destruction if requested.***

DEX Imaging will permanently destroy all customer data within 60 days of contract expiration in a manner that ensures it is non-recoverable. Certificates of destruction will be provided upon request.

5.5.3.2 Proposer to provide cyber security plan and protocols to protect user data

DEX Imaging employs a comprehensive cybersecurity strategy that includes:

- Data encryption at rest and in transit.
- Secure firmware, TPM, and self-healing device security features.
- Firewalls, access controls, intrusion detection/prevention systems (IDS/IPS).
- Routine audits, employee background checks, and ongoing cybersecurity training.
- Compliance with HIPAA, PCI-DSS, and other relevant data protection standards.

A detailed cybersecurity plan can be provided upon request during negotiations.

5.5.3.3 Protection of user data (in accordance with PPI, HIPAA, FERPA, etc.)

DEX Imaging is fully compliant with all applicable data protection laws and regulations including:

- Personally Identifiable Information (PPI)
- Health Insurance Portability and Accountability Act (HIPAA)
- Family Educational Rights and Privacy Act (FERPA)

We implement rigorous controls around physical, electronic, and administrative safeguards to ensure all sensitive information is protected throughout the lifecycle of the contract.

TAB 7 – EXCEPTIONS TO SAMPLE CONTRACT

Provide any exceptions to the Sample contract and include the rationale for taking the exception. If alternate language is proposed, include the proposed language for consideration, along with the corresponding Article Nos. within the RFP.

DEX Imaging has reviewed the sample contract provided in the RFP and does not take any exceptions at this time. However, we respectfully reserve the right to negotiate specific terms and conditions during the contract finalization phase, should any provisions materially impact our ability to fulfill the scope of work or comply with regulatory requirements. We remain committed to working collaboratively with the City of Houston to reach mutually agreeable terms.

TAB 8 – LEGAL ACTIONS

Provide a list of any pending litigation and include a brief description of the reason for legal action.

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Executive VP of Major Accounts
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DEX Imaging confirms that there is no pending litigation against the company at this time. We are not currently involved in any legal actions that would affect our ability to perform under this contract.

TAB 9 – CONFLICT OF INTEREST

Provide information regarding any real or potential conflict of interest(s). Failure to disclose any potential conflict of interest at the outset may be cause for rejection of the Proposal.

DEX Imaging confirms that there are no real or potential conflicts of interest in connection with this proposal. We have no relationships, financial interests, or other circumstances that would impair our ability to perform the requested services impartially and in the best interest of the City of Houston.

TAB 10 – FORMS AND CERTIFICATIONS

Complete and return all forms and certifications provided in Section B – Lead Agency Requirements – REQUIRED FORMS TO BE SUBMITTED WITH PROPOSAL.

Section N – Technical Proposal

MFD Technical Competence Questionnaire Worksheet

Item #	Section G, 5.5 Technical Competence Requirements Reference	Requirement	Proposer Description and/or Comments (attach a searchable .docx or .pdf document to supplement, if needed, and reference Requirement)
5.5.1 Subcontractor Management/Engagement (10 Points):			
1	5.5.1.1 – Subcontractor Management/Engagement	Proposer shall describe expectations for subcontractor performance. When you have to use a subcontractor to fulfill obligations under this scope or similar scope, what is your vetting and onboarding process? How do you monitor and verify expectations?	We hold all subcontracted partners to the same high standards of performance, integrity, and customer service that define our own operations. This includes full adherence to the CoreTrust Service Level Agreement (SLA), specifically the four-hour response time requirement. Any subcontractors engaged must meet all contractual obligations, including technical qualifications, response times, service quality metrics, and compliance with reporting standards. Our subcontractor vetting and onboarding process includes: • A thorough evaluation of technical capabilities, service experience, and capacity. • Verification of licensing, insurance, and required certifications. • Review of references and track record on similar contracts. • Execution of agreements that bind subcontractors to our operational protocols, SLAs, and performance standards.

Section N – Technical Proposal

MFD Technical Competence Questionnaire Worksheet

			Performance is monitored and verified through: • Real-time tracking via our centralized service management platform. • Regular performance reviews and quality audits. • Feedback mechanisms from end users and City representatives. • Enforcement of corrective actions when expectations are not met. However, **we do not anticipate needing to engage any third-party subcontractors** for this contract. The **City of Houston falls well within our existing delivery and service footprint**, and all installation, training, and ongoing support services will be performed directly by our experienced, in-house team.

Item #	Section G, 5.5 Technical Competence Requirements Reference	Requirement	Proposer Description and/or Comments (attach a searchable .docx or .pdf document to supplement, if needed, and reference Requirement)
5.5.2 Product Options/Variety/Availability and Service Capability (40 Points):			
2	5.5.2.1 – Consulting Services Methodology	Proposer shall provide their process and methodology for consulting services to participating entities engaging the resulting Contract from this solicitation. Proposer shall demonstrate how their consulting services provide a right-sized printing and multifunction device fleet for a participating entity, how they present recommended solutions and how they make their pricing of recommended solutions transparent to prospective participating entities.	Please see page 19.
3	5.5.2.2 – Monitoring Practices	Proposer shall identify their monitoring practices for participating entities' written acceptance, which includes but is not limited to those that will monitor the participating entities' usage to facilitate system maintenance, service, fixes, and other such solution functionality-based services.	Please see page 18 -24.
4	5.5.2.3 – Customer Service Plan	Proposer shall outline their customer service plan which must include points of contact, escalation points of contact, and response times in the	Please see pages 24 – 26 of response.

		event of downtime and emergency circumstances.	
5	5.5.2.4 - Warranties	Proposer must detail what is covered in all applicable warranties for their proposed solutions.	Upon delivery of equipment, DEX Imaging will perform a thorough inspection to ensure all devices are received in good working order and meet the required specifications. This includes verifying operational functionality, inspecting for any physical damage, and confirming that all components are present and properly configured. DEX Imaging defers to the manufacturer's warranty coverage for all equipment, and we work closely with our OEM partners to facilitate any warranty-related repairs or replacements as needed. Throughout the warranty period, our commitment is to ensure customer satisfaction by coordinating prompt resolution of any issues, maintaining clear communication, and minimizing any disruption to operations
6	5.5.2.5 – Technical Specifications (Devices/MFDs)	Proposer provided technical specifications for all proposed devices/MFDs which will include, at a minimum: -print speeds (b/w and color), -resolution (dots per inch/dpi), -connectivity (ethernet, wifi, USB, etc), -security features (secure	Please see answer on page 26

		printing, encrypted storage, firmware verification, etc), and -other features (energy saving features, finishing features, etc)	
7	5.5.2.6 – Technical Specifications (Software/Cloud Solutions)	Proposer shall provide technical specifications for all proposed software or cloud-based solution offerings such as DocuWare or Tungsten TotalAgility.	No software proposed.
8	5.5.2.7 – Maintenance and Repair Services	Proposer shall provide details related to their proposed maintenance and repair services such as what is included, if there are tiers of service, and so on.	Please see pages 19-24 of response.
9	5.5.2.8 – Transparency in Reporting	Proposer is able to provide and demonstrate full transparency in reporting for participating entities down to the site and device level.	Please see pages 26 & 27 of response.
10	5.5.2.9 – Sustainability Efforts	Please identify your sustainability efforts. Please identify policies and practices that reduce waste, minimize carbon footprint or otherwise have a positive environmental impact.	DEX Imaging supports environmental responsibility through its toner cartridge recycling program. Customers are provided with prepaid shipping boxes for the return of used cartridges, which are then sent directly to certified recycling facilities. The program accepts most major brands and minimizes landfill waste, helping reduce the carbon footprint associated with print operations. By streamlining returns and promoting responsible disposal, DEX ensures that sustainability is embedded in our service practices.

			DEX Imaging Sustainability Initiatives: • **Device Optimization:** Our fleet assessments reduce hardware footprint by consolidating underutilized devices, cutting down on energy use and consumables. • **Automated Supply Management:** Toner is only shipped when needed, reducing waste and unnecessary transportation emissions. • **Digital Workflow Transformation:** Through solutions like PrinterLogic and Automate Pro, we help clients transition to paperless workflows and reduce their overall print output.

Item #	Section G, 5.5 Technical Competence Requirements Reference	Requirement	Proposer Description and/or Comments (attach a searchable .docx or .pdf document to supplement, if needed, and reference Requirement)
5.5.3 Data Protection, Cyber Security, and Data Breach Plan Requirements (20 Points):			
11	5.5.3.1 – Data Ownership	Proposer shall demonstrate how they adhere to the Data Protection terms detailed in 5.5.3.1.1 through 5.5.3.1.6.	DEX Imaging fully acknowledges and complies with the requirement that all rights, title, and interest in the data remain with the participating entities. DEX does not claim ownership of any customer data at any point during or after the contract period.
12	5.5.3.2 – Cyber Security Plan	Proposer shall provide a copy of their security plan and protocols in the event of a data breach.	DEX Imaging employs a **comprehensive cybersecurity strategy** that includes: • **Data encryption** at rest and in transit. • **Secure firmware**, TPM, and self-healing device security features. • **Firewalls, access controls, intrusion detection/prevention systems (IDS/IPS)**. • **Routine audits**, employee background checks, and ongoing cybersecurity training.

			• Compliance with **HIPAA, PCI-DSS**, and other relevant data protection standards. A detailed cybersecurity plan can be provided upon request during negotiations.
13	5.5.3.3 – Protection of user data	Proposer shall provide their cyber security plan and protocols to protect user data within the proposed solicitation scope and demonstrate their plan's broad-scale effectiveness wherever it may apply. PPI, HIPAA, FERPA, etc.	DEX Imaging is fully compliant with all applicable data protection laws and regulations including: • **Personally Identifiable Information (PPI)** • **Health Insurance Portability and Accountability Act (HIPAA)** • **Family Educational Rights and Privacy Act (FERPA)** We implement rigorous controls around physical, electronic, and administrative safeguards to ensure all sensitive information is protected throughout the lifecycle of the contract.

DEX Imaging – City of Houston Staffing & Support Plan

Dedicated Account Team Structure

Upon award, DEX Imaging will assign a dedicated, U.S.-based account team to support the City of Houston. This team combines executive oversight, local service leadership, and centralized operational support to ensure consistent service delivery, accountability, and performance governance.

Name	Title	Location	Role & Responsibilities
Chance Dunleavy	Executive Vice President, Major Accounts (Contract Administrator)	Franklin, TN	Executive sponsor and contract administrator responsible for overall account strategy, contract performance, and executive-level governance. Serves as primary escalation point for pricing, performance, and contractual matters.
Flavia Minaya	Account Manager, Sales Support	Miramar, FL	Primary point of contact for day-to-day account management, coordination, reporting, and customer communication. Supports service alignment and client engagement.
Susan Crockett	Billing Manager	Tampa, FL	Oversee all billing functions, invoice accuracy, dispute resolution, and financial coordination.

Name	Title	Location	Role & Responsibilities
Britt Sikes	Executive Vice President, Sales	Tampa, FL	Provides executive oversight, strategic alignment, and sales governance across the account.
Kevin Grunther	Director of Operations, Enterprise Accounts	Northeast U.S.	Leads delivery, installation, and training coordination. Oversees project execution and ensure smooth deployment and transition.
Jeff Rossi	Regional Service Director	Dallas, TX	Leads service delivery and technical support operations across the region. Responsible for SLA adherence and service performance.
Erich Moquin	Area Service Manager	Houston, TX	Manages local field service engineers, dispatch operations, and day-to-day service execution.
Drew Miller	Systems Engineer III	Houston, TX	Provides advanced technical support, systems integration, and troubleshooting. Supports software and network connectivity.
Local & Regional Field Technicians	Field Service Engineers	Houston, TX Region	Provide break/fix service, preventive maintenance, toner management, and device optimization.

Key Contact Information

- Chance Dunleavy (Contract Administrator / Emergency Contact)
  6561 Stableford Ln Franklin, TN 37069
  chance.dunleavy@deximaging.com 615-636-2829
- Flavia Minaya (Account Manager)
  3991 Commerce Parkway Miramar, FL 33025
  flavia.minaya@deximaging.com 954-917-5510 ext. 6513
- Susan Crockett (Billing Manager)
  5109 W. Lemon St Tampa, FL 33609
  ma-admin@deximaging.com 800-886-2329
- Britt Sikes (Executive VP, Sales)
  5109 W. Lemon St Tampa, FL 33609
  bsikes@deximaging.com 954-649-0100
- Service & Technical Support (Regional Office)
  5821 West Sam Houston Parkway North Ste 400 Houston, TX 77041 (281) 443-2996
- Erich Moquin (Area Service Manager)

  5821 West Sam Houston Parkway North Ste 400 Houston, TX 77041

  Erich.Moquin@deximaging.com (281) 443-2996
- Drew Miller (Systems Engineer III)

5821 West Sam Houston Parkway North Ste 400 Houston, TX 77041

Drew.Miller@deximaging.com 832-795-2828

Domestic Service Model

DEX Imaging operates a fully domestic service and support model.
All personnel supporting the City of Houston including technicians, support staff, and remote monitoring teams are U.S.-based DEX Imaging employees.

This ensures:

- Full data security and compliance
- Faster response times within the local time zone
- Direct accountability with no third-party outsourcing

Custom City of Houston Dashboard

DEX will provide a real-time, client-facing dashboard delivering full operational transparency, including:

- SLA performance and uptime tracking

- Open and resolved service tickets
- Supply and toner status

Escalation Process

DEX provides a structured escalation framework to ensure rapid resolution:

Tier 1 – Service & Technical Support

- Erich Moquin, Area Service Manager
- Jeff Rossi, Regional Service Director

Tier 2 – Delivery, Training & Implementation

- Kevin Grunther, Director of Operations

Tier 3 – Contract, Pricing & Executive Escalation

- Chance Dunleavy, EVP Major Accounts

All escalation activity is tracked, documented, and reviewed to ensure continuous improvement and accountability.

Support Categories & Ownership

- Contract Performance: Chance Dunleavy

- **Pricing Discrepancies: Chance Dunleavy**
- **Delivery & Training: Kevin Grunther**
- **Service & Technical Support: Jeff Rossi / Erich Moquin**
- **Systems & Integration Support: Drew Miller**
- **Billing & Invoicing: Susan Crockett**

Transition & Continuity Management

DEX ensures uninterrupted service through structured processes and cross-functional alignment:

- **Advance notice provided for any staffing changes**
- **Formal knowledge transfer conducted prior to transitions**
- **Replacement personnel meet or exceed existing qualifications**
- **Updated contact lists distributed immediately**

DEX's structured approach ensures consistent service delivery, operational transparency, and long-term partnership success with the City of Houston.

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY) 08/05/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

Holder Identifier :

PRODUCER
Aon Risk Services, Inc of Florida
4010 W. Boy Scout Boulevard
Suite 200
Tampa FL 33607 USA

CONTACT NAME:
PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): (800) 363-0105
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	Zurich American Ins Co	16535
INSURER B:	American Zurich Ins Co	40142
INSURER C:	Federal Insurance Company	20281
INSURER D:		
INSURER E:		
INSURER F:		

INSURED
DEX Imaging, LLC
5109 W Lemon Street
Tampa FL 33609 USA

COVERAGES **CERTIFICATE NUMBER:** 570114815029 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	X COMMERCIAL GENERAL LIABILITY			CPO698659701	08/01/2025	08/01/2026	EACH OCCURRENCE	$1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$1,000,000
							MED EXP (Any one person)	$10,000
							PERSONAL & ADV INJURY	$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$2,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$2,000,000
	OTHER:							
A	AUTOMOBILE LIABILITY			BAP 6955146 - 01	08/01/2025	08/01/2026	COMBINED SINGLE LIMIT (Ea accident)	$2,000,000
	X ANY AUTO						BODILY INJURY (Per person)	
	OWNED AUTOS ONLY; SCHEDULED AUTOS						BODILY INJURY (Per accident)	
	HIRED AUTOS ONLY; NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	
C	X UMBRELLA LIAB X OCCUR			56722756	08/01/2025	08/01/2026	EACH OCCURRENCE	$5,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$5,000,000
	DED RETENTION							
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N; ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) N; If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		WC698659902	08/01/2025	08/01/2026	X PER STATUTE; OTH-ER	
							E.L. EACH ACCIDENT	$1,000,000
							E.L. DISEASE-EA EMPLOYEE	$1,000,000
							E.L. DISEASE-POLICY LIMIT	$1,000,000

Certificate No : 570114815029

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Evidence of Insurance.

CERTIFICATE HOLDER

DEX Imaging, LLC
5109 W. Lemon Street
Tampa FL 33609 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Inc. of Florida

SECTION O - COST PROPOSAL

ATTACHED AS A SEPARATE FILE

Section O-1 – Cost Proposal - Proposed Pricing Pages
Section O-2 – Cost Proposal - Line Item Pricing Pages

Please see Prompt 2 response.

DEX Imaging
50 Rachel Drive
Nashville, TN 37214

Chance Dunleavy
Executive VP of Major Accounts
(615) 636-2829
Chance.Dunleavy@deximaging.com

TAB 11 – COST PROPOSAL AND FINANCIAL STABILITY DOCUMENTS

Complete and return the Cost Proposal, as described in 5.0 Evaluation Criteria, 5.6 Cost Proposal, and Financial Stability documents, as described in 5.0 Evaluation Criteria, 5.3 Financial Stability.

DEX Imaging is a financially stable and well-established organization with a strong track record of operational success and sustained growth. We maintain sound financial standing, which enables us to support large-scale implementations and long-term service commitments without disruption.

Should additional financial documentation be required, these can be shared upon negotiations and/or signature.

Please see Prompt 2 for our Cost Proposal.

Consulting	**Mandatory**

`1`

MFD Price List	**Mandatory**

Bidders propose their base machine MFD offerings and propose pricing based on different procurement needs - purchase and leased (per month) pricing.
Bidders will also include the compatible accessories, add-ons, upgrades, and peripherals in this tab.

Managed Print Services	**Mandatory**

Bidders propose their pricing for managed print services inclusive of regular maintenance and repair, warranty, system maintenance, usage monitoring, all supplies except paper.

Software	**Mandatory**

Bidders propose their offerings for all software and cloud products in-scope.

Warranties and Services	**Mandatory**

Bidders propose their applicable service offerings including warranties, maintenance, and repair services for hardware that has been purchased or leased but is not managed.

Consumables	**Mandatory**

Bidders propose in-scope consumable offerings for hardware that has been purchased or leased but is not managed. Paper is an exclusion.

Discounts, Scalability/Flexibility of Pricing	**Mandatory**

Bidders can use this tab to present tiered pricing, volume discounts, and other scalability of pricing methods.

Pricing Exercise	**Mandatory**

Pricing Exercise based on practice quotes for small, medium, and large engagements. Items or services referenced in this quote are not specifically requested by the City but will be used for evaluation purposes.

Roll-Up Per Print Costs	**Optional**

Bidders may use an additional tab to present roll up per print costs for participating entities who wish to:
a) purchase MFDs and obtain managed print services
b) lease MFDs and obtain managed print services

Line Item	SKU	Description of Service	Configuration Notes	Quantity	Unit of Measure	Unit Cost	List/MSRP Price 48 Month FMV Lease	List/MSRP Price 60 Month FMV Lease	Proposed Contract Cost Mono	Proposed Contract Cost Color	Reasonableness of Price Documentation (File Name.xlsx or .pdf/location (such as pg #, paragraph, line item, etc)	Reasonableness of Price Documentation, SKU	Reasonableness of Price Documentation, Product/Service Description	Quantity	Reasonableness of Price Documented Price
	HP E52645	1 Tray - DESKTOP	MAINFRAME; FAX BOARD	1		$ 1,520.89	$ 37.72	$ 31.18	0.0039						
	HP E52645	2 Tray - DESKTOP	MAINFRAME; 550-SHEET PAPER TRAY; FAX BOARD	1		$ 1,705.71	$ 42.30	$ 34.97	0.0039						
	HP E52645	3 Tray - DESKTOP	MAINFRAME; (QTY 2) 550-SHEET PAPER TRAY; FAX BOARD	1		$ 1,890.54	$ 46.89	$ 38.76	0.0039						
	HP E52645	1 Tray + STAND	MAINFRAME; FAX BOARD; STAND	1		$ 1,798.57	$ 44.60	$ 36.87	0.0039						
	HP E52645	2 Tray + STAND	MAINFRAME; 550-SHEET PAPER TRAY; FAX BOARD; STAND	1		$ 1,983.40	$ 49.19	$ 40.66	0.0039						
	HP E52645	3 Tray + STAND	MAINFRAME; (QTY 2) 550-SHEET PAPER TRAY; FAX BOARD; STAND	1		$ 2,168.23	$ 53.77	$ 44.45	0.0039						
	HP E52645	4 Tray + STAND	MAINFRAME; (QTY 3) 550-SHEET PAPER TRAY; FAX BOARD; STAND	1		$ 2,353.06	$ 58.36	$ 48.24	0.0039						
	HP E62655	1 Tray - DESKTOP	MAINFRAME; FAX BOARD	1		$ 1,816.35	$ 45.05	$ 37.24	0.0039						
	HP E62655	2 Tray + STAND	MAINFRAME; 550-SHEET PAPER TRAY; FAX BOARD; STAND	1		$ 2,375.78	$ 58.92	$ 48.70	0.0039						
	HP E62655	3 Tray + STAND	MAINFRAME; (QTY 2) 550-SHEET PAPER TRAY; FAX BOARD; STAND	1		$ 2,655.03	$ 65.84	$ 54.43	0.0039						
	HP E62655	4 Tray + STAND	MAINFRAME; (QTY 3) 550-SHEET PAPER TRAY; FAX BOARD; STAND	1		$ 2,796.06	$ 69.34	$ 57.32	0.0039						
	HP E62665	4 Tray + INNER FINISHER	MAINFRAME; (QTY 3) 550-SHEET PAPER TRAY; FAX BOARD; STAND; INNER FINISHER	1		$ 3,767.67	$ 93.44	$ 77.24	0.0039						
	HP E42540	1 Tray - DESKTOP	MAINFRAME; FAX BOARD	1		$ 603.28	$ 14.96	$ 12.37	0.0039						
	HP E42540	2 Tray - DESKTOP	MAINFRAME; 550-SHEET PAPER TRAY; FAX BOARD	1		$ 824.40	$ 20.45	$ 16.90	0.0039						
	HP E57540	1 Tray - DESKTOP	MAINFRAME; FAX BOARD	1		$ 1,739.28	$ 43.13	$ 35.66	0.0039	0.039					
	HP E57540	2 Tray - DESKTOP	MAINFRAME; 550-SHEET PAPER TRAY; FAX BOARD	1		$ 2,046.87	$ 50.76	$ 41.96	0.0039	0.039					
	HP E57540	2 Tray + STAND	MAINFRAME; 550-SHEET PAPER TRAY; FAX BOARD; STAND	1		$ 2,415.98	$ 59.92	$ 49.53	0.0039	0.039					
	HP E67660	4 Tray + INNER FINISHER	MAINFRAME; (QTY 3) 550-SHEET PAPER TRAY; FAX BOARD; STAND; INNER FINISHER	1		$ 4,431.24	$ 109.89	$ 90.84	0.0039	0.039					
	HP E73135	4 Tray + INNER FINISHER	MAINFRAME; 4 TRAYS; EXTERNAL STAPLE FINISHER; FAX BOARD	1		$ 5,035.45	$ 124.88	$ 103.23	0.0039						
	HP E73135	2 Tray + STAND	MAINFRAME; 2 TRAYS; STAND; FAX BOARD	1		$ 3,508.34	$ 87.01	$ 71.92	0.0039						
	HP E73135	4 Tray	MAINFRAME; 4 TRAYS; FAX BOARD	1		$ 3,736.66	$ 92.67	$ 76.60	0.0039						
	HP E73135	4 Tray + INNER FINISHER	MAINFRAME; 4 TRAYS; INTERNAL STAPLE FINISHER; FAX BOARD	1		$ 4,377.55	$ 108.56	$ 89.74	0.0039						
	HP E73140	4 Tray + INNER FINISHER	MAINFRAME; 4 TRAYS; INTERNAL STAPLE FINISHER; FAX BOARD	1		$ 4,720.70	$ 117.07	$ 96.77	0.0039						
	HP E73140	4 Tray + FINISHER	MAINFRAME; 4 TRAYS; EXTERNAL STAPLE FINISHER; FAX BOARD	1		$ 5,378.60	$ 133.39	$ 110.26	0.0039						
	HP E73140	4 Tray	MAINFRAME; 4 TRAYS; FAX BOARD	1		$ 4,079.81	$ 101.18	$ 83.64	0.0039						
	HP E73140	4 Tray + FINISHER + PUNCH	MAINFRAME; 4 TRAYS; EXTERNAL STAPLE FINISHER; 2/3 HOLE PUNCH; FAX BOARD	1		$ 5,721.73	$ 141.90	$ 117.30	0.0039						
	HP E78630	4 Tray + INNER FINISHER	MAINFRAME; 4 TRAYS; INTERNAL STAPLE FINISHER; FAX BOARD	1		$ 4,582.57	$ 113.65	$ 93.94	0.0039	0.039					
	HP E78630	4 Tray	MAINFRAME; 4 TRAYS; EXTERNAL STAPLE FINISHER; FAX BOARD	1		$ 5,240.48	$ 129.96	$ 107.43	0.0039	0.039					
	HP E78630	4 Tray	MAINFRAME; 4 TRAYS; FAX BOARD	1		$ 3,941.68	$ 97.75	$ 80.80	0.0039	0.039					
	HP E87740	4 Tray	MAINFRAME; 4 TRAYS; FAX BOARD	1		$ 4,821.27	$ 119.57	$ 98.84	0.0039	0.039					
	HP E87740	2 + HIGH CAPACITY	MAINFRAME; 2 TRAYS + HIGH CAPACITY TRAY; FAX BOARD	1		$ 5,065.71	$ 125.63	$ 103.85	0.0039	0.039					
	HP E87740	4 Tray	MAINFRAME; 4 TRAYS; EXTERNAL STAPLE FINISHER; FAX BOARD	1		$ 5,984.15	$ 148.41	$ 122.68	0.0039	0.039					
	HP E87740	4 Tray	MAINFRAME; 4 TRAYS; EXTERNAL STAPLE FINISHER; 2/3 HOLE PUNCH; FAX BOARD	1		$ 6,327.28	$ 156.92	$ 129.71	0.0039	0.039					
	HP E87740	4 Tray	MAINFRAME; 4 TRAYS; INTERNAL STAPLE FINISHER; FAX BOARD	1		$ 5,425.18	$ 134.54	$ 111.22	0.0039	0.039					
	CANON 1643IF	1 Tray - DESKTOP	MAINFRAME; FAX BOARD	1		$ 1,210.94	$ 30.03	$ 24.82	0.0039						
	CANON 1643IF	2 Tray - DESKTOP	MAINFRAME; 550-SHEET PAPER TRAY; FAX BOARD	1		$ 1,374.49	$ 34.09	$ 28.18	0.0039						

