

June 11, 2025

**Procurement Memorandum**

**The School District of Springfield R-12 (MO) & CoreTrust National Cooperative  
Procurement: Employee Healthcare Decision Support and AI Navigation Solution;  
COR24-006/25-075**

The School District of Springfield R-12 issued the Employee Healthcare Decision Support and AI Navigation Solution Solicitation on February 7, 2025 in collaboration with CoreTrust. The submission response deadline was February 28, 2025.

Two suppliers provided responses to this Solicitation: Accolade and Healthee. One round of clarification was conducted and both suppliers submitted complete clarification responses.

Accolade passed technical review with a score of 67 out of 75 points plus the 25 baseline points for a complete technical proposal. However, Accolade's clarification response stated that they do not provide their full solution to organizations with less than 1,001 employees. This would significantly reduce reach of the resulting cooperative Contract. Therefore, their bid was disqualified in the financial review stages due to failure to meet the following: *Bidders must offer scalable pricing in order to meet future needs nationally, from large-scale government to small-scale organizations. For example, pricing per enrollee for organizations 1-99 employees, 100-199 employees, 200-299... 5,000 employees, 10,000 employees, etc.* (Solicitation, Appendix B, Section G – Submission Protocol; Evaluation; Award, 5. Evaluation Process and Criteria, Price)

Healthee passed both the technical and financial review stages. Healthee earned 65 out of 75 technical points (plus the baseline 25 points for a complete technical proposal), and their financial proposal was complete. They earned the full 40 points on pricing, and their pricing was found to be sustainable based on further review.

Therefore, the decision was made to recommend Healthee for Contract Award.

Signed: Margaret E Armenia                      Date: 6/11/2025

Co-Signed:    Date: