

This form is designed to facilitate the transfer of services and account ownership from the existing legal owner (ELO) to the new legal owner (NLO). Once completed, please email the form to **assurance@beo.aussiebroadband.com.au**. If you have any questions or need assistance, give our team a call on **1300 480 905**.

Both the ELO and NLO must carefully read, understand, and agree to the terms and conditions outlined in this form. Please ensure all required fields are filled out accurately to avoid delays.

Please keep the following in mind:

- ELO will remain responsible for all financial requirements until the Transfer is complete.
- NLO Business and Contact details will be subject to a credit check prior to Transfer approval.

Aussie Broadband Limited ACN 132 090 192

Section 1 – Existing Legal Owner Details

Please provide the current business and account holder details.

Existing Customer Number

Existing Business Name

ABN/ACN

Trading As Name (if applicable)

Existing Account Holder Name

Date of Birth (dd/mm/yyyy)

Contact Phone

Mobile Phone (if different from contact phone)

Email Address

Postal Address

Suburb

State

Postcode

Section 2 – New Legal Owners Details

Please provide the new business and account holder details.

For the Incoming Business details, please ensure the following:

- If a Sole Trader or Partnership ABN, the Account Holder MUST be the Sole Trader or a Partner.
- If a Trust, you MUST provide a Trustee Name. If the Trustee is a business, please provide the additional ABN/ACN.

Existing Customer Number (if applicable)

Business Name

ABN/ACN

Trading As Name (if applicable)

Trustee, including ABN/ACN (if applicable)

Account Holder Name

Date of Birth (dd/mm/yyyy)

Contact Phone

Mobile Phone (if different from contact phone)

Billing Email Address

Email Address

Postal Address

Suburb

State

Postcode

Section 3 – Additional Contacts (Optional)

An authorised contact is someone that you nominate on your account to speak to us on your behalf. Authorised contacts can make changes to the account without you being present. These can be added at a later date Learn more at aubb.me/authcontacts.

Authorised Contact 1

Contact Name

Date of Birth (dd/mm/yyyy)

Email Address

Contact Phone

Position/Permissions (e.g Tech Support only)

☐

Full Access

☐

Accounts Only

☐

Accounts & Tech Support Only

☐

Tech Only

Authorised Contact 2

Contact Name

Date of Birth (dd/mm/yyyy)

Email Address

Contact Phone

Position/Permissions (e.g Tech Support only)

☐

Full Access

☐

Accounts Only

☐

Accounts & Tech Support Only

☐

Tech Only

Section 4 – Service(s) to be Transferred

If all services on the account are going to be transferred (including any recurring emails) Please use the below tick box.

☐

All Services

If only some of the services are going to be transferred, please list the services you wish to transfer, along with the requested plan for each service. Only the services listed below will be transferred.

Example

Service Name

nbn®/Opticomm Service at 3 Electra Ave, Morwell VIC 3840

Requested Plan

50Mbps/20Mbps Unlimited

Service Name

Requested Plan

Service Name

Requested Plan

Service Name

Requested Plan

Service Name

Requested Plan

Service Name

Requested Plan

Section 6 – Agreement

New Payment Method

Payments to Aussie Broadband can be made via Direct Debit from a bank account or credit card. Please select your preferred method and we will be in contact with the New Legal Owner to add these details.

☐

Credit Card

☐

Direct Debit

Please note that acceptance of the New Legal Owner's request to transfer the services is subject to Aussie Broadband's ordinary credit approval process.

Important – By signing below, the Existing Legal Owner (ELO) and the New Legal Owner (NLO) confirm that they have read, understand, and agree to the following:

1. The NLO will be bound but the original agreement between the ELO and Aussie Broadband and will enjoy all the rights and benefits of the ELO under the original agreement that arises both before and after the Effective Date.
2. The NLO accepts all liabilities of the ELO under the original agreement that arises on and after the Effective Date (including payment of invoices), whether such a liability is known at the Effective Date.
3. The NLO releases the ELO from its obligations under the original agreement and the NLO indemnifies the ELO against all liability which the ELO may have to Aussie Broadband under the original agreement, on and after the Effective Date.
4. The ELO will remain liable for all its obligations under the original agreement prior to the Effective Date
5. The NLO agrees and acknowledges that a credit check will be processed against the Business and NLO details provided prior to approving the transfer request.

Important Note: This Transfer will be effective on the next invoice date.

Existing Legal Owner

Print Name

Signature

Date (dd/mm/yyyy)

New Legal Owner

By signing below, you are confirming that you are 18 years or older and have the legal capacity to enter this agreement with Aussie Broadband. You also confirm that you have read and agree to the terms and conditionals and critical information summaries of our services, which are found at www.aussiebroadband.com.au/legal.

Print Name

Signature

Date (dd/mm/yyyy)