	CANON 1643IF	3 Tray - DESKTOP	MAINFRAME; (QTY 2) 550-SHEET PAPER TRAY; FAX BOARD	1		$ 1,538.05	$ 38.14	$ 31.53	0.0039						
	CANON 1643IF	1 Tray + STAND	MAINFRAME; FAX BOARD; STAND	1		$ 1,546.86	$ 38.36	$ 31.71	0.0039						
	CANON 1643IF	2 Tray + STAND	MAINFRAME; 550-SHEET PAPER TRAY; FAX BOARD; STAND	1		$ 1,710.42	$ 42.42	$ 35.06	0.0039						
	CANON 1643IF	3 Tray + STAND	MAINFRAME; (QTY 2) 550-SHEET PAPER TRAY; FAX BOARD; STAND	1		$ 1,873.97	$ 46.47	$ 38.42	0.0039						
	CANON 1643IF	4 Tray + STAND	MAINFRAME; (QTY 3) 550-SHEET PAPER TRAY; FAX BOARD; STAND	1		$ 2,037.53	$ 50.53	$ 41.77	0.0039						
	CANON 527IF	1 Tray - DESKTOP	MAINFRAME; FAX BOARD	1		$ 1,269.17	$ 31.48	$ 26.02	0.0039						
	CANON 527IF	2 Tray + STAND	MAINFRAME; 550-SHEET PAPER TRAY; FAX BOARD; STAND	1		$ 1,754.53	$ 43.51	$ 35.97	0.0039						
	CANON 527IF	3 Tray + STAND	MAINFRAME; (QTY 2) 550-SHEET PAPER TRAY; FAX BOARD; STAND	1		$ 2,077.19	$ 51.51	$ 42.58	0.0039						
	CANON 527IF	4 Tray + STAND	MAINFRAME; (QTY 3) 550-SHEET PAPER TRAY; FAX BOARD; STAND	1		$ 2,399.85	$ 59.52	$ 49.20	0.0039						
	CANON 617IFZ	4 Tray	MAINFRAME; (QTY 3) 550-SHEET PAPER TRAY; FAX BOARD; STAND; INNER FINISHER	1		$ 3,936.06	$ 97.61	$ 80.69	0.0039						
	CANON MF1538C	1 Tray - DESKTOP	MAINFRAME; FAX BOARD	1		$ 1,422.86	$ 35.29	$ 29.17	0.0039	0.039					
	CANON MF1538C	2 Tray - DESKTOP	MAINFRAME; 550-SHEET PAPER TRAY; FAX BOARD	1		$ 1,720.67	$ 42.67	$ 35.27	0.0039	0.039					
	CANON MF1538C	2 Tray + STAND	MAINFRAME; 550-SHEET PAPER TRAY; FAX BOARD; STAND	1		$ 2,056.59	$ 51.00	$ 42.16	0.0039	0.039					
	CANON C357if	1 Tray - DESKTOP	MAINFRAME; FAX BOARD	1		$ 2,199.66	$ 54.55	$ 45.09	0.0039	0.039					
	CANON C357if	2 Tray - DESKTOP	MAINFRAME; 550-SHEET PAPER TRAY; FAX BOARD	1		$ 2,389.37	$ 59.26	$ 48.98	0.0039	0.039					
	CANON C357if	2 Tray + STAND	MAINFRAME; 550-SHEET PAPER TRAY; FAX BOARD; STAND	1		$ 2,438.25	$ 60.47	$ 49.98	0.0039	0.039					
	CANON C568IFZ	4 Tray	MAINFRAME; (QTY 3) 550-SHEET PAPER TRAY; FAX BOARD; STAND; INNER FINISHER	1		$ 4,414.89	$ 109.49	$ 90.51	0.0039	0.039					
	CANON 4835i	2 Tray + STAND	MAINFRAME; 2 TRAYS; STAND; FAX BOARD	1		$ 2,345.75	$ 58.17	$ 48.09	0.0039						
	CANON 4835i	4 Tray	MAINFRAME; 4 TRAYS; EXTERNAL STAPLE FINISHER; FAX BOARD	1		$ 3,456.09	$ 85.71	$ 70.85	0.0039						
	CANON 4835i	4 Tray	MAINFRAME; 4 TRAYS; FAX BOARD	1		$ 2,555.43	$ 63.37	$ 52.39	0.0039						
	CANON 4835i	4 Tray	MAINFRAME; 4 TRAYS; INTERNAL STAPLE FINISHER; FAX BOARD	1		$ 3,114.95	$ 77.25	$ 63.86	0.0039						
	CANON 4845i	4 Tray	MAINFRAME; 4 TRAYS; INTERNAL STAPLE FINISHER; FAX BOARD	1		$ 5,462.09	$ 135.46	$ 111.97	0.0039						
	CANON 4845i	4 Tray	MAINFRAME; 4 TRAYS; EXTERNAL STAPLE FINISHER; FAX BOARD	1		$ 5,746.37	$ 142.51	$ 117.80	0.0039						
	CANON 4845i	4 Tray	MAINFRAME; 4 TRAYS; FAX BOARD	1		$ 4,936.90	$ 122.44	$ 101.21	0.0039						
	CANON 4845i	4 Tray	MAINFRAME; 4 TRAYS; EXTERNAL STAPLE FINISHER; 2/3 HOLE PUNCH; FAX BOARD	1		$ 6,180.44	$ 153.27	$ 126.70	0.0039						
	CANON C3930i	4 Tray	MAINFRAME; 4 TRAYS; INTERNAL STAPLE FINISHER; FAX BOARD	1		$ 3,685.57	$ 91.40	$ 75.55	0.0039	0.039					
	CANON C3930i	4 Tray	MAINFRAME; 4 TRAYS; EXTERNAL STAPLE FINISHER; FAX BOARD	1		$ 4,144.03	$ 102.77	$ 84.95	0.0039	0.039					
	CANON C3930i	4 Tray	MAINFRAME; 4 TRAYS; FAX BOARD	1		$ 3,126.05	$ 77.53	$ 64.08	0.0039	0.039					
	CANON C5840i	4 Tray	MAINFRAME; 4 TRAYS; FAX BOARD	1		$ 4,396.22	$ 109.03	$ 90.12	0.0039	0.039					
	CANON C5840i	2 + HIGH CAPACITY	MAINFRAME; 2 TRAYS + HIGH CAPACITY TRAY; FAX BOARD	1		$ 4,714.74	$ 116.93	$ 96.65	0.0039	0.039					
	CANON C5840i	4 Tray	MAINFRAME; 4 TRAYS; EXTERNAL STAPLE FINISHER; FAX BOARD	1		$ 5,205.68	$ 129.10	$ 106.72	0.0039	0.039					
	CANON C5840i	4 Tray	MAINFRAME; 4 TRAYS; EXTERNAL STAPLE FINISHER; 2/3 HOLE PUNCH; FAX BOARD	1		$ 5,639.75	$ 139.87	$ 115.61	0.0039	0.039					
	CANON C5840i	4 Tray	MAINFRAME; 4 TRAYS; INTERNAL STAPLE FINISHER; FAX BOARD	1		$ 4,921.40	$ 122.05	$ 100.89	0.0039	0.039					
	BP-70M36	1 Tray	36 PPM B&W Workgroup Document System	1		$ 2,867.91	$ 71.12	$ 58.79	0.0039						
	BP-70M45	1 Tray	45 PPM B&W Workgroup Document System	1		$ 3,611.44	$ 89.56	$ 74.03	0.0039						
	BP-DE12		Stand/1 x 550-sheet Paper Drawer	1		$ 354.06	$ 8.78	$ 7.26							
	BP-FN11		50-sheet Staple Inner Finisher	1		$ 849.75	$ 21.07	$ 17.42							
	BP-70C31	1 Tray	31 PPM B&W / 31 PPM Full-Color Workgroup Document System	1		$ 3,576.03	$ 88.69	$ 73.31	0.0039	0.039					
	BP-70C45	1 Tray	45 PPM B&W / 45 PPM Full-Color Workgroup Document System	1		$ 4,425.78	$ 109.76	$ 90.73	0.0039	0.039					
	BP-DE13	2 Tray + STAND	Stand/2 x 550-sheet Paper Drawers	1		$ 460.28	$ 11.41	$ 9.44							
	BP-FN11		50-sheet Staple Inner Finisher	1		$ 849.75	$ 21.07	$ 17.42							
	MX-7081	3 Tray	75/70 PPM B&W / Color - High Speed Color Document System	1		$ 10,869.72	$ 269.57	$ 222.83	0.0039	0.039					
	MX-LC13N		5,000-sheet Large Capacity 2-Drawer Air Feed Tray (Letter, Letter-R, Legal or Ledger; requires MX-RB14)	1		$ 4,744.44	$ 117.66	$ 97.26	0.0039	0.039					

	MX-FN34		3K Stacking 65-sheet Staple Finisher (requires MX-RB12N)	1		$ 1,699.50	$ 42.15	$ 34.84							
	MX-RB12N		Paper Pass Unit (for machine; required for all configurations with finishers)	1		$ 460.28	$ 11.41	$ 9.44							
	BP-B550WD	1 Tray	50 PPM Desktop Monochrome Multi-Function Document System	1		$ 2,124.38	$ 52.68	$ 43.55	0.0039						
	MX-B427W	1 Tray	42 PPM Monochrome Multi-Function Document System DSPF	1		$ 651.48	$ 16.16	$ 13.36	0.0039						
	MX-B468F	1 Tray	46 PPM Monochrome Multi-Function Document System	1		$ 1,062.19	$ 26.34	$ 21.77	0.0039						
	MX-C358F	1 Tray	35 PPM Desktop Color Multi-Function Document System DSPF Copy/Print/Scan/Fax	1		$ 1,557.88	$ 38.64	$ 31.94	0.0039	0.039					

OEM/Make	HP	HP	HP	HP	HP	HP	HP	HP	HP	Canon	Canon	Canon	Canon	Canon
OEM SKU														
Contractor SKU														
Model	E52645	E62655	E42540	E57540	E67660	E73135	E73140	E78630	E87740	1643IF	527IF	617IFZ	MF1538C	C357IF
Print Speed (Pages Per Minute) Mono	45 ppm	55 ppm	40 ppn	40 ppm	60 ppm	35 ppm	40 ppm	30 ppm	40 ppm	43 ppm	55 ppm	65 ppm	40 ppm	36 ppm
Print Speed (Pages Per Minute) Color	-	-	-	40 ppm	60 ppm	-	-	30 ppm	40 ppm	-	-	-	40 ppm	36 ppm
Base Unit Suggested MSRP/List Price														
Base Unit Proposed Contract Purchase Price	$1,520.89	$1,816.35	$603.28	$1,739.28	$4,431.24	$5,035.45	$4,720.70	$4,582.57	$4,821.27	$1,210.94	$1,269.17	$3,936.06	$1,422.86	$2,199.66
Reasonableness of Price Documentation (File Name.xlsx or .pdf/location (such as pg #, paragraph, line item, etc)														
Reasonableness of Price Documentation, SKU														
Reasonableness of Price - Product Description														
Reasonableness of Price Documented Price														
Base Unit Proposed 12-Month FMV Lease Price (per Month)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Base Unit Proposed 24-Month FMV Lease Price (per Month)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Base Unit Proposed 36-Month FMV Lease Price (per Month)	$46.39	$55.40	$18.40	$53.05	$135.52	$153.58	$143.98	$139.77	$147.05	$36.93	$38.71	$120.05	$43.40	$67.09
Base Unit Proposed 48-Month FMV Lease Price (per Month)	$37.72	$45.05	$14.96	$43.13	$109.89	$124.88	$117.07	$113.65	$119.57	$30.03	$31.48	$97.61	$35.29	$54.55
Base Unit Proposed 60-Month FMV Lease Price (per Month)	$31.18	$37.24	$12.37	$35.66	$90.84	$103.23	$96.77	$93.94	$98.84	$24.82	$26.02	$80.69	$29.17	$45.09
Proposed Options/Accessories														
Please refer to the 'Consulting' tab or the Catalog for standard configurations. If further customization is needed, we can update the Catalog to fit the City's needs.														
3 Hole Punch	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Staple Finisher	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Staple Remover	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Paper Folding Unit	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Output Tray	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Large Capacity Tray	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Additional Paper Drawer	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Scanner	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Additional Option - describe option, add additional rows if needed														
Additional Option														
Additional Option														
Additional Option														
Additional Option														
Additional Option														
Additional Option														
Additional Option														
Additional Option														
Proposed Facsimile Options														
Facsimile Kit	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Dual Line Option	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Additional Option - describe option, add additional rows if needed														
Additional Option														
Additional Option														
Proposed Connectivity & Security														
Network Connectivity Kit	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
New Power Protection Unit	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Network Security Kit	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Additional Option - describe option, add additional rows if needed														
Additional Option														
Additional Option														
Proposed Accessibility Options (ADA)														
Voice Operation Kit	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Braille Label Kit	Depends on Model	Depends on Model	Depends on Model	Depends on Model	Depends on Model	Depends on Model	Depends on Model	Depends on Model	Depends on Model	Depends on Model	Depends on Model	Depends on Model	Depends on Model	Depends on Model
Additional Option - describe option, add additional rows if needed														

OEM/Make	Canon	Canon	Canon	Canon	Canon	Sharp	Sharp	Sharp	Sharp	Sharp	Sharp	Sharp	Sharp	Sharp
OEM SKU														
Contractor SKU														
Model	C568IFZ	4835i	4845i	C3930i	C5840i	BP-70M36	BP-70M45	BP-70C31	BP-70C45	MX-7081	BP-B550WD	MX-B427W	MX-B468F	MX-C358F
Print Speed (Pages Per Minute) Mono	60 ppm	35 ppm	45 ppm	30 ppm	40 ppm	36 ppm	45 ppm	31 ppm	45 ppm	75 ppm	50 ppm	42 ppm	46 ppm	35 ppm
Print Speed (Pages Per Minute) Color	-	-	-	Yes	Yes	-	-	31 ppm	45 ppm	75 ppm	-	-	-	35 ppm
Base Unit Suggested MSRP/List Price														
Base Unit Proposed Contract Purchase Price	$4,414.89	$2,345.75	$5,462.09	$3,685.57	$4,369.22	$2,867.91	$3,611.44	$3,576.03	$4,425.78	$10,869.72	$2,124.38	$651.48	$1,062.19	$1,557.88
Reasonableness of Price Documentation (File Name.xlsx or .pdf/location (such as pg #, paragraph, line item, etc)														
Reasonableness of Price Documentation, SKU														
Reasonableness of Price - Product Description														
Reasonableness of Price Documented Price														
Base Unit Proposed 12-Month FMV Lease Price (per Month)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Base Unit Proposed 24-Month FMV Lease Price (per Month)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Base Unit Proposed 36-Month FMV Lease Price (per Month)	$134.65	$71.55	$166.59	$112.41	$134.08	$87.47	$110.15	$109.07	$134.99	$331.53	$64.79	$19.87	$32.40	$47.52
Base Unit Proposed 48-Month FMV Lease Price (per Month)	$109.49	$58.17	$135.46	$91.40	$109.03	$71.12	$89.56	$88.69	$109.76	$269.57	$52.68	$16.16	$26.34	$38.64
Base Unit Proposed 60-Month FMV Lease Price (per Month)	$90.51	$48.09	$111.97	$75.55	$90.12	$58.79	$74.03	$73.31	$90.73	$222.83	$43.55	$13.36	$21.77	$31.94
Proposed Options/Accessories														
Please refer to the 'Consulting' tab or the Catalog for standard configurations. If further customization is needed, we can update the Catalog to fit the City's needs.														
3 Hole Punch	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Staple Finisher	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Staple Remover	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Paper Folding Unit	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Output Tray	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Large Capacity Tray	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Additional Paper Drawer	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Scanner	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Additional Option - describe option, add additional rows if needed														
Additional Option														
Additional Option														
Additional Option														
Additional Option														
Additional Option														
Additional Option														
Additional Option														
Additional Option														
Proposed Facsimile Options														
Facsimile Kit	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Dual Line Option	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Additional Option - describe option, add additional rows if needed														
Additional Option														
Additional Option														
Proposed Connectivity & Security														
Network Connectivity Kit	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
New Power Protection Unit	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Network Security Kit	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Additional Option - describe option, add additional rows if needed														
Additional Option														
Additional Option														
Proposed Accessibility Options (ADA)														
Voice Operation Kit	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Braille Label Kit	Depends on Model	Depends on Model	Depends on Model	Depends on Model	Depends on Model	Depends on Model	Depends on Model	Depends on Model	Depends on Model	Depends on Model	Depends on Model	Depends on Model	Depends on Model	Depends on Model
Additional Option - describe option, add additional rows if needed														

Managed Print Services - all-inclusive of maintenance; device reporting; supplies (including toner, ink, staples - everything but paper); IT & technical support; end-user training, etc)						
Cost Per Device	Suggested List Price/MSRP Per Month Fixed Fee	Proposed Contract Price Per Month Fixed Fee	Reasonableness of Price Documentation (File Name.xlsx or .pdf/location (such as pg #, paragraph, line item, etc)	Reasonableness of Price Documentation, SKU	Reasonableness of Price Documentation, Product/Service Description	Reasonableness of Price Documented Price
1-50 devices	N/A	Device is inclusive in cost per impression.				
51-100 devices	N/A	Device is inclusive in cost per impression				
101-250 devices	N/A	Device is inclusive in cost per impression				
251-500 devices	N/A	Device is inclusive in cost per impression				
501-1000 devices	N/A	Device is inclusive in cost per impression				
1001-5000 devices	N/A	Device is inclusive in cost per impression				
5001+ devices	N/A	Device is inclusive in cost per impression				

Cost Per Print By Volume (Pages Per Month)	Suggested List Price/MSRP Per Print Cost	Overage Charge Per Page (List/MSRP)	Proposed Contract Per Print Cost	Proposed Overage Charge Per Page	Reasonableness of Price Documentation (File Name.xlsx or .pdf/location (such as pg #, paragraph, line item, etc)	Reasonableness of Price Documentation, SKU	Reasonableness of Price Documentation, Product/Service Description	Reasonableness of Price Documented Price
1-1000	N/A	N/A	N/A	E50145dn, Mono: 0.0097 E60155dn, Mono: 0.0160 E45028dn, Mono: 0.0150, Color: 0.090 X55745dn, Mono: 0.0150, Color: 0.095				
1001-5000	N/A	N/A	N/A	E50145dn, Mono: 0.0097 E60155dn, Mono: 0.0160 E45028dn, Mono: 0.0150, Color: 0.090 X55745dn, Mono: 0.0150, Color: 0.095				

5001-10,000	N/A	N/A	N/A	E50145dn, Mono: 0.0097 E60155dn, Mono: 0.0160 E45028dn, Mono: 0.0150, Color: 0.090 X55745dn, Mono: 0.0150, Color: 0.095				
10,001-25,000	N/A	N/A	N/A	E50145dn, Mono: 0.0097 E60155dn, Mono: 0.0160 E45028dn, Mono: 0.0150, Color: 0.090 X55745dn, Mono: 0.0150, Color: 0.095				
25,001-50,000	N/A	N/A	N/A	E50145dn, Mono: 0.0097 E60155dn, Mono: 0.0160 E45028dn, Mono: 0.0150, Color: 0.090 X55745dn, Mono: 0.0150, Color: 0.095				
50,001-100,000	N/A	N/A	N/A	E50145dn, Mono: 0.0097 E60155dn, Mono: 0.0160 E45028dn, Mono: 0.0150, Color: 0.090 X55745dn, Mono: 0.0150, Color: 0.095				
100,001-250,000	N/A	N/A	N/A	E50145dn, Mono: 0.0097 E60155dn, Mono: 0.0160 E45028dn, Mono: 0.0150, Color: 0.090 X55745dn, Mono: 0.0150, Color: 0.095				
250,001-500,000	N/A	N/A	N/A	E50145dn, Mono: 0.0097 E60155dn, Mono: 0.0160 E45028dn, Mono: 0.0150, Color: 0.090 X55745dn, Mono: 0.0150, Color: 0.095				
500,001-750,000	N/A	N/A	N/A	E50145dn, Mono: 0.0097 E60155dn, Mono: 0.0160 E45028dn, Mono: 0.0150, Color: 0.090 X55745dn, Mono: 0.0150, Color: 0.095				

750,001-1,000,000	N/A	N/A	N/A	E50145dn, Mono: 0.0097 E60155dn, Mono: 0.0160 E45028dn, Mono: 0.0150, Color: 0.090 X55745dn, Mono: 0.0150, Color: 0.095				
1,000,001- 2,000,000	N/A	N/A	N/A	E50145dn, Mono: 0.0097 E60155dn, Mono: 0.0160 E45028dn, Mono: 0.0150, Color: 0.090 X55745dn, Mono: 0.0150, Color: 0.095				
2,000,001- 3,000,000	N/A	N/A	N/A	E50145dn, Mono: 0.0097 E60155dn, Mono: 0.0160 E45028dn, Mono: 0.0150, Color: 0.090 X55745dn, Mono: 0.0150, Color: 0.095				
3,000,001- 5,000,000	N/A	N/A	N/A	E50145dn, Mono: 0.0097 E60155dn, Mono: 0.0160 E45028dn, Mono: 0.0150, Color: 0.090 X55745dn, Mono: 0.0150, Color: 0.095				
5,000,001+	N/A	N/A	N/A	E50145dn, Mono: 0.0097 E60155dn, Mono: 0.0160 E45028dn, Mono: 0.0150, Color: 0.090 X55745dn, Mono: 0.0150, Color: 0.095				

SKU	Product Name	Product Description of Service	MSRP/List Cost Per Subscription	Implementation Cost, if applicable	Other Associated Cost, if applicable - describe	Proposed Contract Cost Per Subscription	Reasonableness of Price Documentation (File Name.xlsx or .pdf/location (such as pg #, paragraph, line item, etc)	Reasonableness of Price Documentation, SKU	Reasonableness of Price Documentation, Product/Service Description	Quantity	Reasonableness of Price Documented Price
	example: XM Fax										
	example: Printer Logic										
	example: Tungsten TotalAgility										
	Tungsten	Tungsten is a customized solution requiring more quoting and professional services by DEX. Pricing is quoted on a case-by-case basis with more involved scoping				Please reference City of Houston Catalog					
	Docuware	DocuWare is a customized solution requiring more quoting and professional services by DEX. Pricing is quoted on a case-by-case basis with more involved scoping between DEX and client.				Please reference City of Houston Catalog					
	PrinterLogic	PrtinerLogic is a severless print management solution that eliminates the need for traditional print servers. It streamlines printer deployment, enhances security, and simplifies print management across an organizations entire fleet, providing centralized control and seamless user experiences.				Please reference City of Houston Catalog					

	XM Fax	XM Fax is a secure, digital fax solution that enables users to send and reeive faxes directly from their desktop, email, or mobile device. It eliminates the need for traditional fax hardware, enhances document security, and ensure compliance with industry regulations through encrypted, reliable fax transmission				Please reference City of Houston Catalog					

Line Item	SKU	Description of Service, Maintenance, Warranty, Repair, etc	Quantity	Unit of Measure	Unit Cost / Suggested MSRP	Proposed Contract Cost	Reasonableness of Price Documentation (File Name.xlsx or .pdf/location (such as pg #, paragraph, line item, etc)	Reasonableness of Price Documentation, SKU	Reasonableness of Price Documentation, Product/Service Description	Quantity	Reasonableness of Price Documented Price
		example: maintenance	1	month							
		example: installation	1	per device							
		example: training	1	hour							
		Installation, Training and Maintenance are covered under our service agreement. If a device cannot be repaired, DEX will replace the device with a similar functionality and speed.									

Docusign Envelope ID: 12636715-C457-8A89-8142-A6C10048DAC1

Line Item	SKU	Model Compatibility	Product Description	Quantity	Unit of Measure	Unit Cost/Suggested MSRP	Proposed Contract Cost	Reasonableness of Price Documentation (File Name.xlsx or .pdf/location (such as pg #, paragraph, line item, etc)	Reasonableness of Price Documentation, SKU	Reasonableness of Price Documentation, Product/Service Description	Quantity	Reasonableness of Price Documented Price
	Toner supplies are included in our cost per impression rate. Staples and Paper are not included.											

What is NOT Included

Line Item	SKU		Description of Service	Configuration Notes	Quantity	Unit of Measure	Unit Cost	List/MSRP Price 48 Month FMV Lease	List/MSRP Price 60 Month FMV Lease	Proposed Contract Cost Mono	Proposed Contract Cost Color	Reasonableness of Price Documentation (File Name.xlsx or .pdf/location (such as pg #, paragraph, line item, etc)	Reasonableness of Price Documentation, SKU	Reasonableness of Price Documentation, Product/Service	Quantity	Reasonableness of Price Documented Price
PrinterLogic Core License	PL_Core_100		Cloud Print Driver		1		$6.50									
PrinterLogic Advanced Scanning	PL_Advanced_100		Advanced Scanning/Secure Release		1		$11.50									

Standard Exclusions / Optional Services

Paper and Office Supplies	Paper and other office supplies are excluded from the standard agreement.
Damage from Misuse	Any damage caused by misuse, accidents, abuse, or unauthorized repairs that cannot be repaired by DEX Imaging will require replacement at the City of Houston's expense.
Equipment Relocation	Relocation within the same building is provided at no charge. Moves requiring a delivery truck or transportation between facilities are billed at $275 per move.
Major Network Infrastructure	Major network infrastructure projects, network redesign, switch configuration, VLAN changes, or enterprise IT initiatives are excluded.
After-Hours / Weekend Service	Available as an optional service. Typical flat-rate pricing is $10,000 per month and can be discussed based on the City's requirements.
Software Integrations	Standard printer installation is included. Optional PrinterLogic services are available: Core License - $6.50 per device/license; Advanced Scanning & Secure Release (includes card reader support) - $11.50 per device/license.

What IS included

Line Item	SKU		Description of Service	Configuration Notes	Quantity	Unit of Measure	Unit Cost	List/MSRP Price 48 Month FMV Lease	List/MSRP Price 60 Month FMV Lease	Proposed Contract Cost Mono	Proposed Contract Cost Color	Reasonableness of Price Documentation (File Name.xlsx or .pdf/location (such as pg #, paragraph, line item, etc)	Reasonableness of Price Documentation, SKU	Reasonableness of Price Documentation, Product/Service Description	Quantity	Reasonableness of Price Documented Price

Service Category	DEX Imaging Services Included
Preventive Maintenance	Scheduled cleaning, inspection, calibration, and adjustment to maximize device performance and uptime.
Repair Services	On-site repair services including labor and replacement of covered parts for normal wear and tear.
Technical Support	Phone, email, remote, and on-site technical support during contracted business hours.
Toner & Consumables	Toner and standard imaging consumables included under the agreement (excluding paper and staples unless specified).
Replacement Parts	Replacement of covered parts including rollers, drums, fusers, transfer components, and maintenance kits.
Remote Monitoring	Remote monitoring, automated alerts, proactive dispatching, and meter collection.
Firmware & Software Updates	Firmware updates and standard device software updates as approved by the customer.
Service Levels	Response times and service commitments as defined in the executed service agreement.
Temporary Replacement Equipment	Loaner equipment may be provided during extended repairs when commercially reasonable and available.
Meter Reading & Billing	Automated meter collection, usage validation, and billing support.
Network & Connectivity	Printer installation, driver deployment, print queue configuration, and standard network connectivity assistance.
End User Training	Basic operational training for end users after installation.
Fleet Management	Fleet reporting, utilization analysis, optimization recommendations, and business reviews.
Security Support	Secure print configuration, authentication support, firmware security updates, and print security best practices.
Environmental Services	Recycling and responsible disposal of toner cartridges and end-of-life equipment where applicable.
Standard Exclusions	Paper, specialty media, damage from misuse or abuse, unauthorized repairs, equipment relocation, major network infrastructure work, after-hours service unless contracted, and non-standard software integrations.

Bidders use this tab to present proposed discounts by category/volume. Bidders may also enter any other flexible options or scalability of pricing methods below row 28.

	Discount Percentage of MSRP/List Price
Base Units MFD Devices (Purchased) 1-25 units	Please refer to Catalog. Our pricing is firm regardless of the number of devices.
Base Units MFD Devices (Purchased) 26 - 50 units	
Base Units MFD Devices (Purchased) 51 - 100 units	
Base Units MFD Devices (Purchased) 101-200 units	
Base Units MFD Devices (Purchased) 201-300 units	
Base Units MFD Devices (Purchased) 301-500 units	
Base Units MFD Devices (Purchased) 501-1000 units	
Base Units MFD Devices (Purchased) 1001+ units	
Base Units MFD Devices (Leased - 60 Months) 1-25 units	
Base Units MFD Devices (Leased - 60 Months) 26 - 50 units	
Base Units MFD Devices (Leased - 60 Months) 51 - 100 units	
Base Units MFD Devices (Leased - 60 Months) 101-200 units	
Base Units MFD Devices (Leased - 60 Months) 201-300 units	
Base Units MFD Devices (Leased - 60 Months) 301-500 units	
Base Units MFD Devices (Leased - 60 Months) 501-1000 units	
Base Units MFD Devices (Leased - 60 Months) 1001+ units	

Items Compatible with Base Unit MFDs	Discount Percentage of MSRP/List Price

	Discount Percentage of MSRP/List Price
Base Units MFD Devices (Leased - 36 Months) 1-25 units	Please refer to Catalog. Our pricing is firm regardless of the number of devices.
Base Units MFD Devices (Leased - 36 Months) 26 - 50 units	
Base Units MFD Devices (Leased - 36 Months) 51 - 100 units	
Base Units MFD Devices (Leased - 36 Months) 101-200 units	
Base Units MFD Devices (Leased - 36 Months) 201-300 units	
Base Units MFD Devices (Leased - 36 Months) 301-500 units	
Base Units MFD Devices (Leased - 36 Months) 501-1000 units	
Base Units MFD Devices (Leased - 36 Months) 1001+ units	
Base Units MFD Devices (Leased - 48 Months) 1-25 units	
Base Units MFD Devices (Leased - 48 Months) 26 - 50 units	
Base Units MFD Devices (Leased - 48 Months) 51 - 100 units	
Base Units MFD Devices (Leased - 48 Months) 101-200 units	
Base Units MFD Devices (Leased - 48 Months) 201-300 units	
Base Units MFD Devices (Leased - 48 Months) 301-500 units	
Base Units MFD Devices (Leased - 48 Months) 501-1000 units	
Base Units MFD Devices (Leased - 48 Months) 1001+ units	

Consumables Tab	Discount Percentage of MSRP/List Price

	Discount Percentage of MSRP/List Price
Base Units MFD Devices (Leased - 24 Months) 1-25 units	Please refer to Catalog. Our pricing is firm regardless of the number of devices.
Base Units MFD Devices (Leased - 24 Months) 26 - 50 units	
Base Units MFD Devices (Leased - 24 Months) 51 - 100 units	
Base Units MFD Devices (Leased - 24 Months) 101-200 units	
Base Units MFD Devices (Leased - 24 Months) 201-300 units	
Base Units MFD Devices (Leased - 24 Months) 301-500 units	
Base Units MFD Devices (Leased - 24 Months) 501-1000 units	
Base Units MFD Devices (Leased - 24 Months) 1001+ units	
Base Units MFD Devices (Leased - 12 Months) 1-25 units	
Base Units MFD Devices (Leased - 12 Months) 26 - 50 units	
Base Units MFD Devices (Leased - 12 Months) 51 - 100 units	
Base Units MFD Devices (Leased - 12 Months) 101-200 units	
Base Units MFD Devices (Leased - 12 Months) 201-300 units	
Base Units MFD Devices (Leased - 12 Months) 301-500 units	
Base Units MFD Devices (Leased - 12 Months) 501-1000 units	
Base Units MFD Devices (Leased - 12 Months) 1001+ units	

Consulting Tab	Discount Percentage of MSRP/List Price

Managed Print Services - Cost Per Device	Discount Percentage of MSRP/List Price
1-50 devices	Please refer to Catalog. Our pricing is firm regardless of the number of devices.
51-100 devices	
101-250 devices	
251-500 devices	
501-1000 devices	
1001-5000 devices	
5001+ devices	

Managed Print Services - Cost Per Print By Volume (Pages Per Month)	Discount Percentage of MSRP/List Price
1-1000	
1001-5000	
5001-10,000	
10,001-25,000	
25,001-50,000	
50,001-100,000	
100,001-250,000	

examples: Options/Accessories	30.00%
Facsimile Options	25.00%
Connectivity & Security	30.00%
Accessibility Options	25.00%

Warranty/Services Tab	**Discount Percentage of MSRP/List Price**

Software Tab	**Discount Percentage of MSRP/List Price**

250,001-500,000	
500,001-750,000	
750,001-1,000,000	
1,000,001-2,000,000	
2,000,001-3,000,000	
3,000,001-5,000,000	
5,000,001+	

Scenario 1 A small town/village office is updating their print fleet. They want to lease 2 desktop size units and 10 large freestanding units. They want the 2 desktop units to achieve printing speeds up to 22 pages per minute; B/W and color; and the ability to scan and save scans as files. They want the large printers to be able to scan, fax, email, hole punch, staple, fold documents, and achieve print speed up to or more than 60 pages per minute (B/W). They want all 12 leased units under managed print services and are especially interested in tracking printer/user usage and status. How do you approach this scenario and what products/pricing would you recommend?	At DEX Imaging, we believe in making data-driven decisions that ensure operational efficiency, reduce costs, and support long-term sustainability. While the initial request includes 2 desktop units and 10 large freestanding multifunction devices, our approach begins by conducting a comprehensive assessment of the environment. **Fleet Optimization** Rather than fulfilling a quantity-based request we ensure each device is strategically placed to maximize usage, minimize waste, and deliver access to necessary functions. - Analyze user-to-device ratios - Evaluate average montly print volumes - Review physical placement of devices across departments and facilities - Identify opportunities to consolidate hardware without interrupting workflows **Device Recommendations** We will propose specific modesl that meet or exceed the City's functional needs, including high-speed printing, advanced finishing options, and robust scanning capabilities. We aim for all recommended devices to have: -Secure printing - Integration with existing systems - Energy-efficient operation **Desktop Devices - Platnium Managed Print Services Agreement** DEX's Platnium Managed Print Services (MPS) agreement offers: - The City can replace these units at no additional cost when business needs change **Device Utilization and Fleet Monitoring** - Patrol Data Collection Agent (DCA) automates meter collection and toner level monitoring to ensure timely service and replenishment. - PrinterLogic enables secure printing, simplifying print server management and supports fleet consolidation iniatives - Real time tracking on usage for devices and users - A fleet dashboard will provide the City's project team full visibility into device performance, including: usage metrics, toner levels, service call history and device status. Desktop Device(s): HP E45028dn - Mono CPC: 0.0150, Color CPC: 0.090 Floor Device(s) Sharp BP-70M65 - Monthly lease price depends on lease term. - Mono CPC: 0.0039, Color CPC: 0.039
Scenario 2	Desktop Devices - HP Color LaserJet Pro MFP M479fdw Freestanding MFD - Xerox Altalink C8145 (Color) or B8145 (Mono). DEX will conduct an assessment to ensure the requested devices not only meet all required technical standards, but also align with the City's broader goals for operational efficiency, sustainability, and cost control. Both recommended devices are EPEAT Silver certified and meet ENERGY STAR standards -- directly supporting the City's sustainability initiatives while helping reduce long-term operating costs. As part of our consultive approach, DEX will also evaluate how these devices fit within a fleet-wide strategy to: - Consolidate redundant or underutilized equipment - Right-size devices based on actual usage and department needs - Standardize models where appropriate to streamline support and improve user experience This ensures every devices contributes to a more efficient print environment, fully aligned with your operational goals and our manged print strategy.

This particular entity wishes to buy 2 desktop MFD units and 1 large freestanding MFD unit. They want the 2 small MFDs to be All-In-One with a scanner up to 1200x1200 dpi resolution. They want the large printer to copy, scan, email, print, fax, and document file. They specifically want the small units to be HP branded and the large unit to be Xerox branded. They also want the machines to be EPEAT Silver, minimum. How do you approach this scenario and what products/pricing would you recommend?	

Scenario 3	
This particular entity needs to reassess and refresh their entire fleet of 1,000+ multifunction devices. They want a user to printer ratio of about 10:1. Their monthly print volume is roughly 1.5 million pages. They are seeking consulting services with the aim of incorporating managed print services to enable better reporting of print volumes, forecast costs associated with consumables, and determine where to place units for better efficiency (more printers where there is more use). How do you approach this scenario?	At DEX Imaging, we are committed to delivering a data-driven, secure, and cost-effective approach to optimizing the City's print environment. Our goal is to form a long-term, proactive partnership built on transparency and measurable results. **1. Conduct a Full Assessment** Our process begins with a detailed assessment of the City's current environment: - Device inventory and usage patterns - User-to-device ratios - Monthly print volumes - Workflows and department specific requirements - Physical layout for optimal device placement and access - Document security and compliance needs During this assessment we will install Patrol software to monior existing device usage, collect real-time data, and inform intelligent decision-making during the planning and deployment phases. **2. Recommend Optimal Device Models** Following the assessment, DEX will conduct an analysis to right-size the fleet that delivers: - Analyze current fleet's printing volume to see if the devices are performing above or below the manufacturer's recommended comfort zones - Prioritize replacement of devices by service history and the device's end of life - Curate scalable configurations in a pricing catalog for future needs to ensure fleet standardization **3. Present Customized Fleet Proposal** DEX will provide a transparent, customized proposal that includes: - Recommended device mix and placements - Projected cost savings and efficiency improvements - Deployment timeline and change management strategy - Provide potential savings shifting to modernized print enviorment using current fleet data **4. Deploy Secure Print and Print Policies** DEX will deploy PrinterLogic to enhance the control IT has on the print enviornment and ensure changes are easily made whil allowing secure print release by PIN or badge authentication. To support a smooth transition and long-term success, DEX will: - Provide a Print Policy template covering usage best practices, color control, duplexing defaults, and secure printing protocols - Establish escalation policies for service and supply needs - Deliver hands-on training and change management support to ensure all departments are aligned, educated and equipped for success.

Alternatively, we request pricing exercise for the following:

Line Item	OEM MAKE	Product Name	Model	Product Weight (lbs)	Number of Requested Base Units	Suggested MSRP Base Price Per Unit	Proposed Purchase Price	Proposed Lease Price (Per Month, 48 Months)	Add Ons/Desired Functions	Breakout of Suggested MSRP Cost of Add Ons/Desired Functions	Proposed Price of Add-Ons with the Base Unit
1	Canon	imageCLASS MF654Cdw Wireless Color All-In-One Laser Printer	5158C005	48.5	50						
2	Brother	DCP-L2640DW Wireless Black-and-White Refresh Subscription Eligible 3-in-1 Laser Printer	DCP-L2640DW	25	75						

3	Xerox	Xerox B Series B225/DNI Wireless Black & White All-In-One Laser Printer	B225	22	100						
4	Sharp	BP-70C55 Color Networked Multifunction Printer	BP-70C55	192	25						
5	Kyocera	TASKalfa 6054ci	6054ci	209							

Line Item	Service	Number of Devices	Estimated Print Volumes, Pages Per month	Suggested MSRP/List Price	Proposed Per Month Price	Proposed Overage Charge Per Page
6	Managed Print Services	550	2,800,000			
7	Managed Print Services	25	70,000			
8	Managed Print Services	300	1,200,000			
9	Managed Print Services	990	8,000,000			

Line Item	Product	Model	Quantity	Suggested MSRP/List Price	Proposed Purchase Price
10	Canon GPR-61 Yellow Standard Yield Toner Cartridge	3766C003	5		

	Per Print Cost (Color), uncommitted print volumes	Per Print Cost (Mono), uncommitted print volume	Overage Rate	Per Print Cost (Mono) - 1,000 prints per month	Overage Rate
Purchased (Base Unit) + Managed Print Services	Mono 0.0039 Color 0.039	N/A	Mono 0.0039 Color 0.039	N/A	Mono 0.0039 Color 0.039
Leased - 12 Months + Managed Print Services	Mono 0.0039 Color 0.039	N/A	Mono 0.0039 Color 0.039	N/A	Mono 0.0039 Color 0.039
Leased - 24 Months + Managed Print Services	Mono 0.0039 Color 0.039	N/A	Mono 0.0039 Color 0.039	N/A	Mono 0.0039 Color 0.039
Leased - 36 Months + Managed Print Services	Mono 0.0039 Color 0.039	N/A	Mono 0.0039 Color 0.039	N/A	Mono 0.0039 Color 0.039
Leased - 48 Months + Managed Print Services	Mono 0.0039 Color 0.039	N/A	Mono 0.0039 Color 0.039	N/A	Mono 0.0039 Color 0.039
Leased - 60 Months + Managed Print Services	Mono 0.0039 Color 0.039	N/A	Mono 0.0039 Color 0.039	N/A	Mono 0.0039 Color 0.039

	Per Print Cost (Color) - 2,000 prints per month	Per Print Cost (Mono) - 2,000 prints per month	Overage Rate	Per Print Cost (Color) - 3,000 prints per month	Per Print Cost (Mono) - 3,000 prints per month	Overage Rate
Purchased (Base Unit) + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 12 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 24 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 36 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 48 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 60 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039

	Per Print Cost (Color) - 5,000 prints per month	Per Print Cost (Mono) - 5,000 prints per month	Overage Rate	Per Print Cost (Color) - 10,000 prints per month	Per Print Cost (Mono) - 10,000 prints per month	Overage Rate
Purchased (Base Unit) + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 12 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 24 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 36 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 48 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 60 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039

	Per Print Cost (Color) - 15,000 prints per month	Per Print Cost (Mono) - 15,000 prints per month	Overage Rate	Per Print Cost (Color) - 20,000 prints per month	Per Print Cost (Mono) - 20,000 prints per month	Overage Rate

Purchased (Base Unit) + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 12 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 24 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 36 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 48 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 60 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039

	Per Print Cost (Color) - 25,000 prints per month	Per Print Cost (Mono) - 25,000 prints per month	Overage Rate	Per Print Cost (Color) - 30,000 prints per month	Per Print Cost (Mono) - 30,000 prints per month	Overage Rate
Purchased (Base Unit) + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 12 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 24 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 36 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 48 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 60 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039

	Per Print Cost (Color) - 35,000 prints per month	Per Print Cost (Mono) - 35,000 prints per month	Overage Rate	Per Print Cost (Color) - 40,000 prints per month	Per Print Cost (Mono) - 40,000 prints per month	Overage Rate
Purchased (Base Unit) + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 12 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 24 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 36 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 48 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 60 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039

	Per Print Cost (Color) - 35,000 prints per month	Per Print Cost (Mono) - 35,000 prints per month	Overage Rate	Per Print Cost (Color) - 40,000 prints per month	Per Print Cost (Mono) - 40,000 prints per month	Overage Rate
Purchased (Base Unit) + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 12 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039

Leased - 24 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 36 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 48 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 60 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039

	Per Print Cost (Color) - 45,000 prints per month	Per Print Cost (Mono) - 45,000 prints per month	Overage Rate	Per Print Cost (Color) - 50,000 prints per month	Per Print Cost (Mono) - 50,000 prints per month	Overage Rate
Purchased (Base Unit) + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 12 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 24 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 36 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 48 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 60 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039

	Per Print Cost (Color) - 55,000 prints per month	Per Print Cost (Mono) - 55,000 prints per month	Overage Rate	Per Print Cost (Color) - 60,000 prints per month	Per Print Cost (Mono) - 60,000 prints per month	Overage Rate
Purchased (Base Unit) + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 12 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 24 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 36 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 48 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039
Leased - 60 Months + Managed Print Services	N/A	N/A	Mono 0.0039 Color 0.039	N/A	N/A	Mono 0.0039 Color 0.039

