



CORETRUST®

Sent via email to: Kathy.Walsh@odpbusiness.com; Bill.Rigby@odpbusiness.com

October 7, 2025

Kathy Walsh
ODP Business Solutions, LLC
6600 North Military Trail
Boca Raton, FL 33496-2434

Re: Rugged Technology, Ancillary Products & Related Services, Solicitation No. 24COR-013GR
Notice of Intent to Award

Dear Kathy Walsh:

Thank you for submitting a proposal in response to Rugged Technology, Ancillary Products & Related Services, Solicitation No. 24COR-013GR, issued by The Town of Greece, NY in collaboration with CoreTrust. This document serves as a notice of intent to award to ODP Business Solutions, LLC d/b/a ODP.

ODP can commence sales under the resulting cooperative contract agreement only upon The Town of Greece, NY and CoreTrust acceptance, The Town of Greece, NY and CoreTrust approval, and posting of the awarded Contractor's contract and contact information on the CoreTrust website.

Please complete and return the following documentation in the format requested as soon as possible, but no later than the dates indicated below:

Item No.	Document	No. Copies	Format	Form of Transmittal	Address	Status
1	Schedule 1 to Attachment A – Form of Administrative Fee Report (Attachment A – Terms and Conditions)	1	Scanned with Blue or Black Ink Signatures	Electronic by COB 10/14/2025		Open

We will also confirm that all insurance requirements have been satisfied prior to the contract start date.

We will also confirm that the online catalog for Rugged Technology aligns with the Rugged Catalog .txt provided in the clarification response provided 9/4/2025. The online catalog for Rugged Technology will be available to all Participating Entities and will be user-friendly for online ordering **prior** to the contract effective start date.

ODP Business Solutions, LLC

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Please also complete the Verifiable Sales document for review in accordance with Solicitation, Appendix B, Section G, h. Verifiable Sales. The apparent awardee will complete 24COR-013GR Verifiable Sales in Excel or provide their own equivalent sales report data. 24COR-013GR Verifiable Sales is structured in a sales report style format.

The apparent awardee may suggest an alternative method for demonstrating Verifiable Sales. The Lead Agency will consider an alternative method if it can reasonably satisfy validation of Verifiable Sales.

Please note that this procurement continues to be in a restricted period; therefore, communications concerning this procurement may only occur via a designated contact.

If additional information is required, please contact me at charlie.rosol@aposteriorillc.com and cc margaret.armenia@aposteriorillc.com. Thank you for doing business with CoreTrust and The Town of Greece.

Sincerely,

Charlie Rosol