DEX IMAGING

MAKE	DEX RECOMMENDATION	PAPER TRAYS	FINISHER	CONFIGURATION NOTES	Energy Star Certification (eg Bronze, Silver, etc)	OS Certified	Firmware Support	A3 OR A4	MONO OR COLOR	PURCHASE	48-MONTH FMV LEASE	60-MONTH FMV LEASE	MONO CPC	COLOR CPC
HP	HP E52645	1 - DESKTOP	N	MAINFRAME; FAX BOARD	Silver	Yes	Yes	A4	MONO	$ 1,520.89	$ 37.72	$ 31.18	0.0039	
HP	HP E52645	2 - DESKTOP	N	MAINFRAME; 550-SHEET PAPER TRAY; FAX BOARD	Silver	Yes	Yes	A4	MONO	$ 1,705.71	$ 42.30	$ 34.97	0.0039	
HP	HP E52645	3 - DESKTOP	N	MAINFRAME; (QTY 2) 550-SHEET PAPER TRAY; FAX BOARD	Silver	Yes	Yes	A4	MONO	$ 1,890.54	$ 46.89	$ 38.76	0.0039	
HP	HP E52645	1+STAND	N	MAINFRAME; FAX BOARD; STAND	Silver	Yes	Yes	A4	MONO	$ 1,798.57	$ 44.60	$ 36.87	0.0039	
HP	HP E52645	2+STAND	N	MAINFRAME; 550-SHEET PAPER TRAY; FAX BOARD; STAND	Silver	Yes	Yes	A4	MONO	$ 1,983.40	$ 49.19	$ 40.66	0.0039	
HP	HP E52645	3+STAND	N	MAINFRAME; (QTY 2) 550-SHEET PAPER TRAY; FAX BOARD; STAND	Silver	Yes	Yes	A4	MONO	$ 2,168.23	$ 53.77	$ 44.45	0.0039	
HP	HP E52645	4+STAND	N	MAINFRAME; (QTY 3) 550-SHEET PAPER TRAY; FAX BOARD; STAND	Silver	Yes	Yes	A4	MONO	$ 2,353.06	$ 58.36	$ 48.24	0.0039	
HP	HP E62655	1 - DESKTOP	N	MAINFRAME; FAX BOARD	Silver	Yes	Yes	A4	MONO	$ 1,816.35	$ 45.05	$ 37.24	0.0039	
HP	HP E62655	2+STAND	N	MAINFRAME; 550-SHEET PAPER TRAY; FAX BOARD; STAND	Silver	Yes	Yes	A4	MONO	$ 2,375.78	$ 58.92	$ 48.70	0.0039	
HP	HP E62655	3+STAND	N	MAINFRAME; (QTY 2) 550-SHEET PAPER TRAY; FAX BOARD; STAND	Silver	Yes	Yes	A4	MONO	$ 2,655.03	$ 65.84	$ 54.43	0.0039	
HP	HP E62655	4+STAND	N	MAINFRAME; (QTY 3) 550-SHEET PAPER TRAY; FAX BOARD; STAND	Silver	Yes	Yes	A4	MONO	$ 2,796.06	$ 69.34	$ 57.32	0.0039	
HP	HP E62665	4	Y (INNER)	MAINFRAME; (QTY 3) 550-SHEET PAPER TRAY; FAX BOARD; STAND; INNER FINISHER	Silver	Yes	Yes	A4	MONO	$ 3,767.67	$ 93.44	$ 77.24	0.0039	
HP	HP E42540	1 - DESKTOP	N	MAINFRAME; FAX BOARD	Silver	Yes	Yes	A4	MONO	$ 603.28	$ 14.96	$ 12.37	0.0039	
HP	HP E42540	2 - DESKTOP	N	MAINFRAME; 550-SHEET PAPER TRAY; FAX BOARD	Silver	Yes	Yes	A4	MONO	$ 824.40	$ 20.45	$ 16.90	0.0039	
HP	HP E57540	1 - DESKTOP	N	MAINFRAME; FAX BOARD	Silver	Yes	Yes	A4	COLOR	$ 1,739.28	$ 43.13	$ 35.66	0.0039	0.039
HP	HP E57540	2 - DESKTOP	N	MAINFRAME; 550-SHEET PAPER TRAY; FAX BOARD	Silver	Yes	Yes	A4	COLOR	$ 2,046.87	$ 50.76	$ 41.96	0.0039	0.039
HP	HP E57540	2+STAND	N	MAINFRAME; 550-SHEET PAPER TRAY; FAX BOARD; STAND	Silver	Yes	Yes	A4	COLOR	$ 2,415.98	$ 59.92	$ 49.53	0.0039	0.039
HP	HP E67660	4	Y (INNER)	MAINFRAME; (QTY 3) 550-SHEET PAPER TRAY; FAX BOARD; STAND; INNER FINISHER	Silver	Yes	Yes	A4	COLOR	$ 4,431.24	$ 109.89	$ 90.84	0.0039	0.039
HP	HP E73135	4	Y	MAINFRAME; 4 TRAYS; EXTERNAL STAPLE FINISHER; FAX BOARD	Silver	Yes	Yes	A3	MONO	$ 5,035.45	$ 124.88	$ 103.23	0.0039	
HP	HP E73135	2+STAND	N	MAINFRAME; 2 TRAYS; STAND; FAX BOARD	Silver	Yes	Yes	A3	MONO	$ 3,508.34	$ 87.01	$ 71.92	0.0039	
HP	HP E73135	4	N	MAINFRAME; 4 TRAYS; FAX BOARD	Silver	Yes	Yes	A3	MONO	$ 3,736.66	$ 92.67	$ 76.60	0.0039	
HP	HP E73135	4	Y (INNER)	MAINFRAME; 4 TRAYS; INTERNAL STAPLE FINISHER; FAX BOARD	Silver	Yes	Yes	A3	MONO	$ 4,377.55	$ 108.56	$ 89.74	0.0039	
HP	HP E73140	4	Y (INNER)	MAINFRAME; 4 TRAYS; INTERNAL STAPLE FINISHER; FAX BOARD	Silver	Yes	Yes	A3	MONO	$ 4,720.70	$ 117.07	$ 96.77	0.0039	
HP	HP E73140	4	Y	MAINFRAME; 4 TRAYS; EXTERNAL STAPLE FINISHER; FAX BOARD	Silver	Yes	Yes	A3	MONO	$ 5,378.60	$ 133.39	$ 110.26	0.0039	
HP	HP E73140	4	N	MAINFRAME; 4 TRAYS; FAX BOARD	Silver	Yes	Yes	A3	MONO	$ 4,079.81	$ 101.18	$ 83.64	0.0039	
HP	HP E73140	4	Y+PUNCH	MAINFRAME; 4 TRAYS; EXTERNAL STAPLE FINISHER; 2/3 HOLE PUNCH; FAX BOARD	Silver	Yes	Yes	A3	MONO	$ 5,721.73	$ 141.90	$ 117.30	0.0039	
HP	HP E78630	4	Y (INNER)	MAINFRAME; 4 TRAYS; INTERNAL STAPLE FINISHER; FAX BOARD	Silver	Yes	Yes	A3	COLOR	$ 4,582.57	$ 113.65	$ 93.94	0.0039	0.039
HP	HP E78630	4	Y	MAINFRAME; 4 TRAYS; EXTERNAL STAPLE FINISHER; FAX BOARD	Silver	Yes	Yes	A3	COLOR	$ 5,240.48	$ 129.96	$ 107.43	0.0039	0.039
HP	HP E78630	4	N	MAINFRAME; 4 TRAYS; FAX BOARD	Silver	Yes	Yes	A3	COLOR	$ 3,941.68	$ 97.75	$ 80.80	0.0039	0.039
HP	HP E87740	4	N	MAINFRAME; 4 TRAYS; FAX BOARD	Silver	Yes	Yes	A3	COLOR	$ 4,821.27	$ 119.57	$ 98.84	0.0039	0.039
HP	HP E87740	2+HCI	N	MAINFRAME; 2 TRAYS + HIGH CAPACITY TRAY; FAX BOARD	Silver	Yes	Yes	A3	COLOR	$ 5,065.71	$ 125.63	$ 103.85	0.0039	0.039
HP	HP E87740	4	Y	MAINFRAME; 4 TRAYS; EXTERNAL STAPLE FINISHER; FAX BOARD	Silver	Yes	Yes	A3	COLOR	$ 5,984.15	$ 148.41	$ 122.68	0.0039	0.039
HP	HP E87740	4	Y+PUNCH	MAINFRAME; 4 TRAYS; EXTERNAL STAPLE FINISHER; 2/3 HOLE PUNCH; FAX BOARD	Silver	Yes	Yes	A3	COLOR	$ 6,327.28	$ 156.92	$ 129.71	0.0039	0.039
HP	HP E87740	4	Y (INNER)	MAINFRAME; 4 TRAYS; INTERNAL STAPLE FINISHER; FAX BOARD	Silver	Yes	Yes	A3	COLOR	$ 5,425.18	$ 134.54	$ 111.22	0.0039	0.039
CANON	CANON 1643IF	1 - DESKTOP	N	MAINFRAME; FAX BOARD	Silver	Yes	Yes	A4	MONO	$ 1,210.94	$ 30.03	$ 24.82	0.0039	
CANON	CANON 1643IF	2 - DESKTOP	N	MAINFRAME; 550-SHEET PAPER TRAY; FAX BOARD	Silver	Yes	Yes	A4	MONO	$ 1,374.49	$ 34.09	$ 28.18	0.0039	
CANON	CANON 1643IF	3 - DESKTOP	N	MAINFRAME; (QTY 2) 550-SHEET PAPER TRAY; FAX BOARD	Silver	Yes	Yes	A4	MONO	$ 1,538.05	$ 38.14	$ 31.53	0.0039	
CANON	CANON 1643IF	1+STAND	N	MAINFRAME; FAX BOARD; STAND	Silver	Yes	Yes	A4	MONO	$ 1,546.86	$ 38.36	$ 31.71	0.0039	
CANON	CANON 1643IF	2+STAND	N	MAINFRAME; 550-SHEET PAPER TRAY; FAX BOARD; STAND	Silver	Yes	Yes	A4	MONO	$ 1,710.42	$ 42.42	$ 35.06	0.0039	
CANON	CANON 1643IF	3+STAND	N	MAINFRAME; (QTY 2) 550-SHEET PAPER TRAY; FAX BOARD; STAND	Silver	Yes	Yes	A4	MONO	$ 1,873.97	$ 46.47	$ 38.42	0.0039	
CANON	CANON 1643IF	4+STAND	N	MAINFRAME; (QTY 3) 550-SHEET PAPER TRAY; FAX BOARD; STAND	Silver	Yes	Yes	A4	MONO	$ 2,037.53	$ 50.53	$ 41.77	0.0039	
CANON	CANON 527IF	1 - DESKTOP	N	MAINFRAME; FAX BOARD	Silver	Yes	Yes	A4	MONO	$ 1,269.17	$ 31.48	$ 26.02	0.0039	
CANON	CANON 527IF	2+STAND	N	MAINFRAME; 550-SHEET PAPER TRAY; FAX BOARD; STAND	Silver	Yes	Yes	A4	MONO	$ 1,754.53	$ 43.51	$ 35.97	0.0039	
CANON	CANON 527IF	3+STAND	N	MAINFRAME; (QTY 2) 550-SHEET PAPER TRAY; FAX BOARD; STAND	Silver	Yes	Yes	A4	MONO	$ 2,077.19	$ 51.51	$ 42.58	0.0039	

CANON	CANON 527IF	4+STAND	N	MAINFRAME; (QTY 3) 550-SHEET PAPER TRAY; FAX BOARD; STAND	Silver	Yes	Yes	A4	MONO	$ 2,399.85	$ 59.52	$ 49.20	0.0039	
CANON	CANON 617IFZ	4	Y (INNER)	MAINFRAME; (QTY 3) 550-SHEET PAPER TRAY; FAX BOARD; STAND; INNER FINISHER	Silver	Yes	Yes	A4	MONO	$ 3,936.06	$ 97.61	$ 80.69	0.0039	
CANON	CANON MF1538C	1 - DESKTOP	N	MAINFRAME; FAX BOARD	Silver	Yes	Yes	A4	COLOR	$ 1,422.86	$ 35.29	$ 29.17	0.0039	0.039
CANON	CANON MF1538C	2 - DESKTOP	N	MAINFRAME; 550-SHEET PAPER TRAY; FAX BOARD	Silver	Yes	Yes	A4	COLOR	$ 1,720.67	$ 42.67	$ 35.27	0.0039	0.039
CANON	CANON MF1538C	2+STAND	N	MAINFRAME; 550-SHEET PAPER TRAY; FAX BOARD; STAND	Silver	Yes	Yes	A4	COLOR	$ 2,056.59	$ 51.00	$ 42.16	0.0039	0.039
CANON	CANON C357if	1 - DESKTOP	N	MAINFRAME; FAX BOARD	Silver	Yes	Yes	A4	COLOR	$ 2,199.66	$ 54.55	$ 45.09	0.0039	0.039
CANON	CANON C357if	2 - DESKTOP	N	MAINFRAME; 550-SHEET PAPER TRAY; FAX BOARD	Silver	Yes	Yes	A4	COLOR	$ 2,389.37	$ 59.26	$ 48.98	0.0039	0.039
CANON	CANON C357if	2+STAND	N	MAINFRAME; 550-SHEET PAPER TRAY; FAX BOARD; STAND	Silver	Yes	Yes	A4	COLOR	$ 2,438.25	$ 60.47	$ 49.98	0.0039	0.039
CANON	CANON C568IFZ	4	Y (INNER)	MAINFRAME; (QTY 3) 550-SHEET PAPER TRAY; FAX BOARD; STAND; INNER FINISHER	Silver	Yes	Yes	A4	COLOR	$ 4,414.89	$ 109.49	$ 90.51	0.0039	0.039
CANON	CANON 4835i	2+STAND	N	MAINFRAME; 2 TRAYS; STAND; FAX BOARD	Silver	Yes	Yes	A3	MONO	$ 2,345.75	$ 58.17	$ 48.09	0.0039	
CANON	CANON 4835i	4	Y	MAINFRAME; 4 TRAYS; EXTERNAL STAPLE FINISHER; FAX BOARD	Silver	Yes	Yes	A3	MONO	$ 3,456.09	$ 85.71	$ 70.85	0.0039	
CANON	CANON 4835i	4	N	MAINFRAME; 4 TRAYS; FAX BOARD	Silver	Yes	Yes	A3	MONO	$ 2,555.43	$ 63.37	$ 52.39	0.0039	
CANON	CANON 4835i	4	Y (INNER)	MAINFRAME; 4 TRAYS; INTERNAL STAPLE FINISHER; FAX BOARD	Silver	Yes	Yes	A3	MONO	$ 3,114.95	$ 77.25	$ 63.86	0.0039	
CANON	CANON 4845i	4	Y (INNER)	MAINFRAME; 4 TRAYS; INTERNAL STAPLE FINISHER; FAX BOARD	Silver	Yes	Yes	A3	MONO	$ 5,462.09	$ 135.46	$ 111.97	0.0039	
CANON	CANON 4845i	4	Y	MAINFRAME; 4 TRAYS; EXTERNAL STAPLE FINISHER; FAX BOARD	Silver	Yes	Yes	A3	MONO	$ 5,746.37	$ 142.51	$ 117.80	0.0039	
CANON	CANON 4845i	4	N	MAINFRAME; 4 TRAYS; FAX BOARD	Silver	Yes	Yes	A3	MONO	$ 4,936.90	$ 122.44	$ 101.21	0.0039	
CANON	CANON 4845i	4	Y+PUNCH	MAINFRAME; 4 TRAYS; EXTERNAL STAPLE FINISHER; 2/3 HOLE PUNCH; FAX BOARD	Silver	Yes	Yes	A3	MONO	$ 6,180.44	$ 153.27	$ 126.70	0.0039	
CANON	CANON C3930i	4	Y (INNER)	MAINFRAME; 4 TRAYS; INTERNAL STAPLE FINISHER; FAX BOARD	Silver	Yes	Yes	A3	COLOR	$ 3,685.57	$ 91.40	$ 75.55	0.0039	0.039
CANON	CANON C3930i	4	Y	MAINFRAME; 4 TRAYS; EXTERNAL STAPLE FINISHER; FAX BOARD	Silver	Yes	Yes	A3	COLOR	$ 4,144.03	$ 102.77	$ 84.95	0.0039	0.039
CANON	CANON C3930i	4	N	MAINFRAME; 4 TRAYS; FAX BOARD	Silver	Yes	Yes	A3	COLOR	$ 3,126.05	$ 77.53	$ 64.08	0.0039	0.039
CANON	CANON C5840i	4	N	MAINFRAME; 4 TRAYS; FAX BOARD	Silver	Yes	Yes	A3	COLOR	$ 4,396.22	$ 109.03	$ 90.12	0.0039	0.039
CANON	CANON C5840i	2+HCI	N	MAINFRAME; 2 TRAYS + HIGH CAPACITY TRAY; FAX BOARD	Silver	Yes	Yes	A3	COLOR	$ 4,714.74	$ 116.93	$ 96.65	0.0039	0.039
CANON	CANON C5840i	4	Y	MAINFRAME; 4 TRAYS; EXTERNAL STAPLE FINISHER; FAX BOARD	Silver	Yes	Yes	A3	COLOR	$ 5,205.68	$ 129.10	$ 106.72	0.0039	0.039
CANON	CANON C5840i	4	Y+PUNCH	MAINFRAME; 4 TRAYS; EXTERNAL STAPLE FINISHER; 2/3 HOLE PUNCH; FAX BOARD	Silver	Yes	Yes	A3	COLOR	$ 5,639.75	$ 139.87	$ 115.61	0.0039	0.039
CANON	CANON C5840i	4	Y (INNER)	MAINFRAME; 4 TRAYS; INTERNAL STAPLE FINISHER; FAX BOARD	Silver	Yes	Yes	A3	COLOR	$ 4,921.40	$ 122.05	$ 100.89	0.0039	0.039
SHARP	BP-70M36	1	N	36 PPM B&W Workgroup Document System	Silver	Yes	Yes	A3	MONO	$ 2,867.91	$ 71.12	$ 58.79	0.0039	
SHARP	BP-70M45	1	N	45 PPM B&W Workgroup Document System	Silver	Yes	Yes	A3	MONO	$ 3,611.44	$ 89.56	$ 74.03	0.0039	
SHARP	BP-DE12	1+STAND	N	Stand/1 x 550-sheet Paper Drawer	Silver	Yes	Yes			$ 354.06	$ 8.78	$ 7.26		
SHARP	BP-FN11	0	Y	50-sheet Staple Inner Finisher	Silver	Yes	Yes			$ 849.75	$ 21.07	$ 17.42		
SHARP	BP-70C31	1	N	31 PPM B&W / 31 PPM Full-Color Workgroup Document System	Silver	Yes	Yes	A3	COLOR	$ 3,576.03	$ 88.69	$ 73.31	0.0039	0.039
SHARP	BP-70C45	1	N	45 PPM B&W / 45 PPM Full-Color Workgroup Document System	Silver	Yes	Yes	A3	COLOR	$ 4,425.78	$ 109.76	$ 90.73	0.0039	0.039
SHARP	BP-DE13	2+STAND	N	Stand/2 x 550-sheet Paper Drawers	Silver	Yes	Yes			$ 460.28	$ 11.41	$ 9.44		
SHARP	BP-FN11	0	Y	50-sheet Staple Inner Finisher	Silver	Yes	Yes			$ 849.75	$ 21.07	$ 17.42		
SHARP	MX-7081	3	N	75/70 PPM B&W / Color - High Speed Color Document System	Silver	Yes	Yes	A3	COLOR	$ 10,869.72	$ 269.57	$ 222.83	0.0039	0.039
SHARP	MX-LC13N	2	N	5,000-sheet Large Capacity 2-Drawer Air Feed Tray (Letter, Letter-R, Legal or Ledger; requires MX-RB14)	Silver	Yes	Yes			$ 4,744.44	$ 117.66	$ 97.26	0.0039	0.039
SHARP	MX-FN34	0	Y	3K Stacking 65-sheet Staple Finisher (requires MX-RB12N)	Silver	Yes	Yes			$ 1,699.50	$ 42.15	$ 34.84		
SHARP	MX-RB12N	0	N	Paper Pass Unit (for machine; required for all configurations with finishers)	Silver	Yes	Yes			$ 460.28	$ 11.41	$ 9.44		
SHARP	BP-B550WD	1	N	50 PPM Desktop Monochrome Multi-Function Document System	Silver	Yes	Yes	A4	MONO	$ 2,124.38	$ 52.68	$ 43.55	0.0039	
SHARP	MX-B427W	1	N	42 PPM Monochrome Multi-Function Document System DSPF	Silver	Yes	Yes	A4	MONO	$ 651.48	$ 16.16	$ 13.36	0.0039	
SHARP	MX-B468F	1	N	46 PPM Monochrome Multi-Function Document System	Silver	Yes	Yes	A4	MONO	$ 1,062.19	$ 26.34	$ 21.77	0.0039	
SHARP	MX-C358F	1	N	35 PPM Desktop Color Multi-Function Document System DSPF Copy/Print/Scan/Fax	Silver	Yes	Yes	A4	COLOR	$ 1,557.88	$ 38.64	$ 31.94	0.0039	0.039

MAKE	DEX RECOMMENDATION	Energy Star Certification (eg Bronze, Silver, etc)	OS Certified	Firmware Support	PAPER TRAYS	A3 OR A4	MONO OR COLOR	MONO CPC	COLOR CPC	NOTES
HP	HP E50145DN	Silver	Yes	Yes	1 - DESKTOP	A4	MONO	0.0097		Device is inclusive in cost per impression
HP	HP E60155DN	Silver	Yes	Yes	2 - DESKTOP	A4	MONO	0.0160		Device is inclusive in cost per impression
HP	HP E45028dn	Silver	Yes	Yes	1- DESKTOP	A4	MONO	0.0150	0.090	Device is inclusive in cost per impression
HP	HP X55745dn	Silver	Yes	Yes	1+STAND	A4	MONO	0.0150	0.095	Device is inclusive in cost per impression

DEX IMAGING

TUNGSTEN

Tungsten is a customized solution requiring more quoting and professional services by DEX. Pricing is quoted on a case-by-case basis with more involved scoping between DEX and client.

DOCUWARE

DocuWare is a customized solution requiring more quoting and professional services by DEX. Pricing is quoted on a case-by-case basis with more involved scoping between DEX and client.

PRINTER LOGIC

Devices	Cost per Device			
	Core	Advanced Security	Cost Management	Output Management
1 - 100	$6.00	$1.80	$1.50	$2.40
101 - 250	$4.80	$1.50	$0.90	$2.10
251 - 1000	$4.20	$1.20	$0.60	$1.80
1001+	$3.60	$0.90	$0.60	$1.50

XM FAX

Monthly Pages	Rate per Page*
250-499	0.12956
500-749	0.10798
750-999	0.10258
1,000-1,999	0.09718
2,000-2,999	0.08638
3,000-4,999	0.08098
5,000-5,999	0.07019
6,000-6,999	0.0691
7,000-7,999	0.06803
8,000-8,999	0.06695
9,000-9,999	0.06587
10,000-14,999	0.06479
15,000-19,999	0.06209
20,000+	0.05939

**Additional implementation costs, such as, number porting, professional services, advanced routing setup, etc. and monthly MFP connector charges are not included. Implementation costs and monthly MFP connector charges vary.*

DEX Submission - City of Houston - 02.25.2026 (1)

Bidder	OEM	SKU	Model	Weight (lbs)	Dimensions (in)	Standard Paper Capacity (# of sheets)	Mono ppm	Color ppm	Print dpi	Copy dpi	Scanning dpi	Notes	Current/EOL	List/MSRP Price	City of Houston Purchase Price	City of Houston 48 Mo Lease	City of Houston 60 Mo Lease	Mono CPC	Color CPC
DEX Imaging	HP	1PS54A	E52645	Desktop: 47.20 lb Desktop (2 Trays): 56.06 lb Desktop (3 Trays): 64.93 lb	Desktop: w: 19.96 in, d: 24.84 in, h: 19.57 in Desktop (2 Trays): w: 19.96 in, d: 24.84 in, h: 24.69 in Desktop (3 Trays): w: 19.96 in, d: 24.84 in, h: 29.80 in	Desktop: 650 Desktop (2 Trays): 1,200 Desktop (3 Trays): 1,750	45 ppm	-	45 ppm	-	43		Current	Desktop: $4,573.34 Desktop (2 Trays): $4,819.34 Desktop (3 Trays): $5,065.34	Desktop: $1,520.89 Desktop (2 Trays): $1,705.71 Desktop (3 Trays): $1,890.54	Desktop: $37.72 Desktop (2 Trays): $42.30 Desktop (3 Trays): $46.89	Desktop: $31.18 Desktop (2 Trays): $34.97 Desktop (3 Trays): $38.76	$ 0.0039	$-
DEX Imaging	HP	3GY14A	E62655	2 Tray + Stand: 114.21 lb 4 Trays: 123.24 lb	 2 Tray + Stand: w: 25.98 in, d: 25.91 in, h: 44.02 in 4 Tray: w: 26.02 in, d: 26.26, h: 44.06 in	2 Tray + Stand: 1,200 4 Tray: 2,300	55 ppm	-	55 ppm	-	120		Current	2 Tray + Stand: $5,668.26 4 Tray: $6,414.09	2 Tray + Stand: $2,375.78 4 Trays: $2,796.06	2 Tray + Stand: $58.92 4 Trays: $69.34	2 Tray + Stand: $48.70 4 Trays: $57.32	$ 0.0039	$-
DEX Imaging	HP	3PZ75A	E42540	Desktop: 26.68 lb Desktop (2 Trays): 36.84 lb	Desktop: w: 16.54 in, d: 15.35 in, 12.72 in Desktop (2 Trays): w: 16.54 in, d: 15.35 in, h: 17.87 in	Desktop: 350 Desktop (2 Trays): 900	40 ppn	-	40 ppn	-	20		Current	Desktop: $1,666 Desktop (2 Trays): $1,902.17	Desktop: $603.23 Desktop (2 Trays): $824.40	Desktop: $14.96 Desktop (2 Trays): $20.45	Desktop: $12.37 Desktop (2 Trays): $16.90	$ 0.0039	$-
DEX Imaging	HP	6QP98A	E57540	2 Tray + Stand: 140.21 lb	2 Tray + Stand: w: 20.47 in, d: 20.47 in, h: 42.01 in	2 Tray + Stand: 650	40 ppm	40 ppm	40 ppm	40 ppm	100	Specifications given for the HP X57945, previous device was discontinued	Now the X57945	2 Tray + Stand: $6,462.21	2 Tray + Stand: $2,415.98	2 Tray + Stand: $59.92	2 Tray + Stand: $49.53	$ 0.0039	$ 0.039
DEX Imaging	HP	N/A	E67660	No longer available	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
DEX Imaging	HP	5QJ98A	E73135	2 Trays + Stand: 165.81 lb 4 Trays: 187.52 lb 4 Trays + Inner Finisher: 222.58 lb	2 Trays + Stand: w: 23.03 in, d: 25.43 in, h: 44.18 in 4 Trays: w: 23.03 in, d: 25.43 in, h: 44.18 in 4 Trays + Inner Finisher: w: 33.46 in, d: 25.43 in, h: 44.18 in	2 Trays + Stand: 1,140 4 Trays: 2,180 4 Trays + Inner Finisher: 2,180	35 ppm	-	35 ppm	-	180		Current	2 Tray + Stand: $19,019.54 4 Trays: $20,234.39 4 Trays + Inner Finisher: $23,643.05	2 Trays + Stand: $3,508.34 4 Trays: $3,736.66 4 Trays + Inner Finisher: $4,377.55	3 Trays + Stand: $87.01 4 Trays: $92.67 4 Trays + Inner Finisher: $108.56	4 Trays + Stand: $71.92 4 Trays: $76.60 4 Trays + Inner Finisher: $89.74	$ 0.0039	$-
DEX Imaging	HP	5QJ98A	E73140	4 Trays: 187.52 lb 4 Trays + Inner Finisher: 187.52 lb 4 Trays + External Finisher: 421.52 lb 4 Trays + External Finisher + Hole Punch: 427.03 lb	4 Trays: w: 23.03 in, d: 25.43 in, h: 44.18 in 4 Trays + Inner Finisher: w: 33.46 in, d: 25.43 in, h: 44.18 in 4 Trays + External Finisher: w: 42.68 in, d: 25.43 in, h: 46.15 in 4 Trays + External Finisher + Hole Punch: w: 42.68 in, d: 25.43 in, h: 46.15 in	4 Trays: 2,180 4 Trays + Inner Finisher: 2,180 4 Trays + External Finisher: 2,180 4 Trays + External Finisher + Hole Punch: 2,180	40 ppm	-	40 ppm	-	180		Current	4 Trays: $22,363.66 4 Trays + Inner Finisher: $25,772.32 4 Trays + External Finisher: $29,413.66 4 Trays + External Finisher + Hole Punch: $31,238.68	4 Trays: $4,079.81 4 Trays + Inner Finisher: $4,720.70 4 Trays + External Finisher: $5,378.60 4 Trays + External Finisher + Hole Punch: $5,721.73	4 Trays: $101.18 4 Trays + Inner Finisher: $117.07 4 Trays + External Finisher: $133.39 4 Trays + External Finisher + Hole Punch: $141.90	4 Trays: $83.64 4 Trays + Inner Finisher: $96.77 4 Trays + External Finisher: $110.26 4 Trays + External Finisher + Hole Punch: $117.30	$ 0.0039	$-
DEX Imaging	HP	5QJ90A	E78630	4 Trays: 234.02 lb 4 Trays + Inner Finisher: 269.07 lb 4 Trays + External Finisher: 445.97 lb	4 Trays: w: 23.03 in, d: 25.43 in, h: 46.15 in 4 Trays + Inner Finisher: w: 33.46 in, d: 25.43 in, h: 46.15 in 4 Trays + External Finisher: w: 42.68 in, d: 25.43 in, h: 46.15 in	4 Trays: 2,180 4 Trays + Inner Finisher: 2,180 4 Trays + External Finisher: 2,180	30 ppm	30 ppm	30 ppm	30 ppm	180		Current	4 Trays: $20,188.45 4 Trays + Inner Finisher: $23,596.89 4 Trays + External Finisher: $27,238.45	4 Trays: $3,941.68 4 Trays + Inner Finisher: $4,582.57 4 Trays + External Finisher: $5,240.48	4 Trays: $97.75 4 Trays + Inner Finisher: $113.65 4 Trays + External Finisher: $129.96	4 Trays: $80.80 4 Trays + Inner Finisher: $93.94 4 Trays + External Finisher: $107.43	$ 0.0039	$ 0.039
DEX Imaging	HP	5QK03A	E87740	4 Trays: 293.39 lb 4 Trays + Inner Finisher: 326.46 lb 4 Trays + External Finisher: 500 lb 4 Trays + External Finisher + Hole Punch: 508.87 lb	4 Trays: w: 23.03 in, d: 27.35 in, h: 45.86 in 4 Trays + Inner Finisher: w: 33.46 in, d: 27.35 in, h: 45.86 in 4 Trays + External Finisher: w: 42.68 in, d: 27.35 in, 45.86 in 4 Trays + External Finisher + Hole Punch: w: 42.68 in, d: 27.35 in, 45.86 in	4 Trays: 2,180 4 Trays + Inner Finisher: 2,180 4 Trays + External Finisher: 2,180 4 Trays + External Finisher + Hole Punch: 2,180	40 ppm	40 ppm	40 ppm	40 ppm	180		Current	4 Trays: $22,363.66 4 Trays + Inner Finisher: $25,575.66 4 Trays + External Finisher: $29,413.66 4 Trays + External Finisher + Hole Punch: $31,238.68	4 Trays: $4,821.27 4 Trays + Inner Finisher: $5,425.18 4 Trays + External Finisher: $5,984.15 4 Trays + External Finisher + Hole Punch: $6,327.28	4 Trays: $119.57 4 Trays + Inner Finisher: $134.54 4 Trays + External Finisher: $148.41 4 Trays + External Finisher + Hole Punch: $156.92	4 Trays: $98.84 4 Trays + Inner Finisher: $111.22 4 Trays + External Finisher: $122.68 4 Trays + External Finisher + Hole Punch: $129.71	$ 0.0039	$ 0.039
DEX Imaging	Canon	5160C001AB	1643IF	Desktop: 28.70 lb 2 Trays: 41.00 lb	Desktop: w: 16.42 in, d: 14.80 in, h: 12.99 in 2 Trays: w: 16.42 in, d: 14.80 in, h: 18.11 in	Desktop: 550 2 Trays: 1,100	43 ppm	-	43 ppm	-	70	Specifications given for the Canon 1643if II, previous device was discontinued	Now the 1643if II -- Current	Desktop: $2,161 2 Trays: $2,589	Desktop: $1,210.94 2 Trays: $1,374.49	Desktop: $30.03 2 Trays: $34.09	Desktop: $24.82 2 Trays: $28.18	$ 0.0039	$-
DEX Imaging	Canon	5848C002AA	527IF	Desktop: 57 lb 2 Tray + Stand: 97 lb 4 Tray + Stand: 142 lb	Desktop: w: 19.76 in, d: 23.54 in, h: 32.05 in 2 Tray + Stand: 24.76 in, d: 25.87 in, h: 42.24 in 4 Tray + Stand: w: 24.76 in, d: 25.87 in, h: 42.24 in	Desktop: 550 2 Tray + Stand: 1,100 4 Tray + Stand: 2,200	55 ppm	-	55 ppm	-	300	Specifications given for Canon 529iF, previous device was discontinued	0	Desktop:$5,012 2 Tray + Stand: $5,238 4 Tray + Stand: $6,712	Desktop: $1,269.17 2 Tray + Stand: $1,754.53 4 Tray + Stand: $2,399.85	Desktop: $31.48 2 Tray + Stand: $43.51 4 Tray + Stand: $59.52	Desktop: $26.02 2 Tray + Stand: $35.97 4 Tray + Stand: $49.20	$ 0.0039	$-
DEX Imaging	Canon	5849C004AA	617IFZ	4 Trays: 177 lb	4 Trays: w: 24.76 in, d: 23.54 in, h: 32.05 in	4 Trays: 2,200	65 ppm	-	65 ppm	-	300	Specifications given for Canon 619iFZ, previous device was discontinued	Now the 619iFZ -- Current	4 Trays: $9,912	4 Trays: $3,636.06	4 Trays: $90.17	4 Trays: $74.54	$ 0.0039	$-
DEX Imaging	Canon	N/A	MF1538C	No longer available	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
DEX Imaging	Canon	5846C003AA	C357IF	Desktop: 42 lb 2 Trays + Stand: 65 lb	Desktop: w: 20.43 in, d: 25.91, h: 25.12 in 2 Trays + Stand: w: 20.43 in, d: 25.91 in, h: 41.85 in	Desktop: 550 2 Trays + Stand: 1,100	40 ppm	40 ppm	40 ppm	40 ppm	300	Specifications given for C359iF, previous device was discontinued	Now the C359iF -- Current	Desktop: $6,655 2 Trays + Stand: $8,146	Desktop: $2,199.66 2 Trays + Stand: $2,438.25	Desktop: $54.55 2 Trays + Stand: $60.47	Desktop: $45.09 2 Trays + Stand: $49.98	$ 0.0039	$ 0.039
DEX Imaging	Canon	N/A	C568IFZ	No longer available	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
DEX Imaging	Canon	5971C002AA	4835i	2 Tray + Stand: 253 lb 4 Trays: 258 lb 4 Trays + Inner Finisher: 291 lb 4 Trays + External Finisher: 346 lb	2 Tray + Stand: w: 22.24, d: 27.24 in, h: 45.08 in 4 Trays: w: 22.24, d: 27.24 in, h: 45.08 in 4 Trays + Inner Finisher: w: 22.24, d: 27.24 in, h: 45.08 in 4 Trays + External Finisher: w: 43.58 in, d: 27.24 in, h: 45.08 in	2 Tray + Stand: 1,100 4 Trays: 2,200 4 Trays + Inner Finisher: 2,200 4 Trays + External Finisher: 2,200	35 ppm	-	35 ppm	-	300	Specifications given for Canon 4935i, previous device was discontinued	Now the 4935i -- Current	2 Tray + Stand: $15,565 4 Trays: $17,509 4 Trays + Inner Finisher: $19,293 4 Trays + External Finisher: $21,526	2 Tray + Stand: $2,345.75 4 Trays: $2,555.43 4 Trays + Inner Finisher: $3,114.95 4 Trays + External Finisher: $3,456.09	2 Tray + Stand: $58.17 4 Trays: $63.37 4 Trays + Inner Finisher: $77.25 4 Trays + External Finisher: $85.71	2 Tray + Stand: $48.09 4 Trays: $52.39 4 Trays + Inner Finisher: $63.86 4 Trays + External Finisher: $70.85	$ 0.0039	$-
DEX Imaging	Canon	5970C002AA	4845i	4 Trays: 305 lb 4 Trays + Inner Finisher: 345 lb 4 Trays + External Finisher: 393 lb 4 Trays + External Finisher + Hole Punch: 405 lb	4 Trays: w: 22.24 in, d: 27.24 in, h: 45.08 in 4 Trays + Inner Finisher: w: 22.24 in, d: 27.24 in, h: 45.08 in 4 Trays + External Finisher: w: 45.75 in, d: 28.43in, h: 46.77 in 4 Trays + External Finisher + Hole Punch: w: 45.75 in, d: 28.43in, h: 46.77 in	4 Trays: 2,200 4 Trays + Inner Finisher: 2,200 4 Trays + External Finisher: 2,200 4 Trays + External Finisher + Hole Punch: 2,200	45 ppm	-	45 ppm	-	300	Specifications given for Canon 4945i, previous device was discontinued	Now the 4945i -- Current	4 Trays: $22,469 4 Trays + Inner Finisher: $24,253 4 Trays + External Finisher: $25,296 4 Trays + External Finisher + Hole Punch: $27,751	4 Trays: $4,936.90 4 Trays + Inner Finisher: $5,462.09 4 Trays + External Finisher: $5,746.37 4 Trays + External Finisher + Hole Punch: $6,180.44	4 Trays: $122.44 4 Trays + Inner Finisher: $135.46 4 Trays + External Finisher: $142.51 4 Trays + External Finisher + Hole Punch: $153.27	4 Trays: $101.21 4 Trays + Inner Finisher: $111.97 4 Trays + External Finisher: $117.80 4 Trays + External Finisher + Hole Punch: $126.70	$ 0.0039	$-
DEX Imaging	Canon	5962C002AA	C3930i	4 Trays: 192 lb 4 Trays + Inner Finisher: 225 lb 4 Trays + External Finisher: 247 lb	4 Trays: w: 22.24 in, d: 28.43 in, h: 45.08 in 4 Trays + Inner Finisher: w: 22.24 in, d: 28.43 in, h: 45.08 in 4 Trays + External Finisher: w: 43.58 in, d: 28.43 in, h: 45.08 in	4 Trays: 2,200 4 Trays + Inner Finisher: 2,200 4 Trays + External Finisher: 2,200	30 ppm	30 ppm	30 ppm	30 ppm	300		Current	4 Trays: $18,919 4 Trays + Inner Finisher: $20,703 4 Trays + External Finisher: $22,936 4 Trays + External Finisher + Hole Punch: $24,201	4 Trays: $3,126.05 4 Trays + Inner Finisher: $3,685.57 4 Trays + External Finisher: $4,144.03	4 Trays: $77.53 4 Trays + Inner Finisher: $91.40 4 Trays + External Finisher: $102.77	4 Trays: $64.08 4 Trays + Inner Finisher: $75.55 4 Trays + External Finisher: $84.95	$ 0.0039	$ 0.039
DEX Imaging	Canon	6377C002AA	C5840i	4 Trays: 262 lb 4 Trays + Inner Finisher: 295 lb 4 Trays + External Finisher: 317 lb 4 Trays + External Finisher + Hole Punch: 332 lb	4 Trays: w: 24.41 in, d: 28.43 in, h: 46.77 in 4 Trays + Inner Finisher: w: 24.41 in, d: 28.43 in, h: 46.77 in 4 Trays + External Finisher: w: 45.75 in, d: 28.43 in, h: 46.77 in 4 Trays + External Finisher + Hole Punch: w: 45.75 in, d: 28.43 in, h: 46.77 in	4 Trays: 2,200 4 Trays + Inner Finisher: 2,200 4 Trays + External Finisher: 2,200 4 Trays + External Finisher + Hole Punch: 2,200	40 ppm	40 ppm	40 ppm	40 ppm	300	Specifications given Canon C5140i, previous device was discontinued	Now the C5140i -- Current	4 Trays: $27,432 4 Trays + Inner Finisher: $29,100 4 Trays + External Finisher: $29,828 4 Trays + External Finisher + Hole Punch: $31,093	4 Trays: $4,396.22 4 Trays + Inner Finisher: $4,921.40 4 Trays + External Finisher: $5,205.68 4 Trays + External Finisher + Hole Punch: $5,639.75	4 Trays: $109.03 4 Trays + Inner Finisher: $122.05 4 Trays + External Finisher: $129.10 4 Trays + External Finisher + Hole Punch: $139.87	4 Trays: $90.12 4 Trays + Inner Finisher: $100.89 4 Trays + External Finisher: $106.72 4 Trays + External Finisher + Hole Punch: $115.61	$ 0.0039	$ 0.039
DEX Imaging	Sharp	BP-71M36	BP-70M36	2 Trays + Stand: 206 lb	2 Trays + Stand: w: 24.00 in, d: 38.00 in, h: 54.00 in	2 Trays + Stand: 1,100	36 ppm	-	36 ppm	-	600	Specifications given for Sharp BP-71M36, previous device was discontinued	Now the BP-71M36 -- Current	2 Trays + Stand: $18,014	2 Trays + Stand: $2,867.91	2 Trays + Stand: $71.12	2 Trays + Stand: $58.79	$ 0.0039	$-
DEX Imaging	Sharp	BP-71M45	BP-70M45	2 Trays + Stand: 233 lb	2 Trays + Stand: w: 24.00 in, d: 38.00 in, h: 54.00 in	2 Trays + Stand: 1,100	45 ppm	-	45 ppm	-	600	Specifications given for Sharp BP-71M45, previous device was discontinued	Now the BP-71M45 -- Current	2 Trays + Stand: $20,065	2 Trays + Stand: $3,611.44	2 Trays + Stand: $89.56	2 Trays + Stand: $74.03	$ 0.0039	$-
DEX Imaging	Sharp	BP-71C31	BP-70C31	3 Trays + Stand: 221 lb	3 Trays + Stand:: w: 23.98 in, d: 38.06 in, h: 54.00 in	3 Trays + Stand: 1,650	31 ppm	31 ppm	31 ppm	31 ppm	600	Specifications given for Sharp BP-71C31, previous device was discontinued	Now the BP-71C31 -- Current	3 Trays + Stand: $20,252	3 Trays + Stand: $3,576.03	3 Trays + Stand: $88.69	3 Trays + Stand: $73.31	$ 0.0039	$ 0.039
DEX Imaging	Sharp	BP-71C45	BP-70C45	3 Trays + Stand: 248 lb	3 Trays + Stand: w: 23.98 in, d: 38.06 in, h: 54.00 in	3 Trays + Stand: 1,650	45 ppm	45 ppm	45 ppm	45 ppm	600	Specifications given for Sharp BP-71C45, previous device was discontinued	Now the BP-71C45 -- Current	3 Trays + Stand: $27,542	3 Trays + Stand: $4,425.78	3 Trays + Stand: $109.76	3 Trays + Stand: $90.73	$ 0.0039	$ 0.039
DEX Imaging	Sharp	MX-7081	MX-7081	3 Trays + 2 High Capcity Trays + External Finisher: 506 lb	3 Trays + 2 High Capcity Trays + External Finisher: w: 111.97 in, d: 31.13 in, h: 84.50 in	3 Trays + 2 High Capcity Trays + External Finisher:	75 ppm	75 ppm	75 ppm	75 ppm	1,200		Current	3 Trays + 2 High Capcity Trays + External Finisher: $46,705	3 Trays + 2 High Capacity Trays + External Finisher: $10,869.72	3 Trays + 2 High Capacity Trays + External Finisher: $269.57	3 Trays + 2 High Capacity Trays + External Finisher: $222.83	$ 0.0039	$ 0.039
DEX Imaging	Sharp	BP-B550WD	BP-B550WD	Desktop: 18 lb	Desktop: w: 19.38 in, d: 21.62 in, h: 24.00 in	Desktop:	50 ppm	-	50 ppm	-	600		Current	Desktop: $6,232	Desktop: $2,124.38	Desktop: $52.68	Desktop: $43.55	$ 0.0039	$-
DEX Imaging	Sharp	N/A	MX-B427W	No longer available	N/A	N/A	42 ppm	-	42 ppm	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
DEX Imaging	Sharp	N/A	MX-B468F	No longer available	N/A	N/A	46 ppm	-	46 ppm	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
DEX Imaging	Sharp	N/A	MX-C358F	No longer available	N/A	N/A	35 ppm	35 ppm	35 ppm	35 ppm	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A